

BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

COUNCIL MEETING AGENDA
JUNE 8, 2020 @ 7:00 P.M.

DUE TO THE CORONAVIRUS AND THE NEED FOR SOCIAL DISTANCING, THIS MEETING WILL BE HELD REMOTELY AND AVAILABLE TO THE PUBLIC IN A LIVE FEED. TO ACCESS THE MEETING PLEASE FOLLOW THE INSTRUCTIONS BELOW:

ROOSEVELT BOROUGH is inviting you to a scheduled Zoom meeting.

Topic: ROOSEVELT BOROUGH's Zoom Meeting
Time: June 8, 2020 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting
Topic: ROOSEVELT BOROUGH's Zoom Meeting COUNCIL MEETING 06/08/20 7PM
Time: June 8, 2020 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting
<https://us02web.zoom.us/j/3251865085?pwd=L1RWNIhPYTZZdUZ5R3piT0NZWHhuUT09>

Meeting ID: 325 186 5085

Password: 968068

One tap mobile

+16465588656,,3251865085#,,1#,968068# US (New York)

+13017158592,,3251865085#,,1#,968068# US (Germantown)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 6, 2020 which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

ROLL CALL

Councilmember Steven Bowen
Councilmember Luke Dermody
Councilmember Louis Esakoff
Councilmember Michael Hamilton
Councilmember Joseph Trammell
Councilmember Chad Vroman
Mayor Peggy Malkin

PUBLIC COMMENT (Agenda items only)

APPROVAL OF MINUTES:

1. Regular Meeting Minutes – May 26, 2020

CORRESPONDENCE:

1. Letter, dated June 1, 2020, from Roberts Engineering regarding Improvements to Farm Lane and School Lane
2. Letter, dated June 1, 2020, from Roberts Engineering regarding Improvements to Homestead Lane, Cedar Court and Elm Court

ORDINANCES:

SECOND READING AND PUBLIC HEARING

BOND ORDINANCE 20-05

BOND ORDINANCE PROVIDING FOR VARIOUS ROADWAY IMPROVEMENTS TO FARM LANE AND SCHOOL LANE, APPROPRIATING \$725,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$160,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF ROOSEVELT, IN THE COUNTY OF MONMOUTH, NEW JERSEY

EXPLANATORY STATEMENT: Providing for various roadway improvements to Farm Lane and School Lane, including, but not limited to, milling and paving as well as curb and sidewalk replacement as necessary.

M/Malkin opens the public hearing at _____.

M/Malkin closes the public hearing at _____.

SECOND READING AND PUBLIC HEARING

BOND ORDINANCE 20-06

BOND ORDINANCE PROVIDING FOR VARIOUS WATER/SEWER IMPROVEMENTS, APPROPRIATING \$730,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$695,200 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF ROOSEVELT, IN THE COUNTY OF MONMOUTH, NEW JERSEY

EXPLANATORY STATEMENT: Providing for various water/sewer improvements within the Borough, including the replacement of existing water mains along School Lane and Farm Lane and the televising and inspection of sewer mains along School Lane and Farm Lane.

M/Malkin opens the public hearing at _____.

M/Malkin closes the public hearing at _____.

FIRST READING AND INTRODUCTION

ORDINANCE 20-08

AN ORDINANCE OF THE BOROUGH OF ROOSEVELT AUGMENTING THE BOROUGH CODE TO INCLUDE NEW CHAPTER 19: "TREE PROTECTION" TO REGULATE THE REMOVAL OF TREES FROM ALL LANDS WITHIN THE BOROUGH

EXPLANATORY STATEMENT: Preserve trees and woodlands throughout the historic Borough of Roosevelt, and to restrict the removal of trees, thereby maintaining the beauty and character of the Borough, preventing erosion, and restricting any action that could create a hazard to persons or properties.

Public Hearing to be held on June 22, 2020 at 7:00 p.m. at the Borough of Roosevelt, 33 N. Rochdale Avenue, Roosevelt, NJ 08555

RESOLUTIONS:

Resolution 20-65	Payment of Bills of June 8, 2020
Resolution 20-66	Resolution Approving Change Order for Road Replacement and Water Main Replacement Project On Homestead Lane, Elm Court, and Cedar Court

REPORTS OF COMMITTEE CHAIRS:

Councilmember Bowen	Public Works
Councilmember Esakoff	Administration
Councilmember Dermody	Community Dev/Code
Councilmember Hamilton	Finance
Councilmember Trammell	Utilities
Councilmember Vroman	Envi, Health & Safety

REPORTS OF BOROUGH OFFICIALS: (If requested by Mayor or Committee Chair)

OLD BUSINESS:

NEW BUSINESS:

1. Cleaning and Televising Farm and School Lanes

PUBLIC COMMENT: (Any item)

M/Malkin opens the public comment at _____
M/Malkin closes the public comment at _____

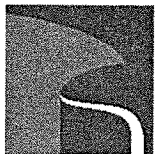
CLOSED SESSION:

Resolution 20- Providing for a Private Executive Meeting that Excludes the Public

Time In: _____ Time Out: _____

ADJOURNMENT

TIME OUT _____



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

June 1, 2020

Mayor and Council
Borough of Roosevelt
33 North Rochdale Avenue
PO Box 128
Roosevelt, New Jersey 08555

Re: Improvements to Farm Lane and School Lane
Our File No.: R4411

Dear Mayor and Council:

As you know, the Borough has received two grants for the above referenced project in the amounts of \$240,000 (Farm Lane) and \$255,000 (School Lane). In addition, the Borough has recently executed a contract with North American Pipeline Services, LLC to clean and televise the existing sewer mains at Farm Lane and School Lane.

