

BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

DRAFT

COUNCIL MEETING AGENDA
JULY 6, 2021 @ 7:00 P.M.

DUE TO THE CORONAVIRUS AND THE NEED FOR SOCIAL DISTANCING, THIS MEETING WILL ALSO BE HELD REMOTELY AND AVAILABLE TO THE PUBLIC IN A LIVE FEED. TO ACCESS THE MEETING PLEASE FOLLOW THE INSTRUCTIONS BELOW:

Join Zoom Meeting

<https://us02web.zoom.us/j/3251865085?pwd=L1RWNIhPYTZZdUZ5R3piT0NZWHhuUT09>

Meeting ID: 325 186 5085

Password: 968068

One tap mobile

+16465588656,,3251865085#,,,0#,,968068# US (New York)

+13017158592,,3251865085#,,,0#,,968068# US (Germantown)

Dial by your location

+1 646 558 8656 US (New York); +1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago); +1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma); +1 346 248 7799 US (Houston)

Standard protocols for Remote Meetings set forth in Resolution 20-108 adopted November 23, 2020:

- 1) Members of the public wishing to make a comment during a remote meeting shall be permitted to do so using the audio and/or video technology under which the remote meeting is being held.
- 2) Members of the public may also submit written comments to the Council, through the Borough Clerk, by either e-mail to clerk@rooseveltnj.us or written letter to Borough Clerk, Borough of Roosevelt, 33 North Rochdale Ave, P.O. Box 128, Roosevelt, NJ 08555. Written comments must be received at least 24 hours prior to the noticed start of the remote meeting in order to be included in the meeting.
- 3) Public comments shall be received and/or read into the record during times designated during the meeting for public participation.
- 4) The Council reserves the right to pass over duplicative written comments; however, each duplicative comment shall be noted for the record with the content summarized.
- 5) A member of the public wishing to speak during a remote meeting shall state their name and address for the record prior to making their comment.
- 6) Members of the public commenting during a remote meeting shall not act in any manner to disrupt the meeting. If such a member of the public becomes disruptive during the meeting, the individual chairing the meeting shall mute, or direct the muting of, the disruptive member and warn that any continued disruption may result in the member being prevented from speaking during the meeting or be removed from the remote meeting. Disruptive conduct includes, but is not limited to, sustained inappropriate behaviors such as shouting, interruption, and the use of profanity.
- 7) Any member who continues to be disruptive after receiving a warning may be muted while other members of the public are allowed to proceed with their comments. If time permits, the disruptive individual shall be allowed to speak after all other members of the public are provided an opportunity to comment. Should the individual remain disruptive, the individual may be muted or kept on mute for the remainder of the remote meeting or removed from the meeting.

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 25, 2021 which was posted on the Bulletin Board at the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

ROLL CALL

Councilmember Robert Atwood
Councilmember Louis Esakoff
Councilmember Michael Hamilton
Councilmember Constance Herrstrom
Councilmember Steven Macher
Councilmember Joseph Trammell
Mayor Peggy Malkin

MAYOR'S REPORT

PUBLIC COMMENT (Agenda items only)

APPROVAL OF MINUTES:

1. Regular Meeting Minutes – June 21, 2021

CORRESPONDENCE:

1. Letter from Roberts Engineering, dated June 22, 2021 regarding Nurko Road Drainage Concerns.
2. Letter from Roberts Engineering, dated June 23, 2021 regarding South Rochdale Avenue Wayfinding Signage.
3. Letter from Monmouth County, dated June 30, 2021 regarding participating with Monmouth County in the LEAP Implementation Grant.

RESOLUTIONS:

Resolution 21-85	Payment of Bills for July 7, 2021
Resolution 21-86	Resolution Establishing Lien Block 8, Lot 14, 12 Farm Lane, William Porter
Resolution 21-87	Resolution Amending Resolution 21-59 Establishing Council Committees for the Year 2021

REPORTS OF COMMITTEE CHAIRS:

Councilmember Atwood	Envi, Health & Safety
Councilmember	Community Dev/Code
Councilmember Esakoff	Administration
Councilmember Hamilton	Finance
Councilmember Macher	Public Works
Councilmember Trammell	Utilities

UNFINISHED BUSINESS:

1. NJDOT – Application for Safe Routes to Schools FY2022
2. Cannabis Legislation

NEW BUSINESS:

1. Monmouth County LEAP Implementation Grant

PUBLIC COMMENT: (Any item)

