

BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

COUNCIL MEETING AGENDA
FEBRUARY 8, 2021 @ 7:00 P.M.

DUE TO THE CORONAVIRUS AND THE NEED FOR SOCIAL DISTANCING, THIS MEETING WILL ALSO BE HELD REMOTELY AND AVAILABLE TO THE PUBLIC IN A LIVE FEED. TO ACCESS THE MEETING PLEASE FOLLOW THE INSTRUCTIONS BELOW:

Join Zoom Meeting

<https://us02web.zoom.us/j/3251865085?pwd=L1RWNIhPYTZZdUZ5R3piT0NZWHhuUT09>

Meeting ID: 325 186 5085

Password: 968068

One tap mobile

+16465588656,,3251865085#,,,0#,,968068# US (New York)

+13017158592,,3251865085#,,,0#,,968068# US (Germantown)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 4, 2021 which was posted on the Bulletin Board at the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

ROLL CALL

Councilmember Luke Dermody
Councilmember Louis Esakoff
Councilmember Michael Hamilton
Councilmember Steven Macher
Councilmember Joseph Trammell
Councilmember Chad Vroman
Mayor Peggy Malkin

MAYOR'S REPORT

PUBLIC COMMENT (Agenda items only)

CORRESPONDENCE:

APPROVAL OF MINUTES:

1. Regular Meeting Minutes – January 25, 2021

RESOLUTIONS:

- Resolution 21-37 Payment of Bills for February 8, 2021
- Resolution 21-38 Resolution Authorizing the Environmental Commission to Purchase
Materials to Repair the Woodland Trail
- Resolution 21-39 Resolution Authorizing First Amendment to the Borough's Shared
Services Agreement with Millstone Fire District No. 1

REPORTS OF COMMITTEE CHAIRS:

- | | |
|------------------------|-----------------------|
| Councilmember Dermody | Community Dev/Code |
| Councilmember Esakoff | Administration |
| Councilmember Hamilton | Finance |
| Councilmember Macher | Public Works |
| Councilmember Trammell | Utilities |
| Councilmember Vroman | Envi, Health & Safety |

OLD BUSINESS:

NEW BUSINESS:

PUBLIC COMMENT: (Any item)

M/Malkin opens the public comment at _____

M/Malkin closes the public comment at _____

CLOSED SESSION:

Resolution 20- Providing for a Private Executive Meeting that Excludes the Public

Time In: _____ Time Out: _____

ADJOURNMENT

TIME OUT _____

RESOLUTION NO. 21-37
MEETING DATE: 02-08-2021

PAYMENT OF BILLS FOR FEBRUARY 8, 2021

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the attached list of bills have been submitted to the Council for payment approval; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 8, 2021.

Kathleen Hart
Borough Clerk

February 4, 2021
12:47 PM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 1

2-8-21 BILL LIST

P.O. Type: All
Range: First
Format: Condensed

to Last

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
COMPL010	COMPLETE CARE MAINTENANCE, LLC	21-00069	02/03/21	JAN 2021 SERVICES	Open	400.00	0.00		
COMPL005	COMPLETE SECURITY SYSTEMS, INC	21-00056	01/26/21	ALARM MONITOR 2/1/21-1/31/22	Open	420.00	0.00		
CORRP005	CORRPRO COMPANIES, INC.	20-00032	01/21/20	MAINT:WATER TANK 2020	Open	635.00	0.00		
DONAT005	DONATO, ESQ., MICHELE	21-00052	01/25/21	PLANNING BOARD NOV/DEC 2020	Open	277.29	0.00		
EDMUN005	EDMUNDS GOVTECH	21-00025	01/14/21	2021 MCSJ SOFTWARE MAINTENANCE	Open	10,555.00	0.00		
FRANC005	FRANCOTYP-POSTALIA, INC.	21-00053	01/26/21	1/Q/2021 METER/SCALE RENTAL	Open	126.95	0.00		
HOLDE005	HOLDEN, JOHN B.	21-00074	02/03/21	2021 WATER PLANT MANAGEMENT	Open	5,151.13	0.00		B
		21-00075	02/03/21	ADDITIONAL SERVICES-JAN 2021	Open	75.00	0.00		
						5,226.13			
JCPL0005	JCP & L	21-00081	02/04/21	W/S-JAN 2021 ELECTRIC SERVICE	Open	3,463.57	0.00		
KELLY005	KELLY WINTHROP, LLC	21-00063	02/03/21	DEER CARCASS REMOVAL 2/5/20	Open	32.00	0.00		
KYOCE005	KYOCERA DOCUMENT SOLUTIONS AME	21-00065	02/03/21	KYOCERA COPIER PYMT 28 OF 60	Open	196.24	0.00		
LOWRI005	LOWRIE, DIANE	20-00737	12/14/20	REIMB:ITEMS FOR LITTER P-UP	Open	45.74	0.00		
MCMAS005	MCMAS-MASTER-CARR SUPPLY COMPANY	21-00058	01/27/21	PLASTIC FITTINGS-CHEMICAL INJ	Open	32.10	0.00		
MGLFO005	MGL FORMS-SYSTEMS, LLC	21-00047	01/20/21	DEPOSIT SLIPS:CURRENT & W/S	Open	216.00	0.00		
MONMO070	MONMOUTH COUNTY PUBLIC WORKS &	21-00070	02/03/21	BRINING:1/25/21	Open	390.03	0.00		
NEWJE005	NEW JERSEY PLANNING OFFICIALS	21-00027	01/14/21	P/L BOARD-2021 MEMBER DUES	Open	325.00	0.00		
NEWJE020	NEW JERSEY WATER ASSOCIATION	21-00019	01/13/21	2021 MEMBERSHIP DUES	Open	400.00	0.00		

February 4, 2021
12:47 PM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 2

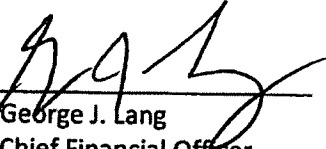
Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type	
NJADV005	NJ ADVANCE MEDIA									
		21-00055	01/26/21	LEGAL NOTICES-1/12/21	Open	94.60	0.00			
		21-00073	02/03/21	LEGAL NOTICES-1/15/21	Open	67.86	0.00			
						<u>162.46</u>				
ORKIN005	ORKIN PEST CONTROL SERVICE									
		21-00030	01/14/21	JAN 2021 PEST CONTROL	Open	39.13	0.00			
PETTY005	PETTY CASH									
		21-00054	01/26/21	REIMBURSE PETTY CASH	Open	41.00	0.00			
		21-00064	02/03/21	REIMBURSE PETTY CASH	Open	48.08	0.00			
		21-00066	02/03/21	REIMBURSE PETTY CASH	Open	43.00	0.00			
		21-00068	02/03/21	REIMBURSE PETTY CASH	Open	15.98	0.00			
						<u>148.06</u>				
ROBER005	ROBERTS ENGINEERING GROUP, LLC									
		20-00434	07/16/20	REHABILITATION OF WELL #3	Open	1,032.50	0.00		B	
		20-00463	07/30/20	ROAD IMPROV:FARM & SCHOOL	Open	1,023.75	0.00		B	
		20-00464	07/30/20	WATER MAIN REPL-FARM & SCHOOL	Open	6,271.00	0.00		B	
		21-00061	01/27/21	TRICKLING FILTERS/PHOSPHATE	Open	4,080.50	0.00		B	
		21-00077	02/04/21	MEETING AT WWTP 1/9/21	Open	880.00	0.00			
		21-00078	02/04/21	TAX MAP MAINTENANCE 2020	Open	252.00	0.00			
		21-00079	02/04/21	TAX MAP MAINTENANCE 2021	Open	753.50	0.00			
		21-00080	02/04/21	UPDATE WATER DISTRIBUTION MAP	Open	45.50	0.00			
						<u>14,338.75</u>				
ROOSE005	ROOSEVELT BOARD OF EDUCATION									
		21-00076	02/04/21	FEB 2021 SCHOOL TAXES	Open	146,386.00	0.00			
SOBEL005	SOBEL HAN & CANNON, LLP									
		21-00071	02/03/21	LEGAL SERVICES-NOV 2020	Open	2,500.00	0.00			
VERIZ015	VERIZON									
		21-00057	01/27/21	PHONE/INTERNET-JAN 2021	Open	1,022.77	0.00			
WEBHA005	WEB HAULING & DISTRIBUTION, INC									
		21-00007	01/13/21	PUMP BORO HALL PUMP PIT 1/4/21	Open	233.13	0.00			
Total Purchase Orders: 36						Total P.O. Line Items: 0	Total List Amount: 187,571.35	Total Void Amount: 0.00		

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
	0-01	3,061.29	0.00	3,061.29	0.00	0.00	3,061.29
	0-09	<u>1,667.50</u>	<u>0.00</u>	<u>1,667.50</u>	<u>0.00</u>	<u>0.00</u>	<u>1,667.50</u>
Year Total:		4,728.79	0.00	4,728.79	0.00	0.00	4,728.79
	1-01	155,699.81	0.00	155,699.81	0.00	0.00	155,699.81
	1-09	<u>15,721.76</u>	<u>0.00</u>	<u>15,721.76</u>	<u>0.00</u>	<u>0.00</u>	<u>15,721.76</u>
Year Total:		171,421.57	0.00	171,421.57	0.00	0.00	171,421.57
	C-04	1,023.75	0.00	1,023.75	0.00	0.00	1,023.75
	C-08	<u>10,351.50</u>	<u>0.00</u>	<u>10,351.50</u>	<u>0.00</u>	<u>0.00</u>	<u>10,351.50</u>
Year Total:		11,375.25	0.00	11,375.25	0.00	0.00	11,375.25
	G-02	45.74	0.00	45.74	0.00	0.00	45.74
Total of All Funds:		<u><u>187,571.35</u></u>	<u><u>0.00</u></u>	<u><u>187,571.35</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>187,571.35</u></u>

BOROUGH OF ROOSEVELT

I, George J. Lang, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following bill list to be paid:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
2/8/21 Bill List	various	\$187,571.35


George J. Lang
Chief Financial Officer

Dated: 2/8/21

RESOLUTION NO. 21-38
MEETING DATE: 02-08-2021

**RESOLUTION AUTHORIZING THE ENVIRONMENTAL COMMISSION TO PURCHASE
MATERIALS TO REPAIR THE WOODLAND TRAIL**

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the Environmental Commission members' desires to make repairs to the Woodland Trail; and

WHEREAS, the Environmental Commission members are donating their time and labor and are requesting financial support for the materials needed at a cost not to exceed \$4,129.80; and

WHEREAS, the funds will come out of the following:

\$1,214.29 from the Ron Filepp Woodland Memorial Fund
\$1,000 from the 2021 Environmental Commission O/E budget
\$1,915.51 from the 2021 Buildings & Grounds O/E budget

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Roosevelt in the County of Mercer, State of New Jersey, that the Environmental Commission is hereby authorized to purchase the materials at a cost not to exceed \$4,129.80 to repair the Woodland Trail.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the Chief Financial Officer, Purchasing Agent, and Environmental Commission.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

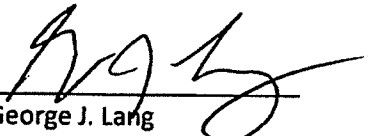
I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 4, 2021.

Kathleen Hart
Borough Clerk

BOROUGH OF ROOSEVELT

I, George J. Lang, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following purchase:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
The Home Depot	Buildings & Grounds-O/E	1,915.51
(lumber and materials)	Environmental Commission-O/E	1,000.00
	Ron Filepp Woodland Memorial Fund	1,214.29


George J. Lang
Chief Financial Officer

Dated: February 8, 2021

RESOLUTION NO. 21-39
MEETING DATE: 02-08-2021

**RESOLUTION AUTHORIZING FIRST AMENDMENT TO THE BOROUGH'S
SHARED SERVICES AGREEMENT WITH MILLSTONE FIRE DISTRICT NO. 1**

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the Uniform Shared Services and Consolidated Act, N.J.S.A. 40A:65-1 *et seq.* (the "Act") authorizes local government units to enter into agreements with each other to provide or receive any service which the parties to an agreement are empowered to render or contact for within their own jurisdiction; and

WHEREAS, the Borough of Roosevelt (the "Borough") and the Board of Fire Commissioners of Fire District No. 1 Millstone Township (the "Board") entered into a Shared Services Agreement for Fire Protection/Suppression (the "Agreement") on May 22, 2017; and

WHEREAS, under the Agreement, the Board has adequately and satisfactorily provided the Borough with Fire Protection/Suppression for more three years to date; and

WHEREAS, the Board recently expanded its facilities, equipment, personnel, and capabilities to provide and perform Basic Life Support ambulance services ("BLS Services"); and

WHEREAS, the Borough presently has a significant and urgent need for BLS Services to be made more readily available to its residents; and

WHEREAS, the Board has offered to provide the Borough with BLS Services, in addition to Fire Protection/Suppression, at no additional charge until the expiration of the Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey as follows:

1. That the Borough is authorized to enter into the First Amendment, attached hereto as Exhibit A, to its Shared Services Agreement with the Board of Fire Commissioners of Fire District No. 1 Millstone Township to receive the BLS Services referenced in the First Amendment.
2. That the Mayor is authorized to execute and the Municipal Clerk to attest to the First Amendment to the Shared Services Agreement.