During the cleaning and televising by North American Pipeline Services, LLC, it was found that a portion of the existing mains at Farm Lane are in poor condition and require replacement. Approximately 150 LF of 10-inch sewer main (between Manholes 66 and 67) and 210 LF of 12-inch sewer main (between Manholes 68 and 69) on Farm Lane were found to have cracks, leaking joints, and sags. Therefore, I recommend these sections of main be replaced with PVC pipe and the existing laterals be replaced to the cleanouts.

The estimated construction cost to replace these sections of sewer main is approximately \$125,000.00.

The remainder of the sewer mains within the project area appear to be in adequate condition with minor cracks and roots protruding. These areas are being reviewed by the Sewer Operator, Mike Lyons, and can likely be addressed with sewer main grouting and a root remover, such as RootX which would be more cost effective than contracting with an outside contractor during the roadway improvements contract.

I previously provided fees for the design and inspection of the sanitary sewer improvement work in a letter to you dated February 11, 2020, attached.

Should you have any question, please do not hesitate to contact this office.

Very truly yours,

A handwritten signature in cursive script that reads "Carmela Roberts".

Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Kathleen Hart, RMC, CMR, Borough Clerk
Ana Debevec, Borough Treasurer
George Lang, Borough CFO
Cameron Corini, PE, CME, Roberts Engineering Group



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June 1, 2020

Mayor and Council
Borough of Roosevelt
33 Rochdale Avenue
P.O. Box 128
Roosevelt, NJ 08555

Re: Improvements to Homestead Lane, Cedar Court, and Elm Court
Borough of Roosevelt, Monmouth County, New Jersey
Our File No.: R4409

Dear Mayor and Council:

As you know, the above referenced project is currently under construction and is anticipated to be complete by July 22, 2020.

The improvements include replacement of the sanitary sewer main on a portion of Homestead Lane. The sewer main was anticipated to be replaced at the same location as the existing as is typically done because the existing manholes were in good condition and could be re-used.

However, during construction it was found that a number of unanticipated existing conditions did not allow for replacement of the sewer main in the old alignment. The unanticipated conditions are as follows:

1. Incorrect Gas Main Mark-out

The existing gas main was marked by PSE&G along the northern curb line of Homestead Lane, approximately 4-ft. away from the existing sanitary main. However, during construction it was found that PSE&G did not mark the existing gas main correctly. While the Contractor was excavating, it was found that the existing gas main was actually constructed over a portion of the existing sanitary sewer main. This made the sewer main inaccessible. Furthermore, the proposed design for the sewer main was no longer feasible because the gas main was not located where anticipated.

In order to allow for the necessary sewer main replacement, this office in consultation with the Contractor, redesigned the sewer main alignment to ensure there were no conflicts with the gas main. The redesign was completed as soon as the gas main was found to be in the incorrect location. However, this caused delays to the contractor because the crew was unable to work for a number of hours.

In addition to the realignment of the sewer main, accommodations must be made to properly decommission and abandon the old sewer main in place. This includes cutting and capping the existing sewer main, disconnecting sewer laterals, core drilling existing manholes to make new connection, and filling abandoned manhole penetrations. The Contractor's cost for this additional work is \$12,829.67. We have reviewed the proposed additional costs and find them to be reasonable and in accordance with the bid documents.

We contacted PSE&G as soon as the conflict between sanitary and gas was found. However, PSE&G would only send a representative to the site in order to re-mark the existing gas main in the actual location. We were otherwise unable to contact a

representative at PSE&G with the authority to have their gas main relocated, despite the conflict being their error. As PSE&G chose to be unavailable during the conflict, we directed the contractor to move forward with the redesigned sewer main alignment in order to avoid additional down-time charges by Earle Asphalt.

2. Water Main and Sewer Lateral Conflict

The existing sewer main crosses an existing water main at the intersection of Homestead Lane and North Valley Road. The existing water main is the critical main that feeds the Borough's water distribution system from the existing water tower.

While replacing this portion of the existing sanitary sewer main, it was found that the sewer main had settled because the old water main was constructed directly on top of the old sewer main. This settlement was not visible from the sewer main videos. The settlement ultimately created a sag in the sewer main. While the Contractor was installing the new sewer main (without the sag) it was found that the existing water main would conflict with the new sewer main alignment. As such, a redesign was completed in the field. The most economical option was to have the Contractor provide a new manhole and reconstruct a short portion of the new sewer main.

In addition to the water main conflict, the existing sewer lateral for #37 Homestead Lane was not located where anticipated based on record drawings. The existing lateral was located approximately 44-ft. away from the anticipated location which caused a 3-hour delay and downtime.

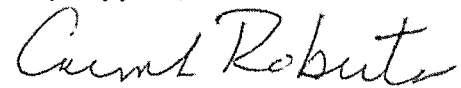
The Contractor's cost for the reinstallation of sewer main, additional manhole, and downtime is \$8,016.86. We have reviewed the proposed additional costs and find them to be reasonable and in accordance with the bid documents.

The total extra cost as outlined above is \$20,846.53. This is a 2.6% increase to the overall awarded contract of \$808,513.13.

I request that Council approve this change order and we will prepare the formal documents. In addition, I recommend that the Borough contact PSE&G to be reimbursed in the amount of \$12,829.67 for the additional work required as a result of the mismarked gas main.

Should you have any questions, please do not hesitate to contact this office.