M/Malkin opens the public comment at _____

M/Malkin closes the public comment at _____

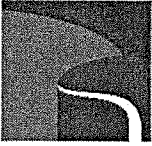
CLOSED SESSION:

Resolution 21-XX Providing for a Private Executive Meeting that Excludes the Public

Time In: _____ Time Out: _____

ADJOURNMENT

TIME OUT _____



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

June 22, 2021

Mayor and Council
Borough of Roosevelt
33 North Rochdale Avenue
P.O. Box 128
Roosevelt, New Jersey 08555

Re: Nurko Road Drainage Concerns
Borough of Roosevelt, Monmouth County, New Jersey
Our File No.: R4504

Dear Mayor and Council:

As you know, there is an ongoing drainage issue at Nurko Road. Specifically, the Wong Farm located at #3 Nurko Road has not controlled erosion from the property onto Nurko Road. This has caused the existing Borough-owned stormwater collection system to be filled with silt which forces stormwater runoff to pond and dirt and debris to migrate onto the road surface. This is a hazardous condition that must be addressed.

In review with the Borough Attorney, it appears that the property owner is willing to assist in mitigating the stormwater concerns. However, as the entire stormwater collection system (inlets, piping, scour hole/gabion baskets, and swale) has been filled in with silt from the farm, we cannot yet provide a recommended course of action for mitigating the erosion.

At this time, the property owner must clear the silt and mud that has collected on the farm, in the scour hole, in the inlets, in the pipe, and downstream. Once this is complete, we can make a formal evaluation and provide further recommendations for mitigating the erosion from #3 Nurko Road.

Should you have any questions, please feel free to contact me.

Very truly yours,

A handwritten signature in cursive script that reads "Carmela Roberts".

Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Kathleen Hart, RMC, CMR, Borough Clerk
Ana Debevec, Borough Treasurer
Gregory Cannon, Esq., Borough Attorney
Cameron Corini, PE, CME, Roberts Engineering Group, LLC



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

June 23, 2021

Mayor and Council
Borough of Roosevelt
33 North Rochdale Avenue
P.O. Box 128
Roosevelt, New Jersey 08555

Re: South Rochdale Avenue Wayfinding Signage
Borough of Roosevelt, Monmouth County, New Jersey
Our File No.: R4504

Dear Mayor and Council:

In reviewing with the Borough Attorney, we understand that the Borough has concerns regarding traffic at the intersection of South Rochdale Avenue (CR 571) and Clarksburg Road (CR571).

Specifically, it appears that vehicles travelling south on Rochdale Avenue miss the left turn onto Clarksburg Road and continue on South Rochdale Avenue towards Clarksburg-Robbinsville Road or turn onto Tamara Drive, thus requiring them to make a U-Turn in the roadway in order to continue onto Clarksburg Road (CR 571). Residents have noted that this may be due to Summer traffic or to Six Flags Great Adventure traffic.

In reviewing the Manual on Uniform Traffic Control Devices (MUTCD) and with the County Traffic Engineer, a possible remedy is to provide a Destination Sign (D1-2a). This is a large brown sign with white text and an arrow. However, installation of a Destination Sign will require County approval.

The intersection of South Rochdale Avenue and Clarksburg Road includes an existing County Route 571 sign and Arrow plaque. The County Traffic Engineer has indicated that modifying the existing County signage at the intersection may also aid in directing vehicular traffic in the appropriate direction. The County is in the process of evaluating their roadway signage to determine if it can be located in a more visible location and/or with a larger Route 571 sign and arrow.

The County will review this internally, modify the Route 571 sign and evaluate traffic to determine if further action is needed to ensure southbound vehicular traffic continues onto Clarksburg Road without needing a U-Turn.

If the modified Route 571 signage does not work as intended, we can schedule a meeting with the County to review alternatives, such as a Destination Sign.

Should you have any questions, please feel free to contact me.

