

**Borough of Roosevelt**  
33 North Rochdale Avenue  
Roosevelt, NJ 08555  
**Planning Board Meeting Minutes**  
December 1, 2020

**CALL TO ORDER:** Ms. Carpenter called the remote meeting (Zoom) to order on December 1, 2020 at 7:04 p.m.

**ROLL CALL:**

Present (7): Carpenter, Malkin, Vroman, Hartley, Petrilla, Connors, Bondonis

Absent (5): Hamilton, Katz, Ord, Taylor

Michele Donato, Board Attorney was also in attendance.

**OPEN PUBLIC MEETING STATEMENT:**

Ms. Carpenter read the adequate notice: The annual agenda of meetings has been transmitted to the Asbury Park Press and The Times of Trenton and posted on the bulletin board at the Roosevelt Borough and filed with the Municipal Clerk on January 2, 2020.

**APPROVAL OF MINUTES:** June 3, 2020

A motion was made by Mayor Malkin and a second by Ms. Petrilla.

AYES (4): Carpenter, Malkin, Hartley, Petrilla, Bondonis

NAYS (0):

ABSTAIN (0):

**BOARD APPOINTMENT**

A motion was made by Mr. Hartley and a second by Mayor Malkin.

AYES (7): Carpenter, Malkin, Vroman, Hartley, Petrilla, Connors, Bondonis

NAYS (0):

ABSTAIN (0):

**ORDINANCE**

**REVIEW AND RECOMMEND:**

ORDINANCE 2020-13 – Stormwater Control – Roosevelt Borough

Mayor Malkin stated this is mandatory and the state sent it to approve.

Ms. Donato is recommending the option under the residential site improvement standards to adopt a local ordinance that will also address stormwater that falls below the major development standard. The Board engineer can authorize to look into that to prepare for 2021 that you can formulate and send to council. Ms. Donato will put through a resolution.

Chairperson Carpenter agreed with doing the above mentioned by Ms. Donato.

A motion was made to find the ordinance consistent with the Master Plan with recommendations by Mayor Malkin and a second was made by Ms. Petrilla.

AYES (7): Carpenter, Malkin, Vroman, Hartley, Petrilla, Connors, Bondonis

NAYS (0):

ABSTAIN (0):

**REPORT OF MAYOR AND COUNCIL REPRESENTATIVE:**

Mayor Malkin reported a new generator will be installed for the Borough Hall. We have been making improvements to the water sewer plant by getting a new pump.

Mayor Malkin reported there is a grant for the Amphitheater to make improvements through the NJDOT for a non-transportation use.

**REPORT OF ENVIRONMENTAL COMMISSION REPRESENTATIVE:**

They had a meeting on October 21, 2020, but there was nothing to report to the Planning Board.

**SITE PLANS/SUBDIVISIONS/VARIANCES/INFORMAL REVIEWS, ETC.:**

None.

**OLD BUSINESS:**

None.

**NEW/OTHER BUSINESS:**

Chairperson Carpenter mentioned the annual report that is due for 2020.

Ms. Petrilla stated she will do the annual report in January.

**PUBLIC COMMENT:**

Ms. Carpenter opened the meeting to the public at 7:20 PM, with no public comment the public forum was closed at 7:21 PM.

**ADJOURNMENT:**

Ms. Carpenter asked for a motion to adjourn the meeting. Mayor Malkin made a motion to adjourn the meeting, and Mr. Hartley seconded the motion. All were in favor. The meeting was adjourned at 7:23 p.m. The next meeting will be held on January 5, 2021 at 7:00 p.m.

Respectfully submitted,

Robin Tillou  
Planning/Zoning Board Administrative Secretary