

**Borough of Roosevelt  
33 N. Rochdale Avenue  
Roosevelt, NJ 08555**

**Mayor and Council  
Regular Meeting Minutes of January 25, 2021**

Mayor Malkin opened the meeting at 7:04 pm and explained that due to the Coronavirus and the need for social distancing, this meeting is being held remotely and available to the public in a live feed. M/Malkin read the Open Public Meetings Act statement: “Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 4, 2021, which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.”

**ROLL CALL**

	<b>PRESENT</b>	<b>ABSENT</b>	<b>LATE ARRIVAL</b>
<i>Councilmember Dermody</i>		✓	
<i>Councilmember Esakoff</i>	✓		7:10 PM
<i>Councilmember Hamilton</i>	✓		
<i>Councilmember Macher</i>	✓		
<i>Councilmember Trammell</i>		✓	
<i>Councilmember Vroman</i>	✓		
<i>Mayor Malkin</i>	✓		

Also in attendance: Andrew Sobel, Esq., Kathleen Hart, Borough Clerk

**PUBLIC COMMENT (Agenda items only):**

M/Malkin opened the meeting to Public Comment for agenda items only at 7:06 pm.

Michael Ticktin, 37 N. Valley Rd: Expressed appreciation to the Governing Body for placing the Environmental Commission’s request for funds on this agenda.

C/Malkin closed the Public Comment for agenda items at 7:06 pm.

**CORRESPONDENCE**

1. Email received from Roberts Engineering, dated January 13, 2021 regard NJDOT approving 6-month extension for award of Improvements to Farm Lane, extension to September 27, 2021.

**APPROVAL OF MINUTES**

- **January 4, 2021 Reorganization and Regular Council Meeting Minutes**

C/Hamilton made a motion to approve the minutes, with a second offered by C/Vroman. No discussion.

Roll Call

AYES: C/Hamilton, C/Macher, C/Vroman

NAYS: None

ABSTAIN: None

ABSENT: C/Dermody, C/Esakoff, C/Trammell

## RESOLUTIONS

### **Resolution 21-29** Payment of Bills for January 25, 2021

C/Hamilton made a motion to adopt Resolution 21-29, with a second offered by C/Vroman. No discussion.

Roll Call

AYES: C/Hamilton, C/Macher, C/Vroman  
 NAYS: None  
 ABSTAIN: None  
 ABSENT: C/Dermody, C/Esakoff, C/Trammell

### **Resolution 21-30** Authorizing a Shared Services Agreement with Millstone Township for the Utilization of Millstone Township Municipal Court and Related Personnel Services

C/Hamilton made a motion to adopt Resolution 21-30, with a second offered by C/Vroman. M/Malkin explained that this resolution is part of reorganization and Roosevelt had to wait to adopt this resolution until after Millstone's reorganization meeting.

Roll Call

AYES: C/Hamilton, C/Macher, C/Vroman  
 NAYS: None  
 ABSTAIN: None  
 ABSENT: C/Dermody, C/Esakoff, C/Trammell

C/Esakoff arrives at 7:10 PM.

### **Resolution 21-31** Designating a Municipal Court Judge for the Borough of Roosevelt

C/Hamilton made a motion to adopt Resolution 21-31, with a second offered by C/Vroman. M/Malkin explained that the Municipal Court Judge is Nicole Sonnenblick and this is a three-year appointment.

Roll Call

AYES: C/Esakoff, C/Hamilton, C/Macher, C/Vroman  
 NAYS: None  
 ABSTAIN: None  
 ABSENT: C/Dermody, C/Trammell

### **Resolution 21-32** Appointments of Municipal Court Officers and Employees

C/Hamilton made a motion to adopt Resolution 21-32, with a second offered by C/Esakoff. No discussion.

Roll Call

AYES: C/Esakoff, C/Hamilton, C/Macher, C/Vroman  
 NAYS: None  
 ABSTAIN: None  
 ABSENT: C/Dermody, C/Trammell

**Resolution 21-33** Resolution Authorizing Roberts Engineering Group, LLC to Perform Engineering Work for Trickling Filters, Phosphate Remediation and Treatment Plant Upgrades at the Sewage Treatment

C/Esakoff made a motion to adopt Resolution 21-33, with a second offered by C/Hamilton. No discussion.

Roll Call

AYES: C/Esakoff, C/Hamilton, C/Macher, C/Vroman  
 NAYS: None  
 ABSTAIN: None  
 ABSENT: C/Dermody, C/Trammell

**Resolution 21-34** Resolution Amending 21-05 Establishing the 2021 Annual Schedule of Public Meetings for the Roosevelt Borough Council

C/Hamilton made a motion to adopt Resolution 21-34, with a second offered by C/Esakoff. M/Malkin explained that, beginning March 1, 2021, Borough Council meetings will be held on the first and third Monday of the month with a few exceptions related to holidays.

