

**BOROUGH OF ROOSEVELT**  
**33 N. Rochdale Ave, Roosevelt Borough, NJ 08555**

**DRAFT**

**COUNCIL MEETING AGENDA**  
**OCTOBER 26, 2020 @ 7:00 P.M.**

DUE TO THE CORONAVIRUS AND THE NEED FOR SOCIAL DISTANCING, THIS MEETING WILL ALSO BE HELD REMOTELY AND AVAILABLE TO THE PUBLIC IN A LIVE FEED. TO ACCESS THE MEETING PLEASE FOLLOW THE INSTRUCTIONS BELOW:

ROOSEVELT BOROUGH is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

Topic: ROOSEVELT BOROUGH's Zoom Meeting COUNCIL MEETING 10/26/2020 7PM

Time: October 26, 2020 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/3251865085?pwd=L1RWNlhPYTZZZdUZ5R3piT0NZWHhuUT09>

Meeting ID: 325 186 5085

Password: 968068

One tap mobile

+16465588656,,3251865085#,,,,0#,,968068# US (New York)

+13017158592,,3251865085#,,,,0#,,968068# US (Germantown)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

**TIME IN \_\_\_\_\_**

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 6, 2020 which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

**ROLL CALL**

Councilmember Luke Dermody  
Councilmember Louis Esakoff  
Councilmember Michael Hamilton  
Councilmember Steven Macher  
Councilmember Joseph Trammell  
Councilmember Chad Vroman  
Mayor Peggy Malkin

**MAYOR'S REPORT**

**PUBLIC COMMENT (Agenda items only)**

**CORRESPONDENCE:**

- 1. Email received from Donna Taylor, resigning from the Planning Board, effective January 1, 2021.

**APPROVAL OF MINUTES:**

- 1. Regular Meeting Minutes - September 29, 2020
- 2. Regular Meeting Minutes - October 13, 2020

**RESOLUTIONS:**

- Resolution 20-96      Payment of Bills for October 26, 2020
- Resolution 20-97      Resolution in Support of Designating the Borough of Roosevelt as a Stigma-Free Community
- Resolution 20-98      2021 Software Support and License Agreement with Edmunds & Associates, Inc.

**REPORTS OF COMMITTEE CHAIRS:**

- |                        |                       |
|------------------------|-----------------------|
| Councilmember Dermody  | Community Dev/Code    |
| Councilmember Esakoff  | Administration        |
| Councilmember Hamilton | Finance               |
| Councilmember Macher   | Public Works          |
| Councilmember Trammell | Utilities             |
| Councilmember Vroman   | Envi, Health & Safety |

**OLD BUSINESS:**

**NEW BUSINESS:**

**PUBLIC COMMENT: (Any item)**

M/Malkin opens the public comment at \_\_\_\_\_

M/Malkin closes the public comment at \_\_\_\_\_

**CLOSED SESSION:**

Resolution 20-      Providing for a Private Executive Meeting that Excludes the Public

Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

**ADJOURNMENT**

**TIME OUT** \_\_\_\_\_

10/20/2020

Roosevelt Planning Board

Roosevelt Planning Board

Tue 10/20/2020 11:21 AM

**From:** "Donna Taylor"

**To:** "admin assistant", "Robin Tillou"

**Cc:** "Borough Clerk", "Mayor", "Ana Debevec"



Good morning Robin,

Following up on an email I sent to Mayor Peggy Malkin a while back, I have decided to resign from my position on the Planning Board. I'll stay on through the end of 2020, but will be unable to continue going forward. I'm sorry to put any added burden on you in finding someone to fill the spot, but I do wish everyone well. I've really enjoyed getting to know everyone over the years on the board and truly appreciate the experience. I'll still see everyone around.

Robin .. I wish you good luck as the Planning Board Secretary. The Board is a great group of people.

Sincerely,

Donna Taylor, CTA  
Assessor  
Borough of Roosevelt  
33 No. Rochdale Ave., P.O. Box 128  
Roosevelt, NJ 08533  
taxassessor@rooseveltnj.us  
609-448-0539, ext. 115

**RESOLUTION NO. 20-96**  
**MEETING DATE: 10-26-2020**

**PAYMENT OF BILLS FOR OCTOBER 26, 2020**

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C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/ \_\_\_\_\_.

**WHEREAS**, the attached list of bills have been submitted to the Council for payment approval; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds for the payment of bills.

**NOW, THEREFORE, BE IT RESOLVED** that the bills on the attached bill list be paid.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 26, 2020.

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Kathleen Hart  
Borough Clerk

October 22, 2020  
12:25 PM

BOROUGH OF ROOSEVELT  
Bill List By Vendor Name

Page No: 1

10-26-20 BILL LIST

P.O. Type: All  
Range: First  
Format: Condensed

to Last

Open: N    Paid: N    Void: N  
Rcvd: Y    Held: Y    Aprv: N  
Bid: Y    State: Y    Other: Y    Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BOROU005 BOROUGH OF HIGHTSTOWN	20-00625	10/19/20	SOLID WASTE CONTRACT:OCT 2020	Open	5,682.77	0.00		
CENTR005 CENTRAL JERSEY WASTE &	20-00030	01/21/20	2020 RECYCLING CONTRACT	Open	2,970.00	0.00		B
CROSS005 CROSS OVER NETWORKS, LLC	20-00135	02/20/20	2020 OFF-SITE SERVER BACKUPS	Open	35.00	0.00		B
	20-00136	02/20/20	2020 OFF-SITE EDMUNDS BACKUP	Open	12.45	0.00		B
	20-00137	02/20/20	2020 TEAMVIEWER ANTI-VIRUS	Open	35.00	0.00		B
	20-00138	02/20/20	2020 IT SERVICES	Open	103.00	0.00		B
	20-00139	02/20/20	2020 EMAIL ARCHIVING	Open	105.00	0.00		B
					290.45			
EDMUN005 EDMUNDS GOVTECH	20-00597	10/06/20	2020 TAX BILLS	Open	270.00	0.00		
JCPL0005 JCP & L	20-00637	10/20/20	SEP 2020 ELECTRIC SERVICE	Open	923.42	0.00		
MGLFO005 MGL FORMS-SYSTEMS, LLC	20-00403	07/02/20	2021 DOG LICENSES	Open	352.00	0.00		
MONMO025 MONMOUTH COUNTY-COUNTY TAX	20-00626	10/19/20	4/Q/2020 COUNTY TAXES	Open	54,760.81	0.00		
MONMO035 MONMOUTH COUNTY-HEALTH TAX	20-00628	10/19/20	4/Q/2020 HEALTH TAXES	Open	1,155.00	0.00		
MONMO030 MONMOUTH COUNTY-LIBRARY TAX	20-00627	10/19/20	4/Q/2020 LIBRARY TAXES	Open	4,051.94	0.00		
MONMO040 MONMOUTH COUNTY-OPEN SPACE TAX	20-00629	10/19/20	4/Q/2020 OPEN SPACE TAXES	Open	6,465.82	0.00		
NJADV005 NJ ADVANCE MEDIA	20-00632	10/20/20	LEGAL NOTICES-10/5/20	Open	6.96	0.00		
	20-00633	10/20/20	LEGAL NOTICES-10/9/20	Open	102.43	0.00		
	20-00634	10/20/20	LEGAL NOTICES-3/21/20	Open	13.34	0.00		
					122.73			
ONECA005 ONE CALL CONCEPTS, INC.	20-00607	10/13/20	3/Q/2020 "CALL BEFORE YOU DIG"	Open	64.34	0.00		
ORIAV005 ORI AVISAR HOME IMPROVEMENT	20-00553	09/15/20	SHEETROCK REPAIR-GARAGE & S/P	Open	1,200.00	0.00		B
ORKIN005 ORKIN PEST CONTROL SERVICE	20-00618	10/14/20	OCT 2020 PEST CONTROL	Open	39.13	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
PEGER005 PEGE, KYLE d/b/a								
	20-00212	03/25/20	PUBLIC LAND MAINTENANCE:2020	Open	2,127.00	0.00		B
	20-00469	08/10/20	CLEAR DEBRIS AT WATER PLANT	Open	<u>1,085.00</u>	0.00		
					3,212.00			
PETTY005 PETTY CASH								
	20-00623	10/16/20	REIMBURSE PETTY CASH	Open	54.00	0.00		
PSEGC005 PSE & G CO.								
	20-00619	10/14/20	SEP 2020 GAS SERVICE	Open	96.91	0.00		
RIOSU005 RIO SUPPLY, INC.								
	20-00599	10/06/20	WATER METERS (10) + ANTENNAS	Open	3,355.00	0.00		
ROBER005 ROBERTS ENGINEERING GROUP, LLC								
	18-00693	10/02/18	ROAD IMPROV:HOMESTEAD & CEDAR	Open	2,682.00	0.00		B
RUSSE005 RUSSELL REID, INC.								
	20-00132	02/19/20	2020 SLUDGE REMOVAL	Open	780.71	0.00		B
SOBEL005 SOBEL HAN & CANNON, LLP								
	20-00616	10/14/20	LEGAL SERVICES-JUN 2020	Open	2,500.00	0.00		
	20-00617	10/14/20	JUN 2020-AT&T LEASE RE-NEG	Open	<u>615.00</u>	0.00		
					3,115.00			
STATE005 STATE OF NEW JERSEY-PWT								
	20-00609	10/13/20	3/Q/2020 WATER TAX	Open	57.61	0.00		
SUTPH005 SUTPHEN MEMORIAL, INC.								
	20-00025	01/17/20	2020 CEMETERY MANAGEMENT	Open	775.00	0.00		B
THEHO010 THE HOME DEPOT								
	20-00612	10/13/20	LUMBER, FLASHLIGHT, GLOVES	Open	109.74	0.00		
	20-00614	10/13/20	LUMBER FOR SEWER PLANT	Open	23.92	0.00		
	20-00622	10/15/20	ELECTRICAL SUPPLIES-W/P GEN	Open	<u>27.66</u>	0.00		
					161.32			
USBAN010 U.S. BANK OPERATIONS CENTER								
	20-00630	10/19/20	2012 MCIA-PRIN & INTEREST	Open	51,700.00	0.00		
	20-00631	10/19/20	2011 MCIA-PRIN & INTEREST	Open	<u>110,575.00</u>	0.00		
					162,275.00			
VERIZ005 VERIZON								
	20-00613	10/13/20	609-448-0539 SEP 2020	Open	254.52	0.00		
	20-00635	10/20/20	609-443-1440 SEP 2020	Open	<u>96.04</u>	0.00		
					350.56			
VERIZ010 VERIZON FIOS								
	20-00611	10/13/20	INTERNET:BORO HALL-10/1 BILL	Open	144.99	0.00		
WEBHA005 WEB HAULING & DISTRIBUTION, INC								
	20-00594	10/05/20	PUMP LAKE DR PUMP PIT 9/24/20	Open	233.13	0.00		

October 22, 2020  
12:25 PM

BOROUGH OF ROOSEVELT  
Bill List By Vendor Name

Page No: 3

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Vendor # Name							
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type

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Total Purchase Orders:	40	Total P.O. Line Items:	0	Total List Amount:	255,641.64	Total Void Amount:	0.00
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Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	0-01	97,561.77	0.00	97,561.77	0.00	0.00	97,561.77
	0-09	<u>155,397.87</u>	<u>0.00</u>	<u>155,397.87</u>	<u>0.00</u>	<u>0.00</u>	<u>155,397.87</u>
Year Total:		252,959.64	0.00	252,959.64	0.00	0.00	252,959.64
	C-04	2,682.00	0.00	2,682.00	0.00	0.00	2,682.00
Total of All Funds:		<u><u>255,641.64</u></u>	<u><u>0.00</u></u>	<u><u>255,641.64</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>255,641.64</u></u>



*BOROUGH OF ROOSEVELT  
COUNTY OF MONMOUTH  
STATE OF NEW JERSEY*

**RESOLUTION NO. 20-97  
MEETING DATE: 10-26-2020**

**RESOLUTION IN SUPPORT OF DESIGNATING THE BOROUGH OF ROOSEVELT AS A  
STIGMA-FREE COMMUNITY**

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C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was seconded by  
C/ \_\_\_\_\_.

**WHEREAS**, the Monmouth County Board of Chosen Freeholders, along with the Monmouth County Department of Human Services, supports the designation of Stigma-Free Communities in every municipality; and

**WHEREAS**, at their June 26, 2018 meeting the Monmouth County Board of Chosen Freeholders unanimously passed a resolution supporting the designation of Monmouth County as a Stigma-Free Community; and

**WHEREAS**, Monmouth County recognizes that one in four Americans has experienced mental illness, including substance use disorders, in a given year according to the National Institute of Mental Health; and

**WHEREAS**, mental health problems are more common than cancer and heart disease combined, affecting children and adults, including more than half of our Iraq and Afghanistan Veterans treated at Veteran's Administration hospitals; and

**WHEREAS**, given the serious nature of this public health problem, we must continue to reach the millions who need help; and

**WHEREAS**, the stigma associated with the disease of mental illness is identified as the primary reason individuals fail to seek the help they need to recover from the disease; and

**WHEREAS**, Stigma-Free Communities aim to inspire public interest and open dialogues about stigma, raise awareness of the disease of mental illness and substance use disorder and create a culture wherein residents who have the disease of mental illness and/or substance use feel supported by their community and neighbors and feel free to seek treatment for the disease without fear of stigma; and

**WHEREAS**, promoting awareness that there can be no "health" without mental health will break down barriers and encourage residents of all ages to be mindful of their mental health and ask for help when needed, and;

**WHEREAS**, local resources are available to treat the diseases of mental illness and substance use disorder so no one resident needs to suffer alone or feel hopeless; and

**WHEREAS**, establishing Stigma-Free Communities will raise awareness of resources, inclusive language, and encourage residents to engage in care as soon as the need is identified so recovery can begin, hope is inspired and tragedies are avoided; and

**NOW THEREFORE BE IT RESOLVED** that the Mayor and Council of the Borough of Roosevelt recognizes the community needs and supports the efforts of the County of Monmouth in designating the Borough of Roosevelt as a Stigma-Free Community.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 26, 2020.

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Kathleen Hart  
Borough Clerk

**RESOLUTION NO. 20-98**  
**MEETING DATE: 10-26-2020**

**2021 SOFTWARE SUPPORT AND LICENSE AGREEMENT WITH  
EDMUNDS & ASSOCIATES, INC.**

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C/\_\_\_\_\_ offered the following resolution and moved its adoption, which was second by  
C/\_\_\_\_\_.

**WHEREAS**, the Borough of Roosevelt wishes to maintain a software support and license agreement for the Roosevelt Administrative Offices from Edmunds & Associates, Inc. for CY2021 as follows:

**2021 SOFTWARE MAINTENANCE**

TAX COLLECTIONS	\$ 2,275.00
FINANCIAL ACCOUNTING	\$ 3,410.00
UTILITY BILLING	\$ 2,390.00
MCSJ WIPP TAX ANNUAL FEE	\$ 1,240.00
MCSJ WIPP UTILITY ANNUAL FEE	<u>\$ 1,240.00</u>
<b>TOTAL</b>	<b><u>\$10,555.00</u></b>

**WHEREAS**, the purchase of goods and services by local contracting units is authorized by Local Public Contracts Laws, N.J.S.40A:11-12; and

**WHEREAS**, the actual cost for the support agreements listed herein shall be \$10,555.00 for calendar year 2021; and

**WHEREAS**, the CFO has certified that funds will be available in the 2021 Temporary Budget for the purpose stated in this resolution.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Roosevelt, County of Monmouth, State of New Jersey, hereby authorize the Borough Clerk to execute the support agreements for computer software and maintenance as described herein for the calendar year 2021.

**BE IT FURTHER RESOLVED** that a copy of this Resolution, certified by the Borough Clerk to be a true copy, is forwarded to the following: Edmunds & Associates, Inc., Chief Financial Officer, Treasurer and Tax Collector.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 26, 2020

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Kathleen Hart  
Borough Clerk