

**Borough of Roosevelt  
33 N. Rochdale Avenue  
Roosevelt, NJ 08555**

**Mayor and Council  
Regular Meeting Minutes of April 5, 2021**

Mayor Malkin opened the meeting at 7:05 pm and explained that due to the Coronavirus and the need for social distancing, this meeting is being held remotely and available to the public in a live feed. The standard protocols for remote meetings set forth in Resolution 20-108 adopted November 23, 2020, will be followed. M/Malkin read the Open Public Meetings Act statement: “Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 25, 2021, which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.”

**ROLL CALL**

	<b>PRESENT</b>	<b>ABSENT</b>	<b>LATE ARRIVAL</b>
<i>Councilmember Luke Dermody</i>		✓	
<i>Councilmember Lou Esakoff</i>	✓		
<i>Councilmember Michael Hamilton</i>	✓		
<i>Councilmember Steven Macher</i>	✓		
<i>Councilmember Joe Trammell</i>	✓		
<i>Councilmember Chad Vroman</i>	✓		
<i>Mayor Peggy Malkin</i>	✓		

Also in attendance: Greg Cannon, Esq., Kathleen Hart, Borough Clerk

**MAYOR’S SPEECH:** No report.

**PUBLIC COMMENT (Agenda items only):**

M/Malkin opened the meeting to Public Comment for agenda items only at 7:07 pm.

No public comment.

C/Malkin closed the Public Comment for agenda items at 7:07 pm.

**CORRESPONDENCE:** None.

**APPROVAL OF MINUTES**

- **March 15, 2021 Regular Council Meeting Minutes**

C/Esakoff made a motion to approve the minutes, with a second offered by C/Hamilton. No discussion.

Roll Call

AYES: C/Esakoff, C/Hamilton, C/Macher, C/Trammell

NAYS: None

ABSTAIN: C/Vroman

ABSENT: C/Dermody

**RESOLUTIONS**

**Resolution 21-47** Payment of Bills for March 15, 2021

C/Hamilton made a motion to adopt Resolution 21-47, with a second offered by C/Trammell. No discussion.

Roll Call

AYES: C/Esakoff, C/Hamilton, C/Macher, C/Trammell, C/Vroman  
NAYS: None  
ABSTAIN: None  
ABSENT: C/Dermody

**Resolution 21-48** Resolution of Support from Local Governing Body Authorizing the Sustainable Jersey Grant Funded by PSEG

C/Esakoff made a motion to adopt Resolution 21-48, with a second offered by C/Hamilton. C/Hamilton explained that this resolution is a requirement of the grant application.

Roll Call

AYES: C/Esakoff, C/Hamilton, C/Macher, C/Trammell, C/Vroman  
NAYS: None  
ABSTAIN: None  
ABSENT: C/Dermody

**Resolution 21-49** Awarding Contract for Maintenance of Public Lands in the Borough to Kyle's Lawn and Landscaping

C/Esakoff made a motion to adopt Resolution 21-49, with a second offered by C/Hamilton. There was only one quote received for this contract.

Roll Call

AYES: C/Esakoff, C/Hamilton, C/Macher, C/Trammell, C/Vroman  
NAYS: None  
ABSTAIN: None  
ABSENT: C/Dermody

**Resolution 21-50** Resolution Awarding Contract for Periodic Maintenance and Repair of the Borough's Emergency Standby Generators

C/Esakoff made a motion to adopt Resolution 21-50, with a second offered by C/Vroman. No discussion.

Roll Call

AYES: C/Esakoff, C/Hamilton, C/Macher, C/Trammell, C/Vroman  
NAYS: None  
ABSTAIN: None  
ABSENT: C/Dermody

**Resolution 21-51** Resolution Authorizing Execution of Professional Engineering Services Agreements with Roberts Engineering Group, LLC for the Engineering and Construction of Roadway and Water Main Improvements on Farm Lane and School Lane

C/Trammell made a motion to adopt Resolution 21-51, with a second offered by C/Esakoff. This agreement is required for the iBank funding application, for 50% loan forgiveness.

Roll Call

AYES: C/Esakoff, C/Hamilton, C/Macher, C/Trammell, C/Vroman  
NAYS: None  
ABSTAIN: None  
ABSENT: C/Dermody

**REPORTS OF COMMITTEE CHAIRS**

**Community Dev/Code:** No report.

**Administration:** No report.

**Finance:** C/Hamilton explained that a Finance Committee meeting was held on 4/1/21 to begin the budget process; discussed tax collection percentage, water/sewer fund and cell tower revenue; discussed costs including the fire services contract with Millstone; the Borough needs a new server; the Committee recommended a 5% cost of living increase for Borough employees as of July 1<sup>st</sup> and is recommended hiring a part-time DPW employee; the budget is in good shape.

**Public Works:** C/Macher provided an update on the Borough Hall project; discussed drainage issues and ADA access to Borough Hall.

**Utilities:** C/Trammell discussed ADA access and repairs at Borough Hall and potential need for a change order to the contract.

**Envi. Health & Safety:** No report.

**UNFINISHED BUSINESS**

1. Summer Recreation Program: M/Malkin explained that there will not be a summer camp this year due to the closing of the school building for the entire summer; Mr. Schubiger is working on an alternative program for older students.
2. Fourth of July Picnic: M/Malkin explained that there may be a Labor Day picnic instead of a Fourth of July picnic this year due to the closing of the school building for the entire summer.

**NEW BUSINESS**

1. Bulk Pick-Up is on April 19, 2021.
2. RAP request to use Amphitheater for an event on Saturday, 4/24/21, at 3:00 PM and annual membership meeting on Saturday, 5/22/21; C/Trammell made a motion, with second by C/Esakoff and all in favor.

**PUBLIC COMMENT (Any item):**

M/Malkin opened the meeting to Public Comment for any item at 7:43 pm.

Michael Ticktin, 37 N. Valley Rd: Discussed the fire district fee, consolidation with the Millstone Fire District and representation as a joint fire district.

C/Malkin closed the meeting to Public Comment at 7:49 pm.

M/Malkin announced that this is C/Vroman’s last meeting on the Borough Council. M/Malkin expressed appreciation for the two years that C/Vroman devoted to the Borough Council during which he did an excellent job, was the voice of reason and a pleasure to work with and will be truly missed.

C/Vroman thanked M/Malkin for her sentiments and noted that it has been an honor and pleasure to serve on the Borough Council and enjoyed the time he has spent in Roosevelt.

At 7:52 pm, C/Esakoff made a motion to adjourn, with a second offered by C/Trammell, and with all in favor the meeting adjourned at 7:52 pm.

The audio tape is available in the Clerk’s Office at Borough Hall.

Respectfully Submitted,

---

Kathleen Hart, Borough Clerk

Adopted Date: April 19, 2021