

BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

DRAFT

COUNCIL MEETING AGENDA
AUGUST 24, 2020 @ 7:00 P.M.

DUE TO THE CORONAVIRUS AND THE NEED FOR SOCIAL DISTANCING, THIS MEETING WILL BE HELD REMOTELY AND AVAILABLE TO THE PUBLIC IN A LIVE FEED. TO ACCESS THE MEETING PLEASE FOLLOW THE INSTRUCTIONS BELOW:

ROOSEVELT BOROUGH is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

Topic: ROOSEVELT BOROUGH's Zoom Meeting COUNCIL MEETING 08/24/2020 7PM
Time: August 24, 2020 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/3251865085?pwd=L1RWNlhPYTZZZdUZ5R3piTONZWWhuUT09>

Meeting ID: 325 186 5085

Password: 968068

One tap mobile

+16465588656,,3251865085#,,,,0#,,968068# US (New York)

+13017158592,,3251865085#,,,,0#,,968068# US (Germantown)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 6, 2020 which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

ROLL CALL

Councilmember Steven Bowen
Councilmember Luke Dermody
Councilmember Louis Esakoff
Councilmember Michael Hamilton
Councilmember Joseph Trammell
Councilmember Chad Vroman
Mayor Peggy Malkin

PUBLIC COMMENT (Agenda items only)

CORRESPONDENCE:

1. Resignation letter, dated July 28, 2020, from Kim Cuiffo resigning as Planning Board Secretary, effective September 1, 2020.
2. Letter, dated August 13, 2020 from Congressman Smith to the NJ Board of Public Utilities regarding JCP&L response to Tropical Storm Isaias.
3. Letter, dated August 10, 2020 from Mary Tulloss regarding School Lane.

APPROVAL OF MINUTES:

1. Closed Meeting Minutes – June 22, 2020
2. Regular Meeting Minutes – July 27, 2020

ORDINANCE:

PUBLIC HEARING AND SECOND READING:

ORDINANCE 20-10

CALENDAR YEAR 2020 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (NJSA. 40A:4-45.14)

EXPLANATORY STATEMENT: This Ordinance authorizes an increase to 3.5% over the previous year’s final appropriations.

M/Malkin opens the public hearing at _____.
M/Malkin closes the public hearing at _____.

RESOLUTIONS:

Resolution 20-80 Resolution to Read by Title Only

Resolution 20-79 Adoption of the 2020 Municipal Budget

M/Malkin opens the public hearing at _____.
M/Malkin closes the public hearing at _____.

Resolution 20-81 Resolution Authorizing Self Examination of the 2020 Budget

Resolution 20-82 Payment of Vouchers for August 24, 2020

Resolution 20-83 Resolution for Renewal of Membership in the Monmouth Municipal Joint Insurance Fund

Resolution 20-84 Resolution Establishing Lien Against Block 3, Lot 14, 9 Pine Drive, Estate of Kim Dexheimert

Resolution 20-85 Resolution Augmenting the Borough’s Contract for Professional Engineering Services with Tank Industry Consultants for Materials Analysis not to Exceed \$1,200.00

Resolution 20-86 Resolution Ratifying and Awarding Contract to Pumping Services, Inc. to Connect the Flow Meters in the Borough’s Water Treatment Plant to the Water Operator’s Emergency Pump Watch System

REPORTS OF COMMITTEE CHAIRS:

Councilmember Bowen	Public Works
Councilmember Esakoff	Administration
Councilmember Dermody	Community Dev/Code
Councilmember Hamilton	Finance
Councilmember Trammell	Utilities
Councilmember Vroman	Envi, Health & Safety

OLD BUSINESS:

NEW BUSINESS:

1. Planning Board recommendations for Ordinance No. 20-07 (POD)
2. NJDOT Transportation Alternatives Set-Aside Program

PUBLIC COMMENT: (Any item)

M/Malkin opens the public comment at _____

M/Malkin closes the public comment at _____

CLOSED SESSION:

Resolution 20- Providing for a Private Executive Meeting that Excludes the Public

Time In: _____ Time Out: _____

ADJOURNMENT

TIME OUT _____

July 28, 2020

Mayor Peggy Malkin
Borough of Roosevelt
33 North Rochdale Avenue
Roosevelt, NJ 08005

Dear Mayor Malkin:

Kindly accept this letter as my resignation from the Planning Board as Secretary as of September 1, 2020.

Also, please note that if you would like me to stay on as Administrative Assistant of the Borough of Roosevelt, I would be happy to do so.