Very truly yours,



Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Kathleen Hart, RMC, CMR, Borough Clerk
Ana Debevec, Borough Treasurer
George Lang, Borough CFO
Cameron Corini, PE, CME, Roberts Engineering Group, LLC

**BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH**

**BOND ORDINANCE NO. 20-05
INTRODUCTION DATE: 05-26-2020
PUBLIC HEARING DATE: 06-08-2020**

BOND ORDINANCE PROVIDING FOR VARIOUS ROADWAY IMPROVEMENTS TO FARM LANE AND SCHOOL LANE, APPROPRIATING \$725,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$160,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF ROOSEVELT, IN THE COUNTY OF MONMOUTH, NEW JERSEY

BE IT ORDAINED by the BOROUGH COUNCIL OF THE BOROUGH OF ROOSEVELT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3 of this bond ordinance are hereby authorized as general improvements to be undertaken in and by the Borough of Roosevelt, in the County of Monmouth, New Jersey (the "Borough"). For the improvements or purposes described in Section 3, there is hereby appropriated the sum of \$725,000, said sum being inclusive of all appropriations heretofore made therefor, including \$495,000 grant funds expected to be received from the New Jersey Department of Transportation (NJDOT), and the sum of \$70,000 as the down payment for said purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in the Capital Improvement Fund of one or more previously adopted budgets.

Section 2. In order to finance the costs of said improvements or purposes not provided for by the application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount not to exceed \$160,000, pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized to be undertaken consist of various roadway improvements to Farm Lane and School Lane, including, but not limited to, milling and paving as well as curb and sidewalk replacement as necessary, together with all purposes necessary, incidental or apparent thereto, all as shown on and in accordance with plans, specifications or requisitions therefor on file with or through the Borough Chief Financial Officer, as finally approved by the governing body of the Borough.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$160,000, as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$725,000, which is equal to the amount of the appropriation herein made therefor. The excess of the appropriation of \$725,000 over the estimated maximum amount of bonds or notes to be issued therefor being the amount of said \$70,000 down payment for said purposes, and the \$495,000 grant funds expected to be received from the NJDOT for said improvements.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Borough, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is twenty (20) years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Borough Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$160,000 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$120,000 for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

(e) To the extent that moneys of the Borough are used to finance, on an interim basis, costs of said improvements or purposes, the Borough reasonably expects such costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto. This ordinance shall constitute a declaration of official intent for the purposes and within the meaning of Section 1.150-2(e) of the United States Treasury Regulations.

Section 6. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 3 hereof, shall be applied either to direct payment of the cost of the improvements within the appropriation herein authorized or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and, unless paid from other sources, the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

**BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH**

**BOND ORDINANCE NO. 20-06
INTRODUCTION DATE: 05-26-2020
PUBLIC HEARING DATE: 06-08-2020**

BOND ORDINANCE PROVIDING FOR VARIOUS WATER/SEWER IMPROVEMENTS, APPROPRIATING \$730,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$695,200 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF ROOSEVELT, IN THE COUNTY OF MONMOUTH, NEW JERSEY

BE IT ORDAINED by the BOROUGH COUNCIL OF THE BOROUGH OF ROOSEVELT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3 of this bond ordinance are hereby authorized as Water/Sewer Utility improvements to be undertaken in and by the Borough of Roosevelt, in the County of Monmouth, New Jersey (the "Borough"). For the improvements or purposes described in Section 3, there is hereby appropriated the sum of \$730,000, said sum being inclusive of all appropriations heretofore made therefor, including \$34,800 as the down payment for said purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in the Capital Improvement Fund of one or more previously adopted budgets.

Section 2. In order to finance the costs of said improvements or purposes not provided for by the application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount not to exceed \$695,200, pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized to be undertaken consist of various water/sewer improvements within the Borough, including the replacement of existing water mains along School Lane and Farm Lane, and the televising and inspection of sewer mains along School Lane and Farm Lane to determine whether any improvements are needed to the sewer collection system, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with plans, specifications or requisitions therefor on file with or through the Borough Chief Financial Officer, as finally approved by the governing body of the Borough.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$695,200, as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$730,000, which is equal to the amount of the appropriation herein made therefor. The excess of the appropriation of \$730,000 over the estimated maximum amount of bonds or notes to be issued therefor being the amount of said \$34,800 down payment for said purposes.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Borough, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Borough may lawfully undertake as Water/Sewer Utility improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is twenty (20) years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Borough Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$695,200 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$185,000 for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

(e) To the extent that moneys of the Borough are used to finance, on an interim basis, costs of said improvements or purposes, the Borough reasonably expects such costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto. This ordinance shall constitute a declaration of official intent for the purposes and within the meaning of Section 1.150-2(e) of the United States Treasury Regulations.

Section 6. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 3 hereof, shall be applied either to direct payment of the cost of the improvements within the appropriation herein authorized or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and, unless paid from other sources, the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**ORDINANCE 20-08
INTRODUCTION DATE: 06-08-2020
PUBLIC HEARING DATE: 06-22-2020**

**AN ORDINANCE OF THE BOROUGH OF ROOSEVELT AUGMENTING THE BOROUGH
CODE TO INCLUDE NEW CHAPTER 19: "TREE PROTECTION" TO REGULATE THE
REMOVAL OF TREES FROM LANDS WITHIN THE BOROUGH**

C/ _____ offered the following Ordinance and moved its introduction, which was seconded
by C/ _____.

BE IT ORDAINED by the Governing Body of the Borough of Roosevelt, County of Monmouth,
State of New Jersey, that the Borough's Revised General Ordinances are hereby amended to include new
Chapter 19: "Protection of Trees" as follows:

CHAPTER 19 TREE PROTECTION

§ 19-1 Title.

This Chapter shall be known as and may be cited as the "Environmental Tree Protection Ordinance of
the Borough of Roosevelt."

§ 19-2 Purpose.