AND, BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be provided by the Borough Clerk to the Borough CFO, Borough Purchasing Agent, the New Jersey State Police, the Monmouth County Sheriff, the Roosevelt First Aid Squad, and the Board of Fire Commissioners of Fire District No. 1 Millstone Township.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 8, 2021.

Kathleen Hart
Borough Clerk

**FIRST AMENDMENT TO SHARED SERVICES AGREEMENT
FOR FIRE PROTECTION/SUPPRESSION SERVICES BETWEEN
MILLSTONE TOWNSHIP FIRE DISTRICT NO. 1 AND THE
BOROUGH OF ROOSEVELT**

(ADDING BASIC LIFE SUPPORT AMBULANCE SERVICES)

This First Amendment (this "Amendment") modifies the Shared Services Agreement for Fire Protection/Suppression Services (the "Agreement") previously entered into by and between the Board of Fire Commissioners of Fire District No. 1 Millstone Township (the "Board") and the Borough of Roosevelt (the "Borough") on May 22, 2017. The Board and the Borough are hereinafter referred collectively as the "Parties."

RECITALS

WHEREAS, the Parties entered into the Agreement on May 22, 2017; and

WHEREAS, under the Agreement, the Board has adequately and satisfactorily provided the Borough with Fire Protection/Suppression Services for more three years to date; and

WHEREAS, the Board recently expanded its facilities, equipment, personnel, and capabilities to provide and perform Basic Life Support ambulance services ("BLS Services"); and

WHEREAS, the Borough presently has a significant and urgent need for BLS Services to be made more readily available to its residents; and

WHEREAS, the Board has offered to provide the Borough with BLS Services, in addition to Fire Protection/Suppression Services, at no additional charge until the date of expiration of the Parties' current Agreement;

NOW, THEREFORE, the Parties hereby memorialize the Board's provision of BLS Services to the Borough until at least May 21, 2022, and further agree as follows:

1. Borough Designation: The Borough hereby agrees to recognize the Board as the designated contractor for providing BLS Services to the Borough, effective February 15, 2021. The Borough shall provide the New Jersey State Police and/or the Monmouth County Sheriff's Department with written notice of this Amendment, which notice shall state with specificity when and how emergency medical calls shall be directed to the Board.
2. Borough Cooperation: The Borough hereby represents to the Board that it has consulted with all concerned parties regarding the necessary cooperation for successful fulfillment of the terms of this Agreement, and that said parties have agreed to work cooperatively with the Board in establishing open lines of communication with other governmental agencies, police, and others who may work with and alongside the Board and the Borough.

3. BLS Services: The Board agrees to maintain at least one (1) non-exclusive ambulance in a ready state to respond to emergency medical calls within the Borough on a 24/7/365 basis. All ambulances dispatched for service within the Borough shall meet the requirements of all Federal, State and local laws, regulations and licensure standards. The Board agrees to provide all equipment and supplies necessary to perform the BLS Services required by this Amendment. All equipment and supplies utilized within the Borough shall meet New Jersey Department of Health regulations.

4. Billing and Compensation: The Board may bill each patient its usual and customary fee for emergency ambulance transportation. All fees shall be charged in accordance with all applicable Federal and State laws and regulations. All bills rendered to patients shall be in clear and readable form and shall clearly identify the services provided. The Board shall be solely responsible for collection of its bills and the Borough shall have no liability for payment of any of the Board's charges without its prior written consent. The Board's reasonable collection efforts will not include legal action against residents of the Borough.

5. Prior Agreement Affirmed: This Amendment shall be effective February 15, 2021 until the expiration of the Parties' prior Agreement on May 21, 2022. This Amendment, except as set forth hereinabove to add BLS Services to the Agreement, shall not otherwise modify or supersede any other provision or term of the Agreement. All terms of the Parties' prior Agreement remain in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date set forth above.

Millstone Twp. Fire District No. 1

Borough of Roosevelt

Name: _____

Name: _____

Title: _____

Title: _____

Dated: _____

Dated: _____