Sincerely,

Kim Cuiffo

Cc: Ana Debevec, Borough Treasurer
Jacqueline Carpenter, President, Roosevelt Planning Board
Kathleen Hart, Clerk

CHRISTOPHER H. SMITH
4TH DISTRICT, NEW JERSEY

CONSTITUENT SERVICE CENTERS:

MONMOUTH
112 Village Center Drive
Freehold, NJ 07728-2510
(732) 780-3035

MERCER
4573 South Broad Street
Hamilton, NJ 08620-2215
(609) 585-7878

OCEAN
405 Route 539
Plumsted, NJ 08514-2303
(609) 585-7878
By Appointment



CC:TC

CO-CHAIRMAN, TOM LANTOS HUMAN RIGHTS
COMMISSION

SENIOR MEMBER, FOREIGN AFFAIRS
COMMITTEE

RANKING MEMBER, AFRICA, GLOBAL
HEALTH, GLOBAL HUMAN RIGHTS, AND
INTERNATIONAL ORGANIZATIONS
SUBCOMMITTEE

WESTERN HEMISPHERE SUBCOMMITTEE

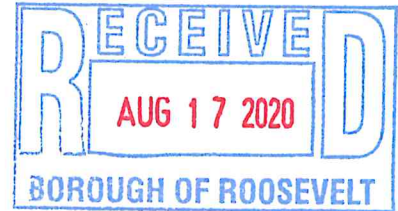
RANKING MEMBER, CONGRESSIONAL-
EXECUTIVE COMMISSION ON CHINA

www.chrissmith.house.gov

Congress of the United States
House of Representatives

August 13, 2020

The Honorable Peggy Malkin
Mayor
Borough of Roosevelt
33 North Rochdale Avenue
PO Box 128
Roosevelt, New Jersey 08555-0128



Dear Mayor Malkin,

Attached please find a copy of the letter I sent early Monday morning (August 10) to New Jersey Board of Public Utilities (BPU) President Joseph Fiordaliso highlighting specific problems towns across our congressional district experienced after Tropical Storm Isaias. Specifically, I ask the Board to step up oversight of JCP&L's ongoing, deficient response to the extended power outages in our area.

I was pleased to see that just a day later, President Fiordaliso announced that the BPU will open an investigation into JCP&L's actions and seeming inability to prepare for significant weather events.

Please know I am closely monitoring the actions of JCP&L and the BPU in this regard. I will continue to push for accountability--and change. In the interim, please do not hesitate to contact me at 732-780-3035 to share any added insights or recommendations you may have, or if I can be of further assistance in this or any other matter.

Sincerely,

CHRISTOPHER H. SMITH
Member of Congress

CHRISTOPHER H. SMITH

4TH DISTRICT, NEW JERSEY

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MONMOUTH

112 Village Center Drive
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Congress of the United States
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CO-CHAIRMAN, TOM LANTOS HUMAN RIGHTS
COMMISSION

SENIOR MEMBER, FOREIGN AFFAIRS
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WESTERN HEMISPHERE SUBCOMMITTEE

RANKING MEMBER, CONGRESSIONAL-
EXECUTIVE COMMISSION ON CHINA

www.chrissmith.house.gov

August 10, 2020

Mr. Joseph Fiordaliso
President
New Jersey Board of Public Utilities
44 South Clinton Avenue, Floor 7
Trenton, New Jersey 08609-1241

Dear President Fiordaliso,

I am writing today to bring to your attention numerous complaints which I have received from my constituents regarding the slow response by Jersey Central Power & Light (JCP&L) to power outages caused by Tropical Storm Isaias.

As you know, this storm hit our state on Tuesday morning, August 4, causing widespread outages. While most agree that it is common to see some loss of power after a severe storm, **I and many of my constituents believe the JCP&L response to this and other outages has been extraordinarily slow and unreasonably burdensome on the rate payers.**

Reports estimate that 1.7 million people went without power after Superstorm Sandy—a destructive multi-day storm that brought loss of life, devastation to property and our economy, and outages that lasted weeks in some cases. Yet, after eight years and one-billion-dollars in infrastructure investments, Tropical Storm Isaias blew through the area in a matter of four or five hours and left a stunning 1.4 million people without power in New Jersey. And nearly five days later, on Sunday morning, August 9th, nearly 27,000 Jersey Central Power & Light customers were still unplugged.

Furthermore, many of my constituents in towns such as Manalapan, Millstone, Colts Neck, Wall Township and Upper Freehold rely on electric-powered well water, meaning that they went without the necessity of fresh water during the scorching heat of summer. While some water and ice were provided for free, the lack of running water in homes and businesses raises additional sanitary concerns.

Some municipalities were hit more severely than others. Towns such as Fair Haven, Roosevelt, and Millstone saw nearly every resident lose power. Sadly, four days later, 90% of Fair Haven residents were still in the dark.

Also frustrating to constituents is JCP&L's lack of communication and failure to provide reasonable estimates for when power will be restored on a micro, town-by-town basis leaving many of its customers uninformed and unprepared.

Some JCP&L customers have been told that they may not have their power fully restored until the "global restoration date" of Tuesday, August 11th at 11:30 pm—more than a week after the initial storm. This excessive length of time is unacceptable and is particularly frustrating in light of the recent billion-dollar infrastructure investment post-Superstorm Sandy.

There may be no way to prevent all outages, but our utilities must constantly strive to be ready for the next storm. Unfortunately, it appears that the response of JCP&L has lagged that of other utilities and has unduly burdened customers, disrupting their daily activities and costing them dearly in lost goods and productivity.

Accordingly, I respectfully request that the Board of Public Utilities step-up its oversight of JCP&L to ensure that the utility has a viable, rapid-response plan that:

- (a) identifies and overcomes ongoing weaknesses in its storm recovery program;
- (b) anticipates and incorporates the sanitary and health needs throughout varying neighborhoods; and
- (c) ultimately demonstrates it will be better prepared to address outages and quickly restore the quality of service which the people of New Jersey both pay for and deserve.