Very truly yours,


Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Kathleen Hart, RMC, CMR, Borough Clerk
Ana Debevec, Borough Treasurer
Gregory Cannon, Esq., Borough Attorney
Cameron Corini, PE, CME, Roberts Engineering Group, LLC

**Monmouth County
Board of County Commissioners**

THOMAS A. ARNONE
DIRECTOR

SUSAN M. KILEY
DEPUTY DIRECTOR

LILLIAN G. BURRY
NICK DIROCCO
ROSS F. LICITRA



HALL OF RECORDS
ONE EAST MAIN STREET
FREEHOLD, NJ 07728
TELEPHONE: 732-431-7000

Dear Mayor:

Monmouth County is preparing an application for a 2021 Department of Community Affairs LEAP Implementation Grant. If successful, the funding will allow the County to provide high resolution photo imagery to your municipality free of charge. Aerial imagery such as this is often cost prohibitive for many towns. Through this grant, the County is offering three (3) user accounts per town for up to two years as part of our Nearmap subscription service.

Nearmap captures high resolution aerial imagery several times a year. Users will be able to instantly stream current aerial photos to their desktop, tablet or cell phone. Users can also compare present day, on the ground conditions to prior year flights. Municipal governments use high resolution aerial imagery along with other imported GIS data to support a number of important in-house operational functions including:

- Measure the size and footprints of buildings
- Determine property boundaries, setbacks, buffers
- Evaluate environmental conditions and potential development impacts
- Estimate capital investments (materials, linear feet of pipe, sidewalk, roadway width, curbing, etc.)
- Capital inventory (hydrants, catch basins, guiderail, etc.)
- Remote property assessments, inspections and compliance (e.g. zoning, permits)
- Tax assessments
- Building condition (roof conditions, fire safety)
- Post disaster damage assessment and comparison to prior images
- Hazard mitigation assessments
- Search and rescue

More information about the Nearmap product can be found at <https://www.nearmap.com/us/en>

The Monmouth County Office of Shared Services will be coordinating this effort between the County and our fifty-three municipalities in meeting the requirements of the LEAP Implementation Grant program as well as coordinate agreements with municipalities that sign on for imagery services. The Monmouth County Office of Geographic Information Systems will procure and maintain vendor software licensing as well as manage product maintenance and upgrades. The County's GIS Office will also be available to provide assistance and training to local officials who use the online tool.

Municipalities wishing to participate in this shared service program must provide the County with a resolution of support from their respective governing body. Attached please find a SAMPLE resolution that your town may use as a template. The shared services agreement is attached as well to be executed by your governing body.

If you have any questions regarding the grant application, resolution or shared services agreement, please feel free to reach out to Liz Perez, Shared Services Coordinator at 732-431-7460 extension 2115 or Elizabeth.perez@co.monmouth.nj.us.

Thank you again for participating in the Monmouth County Shared Services Program. Please feel free to contact my office should you have any questions by emailing me at Thomas.Amone@co.monmouth.nj.us or by calling me at 732-431-7396.

Sincerely,



Thomas A. Amone
Commissioner Director,
Monmouth County

cc: Teri O'Connor, County Administrator
Michael Fitzgerald, County Counsel
Municipal Administrator
Municipal Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 21-85
MEETING DATE: 07-06-2021**

PAYMENT OF BILLS FOR JULY 6, 2021

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the attached list of bills have been submitted to the Council for payment approval; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 6, 2021.

