

BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

COUNCIL MEETING AGENDA
JULY 27, 2020 @ 7:00 P.M.

DUE TO THE CORONAVIRUS AND THE NEED FOR SOCIAL DISTANCING, THIS MEETING WILL BE HELD REMOTELY AND AVAILABLE TO THE PUBLIC IN A LIVE FEED. TO ACCESS THE MEETING PLEASE FOLLOW THE INSTRUCTIONS BELOW:

ROOSEVELT BOROUGH is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

Topic: ROOSEVELT BOROUGH's Zoom Meeting COUNCIL MEETING 07/27/2020 7PM
Time: July 27, 2020 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/3251865085?pwd=L1RWNIhPYTZZdUZ5R3piT0NZWHhuUT09>

Meeting ID: 325 186 5085

Password: 968068

One tap mobile

+16465588656,,3251865085#,,,0#,,968068# US (New York)

+13017158592,,3251865085#,,,0#,,968068# US (Germantown)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 6, 2020 which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

ROLL CALL

Councilmember Steven Bowen
Councilmember Luke Dermody
Councilmember Louis Esakoff
Councilmember Michael Hamilton
Councilmember Joseph Trammell
Councilmember Chad Vroman
Mayor Peggy Malkin

PUBLIC COMMENT (Agenda items only)

APPROVAL OF MINUTES:

1. Regular Meeting Minutes – July 13, 2020

ORDINANCE:

FIRST READING

ORDINANCE 20-10

CALENDAR YEAR 2020 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (NJSA. 40A:4-45.14)

EXPLANATORY STATEMENT: This Ordinance authorizes an increase to 3.5% over the previous year's final appropriations.

Public Hearing to be held on August 24, 2020 at 7:00 p.m. at the Borough of Roosevelt, 33 N. Rochdale Avenue, Roosevelt, NJ 08555

RESOLUTIONS:

- Resolution 20-75 Payment of Bills of July 27, 2020
- Resolution 20-76 Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"
- Resolution 20-77 A Resolution of the Borough Council of the Borough of Roosevelt Accepting the 2018 Audit Report
- Resolution 20-78 Resolution Authorizing Roberts Engineering Group, LLC to Survey, Design, Permit, Bid and Inspect a Road Replacement Project, Submit a Loan Application and Administer the Construction of a Water Main Replacement Project on Farm Lane and School Lane
- Resolution 20-79 Introduction of the 2020 Municipal Budget

Public Hearing to be held on August 24, 2020 at 7:00 p.m. at the Borough of Roosevelt, 33 N. Rochdale Avenue, Roosevelt, NJ 08555

REPORTS OF COMMITTEE CHAIRS:

- | | |
|------------------------|-----------------------|
| Councilmember Bowen | Public Works |
| Councilmember Esakoff | Administration |
| Councilmember Dermody | Community Dev/Code |
| Councilmember Hamilton | Finance |
| Councilmember Trammell | Utilities |
| Councilmember Vroman | Envi, Health & Safety |

OLD BUSINESS:

NEW BUSINESS:

1. Borough Council Meeting – August 10, 2020

PUBLIC COMMENT: (Any item)

M/Malkin opens the public comment at _____
M/Malkin closes the public comment at _____

CLOSED SESSION:

Resolution 20- Providing for a Private Executive Meeting that Excludes the Public

Time In: _____ Time Out: _____

ADJOURNMENT

TIME OUT _____

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH*

**ORDINANCE NO.: 20-10
INTRODUCTION DATE: 07-27-20
ADOPTION DATE:**

**CALENDAR YEAR 2020 ORDINANCE TO EXCEED THE MUNICIPAL
BUDGET APPROPRIATION LIMITS AND TO ESTABLISH
A CAP BANK (N.J.S.A. 40A:4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A:4-45. 1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45. 15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Governing Body of the Borough of Roosevelt in the County of Monmouth finds it advisable and necessary to increase its CY 2020 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Governing Body of the Borough of Roosevelt hereby determines that a 1.0% increase in the budget for said year, amounting to \$8,208.61 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Governing Body of the Borough of Roosevelt hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Governing Body of the Borough of Roosevelt, in the County of Monmouth, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2020 budget year, the final appropriations of the Borough of Roosevelt shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$28,730.14, and that the CY 2020 municipal budget for the Borough of Roosevelt be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon; be filed with said Director within 5 days after such adoption.

ATTEST:

APPROVED:

Kathleen Hart, Borough Clerk

Peggy Malkin, Mayor

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 20-75
MEETING DATE: 07-27-2020**

PAYMENT OF BILLS FOR JULY 27, 2020

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the attached list of bills have been submitted to the Council for payment approval; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 27, 2020.

Kathleen Hart
Borough Clerk

July 23, 2020
01:18 PM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 1

7-27-20 BILL LIST

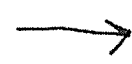
P.O. Type: All
Range: First
Format: Condensed

to Last

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BOARD005 BOARD OF FIRE COMMISSIONERS OF	20-00454	07/23/20	2020 FIRE SERVICES:3/Q/2020	Open	11,250.00	0.00		
BOROU005 BOROUGH OF HIGHTSTOWN	20-00450	07/23/20	LANDFILL TIPPING FEES:JUN 2020	Open	4,856.95	0.00		
DONAT005 DONATO, ESQ., MICHELE	20-00445	07/22/20	PLANNING BOARD JUNE 2020	Open	665.00	0.00		
POWER005 EBROADBURL REALTY CORPORATION	20-00447	07/22/20	SERVICE CALL-STP 6/3/20	Open	1,460.10	0.00		
FRANC005 FRANCO TYP-POSTALIA, INC.	20-00449	07/23/20	3/Q/2020 METER/SCALE RENTAL	Open	122.85	0.00		
GANNE005 GANNETT NJ NEWSPAPERS	20-00452	07/23/20	JUN 2020 NOTICES	Open	1,328.75	0.00		
HACHC005 HACH COMPANY	20-00359	06/15/20	WATER-LAB TESTING SUPPLIES	Open	52.50	0.00		
JCPL0005 JCP & L	20-00448	07/22/20	JUN 2020 ELECTRIC SERVICE	Open	933.34	0.00		
MONMO025 MONMOUTH COUNTY-COUNTY TAX	20-00424	07/16/20	3/Q/2020 COUNTY TAXES	Open	54,760.82	0.00		
MONMO035 MONMOUTH COUNTY-HEALTH TAX	20-00426	07/16/20	3/Q/2020 HEALTH TAXES	Open	1,155.01	0.00		
MONMO030 MONMOUTH COUNTY-LIBRARY TAX	20-00425	07/16/20	3/Q/2020 LIBRARY TAXES	Open	4,051.94	0.00		
MONMO040 MONMOUTH COUNTY-OPEN SPACE TAX	20-00427	07/16/20	3/Q/2020 OPEN SPACE TAXES	Open	6,465.83	0.00		
CITYC005 MURPHY, MICHAEL J.	20-00435	07/20/20	2020 WEBSITE & EMAIL HOSTING	Open	2,040.00	0.00		
NJADV005 NJ ADVANCE MEDIA	20-00437	07/20/20	LEGAL NOTICES-6/1/20	Open	118.96	0.00		
NJDIV010 NJ DIVISION OF PUBLIC SAFETY	20-00446	07/22/20	ANNUAL BOILER STATE INSPEC FEE	Open	160.00	0.00		
ORKIN005 ORKIN PEST CONTROL SERVICE	20-00387	06/30/20	JUN 2020 PEST CONTROL	Open	39.13	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
PASSA005 PASSAIC VALLEY SEWERAGE								
	20-00423	07/16/20	SLUDGE DISPOSAL-JUN 2020	Open	1,560.00	0.00		
PETTY005 PETTY CASH								
	20-00432	07/16/20	REIMBURSE PETTY CASH	Open	18.94	0.00		
	20-00453	07/23/20	REIMBURSE PETTY CASH	Open	28.44	0.00		
					47.38			
PSEGC005 PSE & G CO.								
	20-00442	07/22/20	JUN 2020 GAS SERVICE	Open	91.66	0.00		
ROBER005 ROBERTS ENGINEERING GROUP, LLC								
	18-00693	10/02/18	ROAD IMPROV:HOMESTEAD & CEDAR	Open	2,194.00	0.00		B
	19-00076	01/30/19	WATER MAIN REPLACEMENT	Open	20,471.75	0.00		B
	19-00726	10/31/19	ROAD IMPROV:NURKO & ELM	Open	66.00	0.00		B
	20-00310	05/18/20	NJDOT GRANT 2021 APPLICATION	Open	3,124.25	0.00		B
	20-00439	07/20/20	GENERAL SEWER 6/1-6/15/20	Open	664.25	0.00		
	20-00440	07/20/20	MISC ENGINEERING 6/18-6/25/20	Open	420.00	0.00		
					26,940.25			
ROOSE005 ROOSEVELT BOARD OF EDUCATION								
	20-00441	07/20/20	AUG 2020 SCHOOL TAXES	Open	146,386.00	0.00		
TREAS015 TREASURER, STATE OF NJ								
	20-00402	07/02/20	2/Q/2018 MARRIAGE/CIVIL UNION	Open	25.00	0.00		
TREAS010 TREASURER, STATE OF NJ								
	20-00444	07/22/20	ANNUAL SAFE DRINKING WATER FEE	Open	120.00	0.00		
USDEP005 U.S. DEPARTMENT OF AGRICULTURE								
	20-00451	07/23/20	LOAN NO. 91-01 P&I PAYMENT	Open	9,000.00	0.00		
UNIVA005 UNIVAR USA, INC.								
	20-00347	06/11/20	SEWER-DELTA FLOC 6/9/20	Open	2,855.64	0.00		
VERIZ005 VERIZON								
	20-00428	07/16/20	609-448-0539 JUN 2020	Open	246.86	0.00		
	20-00443	07/22/20	609-443-1440 JUN 2020	Open	96.09	0.00		
					342.95			
VERIZ010 VERIZON FIOS								
	20-00431	07/16/20	INTERNET:BORO HALL-7/1 BILL	Open	144.99	0.00		
WRNEU005 W.R. NEUMANN COMPANY, INC.								
	20-00061	01/28/20	WATER-2020 CHEMICAL CONTRACT	Open	311.46	0.00		B
WEBHA005 WEB HAULING & DISTRIBUTION, INC								
	20-00414	07/07/20	PUMP BORO HALL PUMP PIT 6/29	Open	233.13	0.00		
Total Purchase Orders: 36				Total P.O. Line Items: 0	Total List Amount: 277,519.64	Total Void Amount: 0.00		



TOTAL CARRIED FORWARD FROM BILL LIST	277,519.64
--------------------------------------	------------

MANUAL CHECKS

WIRE TRANSFER 7/27/20:

NJ INFRASTRUCTURE BANK (NJEIT P&I PYMT)	27,063.13
---	-----------

NJ INFRASTRUCTURE BANK (NJEIT P&I PYMT)	<u>20,606.51</u>
---	------------------

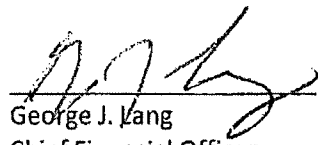
GRAND TOTAL OF 7/27/20 BILL LIST	<u><u>325,189.28</u></u>
----------------------------------	--------------------------

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	0-01	237,905.85	0.00	237,905.85	0.00	0.00	237,905.85
	0-09	<u>16,819.04</u>	<u>0.00</u>	<u>16,819.04</u>	<u>0.00</u>	<u>0.00</u>	<u>16,819.04</u>
Year Total:		254,724.89	0.00	254,724.89	0.00	0.00	254,724.89
	C-04	2,291.50	0.00	2,291.50	0.00	0.00	2,291.50
	C-08	<u>20,503.25</u>	<u>0.00</u>	<u>20,503.25</u>	<u>0.00</u>	<u>0.00</u>	<u>20,503.25</u>
Year Total:		22,794.75	0.00	22,794.75	0.00	0.00	22,794.75
Total of All Funds:		<u><u>277,519.64</u></u>	<u><u>0.00</u></u>	<u><u>277,519.64</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>277,519.64</u></u>