Sincerely,



CHRISTOPHER H. SMITH
Member of Congress

August 10, 2020

Peggy Malkin, Mayor

& Borough Council,

Do the plans for paving on School Lane include installing curbs? If the plan is to install curbs, it would be prudent to ask Roberts Engineering if they have considered the EPA Best Practice of including curb cuts leaving areas where the storm water can flow into existing lawn and vegetation. Please see <https://www.epa.gov/greeningepa/stormwater-management-practices-epa-facilities#Seven> where it states

Curb and Gutter Elimination

Curbs and gutters collect and transport runoff quickly to a storm water drain without allowing for infiltration or pollutant removal. Eliminating curbs or adding curb cuts allows runoff to be directed into pervious areas and filtered through LID features. Swales can also be used to replace curbs and gutters as a way to convey runoff.

Currently half of School Lane, across from RPS to Pine Drive does not have curbs, and all of School Lane from Pine Drive to the end of the road does not have curbs on either side. Pollutants from the road are not funneled via curbs into storm drains that go to creeks and wetlands. Please ask the engineer if eliminating curbs or adding curb cuts has been considered in this project. I have mentioned this at previous Council meetings and I hope it is not too late to consider this option.

Another thing that I would like to bring to the Borough's attention is an oak tree on Tamara Drive, across from the Parson's property. I believe the tree is on Borough Property and is immediately adjacent to a utility pole with a transformer on it. The tree appears to be suffering from Bacterial Leaf Scorch which will kill the tree. Many of the leaves are turning yellow. A tree expert could be consulted to confirm this and unfortunately the tree should probably be taken down before it falls in a big storm.

Thank you for your consideration.

Mary Tulloss

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH*

**ORDINANCE NO.: 20-10
INTRODUCTION DATE: 07-27-20
PUBLIC HEARING DATE: 08-24-2020**

**CALENDAR YEAR 2020 ORDINANCE TO EXCEED THE MUNICIPAL
BUDGET APPROPRIATION LIMITS AND TO ESTABLISH
A CAP BANK (N.J.S.A. 40A:4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A:4-45. 1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45. 15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Governing Body of the Borough of Roosevelt in the County of Monmouth finds it advisable and necessary to increase its CY 2020 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Governing Body of the Borough of Roosevelt hereby determines that a 1.0% increase in the budget for said year, amounting to \$8,208.61 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Governing Body of the Borough of Roosevelt hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Governing Body of the Borough of Roosevelt, in the County of Monmouth, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2020 budget year, the final appropriations of the Borough of Roosevelt shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$28,730.14, and that the CY 2020 municipal budget for the Borough of Roosevelt be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon; be filed with said Director within 5 days after such adoption.

ATTEST:

APPROVED:

Kathleen Hart, Borough Clerk

Peggy Malkin, Mayor

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO: 20-80
MEETING DATE: 08-24-2020**

RESOLUTION TO AUTHORIZING THE BUDGET TO BE READ BY TITLE ONLY

C/ _____ offered the following Resolution and moved its adoption, which was second by C/ _____.

WHEREAS, N.J.S.A. 40A:4-8, as amended by Chapter 259, P.L. 1995 provides that the budget be read by title only:

1. At least one (1) week before the hearing and at the hearing, a complete copy of the approved budget:
 - a. Shall be made available for public inspection, and
 - b. Shall be made available to each person upon request, and
2. A resolution is passed by a majority of the full membership allowing that the budget be read by title.

WHEREAS, these two conditions have been met;

NOW, THEREFORE BE IT RESOLVED that the budget shall be read by title only.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Certification

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 24, 2020.

Kathleen Hart
Borough Clerk

2020 Municipal Budget
of the Borough of Roosevelt, County of Monmouth
for the fiscal year 2020
Resolution 20-79
Revenue and Appropriations Summaries

Summary of Revenues	Anticipated	
	2020	2019
1. Surplus	396,100.93	388,200.00
2. Total Miscellaneous Revenues	86,952.07	98,952.07
3. Receipts from Delinquent Taxes	45,000.00	38,000.00
4. a) Local Tax for Municipal Purposes	656,688.00	649,640.00
b) Addition to Local School District Tax	0.00	0.00
c) Minimum Library Tax	0.00	0.00
Tot Amt to be Rsd by Taxes for Sup of Muni Bnd	656,688.00	649,640.00
Total General Revenues	1,184,741.00	1,174,792.07

Summary of Appropriations	2020 Budget	Final 2019 Budget
1. Operating Expenses: Salaries & Wages	278,228.00	283,261.00
Other Expenses	550,662.07	520,381.07
2. Deferred Charges & Other Appropriations	109,000.93	124,000.00
3. Capital Improvements	30,000.00	40,000.00
4. Debt Service (Include for School Purposes)	12,850.00	13,150.00
5. Reserve for Uncollected Taxes	200,000.00	190,000.00
Total General Appropriations	1,180,741.00	1,170,792.07
Total Number of Employees	4	4

2020 Dedicated	Water-Sewer	Utility Budget
Summary of Revenues		Anticipated
		2020
		2019
1. Surplus		0.00
2. Miscellaneous Revenues		814,254.80
3. Deficit (General Budget)		70,000.00
Total Revenues		884,254.80
Summary of Appropriations		2020 Budget
		Final 2019 Budget
1. Operating Expenses: Salaries & Wages		
Other Expenses		569,558.80
2. Capital Improvements		0.00
3. Debt Service		314,696.00
4. Deferred Charges & Other Appropriations		
5. Surplus (General Budget)		
Total Appropriations		884,254.80
Total Number of Employees		0

Balance of Outstanding Debt					
	General	Water-Sewer	0		
Interest	12,200.00	473,231.98			
Principal	95,000.00	2,608,068.57			
Outstanding Balance	107,200.00	3,081,300.55			0.00

Notice is hereby given that the budget and tax resolution was approved by the COUNCIL MEMBERS of the BOROUGH of ROOSEVELT, County of MONMOUTH on JULY 27, 2020.

A hearing on the budget and tax resolution will be held at Borough Hall, on AUGUST 24, 2020 at 0:00 o'clock PM at which time and place objections to the Budget and Tax Resolution for the year 2020 may be presented by taxpayers or other interested parties.

Copies of the budget are available in the office of the the Municipal Clerk, Kathleen Hart at the Municipal Building, 33 North Rochdale Ave, Roosevelt New Jersey, 08555 during the hours of 9:00 a.m. to 4:00 p.m. Monday through Friday and on the Borough website at www.rooseveltnj.us.

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO: 20-81
MEETING DATE: 08-13-2020**

RESOLUTION AUTHORIZING SELF EXAMINATION OF THE 2020 BUDGET

C/ _____ offered the following Resolution and moved its adoption, which was second by C/ _____.

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Borough of Roosevelt has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the local government meets the necessary conditions to participate in the program for the 2020 budget year.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Roosevelt that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the Governing Body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Certification

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 24, 2020.

Kathleen Hart
Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 20-82
MEETING DATE: 08-24-2020**

PAYMENT OF BILLS FOR AUGUST 24, 2020

C/_____ offered the following resolution and moved its adoption, which was second by C/_____.

WHEREAS, the attached list of bills have been submitted to the Council for payment approval; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 24, 2020.

Kathleen Hart
Borough Clerk

August 20, 2020
01:00 PM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 1

8-24-20 BILL LIST

P.O. Type: All
Range: First
Format: Condensed

to Last

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ALL00003 ALLEN'S LAWN & TREE SERV, INC.								
	20-00455	07/23/20	EMERG CALL 7/23/20 TAMARA/ELM	Open	1,400.00	0.00		
	20-00473	08/12/20	EMERGENCY-STORM DAMAGE	Open	2,200.00	0.00		
					<u>3,600.00</u>			
ALLIE010 ALLIED METER SERVICE, INC.								
	20-00460	07/30/20	REPAIR WELL #4 ON 7/21/20	Open	625.00	0.00		
BILYK005 BILYK, JOHN								
	20-00510	08/20/20	3/q/2020 ANIMAL CONTROL SERV	Open	200.00	0.00		
BOROU005 BOROUGH OF HIGHTSTOWN								
	20-00476	08/12/20	LANDFILL TIPPING FEES:JUL 2020	Open	3,043.08	0.00		
	20-00509	08/20/20	SOLID WASTE CONTRACT:AUG 2020	Open	5,682.77	0.00		
					<u>8,725.85</u>			
BRIMA005 BRIMAR INDUSTRIES, INC.								
	20-00457	07/29/20	"NO PET WASTE" SIGN	Open	58.05	0.00		
CENTR005 CENTRAL JERSEY WASTE &								
	20-00030	01/21/20	2020 RECYCLING CONTRACT	Open	2,970.00	0.00		B
COMPL010 COMPLETE CARE MAINTENANCE, LLC								
	20-00490	08/13/20	JUL 2020 SERVICES	Open	100.00	0.00		
CROSS005 CROSS OVER NETWORKS, LLC								
	20-00135	02/20/20	2020 OFF-SITE SERVER BACKUPS	Open	70.00	0.00		B
	20-00136	02/20/20	2020 OFF-SITE EDMUNDS BACKUP	Open	24.90	0.00		B
	20-00137	02/20/20	2020 TEAMVIEWER ANTI-VIRUS	Open	70.00	0.00		B
	20-00138	02/20/20	2020 IT SERVICES	Open	206.00	0.00		B
	20-00139	02/20/20	2020 EMAIL ARCHIVING	Open	230.00	0.00		B
					<u>600.90</u>			
DYNAM005 DYNAMIC DIE CUTTING &								
	20-00456	07/29/20	TRAIL MAPS (2) FOR ENV COMM	Open	100.00	0.00		
GANNE005 GANNETT NJ NEWSPAPERS								
	20-00491	08/17/20	JUL 2020 NOTICES	Open	366.75	0.00		
GENER005 GENERAL CODE, LLC								
	20-00475	08/12/20	2019 CODIFICATION SERVICES	Open	1,750.00	0.00		
GROEN005 GROENDYKE, EARL								
	20-00422	07/14/20	CONCRETE REPAIRS-SEWER PLANT	Open	525.00	0.00		
HOLDE005 HOLDEN, JOHN B.								
	20-00083	02/03/20	2020 WATER PLANT MANAGEMENT	Open	5,075.00	0.00		B

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
JCPL0005 JCP & L								
	20-00499	08/19/20	W/S-JUL 2020 ELECTRIC SERVICE	Open	2,377.82	0.00		
	20-00500	08/19/20	JUL 2020 ELECTRIC SERVICE	Open	980.50	0.00		
					<u>3,358.32</u>			
KYOCE005 KYOCERA DOCUMENT SOLUTIONS AME								
	20-00485	08/13/20	KYOCERA COPIER PYMT 22 OF 60	Open	199.24	0.00		
LYONS005 LYONS ENVIRONMENTAL SERV, LLC								
	20-00087	02/05/20	2020 SEWER PLANT MANAGEMENT	Open	9,075.00	0.00		B
	20-00483	08/13/20	WATER TESTING-7/2-7/7/20	Open	440.00	0.00		
					<u>9,515.00</u>			
MGLF0005 MGL FORMS-SYSTEMS, LLC								
	20-00461	07/30/20	BLANK WATER/SEWER BILLS	Open	594.00	0.00		
MONM0010 MONMOUTH COUNTY SCAT								
	20-00503	08/19/20	SCAT SERVICES:2/Q/2020	Open	1,240.00	0.00		
NOREI005 NOREIKA SALES, LLC								
	20-00433	07/16/20	REPAIR SPLIT SHAFT TRIMMER	Open	118.00	0.00		
PARIS005 PARIS AUTOMOTIVE SUPPLY								
	20-00474	08/12/20	ALTERNATOR/SERP BELT-W/P GEN	Open	99.96	0.00		
	20-00479	08/12/20	ANTIFREEZE & OIL-W/P GEN	Open	176.39	0.00		
					<u>276.35</u>			
PASSA005 PASSAIC VALLEY SEWERAGE								
	20-00501	08/19/20	SLUDGE DISPOSAL-JUL 2020	Open	921.20	0.00		
PEGER005 PEGER, KYLE d/b/a								
	20-00212	03/25/20	PUBLIC LAND MAINTENANCE:2020	Open	1,398.00	0.00		B
	20-00471	08/10/20	MOWING-9 PINE DRIVE	Open	120.00	0.00		
	20-00472	08/12/20	WEED CONTROL AT BORO HALL 7/1	Open	85.00	0.00		
					<u>1,603.00</u>			
PETTY005 PETTY CASH								
	20-00458	07/30/20	REIMBURSE PETTY CASH	Open	72.01	0.00		
	20-00465	08/03/20	REIMBURSE PETTY CASH	Open	15.98	0.00		
	20-00468	08/03/20	REIMBURSE PETTY CASH	Open	3.99	0.00		
	20-00470	08/10/20	REIMBURSE PETTY CASH	Open	60.00	0.00		
	20-00508	08/20/20	REIMBURSE PETTY CASH	Open	46.00	0.00		
					<u>197.98</u>			
PSEGC005 PSE & G CO.								
	20-00498	08/17/20	JUL 2020 GAS SERVICE	Open	94.18	0.00		
ROBER005 ROBERTS ENGINEERING GROUP, LLC								
	18-00693	10/02/18	ROAD IMPROV:HOMESTEAD & CEDAR	Open	1,571.75	0.00		B
	19-00076	01/30/19	WATER MAIN-HOMESTEAD, ELM, CEDAR	Open	6,362.25	0.00		B
	19-00726	10/31/19	ROAD IMPROV:NURKO & ELM	Open	1,263.25	0.00		B
	20-00310	05/18/20	NJDOT GRANT 2021 APPLICATION	Open	132.00	0.00		B
	20-00434	07/16/20	REHABILITATION OF WELL #3	Open	4,097.50	0.00		B

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ROBER005 ROBERTS ENGINEERING GROUP, LLC Continued								
	20-00463	07/30/20	ROAD IMPROV:FARM & SCHOOL	Open	1,106.00	0.00		B
	20-00505	08/19/20	MISC ENGINEERING 7/2-7/7/20	Open	604.50	0.00		
	20-00506	08/19/20	MISC ROAD 7/7/20	Open	88.00	0.00		
	20-00507	08/19/20	GENERAL WATER 7/20/20	Open	<u>165.00</u>	0.00		
					15,390.25			
RUSSE005 RUSSELL REID, INC.								
	20-00132	02/19/20	2020 SLUDGE REMOVAL	Open	3,058.27	0.00		B
SOBEL005 SOBEL HAN & CANNON, LLP								
	20-00494	08/17/20	LEGAL SERVICES-APR 2020	Open	2,500.00	0.00		
	20-00495	08/17/20	APR 2020 SERV-HILLTOP SWIM	Open	<u>1,875.00</u>	0.00		
					4,375.00			
STAPL005 STAPLES BUSINESS ADVANTAGE								
	20-00438	07/20/20	OFFICE & JANITORIAL SUPPLIES	Open	80.83	0.00		
SUTPH005 SUTPHEN MEMORIAL, INC.								
	20-00025	01/17/20	2020 CEMETERY MANAGEMENT	Open	775.00	0.00		B
THEHO010 THE HOME DEPOT								
	20-00467	08/03/20	CAUTION TAPE-1 ROLL	Open	9.97	0.00		
	20-00478	08/12/20	SMALL TOOLS	Open	6.44	0.00		
	20-00502	08/19/20	FLASHLIGHTS & BATTERIES	Open	<u>62.90</u>	0.00		
					79.31			
TRIAN005 TRIANGLE COPY								
	20-00459	07/30/20	REGULAR & WINDOW ENVELOPES	Open	450.00	0.00		
UNIVA005 UNIVAR USA, INC.								
	20-00253	04/17/20	SEWER-DELTA FLOC 4/8/20	Open	2,855.64	0.00		
	20-00436	07/20/20	WATER-CAUSTIC SODA 7/16/20	Open	<u>447.23</u>	0.00		
					3,302.87			
VERIZ005 VERIZON								
	20-00482	08/13/20	609-448-0539 JUL 2020	Open	248.85	0.00		
	20-00486	08/13/20	INTERNET/PHONE-W/P-7/24 BILL	Open	188.26	0.00		
	20-00504	08/19/20	609-443-1440 JUL 2020	Open	<u>95.89</u>	0.00		
					533.00			
VERIZ010 VERIZON FIOS								
	20-00481	08/13/20	INTERNET:BORO HALL-8/1 BILL	Open	144.99	0.00		
WRNEU005 W.R. NEUMANN COMPANY, INC.								
	20-00061	01/28/20	WATER-2020 CHEMICAL CONTRACT	Open	277.97	0.00		B
	20-00062	01/28/20	SEWER-2020 CHEMICAL CONTRACT	Open	<u>1,146.65</u>	0.00		B
					1,424.62			
WATCH005 WATCHUNG SPRING WATER CO., INC								
	20-00484	08/13/20	COOLER RENTAL-7/15/20	Open	7.39	0.00		

August 20, 2020
01:00 PM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 4

Vendor # Name							
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
<hr/>							
WEBHA005 WEB HAULING & DISTRIBUTION, INC							
20-00430	07/16/20	PUMP LAKE DR PUMP PIT 6/26/20	Open	233.13	0.00		
<hr/>							
WEBOU005 WEB OUTBACK							
20-00429	07/16/20	RESTROOM RENTAL-JUN 2020	Open	120.00	0.00		
<hr/>							
Total Purchase Orders:	68	Total P.O. Line Items:	0	Total List Amount:	72,788.48	Total Void Amount:	0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	0-01	29,761.66	0.00	29,761.66	0.00	0.00	29,761.66
	0-09	<u>32,723.57</u>	<u>0.00</u>	<u>32,723.57</u>	<u>0.00</u>	<u>0.00</u>	<u>32,723.57</u>
Year Total:		62,485.23	0.00	62,485.23	0.00	0.00	62,485.23
	C-04	3,941.00	0.00	3,941.00	0.00	0.00	3,941.00
	C-08	<u>6,362.25</u>	<u>0.00</u>	<u>6,362.25</u>	<u>0.00</u>	<u>0.00</u>	<u>6,362.25</u>
Year Total:		10,303.25	0.00	10,303.25	0.00	0.00	10,303.25
Total of All Funds:		<u><u>72,788.48</u></u>	<u><u>0.00</u></u>	<u><u>72,788.48</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>72,788.48</u></u>

RESOLUTION NO. 20-83
MEETING DATE: 08-24-2020

**RESOLUTION FOR RENEWAL OF MEMBERSHIP IN THE
MONMOUTH MUNICIPAL JOINT INSURANCE FUND**

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, Roosevelt Borough is a member of the Monmouth Municipal Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2020 unless earlier renewed by agreement between the Municipality and the Fund; and

WHEREAS, the Municipality desires to renew said membership.

NOW, THEREFORE BE IT RESOLVED as follows:

1. The Borough of Roosevelt agrees to renew its membership in the Monmouth Municipal Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Mayor and Clerk shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Monmouth Municipal Joint Insurance Fund evidencing the Municipality's intention to renew its membership.

This Resolution agreed to this ____th day of _____, 2020 by a vote of:

Affirmative _____ Negative _____

ATTEST

MAYOR

Kathleen Hart, Borough Clerk

Peggy Malkin, Mayor

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 24, 2020.

Kathleen Hart
Borough Clerk

**AGREEMENT TO RENEW MEMBERSHIP IN THE
MONMOUTH MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the **Monmouth Municipal Joint Insurance Fund** (hereinafter the Fund) is a duly chartered Municipal Insurance Fund as authorized by NJSA 40A:10-36 et seq., and;

WHEREAS, Roosevelt Borough is currently a member of said Fund, and;

WHEREAS, effective December 31, 2020, said membership will expire unless earlier renewed, and;

WHEREAS, the Mayor and Council of the Borough of Roosevelt has resolved to renew said membership;

NOW THEREFORE, it is agreed as follows:

1. Roosevelt Borough hereby renews its membership in the Monmouth Municipal Joint Insurance Fund for a three (3) year period, beginning January 1, 2021 and ending December 31, 2023*.
2. The Borough of Roosevelt hereby ratifies and reaffirms the Indemnity and Trust Agreement, Bylaws and other organizational and operational documents of the Monmouth Municipal Joint Insurance Fund as from time to time amended and altered by the Department of Insurance in accordance with the Applicable Statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.
3. Roosevelt Borough agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
4. In consideration of the continuing membership of Roosevelt Borough in the Monmouth Municipal Joint Insurance Fund agrees, subject to the continuing approval of the Commissioner of Insurance, to accept the renewal application of Roosevelt Borough.
5. Executed the day ____ of _____, 2020 as the lawful and binding act and deed of the Borough of Roosevelt, which execution has been duly authorized by public vote of the governing body.

Peggy Malkin, Mayor

ATTEST, Kathleen Hart, Borough Clerk

MONMOUTH MUNICIPAL
JOINT INSURANCE FUND

RESOLUTION NO. 20-84
MEETING DATE: 08-24-2020

**RESOLUTION ESTABLISHING LIEN AGAINST BLOCK 3, LOT 14, 9 PINE DRIVE,
ESTATE OF KIM DEXHEIMER**

C/_____ offered the following resolution and moved its adoption, which was second by C/_____.

WHEREAS, the grass at 9 Pine Drive Block 3 Lot 14 was well exceeding the height permitted by the Borough's Property Maintenance Code, in addition to creating a nuisance for the neighbors; and

WHEREAS, the Code Enforcement Officer was unable to get any responsible party to cut the grass after numerous efforts; and

WHEREAS, the Office Manager/Treasurer, or her designee, has certified to the Borough Council that the cost of such activity was \$120.00 (a copy of the Certificate is attached hereto).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Roosevelt that it finds, upon its review of the attached Certificate, that the cost imposed is reasonable and certifies to the Tax Collector that a lien in the amount of \$120.00 be placed against the property so that the Township can be reimbursed its expense.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Borough Clerk to be a true copy be forwarded to each of the following: Office Manager/Treasurer, Tax Collector and Property Owner as shown on the Tax Collector's records.

ROLL CALL:

AYES:

NAYS:

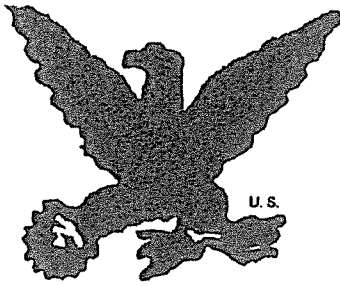
ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 24, 2020.

Kathleen Hart
Borough Clerk



Borough of Roosevelt

Jersey Homestead Historic District

P.O. BOX 128 • 33 N. ROCHDALE AVENUE • ROOSEVELT, NEW JERSEY 08555

OFFICE: (609) 448-0539 • FAX: (609) 448-8716

CERTIFICATION OF LIEN CHARGES

I, Ana Debevec, Office Manager/Treasurer of the Borough of Roosevelt, do hereby certify the following lien charges of Block 3 Lot 14 with the address known as

9 PINE DRIVE

owned by

ESTATE OF KIM DEXHEIMER

Date of Grass Cutting: 7/8/20

Area Size:

CONTRACTOR'S INVOICE ATTACHED

Equipment & Labor Cost:

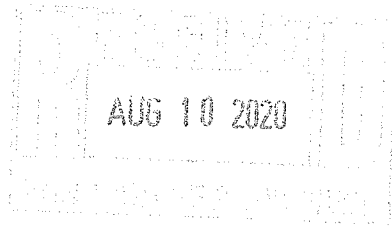
I hereby certify that the reasonable cost and expense to the Borough of undertaking this activity is

\$ 120.00

Ana Debevec
Office Manager/Treasurer

Dated: 8-10-20

Kyle's Lawn and Landscaping
16 Greenbrook Drive
Cranbury, NJ 08512
(732) 890-7688



To:
Borough of Roosevelt (Ana Debevec)
33 County Road 571
Roosevelt, NJ 08555

Invoice # 3301
Invoice Date 08/01/2020
Due Date 08/31/2020
Amount Due \$120.00

Item	Quantity	Price	Tax1	Line Total
Grass Cutting (9 Pine Drive 7/8/2020)	1.0	\$120.00		\$120.00

Notes
Thank You For Your Business!

Subtotal: \$120.00
Tax: \$0.00
Past Due Amount: \$0.00
Amount Due: \$120.00

Please detach portion below and send with your payment.

Borough of Roosevelt (Ana Debevec)
33 County Road 571
Roosevelt, NJ 08555

Invoice #: 3301
Amount Due: \$120.00
Due Date: 08/31/2020
Amount Enclosed: _____

Mail to:
Kyle's Lawn and Landscaping
16 Greenbrook Drive
Cranbury, NJ 08512

RESOLUTION NO. 20-85
MEETING DATE: 08-24-2020

**RESOLUTION AUGMENTING THE BOROUGH'S CONTRACT FOR
PROFESSIONAL ENGINEERING SERVICES WITH TANK INDUSTRY
CONSULTANTS FOR MATERIALS ANALYSIS NOT TO EXCEED \$1,200.00**

C/ _____ offered the following resolution and moved its adoption, which was seconded by C/ _____.

WHEREAS, by Resolution dated April 13, 2020, the Borough of Roosevelt, County of Monmouth, State of New Jersey (the "Borough") retained the professional services of a structural engineering firm, Tank Industry Consultants, to review AT&T's proposed installation of cellular equipment on the Borough's water tower, as a non-fair and open contract pursuant to the provisions of N.J.S.A. 40A:11-1, *et seq.*; and

WHEREAS, at that time, the Governing Body of the Borough of Roosevelt authorized the Borough to enter into a contract in the amount of \$16,750.00 with Tank Industry Consultants, which amount is less than the bid threshold of \$17,500.00; and

WHEREAS, the Borough Engineer advised that, in addition to the original contract awarded to Tank Industry Consultants, the Borough also requires additional services from the structural engineer for materials analysis in the amount not to exceed \$1,200.00; and

WHEREAS, the additional services provided by Tank Industry Consultants to the Borough have increased its contract amount above the bid threshold of \$17,500.00;

NOW THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Roosevelt hereby authorizes the Borough to augment its original contract in the amount of \$16,750.00 with Tank Industry Consultants to include the \$1,200.00 in additional services, for a grand total not to exceed \$17,950.00; and

BE IT FURTHER RESOLVED that this Resolution shall be accompanied by a Certification of Availability of Funds from the Borough's CFO, and is subject to the availability of funds and/or any subsequent approvals granted by the Governing Body; and

BE IT FURTHER RESOLVED that a notice in accordance with this Resolution and the Local Public Contracts Law shall be published one time in Asbury Park Press; and

BE IT FURTHER RESOLVED that, given the augmented contract now exceeding the bid threshold, to the extent it has not already done so, Tank Industry Consultants shall complete and file a Business Entity Disclosure Certification which certifies that Tank Industry Consultants has not made any reportable contributions to a political or candidate committee in the Borough of Roosevelt in the previous one year, and that the contract will prohibit Tank Industry Consultants from making any reportable contributions through the term of the contract; and

BE IT FURTHER RESOLVED that an executed copy of the Contract and a copy of this resolution shall be filed in the office of the Borough Clerk and be available there for public inspection in accordance with the law.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 24, 2020.

Kathleen Hart
Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 20-86
MEETING DATE: 08-24-2020**

**RESOLUTION RATIFYING AND AWARDING CONTRACT TO
PUMPING SERVICES, INC. TO CONNECT THE FLOW METERS
IN THE BOROUGH'S WATER TREATMENT PLANT TO THE
WATER OPERATOR'S EMERGENCY PUMP WATCH SYSTEM**

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the Borough of Roosevelt, County of Monmouth, State of New Jersey (the "Borough") owns and operates a water supply system as defined in N.J.S.A. 40A:11-15; and

WHEREAS, the Borough Water Operator has recommended that the flow meters in the Borough's water treatment plant be connected to the Borough's Pump Watch system to better protect the Borough's water supply and water users in the event of an emergency; and

WHEREAS, the Borough Water Operator obtained a quote from Pumping Services, Inc. in the amount of \$5,230.00 for making said connection; and

WHEREAS, pursuant to N.J.S.A. 40A:11-3, as adjusted by the Governor and Department of the Treasury of the State of New Jersey under their statutory authority, the bid threshold is currently \$17,500; and

WHEREAS, pursuant to N.J.S.A. 40A:11-6.1, the Borough is authorized to award a contract in the amount of \$5,230.00 to Pumping Services, Inc. insofar as it was impracticable to obtain any other competitive quotations because Pumping Services, Inc. is a dedicated vendor authorized to perform work on the Pump Watch proprietary software, notwithstanding that said contract is more than 15% of, but less than the \$17,500 bid threshold; and

WHEREAS, the Borough is authorized, pursuant to N.J.S.A. 40A:11-5(1)(gg), to award a contract to Pumping Services, Inc. without public advertising for bids and bidding therefor, regardless of whether or not the contract price will exceed the bid threshold, because said contract relates to the designing, financing, construction, operation, maintenance, or any combination thereof, or any component or parts of a water supply facility, as defined in N.J.S.A. 40A:11-15.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey that:

- (1) The award of a contract in the amount of \$5,230.00 to Pumping Services, Inc. to connect the flow meters in the Borough's water treatment plant to the Borough's Pump Watch system is hereby ratified and approved.

AND, BE IT FURTHER RESOLVED that the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey hereby authorizes the Borough CFO and/or Borough Purchasing Agent to remit payment, in accordance with the Borough's policies and procedures, to Pumping Services, Inc.

AND, BE IT FURTHER RESOLVED that a certified copy of this resolution shall be provided by the Borough Clerk to each of the following:

1. Borough CFO
2. Borough Purchasing Agent
3. Borough Engineer
4. Borough Sewer Plant Operator
5. Pumping Services, Inc.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 24, 2020.

Kathleen Hart
Borough Clerk