Kathleen Hart
Borough Clerk

July 1, 2021
12:55 PM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 1

7-6-21 BILL LIST

P.O. Type: All
Range: First
Format: Condensed

to Last

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
CROSS005	CROSS OVER NETWORKS, LLC								
		21-00101	02/16/21	2021 TEAMVIEWER ANTI-VIRUS	Open	35.00	0.00		B
		21-00102	02/16/21	2021 OFF-SITE EDMUNDS BACKUP	Open	12.45	0.00		B
		21-00103	02/17/21	2021 OFF-SITE SERVER BACKUPS	Open	35.00	0.00		B
		21-00104	02/17/21	2021 IT SERVICES	Open	103.00	0.00		B
		21-00105	02/17/21	2021 EMAIL ARCHIVING	Open	110.00	0.00		B
						<u>295.45</u>			
FRANK005	FRANKLIN-GRIFFITH ELECTRICAL								
		21-00333	06/15/21	STRAPS FOR SOLAR RADAR SIGN	Open	13.80	0.00		
JCPL0005	JCP & L								
		21-00349	06/22/21	MAY 2021 ELECTRIC SERVICE	Open	917.89	0.00		
KTKC0005	KTK CONSTRUCTION, LLC								
		21-00234	04/21/21	DRAINAGE IMPROV:BORO HALL GAR	Open	16,875.00	0.00		
MONMO070	MONMOUTH COUNTY PUBLIC WORKS &								
		21-00298	05/18/21	JET-VAC STORM DRAINS	Open	2,463.19	0.00		
NOREI005	NOREIKA SALES, LLC								
		21-00355	06/23/21	ECHO BACKPACK POWER BLOWER	Open	279.99	0.00		
PEGER005	PEGER, KYLE d/b/a								
		21-00347	06/21/21	MOWING-12 FARM LANE	Open	120.00	0.00		
PETTY005	PETTY CASH								
		21-00348	06/21/21	REIMBURSE PETTY CASH	Open	37.30	0.00		
		21-00350	06/22/21	REIMBURSE PETTY CASH	Open	26.35	0.00		
		21-00351	06/22/21	REIMBURSE PETTY CASH	Open	54.00	0.00		
						<u>117.65</u>			
ROBER005	ROBERTS ENGINEERING GROUP, LLC								
		19-00076	01/30/19	WATER MAIN-HOMESTEAD,ELM,CEDAR	Open	270.00	0.00		B
		19-00726	10/31/19	ROAD IMPROV:NURKO & ELM	Open	1,530.50	0.00		B
		20-00153	02/27/20	PARKING LOT & DRAINAGE IMPROV	Open	1,701.00	0.00		B
		20-00464	07/30/20	WATER MAIN REPL-FARM & SCHOOL	Open	2,760.00	0.00		B
		21-00061	01/27/21	TRICKLING FILTERS/PHOSPHATE	Open	648.50	0.00		B
		21-00285	05/11/21	PREPARE STORMWATER MAP	Open	1,814.25	0.00		B
		21-00300	05/18/21	DCA REC IMPROV GRANT APPLIC	Open	965.00	0.00		B
		21-00302	05/19/21	NJDOT GRANT 2022 APPLICATION	Open	3,584.50	0.00		B
		21-00366	06/29/21	MISC ENGINEERING 6/11 & 6/17	Open	337.50	0.00		B
						<u>13,611.25</u>			
ROOSE005	ROOSEVELT BOARD OF EDUCATION								
		21-00356	06/24/21	JUL 2021 SCHOOL TAXES	Open	146,004.00	0.00		
		21-00357	06/24/21	LEASE PAYMENT FOR 2021	Open	1.00	0.00		
						<u>146,005.00</u>			

July 1, 2021
12:55 PM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 2

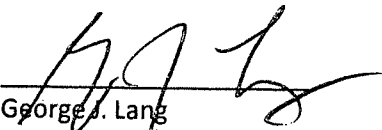
Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
VERIZ015	VERIZON	21-00352	06/22/21	PHONE/INTERNET-JUN 2021	Open	750.25	0.00		
WEBHA005	WEB HAULING & DISTRIBUTION, INC	21-00325	06/09/21	PUMP LAKE DR PUMP PIT 5/28/21	Open	233.13	0.00		
Total Purchase Orders:		27	Total P.O. Line Items:		0	Total List Amount:	181,682.60	Total Void Amount:	0.00

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
	1-01	157,405.77	0.00	157,405.77	0.00	0.00	157,405.77
	1-09	<u>491.83</u>	<u>0.00</u>	<u>491.83</u>	<u>0.00</u>	<u>0.00</u>	<u>491.83</u>
Year Total:		157,897.60	0.00	157,897.60	0.00	0.00	157,897.60
	C-04	20,106.50	0.00	20,106.50	0.00	0.00	20,106.50
	C-08	<u>3,678.50</u>	<u>0.00</u>	<u>3,678.50</u>	<u>0.00</u>	<u>0.00</u>	<u>3,678.50</u>
Year Total:		23,785.00	0.00	23,785.00	0.00	0.00	23,785.00
Total of All Funds:		<u><u>181,682.60</u></u>	<u><u>0.00</u></u>	<u><u>181,682.60</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>181,682.60</u></u>

BOROUGH OF ROOSEVELT

I, George J. Lang, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following bill list to be paid:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
7/6/21 Bill List	various	\$181,682.60


George J. Lang
Chief Financial Officer

Dated: 7/6/21

RESOLUTION NO. 21-86
MEETING DATE: 07-06-2021

**RESOLUTION ESTABLISHING LIEN AGAINST BLOCK 8, LOT 14, 12 FARM LANE,
WILLIAM PORTER**

C/_____ offered the following resolution and moved its adoption, which was second by C/_____.

