

**BOROUGH OF ROOSEVELT**  
**33 N. Rochdale Ave, Roosevelt Borough, NJ 08555**

**DRAFT**  
**COUNCIL MEETING AGENDA**  
**MAY 3, 2021 @ 7:00 P.M.**

DUE TO THE CORONAVIRUS AND THE NEED FOR SOCIAL DISTANCING, THIS MEETING WILL ALSO BE HELD REMOTELY AND AVAILABLE TO THE PUBLIC IN A LIVE FEED. TO ACCESS THE MEETING PLEASE FOLLOW THE INSTRUCTIONS BELOW:

Join Zoom Meeting

<https://us02web.zoom.us/j/3251865085?pwd=L1RWNIhPYTZZdUZ5R3piT0NZWHhuUT09>

Meeting ID: 325 186 5085

Password: 968068

One tap mobile

+16465588656,,3251865085#,,,0#,,968068# US (New York)

+13017158592,,3251865085#,,,0#,,968068# US (Germantown)

Dial by your location

+1 646 558 8656 US (New York); +1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago); +1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma); +1 346 248 7799 US (Houston)

Standard protocols for Remote Meetings set forth in Resolution 20-108 adopted November 23, 2020:

- 1) Members of the public wishing to make a comment during a remote meeting shall be permitted to do so using the audio and/or video technology under which the remote meeting is being held.
- 2) Members of the public may also submit written comments to the Council, through the Borough Clerk, by either e-mail to [clerk@rooseveltnj.us](mailto:clerk@rooseveltnj.us) or written letter to Borough Clerk, Borough of Roosevelt, 33 North Rochdale Ave, P.O. Box 128, Roosevelt, NJ 08555. Written comments must be received at least 24 hours prior to the noticed start of the remote meeting in order to be included in the meeting.
- 3) Public comments shall be received and/or read into the record during times designated during the meeting for public participation.
- 4) The Council reserves the right to pass over duplicative written comments; however, each duplicative comment shall be noted for the record with the content summarized.
- 5) A member of the public wishing to speak during a remote meeting shall state their name and address for the record prior to making their comment.
- 6) Members of the public commenting during a remote meeting shall not act in any manner to disrupt the meeting. If such a member of the public becomes disruptive during the meeting, the individual chairing the meeting shall mute, or direct the muting of, the disruptive member and warn that any continued disruption may result in the member being prevented from speaking during the meeting or be removed from the remote meeting. Disruptive conduct includes, but is not limited to, sustained inappropriate behaviors such as shouting, interruption, and the use of profanity.
- 7) Any member who continues to be disruptive after receiving a warning may be muted while other members of the public are allowed to proceed with their comments. If time permits, the disruptive individual shall be allowed to speak after all other members of the public are provided an opportunity to comment. Should the individual remain disruptive, the individual may be muted or kept on mute for the remainder of the remote meeting or removed from the meeting.

**TIME IN \_\_\_\_\_**

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 25, 2021 which was posted on the Bulletin Board at the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

**OATH OF OFFICE (Administered to Newly Appointed Official)**

**ROLL CALL**

Councilmember \_\_\_\_\_  
Councilmember Luke Dermody  
Councilmember Louis Esakoff  
Councilmember Michael Hamilton  
Councilmember Steven Macher  
Councilmember Joseph Trammell  
Mayor Peggy Malkin

**MAYOR'S REPORT**

**PUBLIC COMMENT (Agenda items only)**

**CORRESPONDENCE:**

1. Letter received from Roberts Engineering Group, LLC, dated April 29, 2021 regarding NJDOT Application for Municipal Aid Grant FY2022

**APPROVAL OF MINUTES:**

1. Regular Meeting Minutes – April 19, 2021

**RESOLUTIONS:**

Resolution 21-63	Payment of Bills for May 3, 2021
Resolution 21-64	A Resolution of the Borough Council of the Borough of Roosevelt Accepting the 2019 Audit Report
Resolution 21-65	A Resolution to Approve Shared Services Agreement with Monmouth County for MODIV Property Assessment Computer Services
Resolution 21-66	Resolution Amending Resolution No. 20-72 Authorizing the Borough Engineer to Provide Plans and Specifications for Rehabilitation of Well No. 3, Advertise, Receive Bids and Recommend Award of a Contract