BOROUGH OF ROOSEVELT

I, George J. Lang, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following bill list to be paid:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
7/27/20 Bill List	various	\$325,189.28


George J. Lang
Chief Financial Officer

Dated: 7/27/20

RESOLUTION NO. 20-76
MEETING DATE: 07-27-2020

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment
Decisions Under Title VII of the Civil Rights Act of 1964"**

C/ _____ offered the following resolution and moved its adoption, which was second by
C/ _____.

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the *Mayor and Council* of the *Borough of Roosevelt*, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Certification

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 27, 2020.

Kathleen Hart
Borough Clerk

RESOLUTION NO: 20-77
MEETING DATE: 07-27-2020

**A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF
ROOSEVELT ACCEPTING THE 2018 AUDIT REPORT**

C/ _____ offered the following Resolution and moved its adoption, which was second by C/ _____.

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2018 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 53:23BB-34; and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the Governing Body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, at a minimum, the section of the annual audit entitled:

General Comments
Recommendations

and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Audit Report, and specifically the sections of the annual audit entitled:

General Comments
Recommendations

as evidence by a group affidavit from the governing body; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the Annual Audit, as per the regulation of the Local Finance Board; and

WHEREAS, failure to comply with the promulgation of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 53:27BB-52 – to wit:

“A local officer or a member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the Director of Local Government Services, under the provision of this Article, shall be guilty of misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.”

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Roosevelt, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 27, 2020.

Kathleen Hart
Borough Clerk

STATE OF NEW JERSEY
COUNTY OF MONMOUTH

GROUP AFFIDAVIT

We, members of the Governing Body of the Borough of Roosevelt, in the County of Monmouth, being duly sworn according to law, upon our oath, depose and say:

1. We are duly elected/appointed members of the Borough Council of the Borough of Roosevelt in the County of Monmouth;
2. In the performance of our duties, and pursuant to N.J.S.A. 5:30-6.5, we have familiarize ourselves with the content of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2018; and
3. We certify that we personally reviewed and are familiar with, at a minimum, the sections of the annual Report of Audit entitled: "Comments and Recommendations".

Peggy Malkin, Mayor

Steven Bowen, Councilmember

Luke Dermody, Councilmember

Louis Esakoff, Councilmember

Michael Hamilton, Councilmember

Joseph Trammell, Councilmember

Chad Vroman, Councilmember

Sworn and subscribed to before me this ____th Day of _____ 2020.

Kathleen Hart, RMC
Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 20-78
MEETING DATE: 07-27-2020**

**RESOLUTION AUTHORIZING ROBERTS ENGINEERING GROUP, LLC TO SURVEY,
DESIGN, PERMIT, BID AND INSPECT A ROAD REPLACEMENT PROJECT, SUBMIT A
LOAN APPLICATION AND ADMINISTER THE CONSTRUCTION OF A WATER MAIN
REPLACEMENT PROJECT ON FARM LANE AND SCHOOL LANE**

C/ _____ offered the following resolution and moved its adoption, which was seconded by
C/ _____.

WHEREAS, on or about March 25, 2019, the New Jersey Department of Transportation (“NJDOT”) awarded the Borough of Roosevelt, County of Monmouth, State of New Jersey (the “Borough”) a municipal aid grant in the amount of \$240,000 for road improvements to Farm Lane (the “Road Replacement Project”); and

WHEREAS, on or about November 21, 2019, the New Jersey Department of Transportation (“NJDOT”) awarded the Borough of Roosevelt, County of Monmouth, State of New Jersey (the “Borough”) a municipal aid grant in the amount of \$255,000 for road improvements to School Lane (the “Road Replacement Project”); and

