

**Borough of Roosevelt
33 N. Rochdale Avenue
Roosevelt, NJ 08555**

**Mayor and Council
Regular Meeting Minutes of April 19, 2021**

Mayor Malkin opened the meeting at 7:06 pm and explained that due to the Coronavirus and the need for social distancing, this meeting is being held remotely and available to the public in a live feed. The standard protocols for remote meetings set forth in Resolution 20-108 adopted November 23, 2020, will be followed. M/Malkin read the Open Public Meetings Act statement: “Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 25, 2021, which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.”

ROLL CALL

	PRESENT	ABSENT	LATE ARRIVAL
<i>Councilmember Luke Dermody</i>		✓	
<i>Councilmember Lou Esakoff</i>	✓		
<i>Councilmember Michael Hamilton</i>	✓		
<i>Councilmember Steven Macher</i>	✓		
<i>Councilmember Joe Trammell</i>	✓		
<i>Vacant</i>			
<i>Mayor Peggy Malkin</i>	✓		

Also in attendance: Greg Cannon, Esq., Kathleen Hart, Borough Clerk

C/Hamilton made a motion, with a second offered by C/Trammell, to suspend the regular order of business and to accept the resignation letter of former Councilman Chad Vroman, which was received on April 6, 2021.

Roll Call

AYES: C/Esakoff, C/Hamilton, C/Macher, C/Trammell
 NAYS: None
 ABSTAIN: None
 ABSENT: C/Dermody

CORRESPONDENCE

1. Resignation letter from Chad Vroman, Councilman.

Resolution 21-53 Resolution Accepting the Resignation of Councilman Chad Vroman from the Borough Council, Effective April 6, 2021

C/Hamilton made a motion to adopt Resolution 21-53, with a second offered by C/Esakoff.

Roll Call

AYES: C/Esakoff, C/Hamilton, C/Macher, C/Trammell
 NAYS: None
 ABSTAIN: None
 ABSENT: C/Dermody

Mayor Malkin read a letter from the Roosevelt Democratic Municipal Committee, dated April 15, 2021, submitting the following three nominees to fill the vacancy left by Councilman Chad Vroman: Robert Atwood, Alan Malach & Jean S. Shahn.

C/Hamilton nominated Robert Atwood to fill the unexpired term of Chad Vroman; a second was offered by C/Trammell. C/Hamilton explained that he and/or M/Malkin have interviewed all three candidates and determined that Mr. Atwood was an excellent candidate and has been an active member of the community.

Resolution 21-52 Resolution Appointing Robert Atwood to an Unexpired Term as Councilperson Within the Borough of Roosevelt, County of Monmouth with Said Term Expiring December 31, 2021

C/Esakoff made a motion to adopt Resolution 21-52, with a second offered by C/Hamilton.

Roll Call

AYES: C/Esakoff, C/Hamilton, C/Macher, C/Trammell

NAYS: None

ABSTAIN: None

ABSENT: C/Dermody

Oath of Office to be administered at the next Borough Council meeting.

PUBLIC COMMENT (Agenda items only):

M/Malkin opened the meeting to Public Comment for agenda items only at 7:17 pm.

Michael Tickin, 37 N. Valley Rd: Requested Borough Council endorsement letters for two separate Environmental Commission grant applications.

C/Malkin closed the Public Comment for agenda items at 7:19 pm.

APPROVAL OF MINUTES

- **April 5, 2021 Regular Council Meeting Minutes**

C/Hamilton made a motion to approve the minutes, with a second offered by C/Esakoff. No discussion.

Roll Call

AYES: C/Esakoff, C/Hamilton, C/Macher, C/Trammell

NAYS: None

ABSTAIN: None

ABSENT: C/Dermody

ORDINANCES

SECOND READING AND PUBLIC HEARING

Ordinance 2021-01 An Ordinance Amending and Supplementing the Zoning Ordinances of the Borough Code at Article VI: "Supplementary Regulations" to Delete Sections 6.160 through 6.169 and Replace Same with New Stormwater Management Regulations Contained in New Sections 6.160 through 6.171

Ms. Hart explained that there is a letter on file from Planning Board Attorney, Michele Donato, stating that the Ordinance is consistent with the Master Plan.

M/Malkin opened the public hearing at 7:21 pm.

No public comment.

M/Malkin closed the public hearing at 7:21 pm.

C/Esakoff made a motion, with a second offered by C/Trammell, to adopt Ordinance 2021-01.

Roll Call

AYES: C/Esakoff, C/Hamilton, C/Macher, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: C/Dermody

RESOLUTION

Resolution 21-54 Authorizing a Reduction of the Water/Sewer Utility for the January – February 2021 Billing Cycle to Block 2, Lot 43

C/Trammell made a motion, with a second offered by C/Hamilton, to adopt Resolution 21-54. C/Trammell explained that a new meter had been installed that had a leaky gasket.

Roll Call

AYES: C/Esakoff, C/Hamilton, C/Macher, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: C/Dermody

Resolution 21-55 Resolution of Support from the Borough of Roosevelt Authorizing a 2021 Sustainable Jersey Grant Application in the amount of \$2,000

C/Hamilton made a motion to adopt Resolution 21-55, with a second offered by C/Esakoff. The grant application requires a resolution of support from the Governing Body.

Roll Call

AYES: C/Esakoff, C/Hamilton, C/Macher, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: C/Dermody

Resolution 21-56 Resolution of Support from the Borough of Roosevelt Authorizing a 2021 Sustainable Jersey Grant Application in the amount of \$20,000

C/Hamilton made a motion to adopt Resolution 21-56, with a second offered by C/Trammell.

Roll Call

AYES: C/Esakoff, C/Hamilton, C/Macher, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: C/Dermody

Resolution 21-57 Authorizing Roberts Engineering Group, LLC to Prepare the Annual Certification and Stormwater Permit for the Borough of Roosevelt

C/Trammell made a motion to adopt Resolution 21-57, with a second offered by C/Esakoff. No discussion.

Roll Call

AYES: C/Esakoff, C/Hamilton, C/Macher, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: C/Dermody

Resolution 21-58 Payment of Bills for April 19, 2021

C/Hamilton made a motion to adopt Resolution 21-58, with a second offered by C/Trammell.

Roll Call

AYES: C/Esakoff, C/Hamilton, C/Macher, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: C/Dermody

Resolution 21-59 Resolution Amending Resolution 21-02 Establishing Council Committees for the Year 2021

C/Hamilton made a motion to **table** Resolution 21-59, with a second offered by C/Trammell, due to Mr. Atwood's absence.

Roll Call

AYES: C/Esakoff, C/Hamilton, C/Macher, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: C/Dermody

Resolution 21-60 Amending Resolution 21-03 Appointing the Planning Board Class III Member for the Year 2021

C/Hamilton made a motion to **table** Resolution 21-60, with a second offered by C/Esakoff, due to Mr. Atwood's absence.

Roll Call

AYES: C/Esakoff, C/Hamilton, C/Macher, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: C/Dermody

REPORTS OF COMMITTEE CHAIRS

Community Dev/Code: No report.

Administration: No report.

Finance: No report.

Public Works: No report.

Utilities: C/Trammell explained that the rehabilitation of Well #3 is complete, power needs to be reconnected by PSE&G and then it will be inspected by state; discussed the discovery of a t-shirt wrapped around a motor at the waste water plant and the cost of removal of the t-shirt.

Envi. Health & Safety: No report.

UNFINISHED BUSINESS: None.

NEW BUSINESS

1. Drainage Improvements at Borough Hall Garage.

Resolution 21-61 Resolution Awarding Contract for Drainage Improvements at the Borough Hall Garage to KTK Construction, LLC in an Amount Not to Exceed \$16,875.00

C/Esakoff made a motion, with a second by C/Trammell, to award the contract for drainage improvements.

Roll Call

AYES: C/Esakoff, C/Hamilton, C/Macher, C/Trammell
NAYS: None
ABSTAIN: None

ABSENT: C/Dermody

2. FY2021 Local Recreation Improvement Grant (LRIG) from Division of Local Government Services. This item will be placed on the next meeting agenda for discussion.
3. Use of Borough Hall by RAP on May 22, 2021, at 10:00 AM; C/Trammell made motion with second by C/Esakoff and with all in favor, the use of Borough Hall was approved.
4. Branch Pick-up scheduled for May 17, 2021; a flyer with details will be distributed to residents and will be posted on website.
5. Use of FDR amphitheater for annual membership meeting for Solar Village on May 6, 2021, at 7:00 pm; C/Trammell made motion with second by C/Esakoff and all in favor, the use of the amphitheater was approved.

M/Malkin discussed the duties, responsibilities and limitations of Councilmembers and explained that everything must follow procedure. Individual Councilmembers cannot make unilateral decisions. M/Malkin reminded Councilmembers that most decisions must be run through committee, which will bring it to the Borough Council, or must go through Ms. Debevec or M/Malkin to avoid confusion and unanticipated bills. Attorney Cannon discussed proper channels of communication with regard to Engineering contracts.

M/Malkin also discussed that the Mayor's email had been hacked.

PUBLIC COMMENT (Any item):

M/Malkin opened the meeting to Public Comment for any item at 7:56 pm.

No public comment.

C/Malkin closed the meeting to Public Comment at 7:56 pm.

CLOSED SESSION

C/Esakoff made a motion to move to Closed Session, seconded by C/Trammell.

The Borough Clerk read Resolution 21-62: Providing for a Private Executive Meeting that Excludes the Public.

WHEREAS, the "Open Public Meetings Act" enacted October 21, 1975 permits a public body to exclude the public from meetings or portions thereof wherein matters are to be discussed which are exempted from the requirements of the Act; and

WHEREAS, the said Act requires that prior to the holding of a meeting or portion thereof from which the public shall be excluded, the public body should adopt a Resolution at a public meeting providing for the holding of a private meeting; and

WHEREAS, the Borough Council of the Borough of Roosevelt has determined that a meeting should be held from which the public should be excluded in order to discuss a subject which is exempted under the said Act;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, as follows:

- That the next portion of this meeting be held in Private Session.
- That the general nature of the matter(s) to be discussed relate to the matters:
 - a. Potential Litigation – PSE&G Claim
- That no official action will be taken at the meeting but Minutes shall be kept and shall be available to the public after official action on the subject matter has been taken.
- It is anticipated the discussion conducted in closed session can be disclosed to the public after no further action is required in the matter.

ROLL CALL

AYES: C/Esakoff, C/Hamilton, C/Macher, C/Trammell

NAYS: None

ABSTAIN: None

ABSENT: C/Dermody

Time in: 8:01 pm

C/Esakoff made a motion to adjourn from Closed Session, second by C/Trammell. All in Favor.

Time out: 8:12 pm

At 8:13 pm, C/Esakoff made a motion to adjourn, with a second offered by C/Trammell, and with all in favor the meeting adjourned at 8:13 pm.

The audio tape is available in the Clerk's Office at Borough Hall.

Respectfully Submitted,

Kathleen Hart, Borough Clerk

Adopted Date: May 3, 2021