**REPORTS OF COMMITTEE CHAIRS:**

Councilmember _____	Envi, Health & Safety
Councilmember Dermody	Community Dev/Code
Councilmember Esakoff	Administration
Councilmember Hamilton	Finance
Councilmember Macher	Public Works
Councilmember Trammell	Utilities

**UNFINISHED BUSINESS:**

1. FY2021 Local Recreation Improvement Grant (LRIG) from Division of Local Government Services
2. Resolution Amending Resolution 21-02 Establishing Council Committees for the Year 2021
3. Amending Resolution 21-03 Appointing the Planning Board Class III Member for the Year 2021

**NEW BUSINESS:**

1. Discuss recommendations from Borough Engineer re: NJDOT Application for Municipal Aid Grant FY2022
2. Proposal from Gus Voulle concerning Bicycle Park
3. Reminder: Branch Pick Up – May 17, 2021

**PUBLIC COMMENT: (Any item)**

**M/Malkin opens the public comment at \_\_\_\_\_**

**M/Malkin closes the public comment at \_\_\_\_\_**

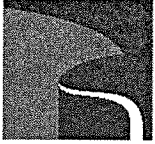
**CLOSED SESSION:**

Resolution 20- \_\_\_\_\_ Providing for a Private Executive Meeting that Excludes the Public

Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

**ADJOURNMENT**

**TIME OUT \_\_\_\_\_**



**Roberts**  
ENGINEERING GROUP LLC  
*Women Business Enterprise Certified*

1670 Whitehorse-Hamilton Square Rd.  
Hamilton, New Jersey 08690  
609-586-1141 fax 609-586-1143  
www.RobertsEngineeringGroup.com

April 29, 2021

Mayor and Council  
Borough of Roosevelt  
33 North Rochdale Avenue  
Roosevelt, New Jersey 08555

Re: NJDOT Application for Municipal Aid Grant FY2022  
Our File No.: R4603

Dear Mayor and Council:

The New Jersey Department of Transportation has announced that it will be accepting applications for the Municipal Aid, Transit Village, Bikeway, and Safe Streets to Transit grant Programs. Applications must be submitted on or before July 1, 2021. I have reviewed the grant programs and recommend the Borough make application under the Municipal Aid Program this year. This year I am recommending that a grant application be submitted for one of the following projects:

1. Improvements to Pine Drive from Tamara Drive to the deadend at the Wastewater Treatment Plant.
2. Improvements to Tamara Drive between Pine Drive and South Rochdale Avenue

Improvements on both options would include curb replacement as necessary, upgrades to existing storm drains to meet NJDOT Bicycle Safe Standards and NJDEP Stormwater Regulation, milling and overlay, and pavement base repairs as necessary.

I also recommend that Council consider replacing existing water mains and services under the contract. This work would not be covered by an NJDOT grant. However, additional funding sources could be obtained to fund the water improvements.

I am prepared to move forward with preparation of an application and request authorization at your next available Council Meeting. Our cost to prepare the application will be at a cost not to exceed \$4,000.00.

Should you have any questions, please do not hesitate to contact me.

Very truly yours,

Carmela Roberts, P.E., C.M.E.  
Borough Engineer

cc: Kathleen Hart, RMC, CMR, Borough Clerk  
George Lang, Borough CFO  
Ana Debevec, Borough Treasurer  
Cameron Corini, PE, CME, Roberts Engineering Group, LLC  
Kelly Pham, Roberts Engineering Group, LLC

BOROUGH OF ROOSEVELT  
COUNTY OF MONMOUTH  
STATE OF NEW JERSEY

**RESOLUTION NO. 21-63**  
**MEETING DATE: 05-03-2021**

**PAYMENT OF BILLS FOR MAY 3, 2021**

---

C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/ \_\_\_\_\_.

**WHEREAS**, the attached list of bills have been submitted to the Council for payment approval; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds for the payment of bills.

**NOW, THEREFORE, BE IT RESOLVED** that the bills on the attached bill list be paid.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 3, 2021.