WHEREAS, the Borough Engineer has strongly recommended that the water mains lying under Farm Lane and School Lane (the “Water Main Project”) be replaced prior to the Road Replacement Projects for reasons of economy and efficiency in the Borough’s long-term capital plan; and

WHEREAS, the Borough’s Governing Body supports moving forward with the Water Main Projects and the Road Replacement Projects so as to take advantage of the NJDOT municipal aid grants for the Road Replacement Projects and 50% principal loan forgiveness terms under the N.J. I-Bank Loan Program for the Water Main Replacement Project; and

WHEREAS, the Borough Engineer has provided proposals to the Borough for the Borough Engineer’s work to survey, design, permit, bid, administer and inspect the construction of the Road Replacement Projects in amount of \$104,000; and

WHEREAS, the Borough Engineer has provided proposals to the Borough for the Borough Engineer’s work to make application and administer said application for funding to the N.J. I-Bank Loan Program and to administer and inspect the construction of the Water Main Replacement Project in amount of \$57,000; and

WHEREAS, the Borough’s Chief Financial Officer has certified the availability of funds in the amount not to exceed \$161,000.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey that Roberts Engineering Group, LLC is hereby authorized to perform the necessary work to survey, design, permit, bid, administer and inspect the Road Replacement Project and to make and administer an application to N.J. I-Bank Loan Program for the Water Main Replacement Project and to administer and inspect the construction of the Water Main Replacement Program in an amount not to exceed \$161,000.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the Chief Financial Officer, Purchasing Agent, Bond Counsel, and Roberts Engineering Group, LLC.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

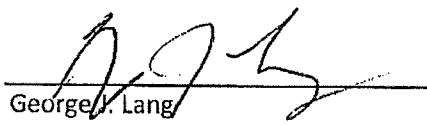
I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 23, 2020.

Kathleen Hart
Borough Clerk

BOROUGH OF ROOSEVELT

I, George J. Lang, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following contract to be awarded for Improvements to Farm Lane and School Lane

Vendor	Budget Account	Total Award
Roberts Engineering	Bond Ordinance 20-05	104,000
Roberts Engineering	Bond Ordinance 20-06	57,000


George J. Lang
Chief Financial Officer

Dated: July 27, 2020

**ROOSEVELT BOROUGH
 WATER - SEWER UTILITY
 2020 BUDGET WORKSHEET
 ANTICIPATED REVENUES**

	<u>2019</u>	<u>2020</u>	<u>INCREASE (DECREASE)</u>
Surplus Anticipated	-	30,000.00	30,000.00
Miscellaneous Revenues			
Water Sewer Rents	725,000.00	730,000.00	5,000.00
Cell Tower Fees	79,000.80	90,000.00	10,999.20
Interest on Delinquent Rents	10,254.00	12,201.00	1,947.00
Current Fund(Anticipated Deficit)	70,000.00	55,000.00	(15,000.00)
Total Water / Sewer Utility Revenues	<u>884,254.80</u>	<u>917,201.00</u>	<u>32,946.20</u>

**ROOSEVELT BOROUGH
2020 BUDGET WORKSHEET**

	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>Variance</u>
Operating			
Water Other Expenses			
4002 Other Expenses	231,337.00	249,525.00	18,188.00
Sewer Other Expenses			
4003 Other Expenses	338,221.80	334,600.00	(3,621.80)
Capital Improvements			
4012 Capital Improvement Fund	-	27,250.00	27,250.00
Debt Service			
4013 Bond Principal	115,000.00	120,000.00	5,000.00
4014 Bond Interest	65,780.00	60,680.00	(5,100.00)
4015 FHA Loans	18,000.00	18,000.00	-
4016 BAN Principal	30,000.00	30,000.00	-
4017 BAN Interest	9,700.00	5,010.00	(4,690.00)
4018 NJEIT 2010 Principal	25,594.00	25,594.00	-
4018a NJEIT 2016 Principal	40,742.00	40,742.00	-
4019 NJEIT 2010 Interest	3,520.00	3,400.00	(120.00)
4019a NJEIT 2016 Interest	6,360.00	2,400.00	(3,960.00)
	-	-	-
	<u>884,254.80</u>	<u>917,201.00</u>	<u>32,946.20</u>