WHEREAS, the grass at 12 Farm Lane, Block 8 Lot 14, was well exceeding the height permitted by the Borough's Property Maintenance Code, in addition to creating a nuisance for the neighbors; and

WHEREAS, the Code Enforcement Officer was unable to get any responsible party to cut the grass after numerous efforts; and

WHEREAS, the Office Manager/Treasurer has certified to the Borough Council that the cost of such activity was \$120.00 (a copy of the Certificate is attached hereto).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Roosevelt that it finds, upon its review of the attached Certificate, that the cost imposed is reasonable and certifies to the Tax Collector that a lien in the amount of \$120.00 be placed against the property so that the Borough can be reimbursed its expense.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Borough Clerk to be a true copy be forwarded to each of the following: Office Manager/Treasurer, Tax Collector and Property Owner as shown on the Tax Collector's records.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 6, 2021.

Kathleen Hart
Borough Clerk



Borough of Roosevelt

Jersey Homestead Historic District

P.O. BOX 128 • 33 N. ROCHDALE AVENUE • ROOSEVELT, NEW JERSEY 08555

OFFICE: (609) 448-0539 • FAX: (609) 448-8716

CERTIFICATION OF LIEN CHARGES

I, Ana Debevec, Office Manager/Treasurer of the Borough of Roosevelt, do hereby certify the following lien

charges of Block 8 Lot 14 with the address known as

12 FARM LANE

owned by

WILLIAM PORTER

Date of Grass Cutting: 6-17-21

Area Size:

Equipment & Labor Cost: \$ 120 - CONTRACTOR'S INVOICE ATTACHED

I hereby certify that the reasonable cost and expense to the Borough of undertaking this activity is

\$ 120-

Ana Debevec
Office Manager/Treasurer

Dated: 6-21-21

Kyle's Lawn and Landscaping
16 Greenbrook Drive
Cranbury, NJ 08512
(732) 890-7688



To:
Borough of Roosevelt (Ana Debevec)
33 County Road 571
Roosevelt, NJ 08555

Invoice # 3797
Invoice Date 06/17/2021
Due Date 07/17/2021
Amount Due \$120.00

Item	Quantity	Price	Tax1	Line Total
Overgrown grass cutting 12 Farm Lane	1.0	\$120.00		\$120.00

Includes moving any debris from lawn area that would effect mowing.

Subtotal: \$120.00
Tax: \$0.00
Past Due Amount: \$0.00
Amount Due: \$120.00

Notes
Thank You For Your Business!

Please detach portion below and send with your payment.

Borough of Roosevelt (Ana Debevec)
33 County Road 571
Roosevelt, NJ 08555

Invoice #: 3797
Amount Due: \$120.00
Due Date: 07/17/2021
Amount Enclosed: _____

Mail to:
Kyle's Lawn and Landscaping
16 Greenbrook Drive
Cranbury, NJ 08512

RESOLUTION NO. 21-87
MEETING DATE: 07-06-2021

RESOLUTION AMENDING RESOLUTION 21-59
ESTABLISHING COUNCIL COMMITTEES FOR THE YEAR 2021

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, N.J.S.A. 40A:60-3(e) authorizes the Borough Council at its annual meeting to establish committees of the Council for the ensuing year; and

WHEREAS, due to the resignation of Councilmember Luke Dermody, three positions are available: Environmental Health & Safety Chair, Public Works Committee, Utilities; and

WHEREAS, Councilmembers have reviewed the committees and accepted these positions for the remainder of the year 2021.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Roosevelt, in the County of Monmouth, State of New Jersey as follows:

1. The following Borough Council Committees are hereby revised for the remainder of the year 2021:

COMMITTEE	COMMITTEE CHAIR		
Administration	Louis Esakoff		Michael Hamilton
Community Development/Code Enforcement		Louis Esakoff	Michael Hamilton
Environmental Health & Safety	Robert Atwood	Steven Macher	
Finance	Michael Hamilton	Louis Esakoff	Joseph Trammell
Public Works	Steven Macher	Robert Atwood	Joseph Trammell
Utilities	Joseph Trammell	Steven Macher	Robert Atwood

2. Special committees shall be established as deemed necessary by the Mayor or a majority of the members of the Borough Council.
3. The Committee Chair shall report at each meeting of the Borough Council on the committee's principal activities and recommendations.
4. Committees shall not act in any manner or make decisions which set precedent or are at variance with existing policy.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 6, 2021.

Kathleen Hart
Borough Clerk