---

Kathleen Hart  
Borough Clerk

April 29, 2021  
10:41 AM

BOROUGH OF ROOSEVELT  
Bill List By Vendor Name

Page No: 1

5-3.21 BILL LIST

P.O. Type: All  
Range: First to Last  
Format: Condensed

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

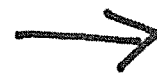
Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
CROSS005	CROSS OVER NETWORKS, LLC								
		21-00101	02/16/21	2021 TEAMVIEWER ANTI-VIRUS	Open	35.00	0.00		B
		21-00102	02/16/21	2021 OFF-SITE EDMUNDS BACKUP	Open	12.45	0.00		B
		21-00103	02/17/21	2021 OFF-SITE SERVER BACKUPS	Open	35.00	0.00		B
		21-00104	02/17/21	2021 IT SERVICES	Open	103.00	0.00		B
		21-00105	02/17/21	2021 EMAIL ARCHIVING	Open	<u>110.00</u>	0.00		B
						295.45			
FRANC005	FRANCOTYP-POSTALIA, INC.								
		21-00252	04/27/21	2/Q/2021 METER/SCALE RENTAL	Open	129.00	0.00		
GEORG005	GEORGE S COYNE CHEMICAL CO INC								
		21-00133	02/23/21	SEWER-2021 SODIUM ALUMINATE	Open	778.10	0.00		B
JCPL0005	JCP & L								
		21-00232	04/20/21	W/S-MAR 2021 ELECTRIC SERVICE	Open	3,740.54	0.00		
		21-00233	04/20/21	MAR 2021 ELECTRIC SERVICE	Open	<u>942.18</u>	0.00		
						4,682.72			
MONMO015	MONMOUTH COUNTY OFFICE OF								
		21-00255	04/28/21	2021 SHARED SERVICE FEE	Open	7,683.00	0.00		
MONMO025	MONMOUTH COUNTY-COUNTY TAX								
		21-00238	04/22/21	2/Q/2021 COUNTY TAXES	Open	53,990.29	0.00		
MONMO035	MONMOUTH COUNTY-HEALTH TAX								
		21-00239	04/22/21	2/Q/2021 HEALTH TAXES	Open	1,113.39	0.00		
MONMO030	MONMOUTH COUNTY-LIBRARY TAX								
		21-00240	04/22/21	2/Q/2021 LIBRARY TAXES	Open	3,929.51	0.00		
MONMO040	MONMOUTH COUNTY-OPEN SPACE TAX								
		21-00241	04/22/21	2/Q/2021 OPEN SPACE TAXES	Open	6,303.73	0.00		
MONMO020	MONMOUTH MUNICIPAL JIF								
		21-00253	04/27/21	2021 INSUR-SECOND INSTALLMENT	Open	15,631.00	0.00		
PETTY005	PETTY CASH								
		21-00247	04/26/21	REIMBURSE PETTY CASH	Open	17.96	0.00		
		21-00254	04/28/21	REIMBURSE PETTY CASH	Open	<u>70.66</u>	0.00		
						88.62			
ROOSE005	ROOSEVELT BOARD OF EDUCATION								
		21-00237	04/22/21	MAY 2021 SCHOOL TAXES	Open	146,386.00	0.00		
SGPAV005	S & G PAVING CONSTRUCTION, INC.								
		20-00462	07/30/20	IMPROV:NURKO, ELM, BORO HALL	Open	72,335.76	0.00		B

April 29, 2021  
10:41 AM

BOROUGH OF ROOSEVELT  
Bill List By Vendor Name

Page No: 2

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type	
SAMUE005	SAMUEL KLEIN AND COMPANY									
		21-00245	04/26/21	2019 ANNUAL AUDIT	Open	20,880.00	0.00			
		21-00246	04/26/21	REVIEW OF 2020 BUDGET	Open	<u>1,150.00</u>	0.00			
						22,030.00				
THEH0010	THE HOME DEPOT									
		21-00230	04/19/21	STORAGE BINS & REFLECT MARKERS	Open	127.14	0.00			
		21-00256	04/28/21	EXTERIOR DOOR MATS	Open	<u>72.91</u>	0.00			
						200.05				
TREAS010	TREASURER, STATE OF NJ									
		21-00250	04/27/21	SURFACE WATER DISCHARGE PERMIT	Open	4,872.64	0.00			
		21-00251	04/27/21	STORMWATER DISCHARGE PERMIT	Open	<u>500.00</u>	0.00			
						5,372.64				
VERIZ015	VERIZON									
		21-00249	04/27/21	PHONE/INTERNET-APR 2021	Open	690.88	0.00			
WRNEU005	W.R. NEUMANN COMPANY, INC.									
		21-00092	02/10/21	WATER-2021 SODIUM HYPOCHLORITE	Open	235.91	0.00		B	
		21-00093	02/10/21	SEWER-2021 SODIUM HYPOCHLORITE	Open	<u>1,206.15</u>	0.00		B	
						1,442.06				
WEBHA005	WEB HAULING & DISTRIBUTION, INC									
		21-00214	04/08/21	PUMP BORO HALL PUMP PIT 4/2/21	Open	233.13	0.00			
Total Purchase Orders: 29						Total P.O. Line Items: 0	Total List Amount: 343,315.33	Total Void Amount: 0.00		



TOTAL CARRIED FORWARD FROM BILL LIST 343,315.33

MANUAL CHECKS

CK# 11523 CULMAC INVESTORS, INC. 62,366.86

GRAND TOTAL OF 5/3/21 BILL LIST 405,682.19



Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	0-01	12,100.00	0.00	12,100.00	0.00	0.00	12,100.00
	0-09	9,930.00	0.00	9,930.00	0.00	0.00	9,930.00
Year Total:		22,030.00	0.00	22,030.00	0.00	0.00	22,030.00
	1-01	234,664.67	0.00	234,664.67	0.00	0.00	234,664.67
	1-09	14,284.90	0.00	14,284.90	0.00	0.00	14,284.90
Year Total:		248,949.57	0.00	248,949.57	0.00	0.00	248,949.57
	C-04	72,335.76	0.00	72,335.76	0.00	0.00	72,335.76
Total of All Funds:		343,315.33	0.00	343,315.33	0.00	0.00	343,315.33

**RESOLUTION NO: 21-64**  
**MEETING DATE: 05-03-2021**

**A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF  
ROOSEVELT ACCEPTING THE 2019 AUDIT REPORT**

---

C/ \_\_\_\_\_ offered the following Resolution and moved its adoption, which was second by C/ \_\_\_\_\_.

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

**WHEREAS**, the Annual Report of Audit for the year 2019 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S. 40A:5-6, and a copy has been received by each member of the governing body; and

**WHEREAS**, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 53:23BB-34; and

**WHEREAS**, the Local Finance Board has promulgated a regulation requiring that the Governing Body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, at a minimum, the section of the annual audit entitled:

General Comments  
Recommendations

and

**WHEREAS**, the members of the governing body have personally reviewed as a minimum the Annual Audit Report, and specifically the sections of the annual audit entitled:

General Comments  
Recommendations

as evidence by a group affidavit from the governing body; and

**WHEREAS**, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the Annual Audit, as per the regulation of the Local Finance Board; and

**WHEREAS**, failure to comply with the promulgation of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 53:27BB-52 – to wit:

“A local officer or a member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the Director of Local Government Services, under the provision of this Article, shall be guilty of misdemeanor and, upon conviction, may be find not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.”

**NOW, THEREFORE, BE IT RESOLVED**, that the Governing Body of the Borough of Roosevelt, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

#### **CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 3, 2021.

---

Kathleen Hart  
Borough Clerk

**STATE OF NEW JERSEY**  
**COUNTY OF MONMOUTH**

**GROUP AFFIDAVIT**

We, members of the Governing Body of the Borough of Roosevelt, in the County of Monmouth, being duly sworn according to law, upon our oath, depose and say:

1. We are duly elected/appointed members of the Borough Council of the Borough of Roosevelt in the County of Monmouth;
2. In the performance of our duties, and pursuant to N.J.S.A. 5:30-6.5, we have familiarize ourselves with the content of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2018; and
3. We certify that we personally reviewed and are familiar with, at a minimum, the sections of the annual Report of Audit entitled: "Comments and Recommendations".

Peggy Malkin, Mayor

\_\_\_\_\_

Steven Bowen, Councilmember

\_\_\_\_\_

Luke Dermody, Councilmember

\_\_\_\_\_

Louis Esakoff, Councilmember

\_\_\_\_\_

Michael Hamilton, Councilmember

\_\_\_\_\_

Joseph Trammell, Councilmember

\_\_\_\_\_

Vacant, Councilmember

\_\_\_\_\_

Sworn and subscribed to before me this 3rd Day of May 2021.

\_\_\_\_\_  
Kathleen Hart, RMC  
Borough Clerk

**RESOLUTION NO. 21-65**  
**MEETING DATE: 05-03-2021**

**A RESOLUTION TO APPROVE SHARED SERVICES  
AGREEMENT WITH MONMOUTH COUNTY FOR MODIV PROPERTY  
ASSESSMENT COMPUTER SERVICES**

---

C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/ \_\_\_\_\_.

**WHEREAS**, the State of New Jersey has mandated the use of the MODIV Property Assessment Computer System for all New Jersey Municipalities; and

**WHEREAS**, the Board of County Commissioners of the County of Monmouth, in conjunction with the County Board of Taxation, is offering the County's MODIV Property Assessment Computer Services to the municipalities; and

**WHEREAS**, a Shared Services Agreement has been proposed for this purpose, pursuant to N.J.S.A. 40A:65-1 et. seq.; and

**WHEREAS**, it is in the best interest of the Borough of Roosevelt to enter into such an Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Borough Council of the Borough of Roosevelt, that the Agreement entitled, "**An Agreement Between the Monmouth County and the Borough of Roosevelt for MODIV Property Assessment Computer Services**", a copy of which is attached hereto, be approved for the First of January 2022 through December 31, 2031.

**BE IT FURTHER RESOLVED**, that the Mayor and Clerk be and are hereby authorized and directed to execute the Contract Agreement.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 3, 2021.

---

Kathleen Hart  
Borough Clerk

## SHARED SERVICES AGREEMENT

Agreement Between the  
County of Monmouth and the  
Borough of Roosevelt for  
MODIV Property Assessment Computer Services

**WHEREAS**, rules and regulations of the State of New Jersey, Department of Treasury, Division of Taxation, provide for a uniform system of maintaining and reporting tax information as to real estate throughout the State of New Jersey by municipalities and counties, which is commonly known as MODIV Property Assessment Computer System; and

**WHEREAS**, the County of Monmouth has the facilities to provide the computer services necessary in order to comply with the aforesaid rules and regulations; and

**WHEREAS**, pursuant to P.L.2013, c.15 (C.54:1-104) each municipal assessor in a demonstration county shall utilize the same property assessment software as is used by the county tax board and all real property assessment functions required pursuant to State law, including the revaluation or reassessment of real property, as well as other assessment-based functions such as the development of a compliance plan, maintenance of assessments and the calculation of added assessments shall be performed using the property assessment software.

**WHEREAS**, pursuant to P.L.2013, c.15 (C.54:1-104) the county tax board participating in the demonstration program shall provide MOD-IV and CAMA software to each municipality that does not use the software, at no cost to those municipalities, and shall provide, at no cost to those municipalities, training in the use of the software to the assessors of those municipalities, and to their respective staff members. Thereafter, each municipality shall pay an annual fee per each taxable line item in the municipality to the county tax board for the MOD-IV and CAMA service.

**WHEREAS**, the Shared Services Act and Consolidation Act, namely C. 40A:65-1, provides a mechanism through which counties and municipalities may enter into agreements for the provision of services for each other.

**NOW, THEREFORE, IN CONSIDERATION** of the mutual promises and other conditions, covenants, and obligations made and agreed to by and between the County of Monmouth (hereinafter referred to as "County"), and the Borough of Roosevelt (hereinafter referred to as "Municipality"), it is hereby agreed as follows:

## **MODIV PROPERTY ASSESSMENT COMPUTER SERVICES**

1. The County will provide MODIV Property Assessment Computer Services to the Municipal Assessor. Services shall include Master File Maintenance, Preliminary Tax List Proof Book PDF, Preliminary Tax List PDF, Preliminary Tax Duplicate PDF, Preliminary Field Book PDF, Final Tax List Printed and PDF, and Printed Extended Tax Duplicate. Printing of Notification of Assessment Cards, Post Tax Year Statements, and Farmland Assessment Applications. Printing of Income and Expense requests for regular mail and Income and Expense requests for Certified Mailing. Printing of Initial and Further Statements and Tenant Rebate Forms. Production of Added/Omitted Assessment Proof Books as PDF and printing of three copies of the Added/Omitted Assessment Tax List. Provide Tax Year Consolidation, and a copy of the Master Computer File for the Municipality, upon request, for submission to the State of New Jersey, Division of Taxation.
2. The Municipality will adhere to the schedule of submission of data as prescribed by the Director of the New Jersey State Division of Taxation and or the Monmouth County Board of Taxation, which schedule is sent to the Municipality by the Monmouth County Tax Administrator annually.
3. The County will provide to the Municipality a report as to all transactions submitted by the Municipality to the County, indicating which data was accepted or rejected. It will be the responsibility of the Municipality to check the Transaction List and make corrections as necessary, so that the County may update the Municipality's Master File accordingly.

## **GENERAL CONDITIONS**

4. The within agreement shall be effective January 1, 2022 or as soon thereafter as the Municipality commences use of the County's services.
5. This Agreement shall end, if not sooner terminated or extended, on December 31, 2031.
6. The Municipality agrees that any liability for damages which it has or may have against the County for non-performance or negligent performance of the Property Assessment Computer Services described herein shall be limited to the amount paid by the Municipality to the County for the year in which the error(s) occur(s). The County shall not otherwise be liable to the Municipality for damages of any kind, including special, consequential, or punitive damages.
7. In the event that performance by the County of Monmouth under this agreement is delayed or prevented due to weather conditions, labor disputes affecting the County or any of the County's suppliers of materials or labor, natural acts, acts of war, emergency proclamations, governmental regulations or for any reason whatsoever beyond the County's control, any performance dates by the County will be extended for the period of time equal to the time lost by reason of any of these causes. If any of the foregoing causes make the performance of this agreement by the County impossible in the County's sole judgment, then this agreement may be immediately terminated by

the County, whereupon the Municipality and the County will be released from all obligations under this agreement, subject to an equitable adjustment of costs and fees earned or paid prior to termination.

8. The municipality is responsible for the accuracy and completeness of the information provided. The County will rely on the submission and representation of the municipality.
9. The within agreement is a New Jersey contract and shall be governed by the laws of the State of New Jersey.
10. The County makes no warranties, either express or implied. No representation or statement not expressly contained in the within agreement or incorporated herein by reference shall be binding on the County as a warranty.

### **COSTS AND FEES**

11. The County shall supply the basic Property Assessment Computer Services as set forth hereinbefore at a cost to the Municipality of FORTY CENTS (\$0.40) per line item per year. Further, there will be a minimum Annual District Processing Charge of SIX HUNDRED DOLLARS (\$600.00). Notification of Assessment Cards will be mailed at a cost of \$0.40 per card; annual mailing fees will be in accordance with current USPS bulk mailing fees.
12. The County shall supply to the Municipality, at the request of the Municipality, the following additional services at the following additional costs:  
  
Added/Omitted Tax Bills - Printed \$0.25 per bill  
  
**Additional report requests:**  
  
Tax List (Preliminary, Final or Extended) with Street and Owners Index (8.5x11) - \$ 75.00 per district  
Personalized Reports – Cost subject to mutual agreement
13. The County will bill the Municipality for the basic Property Assessment Computer Services and minimum Annual District Processing Charge after the delivery of the Added/Omitted Assessment List to the Municipality.
14. The County will bill the Municipality for “additional services” and for “additional report requests” upon completion of that work.
15. The County reserves the right to modify the costs and fees for service from time to time, upon reasonable advance notice to the Municipality.



IN WITNESS WHEREOF, the parties have hereunto placed their hands and seals.

**ATTEST:**

**COUNTY OF MONMOUTH**

\_\_\_\_\_  
MARION MASNICK  
Clerk of the Board

By: \_\_\_\_\_  
Thomas A. Arnone  
Commissioner Director

**ATTEST:**

\_\_\_\_\_ **OF** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
Clerk

By: \_\_\_\_\_

*BOROUGH OF ROOSEVELT  
COUNTY OF MONMOUTH  
STATE OF NEW JERSEY*

**RESOLUTION NO. 21-66  
MEETING DATE: 05-03-2021**

**RESOLUTION AMENDING RESOLUTION NO. 20-72 AUTHORIZING THE  
BOROUGH ENGINEER TO PROVIDE PLANS AND SPECIFICATIONS FOR  
REHABILITATION OF WELL NO. 3, ADVERTISE, RECEIVE BIDS AND  
RECOMMEND AWARD OF A CONTRACT**

---

C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was seconded by  
C/ \_\_\_\_\_.

**WHEREAS**, Resolution 20-72 authorized the amount not to exceed \$20,000.00 to Roberts Engineering Group to provide plans and specifications for rehabilitation of the well, advertise, receive bids and recommend award of a contract; and

**WHEREAS**, in a letter, dated April 20, 2021, Roberts Engineer Group is requesting an additional \$5,000.00 to perform final reviews, payments and project closeout on Rehabilitation of Well No. 3; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available.

**NOW, THEREFORE BE IT RESOLVED**, by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey that Roberts Engineering Group, LLC is hereby authorized to perform final reviews, payments and project closeout on Rehabilitation of Well No. 3 in an amount not to exceed \$5,000.00.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be sent to the Chief Financial Officer, Purchasing Agent, and Roberts Engineering Group, LLC.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 3, 2021.

---

Kathleen Hart  
Borough Clerk

**RESOLUTION NO. 21-59**  
**MEETING DATE: 05-03-2021**

**RESOLUTION AMENDING RESOLUTION 21-02**  
**ESTABLISHING COUNCIL COMMITTEES FOR THE YEAR 2021**

C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/ \_\_\_\_\_.

**WHEREAS**, N.J.S.A. 40A:60-3(e) authorizes the Borough Council at its annual meeting to establish committees of the Council for the ensuing year; and

**WHEREAS**, due to the resignation of Councilmember Chad Vroman, three positions are available: Environmental Health & Safety Chair, Public Works Committee, Utilities; and

**WHEREAS**, Councilmembers have reviewed the committees and accepted these positions for the remainder of the year 2021.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Roosevelt, in the County of Monmouth, State of New Jersey as follows:

1. The following Borough Council Committees are hereby revised for the remainder of the year 2021:

COMMITTEE	COMMITTEE CHAIR		
Administration	Louis Esakoff	Luke Dermody	Michael Hamilton
Community Development/Code Enforcement	Luke Dermody	Louis Esakoff	Michael Hamilton
Environmental Health & Safety		Steven Macher	Luke Dermody
Finance	Michael Hamilton	Louis Esakoff	Joseph Trammell
Public Works	Steven Macher		Joseph Trammell
Utilities	Joseph Trammell	Steven Macher	

2. Special committees shall be established as deemed necessary by the Mayor or a majority of the members of the Borough Council.
3. The Committee Chair shall report at each meeting of the Borough Council on the committee's principal activities and recommendations.
4. Committees shall not act in any manner or make decisions which set precedent or are at variance with existing policy.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 3, 2021.

\_\_\_\_\_  
Kathleen Hart  
Borough Clerk

**RESOLUTION NO. 21-60**  
**MEETING DATE: 05-05-2021**

**AMENDING RESOLUTION 21-03 APPOINTING THE PLANNING BOARD CLASS III  
MEMBER FOR THE YEAR 2021**

---

C/\_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/\_\_\_\_\_.

**WHEREAS**, N.J.S.A. 40:55D-23, requires the municipal governing body to appoint a governing body member as the Class III Member of the Planning Board; and

**WHEREAS**, Councilmember Chad Vroman was appointed the Class III Member of the Planning Board at the meeting of the Borough Council on January 4, 2021; and

**WHEREAS**, due to the resignation of Councilmember Chad Vroman on April 6, 2021, the position of Class III Member of the Planning Board is vacant; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Roosevelt, in the County of Monmouth, State of New Jersey as follows:

1. Pursuant to the requirements N.J.S.A. 40:55D-23, **Councilmember** \_\_\_\_\_ is hereby appointed to the Planning Board as the Class III member for the remainder of the year and until a successor shall be appointed.
2. The Borough Clerk is directed to forward a certified copy of this resolution to \_\_\_\_\_ and the Planning Board.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 5, 2021.

---

Kathleen Hart  
Borough Clerk