**ROOSEVELT BOROUGH
2020 BUDGET WORKSHEET
ANTICIPATED REVENUES**

	<u>2019</u>	<u>2020</u>	<u>INCREASE (DECREASE)</u>
Surplus Anticipated	388,200.00	396,100.93	7,900.93
Miscellaneous Revenues			
NET CMPTRA	-	-	-
Energy Tax Receipts	81,849.00	81,849.00	-
Clean Communities Program	-	4,000.00	4,000.00
Recycling Tonnage Grant	1,103.07	1,103.07	-
Recreation Fees	12,000.00	-	(12,000.00)
Total Miscellaneous Revenues	<u>94,952.07</u>	<u>86,952.07</u>	<u>(8,000.00)</u>
Delinquent Taxes	38,000.00	45,000.00	7,000.00
Taxes	649,640.00	656,688.00	7,048.00
Total General Revenues	<u>1,170,792.07</u>	<u>1,184,741.00</u>	<u>13,948.93</u>
Assessed Valuation	86,045,661	87,023,022	977,361
Municipal Tax Rate	0.755	0.755	(0.000)
Average Residential Property Value	254,600.00	254,600.00	
Average Residential Municipal Property Tax	1,923	1,923	-

**ROOSEVELT BOROUGH
2020 BUDGET WORKSHEET**

	<u>2019 Budget</u>	<u>2019 Budget</u>	<u>Variance</u>
GENERAL GOVERNMENT:			
General Administration			
20-100 Salaries and Wages	73,956.00	77,969.00	4,013.00
20-100 Other Expenses	18,000.00	18,350.00	350.00
20-140 Data Processing	12,000.00	15,000.00	3,000.00
Mayor and Council			
20-110 Other Expenses	1,800.00	1,800.00	-
Municipal Clerk			
20-120 Salaries and Wages	45,150.00	47,050.00	1,900.00
20-120 Other Expenses	9,600.00	9,600.00	-
Financial Administration			
20-130 Salaries and Wages	36,588.00	36,838.00	250.00
20-130 Other Expenses	4,400.00	4,400.00	-
Audit Services			
20-135 Other Expenses	11,500.00	11,500.00	-
Tax Collection			
20-145 Salaries and Wages	21,000.00	23,351.00	2,351.00
20-145 Other Expenses	5,750.00	5,750.00	-
Tax Assessment			
20-150 Salaries and Wages	9,167.00	9,320.00	153.00
20-150 Other Expenses	3,600.00	3,700.00	100.00
Legal Services and Costs			
20-155 Other Expenses	50,000.00	50,000.00	-
Engineering Services			
20-165 Other Expenses	16,000.00	16,500.00	500.00
LAND USE ADMINISTRATION:			
Planning Board			
21-180 Salaries and Wages	4,100.00	4,200.00	100.00
21-180 Other Expenses	13,000.00	13,000.00	-
Zoning Costs			
21-185 Salaries and Wages	8,900.00	8,900.00	-
21-185 Other Expenses	800.00	800.00	-

**ROOSEVELT BOROUGH
2020 BUDGET WORKSHEET**

	<u>2019 Budget</u>	<u>2019 Budget</u>	<u>Variance</u>
INSURANCE			
Insurance			
23-225 Unemployment Compensation	1,600.00	1,600.00	-
23-210 Liability Insurance	11,000.00	11,000.00	-
23-215 Workers Compensation	14,000.00	21,000.00	7,000.00
23-220 Employee Group Plan	9,000.00	9,000.00	-
PUBLIC SAFETY:			
Emergency Management			
25-252 Other Expenses	500.00	500.00	-
Aid to Volunteer First Aid			
25-260 Other Expenses	20,000.00	20,000.00	-
Crossing Guards			
25-240 Salaries and Wages	10,000.00	10,000.00	-
PUBLIC WORKS:			
Streets and Roads			
26-290 Salaries and Wages	45,000.00	45,000.00	-
26-290 Other Expenses	35,750.00	35,750.00	-
Solid Waste & Recycling			
26-305 Other Expenses	25,600.00	36,040.00	10,440.00
Buildings and Grounds			
26-310 Other Expenses	55,600.00	57,800.00	2,200.00
Vehicle Maintenance			
26-315 Other Expenses	2,000.00	2,000.00	-
HEALTH AND HUMAN SERVICES:			
Public Health Services			
26-330 Other Expenses	9,000.00	8,000.00	(1,000.00)
Environmental Commission			
27-335 Salaries and Wages	3,000.00	2,200.00	(800.00)
27-335 Other Expenses	2,000.00	2,000.00	-
Animal Control			
27-340 Other Expenses	1,000.00	1,000.00	-

**ROOSEVELT BOROUGH
2020 BUDGET WORKSHEET**

	<u>2019 Budget</u>	<u>2019 Budget</u>	<u>Variance</u>
PARK AND RECREATION:			
28-370 Recreation Services and Programs			
Salaries and Wages	23,000.00	10,000.00	(13,000.00)
28-370 Other Expenses	10,200.00	8,900.00	(1,300.00)
MUNICIPAL COURT			
42-490 Municipal Court			
Other Expenses	6,000.00	6,000.00	-
42-491 Public Defender			
Other Expenses	100.00	100.00	-
CODE ENFORCEMENT AND HOUSING			
22-195 Code Enforcement			
Salaries and Wages	1,000.00	1,000.00	-
Housing Inspection			
22-196 Salaries and Wages	2,400.00	2,400.00	-
OTHER OPERATING:			
30-420 Celeb. Pub Event			
Other Expenses	2,500.00	2,500.00	-
UTILITIES AND BULK PURCHASES:			
31-430 Electricity	6,000.00	6,000.00	-
31-435 Street Lighting	10,200.00	10,200.00	-
31-440 Telephone	6,000.00	6,000.00	-
31-446 Gas (Natural and Propane)	5,000.00	5,000.00	-
31-460 Gasoline and Diesel Fuel	1,100.00	1,100.00	-
LANDFILL/ SOLID WASTE DISPOSAL:			
31-465 Landfill Tipping Fees			
Other Expenses	33,000.00	33,000.00	-
STATUTORY AND DEFERRED CHARGES			
36-471 Public Employees Ret. Sys.			
Other Expenses	30,000.00	30,000.00	-
36-472 Social Security System			
Other Expenses	20,000.00	20,000.93	0.93
36-477 DCRP			
Other Expenses	4,000.00	4,000.00	-
36-485 Deferred Charges Inside CAP-deficit			
Water-Sewer Utility Anticipated Deficit	70,000.00	55,000.00	(15,000.00)
TOTAL IN CAP	820,861.00	822,118.93	1,257.93

**ROOSEVELT BOROUGH
2020 BUDGET WORKSHEET**

	<u>2019 Budget</u>	<u>2019 Budget</u>	<u>Variance</u>
EXCLUDED FROM CAP:			
#			
40-465	1,400.00	1,400.00	-
42-511	66,857.00	68,200.00	1,343.00
42-513	7,421.00	7,569.00	148.00
42-512	-	-	-
42-514	30,000.00	37,500.00	7,500.00
Federal and State Grants			
41-701	1,103.07	1,103.07	-
41-715	-	4,000.00	4,000.00
CAPITAL IMPROVEMENTS:			
44-901	30,000.00	30,000.00	-
44-905	10,000.00	-	(10,000.00)
DEBT SERVICE			
45-920	10,000.00	10,000.00	-
45-930	3,150.00	2,850.00	(300.00)
50-800	190,000.00	200,000.00	10,000.00
TOTAL OUT CAP			
	349,931.07	362,622.07	12,691.00
TOTAL BUDGET			
	1,170,792.07	1,184,741.00	13,948.93