The purpose of this chapter is to preserve trees and woodlands throughout the Borough of Roosevelt,
and to restrict the removal of trees, thereby maintaining the beauty and character of the Borough,
preventing erosion, and restricting any action that could create a hazard to persons or properties.

§ 19-3 Definitions.

For the purpose of this section, the following terms, phrases, words and their derivations shall have
the meaning given herein. When not inconsistent with the context, words used in the present tense
include the future, words in the plural number include the singular and words in the singular number
include the plural number. The word "shall" is always mandatory and not merely directory.

Applicant shall mean any person making application to the Tree Conservation Officer for a Tree
Protection Permit.

Clear cutting shall mean the removal of more than twenty (20%) percent of the total number of
trees, six (6) inches in caliper or greater of any type of trees within an area on a lot and located
outside of the necessary footprint as defined below.

Diameter at breast height (DBH) shall mean the diameter of a tree measured at breast height, which
is approximately four and one-half (4 1/2) feet above the ground. The diameter of a multi-trunked
tree shall be two-thirds (2/3) of the sum of the diameters of all trunks but not less than the diameter
of the largest trunk. Diameter shall be calculated to be one-third (1/3) of the circumference for the
purpose of this definition.

Emergency shall mean any unforeseen circumstance or occurrence, the existence of which
constitutes a clear and immediate danger or hazard to person or property.

Mitigation plan shall mean a plan prepared by a qualified person acceptable to the Tree Conservation Officer showing the planting of replacement trees on the property on which tree removal activity is taking place or on other properties within the Borough. Said plan must depict, in a manner acceptable to the Tree Conservation Officer, a reasonable scheme for the ultimate full replacement of trees removed.

Necessary footprint shall mean the portion of the lot located within a line drawn fifteen (15) feet outside the limits of any existing principal structure or any proposed principal structure for which site plan approval has been granted or a valid building permit or other necessary municipal approval exists; and within five (5) feet outside the limit of any existing accessory structure or any proposed accessory building and/or accessory structure for which site plan approval has been granted or a valid building permit or other necessary municipal approval exists.

Ornamental tree - *See Tree, ornamental.*

Permittee shall mean any person who has been issued a permit pursuant to the terms and conditions of this section and who is obligated to fulfill all the terms of this section.

Person shall mean any person, firm, partnership, association, corporation, company, or public or private organization of any kind other than those exempted from the provisions of this section.

Specimen tree or significant specimen tree shall mean any tree or ornamental tree with a diameter at breast height (DBH) exceeding sixty (60%) percent of that of the largest similar tree listed in either of these references: Monmouth County's Largest Trees, prepared and updated annually by the Monmouth County Shade Tree Commission of New Jersey's Big Trees, prepared and updated biannually by the Division of Parks and Forestry of the New Jersey Department of Environmental Protection.

Street tree - *See Tree, street.*

Thinning shall mean the removal of undesirable, competitive, diseased or damaged trees so as to improve the development of the remaining trees on a lot.

Tree shall mean any living deciduous or coniferous (evergreen) tree which is six (6) inches in caliper or greater, with a normally anticipated mature height of twenty (20) feet or greater.

Tree Conservation Officer shall mean the person designated by resolution of the Borough Council to administer and enforce this section. If no such person is designated, the Borough Clerk or the Clerk's designee shall act as Tree Conservation Officer.

Tree expert shall mean a specialist in trees or tree care whose qualifications are acceptable to the Tree Conservation Officer.

Tree, ornamental shall mean any living Dogwood, American Holly, Native Laurel and any other small decorative tree with a normally anticipated mature height of six (6) feet or greater (including, but not limited to: Birch, Japanese Maple, Cherry, Crabapple, and Magnolia).

Tree, street shall mean any deciduous hardwood shade tree whose center point at ground level is located within the Borough or County right-of-way.

§ 19-4 **Prohibited Activity.**

The activities described in this Chapter and any substantially similar activity are prohibited activities:

- a. Removing, causing or permitting the removal of any significant specimen tree as defined in Section 19-3 above without first obtaining variance relief.

b. Removing, causing or permitting the removal of any tree having a trunk diameter of six (6) inches DBH or larger without first obtaining a tree removal permit.

c. Removing, causing or permitting the removal of any ornamental tree having a size as follows:

1. One (1) inch DBH or larger for any Dogwood (*Cornus Florida*) or American Holly (*Illex Opaca*);
2. Two and one-half (2 ½) inches DBH or larger for any other ornamental tree.

d. Clear cutting or the removal of more than twenty (20%) percent of the total number of trees, six (6) inches in caliper or greater of any size or type of trees within an area on a lot and located outside of the necessary footprint as defined in Section 19-3 or removal of twenty (20%) percent of the trees on slopes steeper than fifteen (15%) percent.

e. Undertaking, causing or permitting any activities including occupancy, demolition or construction on, or adjacent to, any lot which may damage; or otherwise causing or permitting any damage, injury or disfigurement to any tree or ornamental tree described in paragraph a. above.

f. Removing or damaging any street tree without authorization from the Borough of Roosevelt.

§ 19-5 Permit Required.

a. No person shall engage in, nor allow, permit or direct any person to engage in, the removal of any tree six (6) inches in caliper or greater unless a tree protection permit is first obtained from the Tree Conservation Officer.

b. No person shall engage in, nor allow, permit or direct any person to engage in, any prohibited activity as defined in Section 19-4 above unless a variance is first obtained from the Planning Board and a tree protection permit is subsequently obtained from the Tree Conservation Officer.

§ 19-6 Permit Application Requirements.

a. Application for a tree protection permit shall consist of:

1. A fully and accurately completed application form provided by the Borough.
2. A plan showing the location of all existing trees six (6) inches in caliper and greater within ten (10) feet of the proposed limits of disturbance (including all trees located within the necessary footprint) and all proposed tree removal in sufficient detail to identify the nature and limits of the proposed tree removal, including but not limited to the location, species and diameter of all tree removals and the limits of all existing and proposed principal structure's accessory structures in relation to any removals and any proposed grade changes. All trees described in subsection 19-4a,1 or 2 shall be shown on a plan if construction or any disturbance is proposed within ten (10) feet of the canopy line of such trees. For removals of five (5) or fewer trees on a lot where the principal use is an existing single-family dwelling, the plan may be provided using a legible sketch, detailed narrative, a tax map reproduction, a copy of an existing survey or similar drawing with field measurements and dimensions provided by the property owner or the owner's agent. For other removals, the plan shall be prepared by a qualified professional, acceptable to the Tree Conservation Officer.
3. A narrative description of the property owner's reasons for removing the trees, including a description of any alternates considered.
4. A signed evaluation and recommendation from a tree expert, whose qualifications are acceptable to the Tree Conservation Officer, shall be provided if the reasons for the removal include the removal of dead or diseased trees or a horticulturally advantageous thinning or overgrown area.

5. A tree protection permit application fee:

(a) For applications on a lot containing an existing single-family dwelling, not subject to a contract to sell, an option or agreement to buy or a similar agreement, and where no change of title has taken place within the prior calendar year:

- (1) Ten (\$10.00) dollars for removal of five (5) or fewer trees; or
- (2) Fifty (\$50.00) dollars for removal of between six (6) and ten (10) trees; or
- (3) One hundred (\$100.00) dollars for removal of between eleven (11) and twenty (20) trees; or
- (4) One hundred fifty (\$150.00) dollars for removal of over twenty (20) trees; or

(b) For all other applications:

- (1) One hundred fifty (\$150.00) dollars for removal of five (5) or fewer trees; or
- (2) One hundred fifty (\$150.00) dollars, plus twenty-five (\$25.00) dollars for each tree removed over five (5) trees.

(c) Fees may be waived or modified by the Borough Council for charitable, public or quasi-public agencies or for eleemosynary institutions or in unusual and exceptional circumstances.

(d) Cost for the Borough's Independent Expert evaluation shall be borne by the applicant.

b. The applicant will place or cause to be placed, in a highly visible manner, a one (1) inch wide yellow paint dot that is marked on the trunk of each tree proposed for removal, to aid the Borough in evaluating the proposed removals.

c. The Tree Conservation Officer may seek the advice of such Borough officials, agencies, committees, boards, commissions, and independent Borough Tree Expert, as the Officer may believe necessary in evaluating a permit application.

d. After evaluation of an application, the Tree Conservation Officer will take one (1) of the following actions within the time set forth:

1. If the Officer determines that the permit application is incomplete, unclear, inaccurate or otherwise deficient, the Officer shall so advise the applicant and return the permit application within ten (10) days of the date of application. The applicant may revise, supplement and/or resubmit the application, which will then be treated as a new application except no additional fee is required.

2. If the Officer determines that the proposed activity is permitted by the standards set forth in Section 19-7, a permit shall be, respectively, issued within thirty (30) days of the date of application.

3. If the Officer determines that the proposed activity is prohibited by the standards set forth in subsection 19-4, the application may be referred to the Planning Board for review and recommendation pursuant to N.J.S.A. 40:55D-25b(3) within sixty (60) days of the date of application. The Officer shall issue or deny a permit for a prohibited activity within ninety (90) days of the application.

4. In issuing permits under this section, the Officer and or Planning Board may impose reasonable permit conditions necessary to effectuate the purposes of this section.

e. Any applicant aggrieved by any decision taken by the Tree Conservation Officer in the administration and/or enforcement of this section may, within ten (10) days of the date of action of the Officer, appeal to the Planning Board. The Planning Board may establish procedures to hear such appeals and shall render a decision affirming, reversing and/or modifying the decision or action of the Tree Conservation Officer within ninety (90) days of the date of appeal. In hearing such appeals, the Planning Board may seek the opinion of the Shade Tree Committee, the Environmental Commission or any other State, County or municipal agency or official.

§ 19-7 Review of Applications.

a. When reviewing applications, the Tree Conservation Officer will, after inspecting and evaluating the conditions on the site and adjacent properties and consulting with such other officials, agencies, committees, boards and commissions as the Officer deems appropriate, determine if the activity proposed is prohibited, or permitted in accordance with this section.

1. Prohibited activities include:

- (a) Clear cutting as defined by Section 19-4 of this chapter.
- (b) Removal of a significant specimen tree.
- (c) Any action which will substantially increase the potential of erosion as defined by the applicable Soil Conservation District Standards.
- (d) Any action inconsistent with other land use approvals or regulations affecting the site.
- (e) Any action which would create a potential hazard to persons or properties.

2. Permitted activities include:

- (a) Removal and or thinning of any trees less than six (6) inches in caliper.
- (b) Tree removal within the necessary footprint as defined in Section 19-3.
- (c) Any action, including tree removals, required or permitted pursuant to subdivision, site plan and/or variance approval granted by a municipal agency acting under the Municipal Land Use Law and local ordinances.
- (d) Removal of dead, dying or diseased trees or which constitutes a horticulturally advantageous thinning of an existing overgrown area with the approval of the Borough's Tree Conservation Officer.

3. Restricted activities include:

- (a) All tree removal activities, which are not permitted, are prohibited. Applications may propose a combination of prohibited, and permitted activities. In such cases, the Tree Conservation Officer may segregate the activities proposed and take the appropriate action on each type of activity.
- (b) Applications for restricted activities shall be referred to the Planning Board for recommendation to the Tree Conservation Officer.

b. The Planning Board shall consider these factors in making a recommendation to the Tree Conservation Officer concerning a restricted activity:

1. Whether the proposed cutting or removal would impair the growth and redevelopment of the remaining trees on the applicant's property or adjacent property.
2. Whether the proposed cutting or removal would change existing drainage patterns.
3. Whether the proposed removal would allow soil erosion or increase dust.
4. Whether the proposed removal would constitute a significant change in the screening between existing or proposed buildings on contiguous lots or the aspect of the lot as viewed from the adjacent public road.
5. The overall effect of removal of such tree(s) on the physical and aesthetic value of the property and the neighborhood.
6. Whether proposed changes in the topography of the area where such tree(s) are located will have a land configuration which shall be deemed injurious to the trees or other trees located nearby so as to require welling, construction of an aerification system, or tree removal or replacement.
7. Whether the proposed changes in topography are required to comply with the minimum Base Flood Elevation as shown on the FEMA Flood Insurance Rate Maps.
8. Whether a mitigation plan is required. The purpose of such a plan shall be the ultimate replacement on the property of the trees being removed, giving due consideration to a reasonable maturity period for new plantings, and the maintenance at all times of at least twenty (20%) percent of the existing trees (outside of the necessary footprint) on a lot in the existing state.
9. Whether alternative plans, which eliminate or reduce undesirable impacts, but provide reasonable use of the property are possible, technically practicable and financially feasible. In particular, the Board will consider if the removal of any trees is unavoidable and whether tree removal in excess of twenty (20%) percent is unavoidable.
10. Whether reasonable application of the standards of this section creates a substantial hardship for the applicant, prohibiting reasonable use of the property consistent with the Planning and Development Regulations, and whether, therefore, one (1) or more of the standards should be waived.
11. In appropriate circumstances, an applicant may be required to post performance guarantees, performance cash bonds and/or maintenance guarantees assuring compliance with the provisions of any tree protection permit and this section and assuring provision of replacement plantings required by any mitigation plan or damaged or removed contrary to the terms of any tree protection permit or this section.

c. The Tree Conservation Officer shall give due deference to the recommendations of the Planning Board with regard to an application for a permit to allow a restricted activity. The Officer may only act contrary to, or significantly modify, the recommendations of the Planning Board if the Officer finds that the recommendations are based on incomplete or inaccurate information, are unreasonable or impracticable or would produce results contrary to the intent of this section. The Officer shall provide the Planning Board with a copy of the Officer's final action on all permits for a restricted activity for their approval.

§ 19-8 Tree Mitigation Requirements.

a. Not more than the number of tree(s) as set forth in Exhibit A shall be removed on any lot unless the tree(s) are replaced with tree(s) the total DBH of which is equal to at least thirty (30%) percent of the total DBH inches of the tree(s) removed.

Exhibit A

MAXIMUM NUMBER OF TREES THAT CAN BE REMOVED WITHOUT TREE MITIGATION

R-40 Residential District	One (1) Tree
R-AG 400 Residential/Agricultural District	Three (3) Trees or Less
R-100 Residential Conservation District	Two (2) Trees or Less
AH Affordable Housing	Two (2) Trees or Less
C-40 Retail Business District	One (1) Tree
I-80 Industrial District	Two (2) Trees or Less

b. No replacement tree shall have a DBH less than two (2) inches.

c. All replacement trees shall be installed on the subject site. If in the opinion of the Tree Conservation Officer, sufficient space is not available on the subject property, the trees may be installed on an alternate site within the Borough, acceptable to the Tree Conservation Officer; however, the Tree Conservation Officer may waive this requirement when in its opinion it is in the best interest of the Borough, subject to the applicant posting a contribution in the amount of five hundred (\$500.00) dollars per tree. Funds collected by the Borough from applicants as a result of waivers shall be maintained in a shade tree account, the proceeds of which shall be available to install and maintain shade trees throughout the Borough.

d. Tree replacement and/or tree mitigation shall be shown on a landscape plan or other document shall be prepared by a qualified professional, acceptable to the Tree Conservation Officer.

e. The Tree Conservation Officer shall seek the advice of such Borough officials, agencies, committees, boards, commissions, or independent Borough Tree Experts, as the Officer may believe necessary in evaluating the mitigation plan.

f. An applicant shall be required to post performance cash and maintenance guarantees to assure compliance with the provisions of any tree protection permit and this section and assuring provision of

replacement plantings required by any mitigation plan or trees damaged or trees removed contrary to the terms of any tree protection permit or this section.

§ 19-9 Protection of Existing Trees and Street Trees.

In connection with any construction, subsequent to tree clearing but prior to the start of other construction, snow fencing or other protective barrier acceptable to the Construction Official and/or Tree Conservation Officer, shall be placed around trees and street trees that are not to be removed. The protective barrier shall be placed at the drip line (or canopy line) of any tree and shall remain in place until all construction activity is terminated. No equipment, chemicals, soil deposits or construction material shall be placed within any areas so protected by barriers. Any landscaping or utility activities subsequent to the removal of the barriers shall be accomplished with light machinery or hand labor. Tree protection measures shall be in place prior to the issuance of any tree removal permit or building permit.

§ 19-10 Emergency Action.

In the event of an emergency, any person, otherwise subject to this section, having responsibility, jurisdiction and/or authority to cure, remedy or mitigate dangerous, hazardous, inconvenient, unhealthy or obnoxious conditions resulting from the emergency may, without first applying for and obtaining a permit under this section, take any lawful action which is otherwise a tree removal activity. However, such person, or the agent or designee of such person shall apply for a tree protection permit not later than the end of the second succeeding business day after any tree removal activity takes place and may not proceed with non-emergency work including restoration until a permit is obtained.

§ 19-11 Persons Exempt.

This Chapter shall not apply to prohibited activities by:

- a. The Borough or those acting under the control and direction of the Borough including any person acting pursuant to a specific agreement or contract approved by the Borough Council.
- b. Federal, State or County agencies or those acting under their control and direction.
- c. Entities, having by their charters and the Laws of the State, authority to engage in a prohibited activity without the consent of the Borough but only insofar as the purpose to which such authority extends; in all other respects, such entities shall comply with this section.
- d. Commercial nurseries and similar established legally operating uses.
- e. Properties operating under a silviculture or forestry management plan approved by the State of New Jersey.
- f. Utility companies with public rights-of-way when such companies are operating under the jurisdiction of the public agency controlling the rights-of-way.

§ 19-12 Violations and Penalties.

a. Any person(s), firm(s), or corporation(s) who violates any provision of this section shall, upon conviction thereof in Municipal Court, be punished by imposition of the penalties set forth in Chapter 1, Section 1-5 and replacement of the tree, consistent with the chapter requirements. Each instance of engaging in a separate tree removal activity, in violation of this section, including specifically each tree removed, shall be deemed a separate offense.

b. In addition, the Borough may institute civil action for injunctive or other relief to enforce the provisions of this section including requiring the replacement of all trees illegally removed and/or, at the option of the Borough, the payment of a contribution to allow equivalent mitigation on public land.

BE IT FURTHER ORDAINED that any ordinances or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed as of the effective date of this Ordinance. All other provisions of the Revised General Ordinances are ratified and remain in full force and effect.

BE IT FURTHER ORDAINED that, if any provision of this Ordinance or the application of such provision to any person or circumstance is declared invalid, such invalidity shall not affect the other provisions or applications of this Ordinance which can be given effect, and to this end, the provisions of this Ordinance are declared to be severable.

BE IT FURTHER ORDAINED that this ordinance shall be in full force and take effect upon final passage and publication, according to law.

ATTEST:

APPROVED

Kathleen Hart, Borough Clerk

Peggy Malkin, Mayor

PUBLIC NOTICE

PLEASE TAKE NOTICE that the foregoing Ordinance was introduced and passed on first reading on the _____ day of _____ 2020, at a meeting of the Mayor and Council of the Borough of Roosevelt and will be taken up for final consideration and passage at a regularly scheduled meeting of the Mayor and Council of the Borough of Roosevelt to be held on the _____ day of _____ 2020 at the Municipal Building at 33 N. Rochdale Avenue, Roosevelt, New Jersey.

Kathleen Hart, Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 20-65
MEETING DATE: 06-08-2020**

PAYMENT OF BILLS FOR JUNE 8, 2020

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the attached list of bills have been submitted to the Council for payment approval; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 8, 2020.

Kathleen Hart
Borough Clerk

June 4, 2020
10:52 AM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 1

6-8-20 BILL LIST

P.O. Type: All
Range: First
Format: Condensed

to Last

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ALL00003 ALLEN'S LAWN & TREE SERV, INC.								
	20-00318	05/20/20	REMOVED BROKEN BRANCH-CEMETERY	Open	150.00	0.00		
BOROU005 BOROUGH OF HIGHTSTOWN								
	20-00329	05/27/20	LANDFILL TIPPING FEES:APR 2020	Open	3,134.68	0.00		
CROSS005 CROSS OVER NETWORKS, LLC								
	20-00135	02/20/20	2020 OFF-SITE SERVER BACKUPS	Open	35.00	0.00		B
	20-00136	02/20/20	2020 OFF-SITE EDMUNDS BACKUP	Open	12.45	0.00		B
	20-00137	02/20/20	2020 TEAMVIEWER ANTI-VIRUS	Open	35.00	0.00		B
	20-00138	02/20/20	2020 IT SERVICES	Open	103.00	0.00		B
	20-00139	02/20/20	2020 EMAIL ARCHIVING	Open	<u>115.00</u>	0.00		B
					300.45			
FORCE005 FORCE FLOW								
	20-00308	05/14/20	SULFUR DIOXIDE SCALE READER	Open	1,473.04	0.00		
HOLDE005 HOLDEN, JOHN B.								
	20-00083	02/03/20	2020 WATER PLANT MANAGEMENT	Open	5,075.00	0.00		B
	20-00344	06/04/20	WATER PLANT SERVICES-MAY 2020	Open	<u>450.00</u>	0.00		
					5,525.00			
KYOCE005 KYOCERA DOCUMENT SOLUTIONS AME								
	20-00338	06/01/20	KYOCERA COPIER PYMT 20 OF 60	Open	193.23	0.00		
LYONS005 LYONS ENVIRONMENTAL SERV, LLC								
	20-00087	02/05/20	2020 SEWER PLANT MANAGEMENT	Open	9,075.00	0.00		B
	20-00336	06/01/20	WATER TESTING-5/7-5/14/20	Open	<u>340.00</u>	0.00		
					9,415.00			
PETTY005 PETTY CASH								
	20-00327	05/27/20	REIMBURSE PETTY CASH	Open	16.00	0.00		
	20-00328	05/27/20	REIMBURSE PETTY CASH	Open	37.31	0.00		
	20-00340	06/02/20	REIMBURSE PETTY CASH	Open	15.98	0.00		
	20-00343	06/04/20	REIMBURSE PETTY CASH	Open	<u>40.00</u>	0.00		
					109.29			
ROBER005 ROBERTS ENGINEERING GROUP, LLC								
	18-00693	10/02/18	ROAD IMPROV:HOMESTEAD & CEDAR	Open	2,532.25	0.00		B
	19-00076	01/30/19	WATER MAIN REPLACEMENT	Open	13,411.25	0.00		B
	19-00726	10/31/19	ROAD IMPROV:NURKO & ELM	Open	983.00	0.00		B
	20-00088	02/05/20	2019 CERT STORMWATER PERMIT	Open	745.25	0.00		B
	20-00310	05/18/20	NJDOT GRANT 2021 APPLICATION	Open	425.00	0.00		B
	20-00341	06/02/20	GENERAL SEWER 4/27-5/21/20	Open	<u>1,324.75</u>	0.00		
					19,421.50			
ROOSE005 ROOSEVELT BOARD OF EDUCATION								
	20-00330	05/27/20	JUN 2020 SCHOOL TAXES	Open	142,358.00	0.00		

June 4, 2020
10:52 AM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 2

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
SAMUE005 SAMUEL KLEIN AND COMPANY	20-00342	06/02/20	2018 ANNUAL AUDIT	Open	12,228.00	0.00		
UNITE005 UNITED FIRE PROTECTION CORP.	20-00306	05/14/20	SEWER-SEMI-ANNUAL INSPECTION	Open	576.16	0.00		
VERIZ005 VERIZON	20-00334	06/01/20	INTERNET/PHONE-W/P-4/24 & 5/24	Open	329.98	0.00		
WEBHA005 WEB HAULING & DISTRIBUTION, INC	20-00321	05/20/20	PUMP SLUDGE TANK 5/15/20	Open	755.37	0.00		
Total Purchase Orders:		28	Total P.O. Line Items:	0	Total List Amount:	195,969.70	Total Void Amount:	0.00

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
	0-01	147,415.90	0.00	147,415.90	0.00	0.00	147,415.90
	0-09	<u>19,399.30</u>	<u>0.00</u>	<u>19,399.30</u>	<u>0.00</u>	<u>0.00</u>	<u>19,399.30</u>
Year Total:		166,815.20	0.00	166,815.20	0.00	0.00	166,815.20
	9-01	6,720.00	0.00	6,720.00	0.00	0.00	6,720.00
	9-09	<u>5,508.00</u>	<u>0.00</u>	<u>5,508.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,508.00</u>
Year Total:		12,228.00	0.00	12,228.00	0.00	0.00	12,228.00
	C-04	3,515.25	0.00	3,515.25	0.00	0.00	3,515.25
	C-08	<u>13,411.25</u>	<u>0.00</u>	<u>13,411.25</u>	<u>0.00</u>	<u>0.00</u>	<u>13,411.25</u>
Year Total:		16,926.50	0.00	16,926.50	0.00	0.00	16,926.50
Total Of All Funds:		<u><u>195,969.70</u></u>	<u><u>0.00</u></u>	<u><u>195,969.70</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>195,969.70</u></u>

BOROUGH OF ROOSEVELT

I, George J. Lang, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following bill list to be paid:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
6/8/20 Bill List	various	\$195,969.70


George J. Lang
Chief Financial Officer

Dated: 6/8/20

RESOLUTION NO. 20-66
MEETING DATE: 06-08-2020

**RESOLUTION APPROVING CHANGE ORDER FOR ROAD REPLACEMENT
AND WATER MAIN REPLACEMENT PROJECT ON HOMESTEAD LANE,
ELM COURT, AND CEDAR COURT**

C/ _____ offered the following resolution and moved its adoption, which was seconded by C/ _____.

WHEREAS, on or about August 31, 2017, the New Jersey Department of Transportation awarded the Borough of Roosevelt, County of Monmouth, State of New Jersey (the "Borough") a municipal aid grant for road improvements to Homestead Lane and Cedar Court (the "Road Replacement Project"); and

WHEREAS, the Borough Engineer strongly recommended that the water mains lying under Homestead Lane, Elm Court, and Cedar Court (the "Water Main Project") be replaced prior to the Road Replacement Project for reasons of economy and efficiency; and

WHEREAS, on November 12, 2019, by Resolution No. 19-112, the Borough's Governing Body awarded a contract to The Earle Companies of Farmingdale, New Jersey in the amount of \$808,513.13 to complete the Road Replacement Project and Water Main Project; and

WHEREAS, during the course of performing the work, The Earle Companies encountered unexpected issues regarding an incorrect gas main mark-out and conflicts between water and sewer hook-ups; and

WHEREAS, The Earle Companies has provided the Borough with a change order in the amount of \$20,846.53 for the aforementioned unexpected work; and

WHEREAS, in this instance, the total amount of the change order is less than 3.0% of the total amount of the contract awarded to The Earle Companies;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey that The Earle Companies' change order in the amount of \$20,846.53 for the Road Replacement Project and Water Main Project;

AND, BE IT FURTHER RESOLVED that the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey hereby authorizes the Borough CFO and/or Borough Purchasing Agent to remit payment, in accordance with the Borough's policies and procedures, to The Earle Companies' in the amount of \$20,846.53 greater than the original contract amount;

AND, BE IT FURTHER RESOLVED that a certified copy of this resolution shall be provided by the Borough Clerk to each of the following:

1. Borough CFO
2. Borough Purchasing Agent
3. Borough Engineer
4. The Earle Companies

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

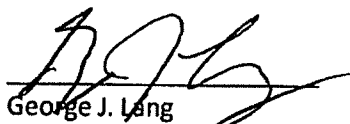
I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 8, 2020.

Kathleen Hart
Borough Clerk

BOROUGH OF ROOSEVELT

I, George J. Lang, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for Change Order No. 1:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
Earle Asphalt Company	W/S Capital Bond Ord. 18-06	\$20,846.53


George J. Lang
Chief Financial Officer

Dated: June 8, 2020