Roll Call

AYES: C/Esakoff, C/Hamilton, C/Macher, C/Vroman  
 NAYS: None  
 ABSTAIN: None  
 ABSENT: C/Dermody, C/Trammell

**Resolution 21-35** A Resolution of the Borough Council of the Borough of Roosevelt Amending Resolution No. 20-116, Dated December 14, 2020, to Reject all Prior Bids and Award a Contract for the Provision of Sodium Hypochlorite Solution to the Borough's Water and Sewer Utilities

C/Hamilton made a motion to adopt Resolution 21-35, with a second offered by C/Esakoff. M/Malkin explained the difference in prices and the cost of delivery; this is a two-year contract.

Roll Call

AYES: C/Esakoff, C/Hamilton, C/Macher, C/Vroman  
 NAYS: None  
 ABSTAIN: None  
 ABSENT: C/Dermody, C/Trammell

**REPORTS OF COMMITTEE CHAIRS**

**Administration:** C/Esakoff provided an update on the installation of the Borough Hall generator.

**Finance:** C/Hamilton discussed a sewer line blockage at the woodland trail by the sewer plant and the need to televise the section that has been problematic; the cost to clear the blockage was \$850; preventive maintenance may be more cost effective than emergency clearing; discussed the Environmental Commission's desire to install puncheons on swampy sections of the woodland trail and the associated cost; discussed the quarterly payment for the County Library Tax.

**Public Works:** C/Macher discussed comments from residents including a complaint regarding speeding through town and a request to investigate leaf pickup in the Borough; discussed the meeting at the sewerage treatment plant regarding options for the trickling filters, which may require a total replacement rather than rehabilitation.

**Community Dev/Code:** No report.

**Utilities:** No report.

**Envi. Health & Safety:** No report.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

1. Discussion: Environmental Commission requests additional funds to cover the cost for materials for improvements/repairs to the Woodland Trail. The Borough Attorney will draft a resolution, for the next Borough Council meeting, authorizing the transfer of funds and authorizing the expenditure.

**PUBLIC COMMENT (Any item):**

M/Malkin opened the meeting to Public Comment for any item at 7:50 pm.

Michael Tickin, 37 N. Valley Rd.: On behalf of the Environmental Commission, thanked the governing body for approving the Woodland Trail improvement project; thanked C/Hamilton for joining the Environmental Commission and M/Malkin for appointing C/Hamilton.

C/Malkin closed the meeting to Public Comment at 7:51 pm.

**CLOSED SESSION**

C/Esakoff made a motion to move to Closed Session, seconded by C/Vroman.

Kathleen Hart, Borough Clerk, read Resolution 21-36: Providing for a Private Executive Meeting that Excludes the Public.

**WHEREAS**, the “Open Public Meetings Act” enacted October 21, 1975 permits a public body to exclude the public from meetings or portions thereof wherein matters are to be discussed which are exempted from the requirements of the Act; and

**WHEREAS**, the said Act requires that prior to the holding of a meeting or portion thereof from which the public shall be excluded, the public body should adopt a Resolution at a public meeting providing for the holding of a private meeting; and

**WHEREAS**, the Borough Council of the Borough of Roosevelt has determined that a meeting should be held from which the public should be excluded in order to discuss a subject which is exempted under the said Act;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council, as follows:  
That the next portion of this meeting to be held in Private Session.

That the general nature of the matter(s) to be discussed relate to the matters:

- a. Contractual Shared Services

That no official action will be taken at this meeting but Minutes shall be kept and shall be available to the public after official action on the subject matter has been taken.

It is anticipated the discussion conducted in closed session can be disclosed to the public after no further action is required in this matter.

**ROLL CALL VOTE:**

AYES: C/Esakoff, C/Hamilton, C/Macher, C/Vroman

NAYS: None

ABSTAIN: None

ABSENT: C/Dermody, C/Trammell

Time in: 7:59 pm

C/Esakoff made a motion to adjourn from Closed Session, second by C/Vroman. All in Favor.

Time out: 8:09 pm

At 8:14 pm, C/Hamilton made a motion to adjourn, with a second offered by C/Esakoff, and with all in favor the meeting adjourned at 8:14 pm.

The audio tape is available in the Clerk's Office at Borough Hall.

Respectfully Submitted,

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Kathleen Hart, Borough Clerk

Adopted Date: