

**BOROUGH OF ROOSEVELT
COUNCIL MEETING AGENDA
FEBRUARY 10, 2020 @ 7:00 P.M.**

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 6, 2020 which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

ROLL CALL

Councilmember Steven Bowen
Councilmember Luke Dermody
Councilmember Louis Esakoff
Councilmember Michael Hamilton
Councilmember Joseph Trammell
Councilmember Chad Vroman
Mayor Peggy Malkin

PUBLIC COMMENT (Agenda items only)

APPROVAL OF MINUTES

1. Regular Meeting Minutes – January 27, 2020

CORRESPONDENCE

RESOLUTIONS

Resolution 20-35	Payment of Bills of February 10, 2020
Resolution 20-36	Renewing Monmouth County Shared Services Agreement for Monmouth County to Serve as the Public Answering Point (PSAP) for Roosevelt Borough

REPORTS OF COMMITTEE CHAIRS

Councilmember Bowen	Public Works
Councilmember Esakoff	Administration
Councilmember Dermody	Community Dev/Code
Councilmember Hamilton	Finance
Councilmember Trammell	Utilities
Councilmember Vroman	Envi, Health & Safety

REPORTS OF BOROUGH OFFICIALS (If requested by Mayor or Committee Chair)

OLD BUSINESS

1. Bamboo Ordinance

NEW BUSINESS

PUBLIC COMMENT (Any item)

M/Malkin opens the public comment at _____

M/Malkin closes the public comment at _____

CLOSED SESSION

Resolution 19-37 Providing for a Private Executive Meeting that Excludes the Public

Time In: _____ Time Out: _____

ADJOURNMENT

TIME OUT _____

**RESOLUTION NO. 20-35
MEETING DATE: 02-10-2020**

PAYMENT OF BILLS FOR FEBRUARY 10, 2020

C/_____ offered the following resolution and moved its adoption, which was second by C/_____.

WHEREAS, the attached list of bills have been submitted to the Council for payment approval; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 10, 2020.

Kathleen Hart
Borough Clerk

February 6, 2020
11:47 AM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 1

2-10-20 BILL LIST

P.O. Type: All
Range: First
Format: Condensed

to Last

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ATRAJ005 ATRA JANITORIAL SUPPLY CO, INC.								
	19-00831	12/26/19	RESTROOM TOWELS, T. TISSUE, CUPS	Open	132.69	0.00		
BILLW005 BILL WAGNER & SON, INC.								
	20-00066	01/30/20	BASEBOARD HEAT COVERS + SUPPL	Open	138.25	0.00		
BOARD005 BOARD OF FIRE COMMISSIONERS OF								
	20-00080	02/03/20	2020 FIRE SERVICES:1/Q/2020	Open	7,500.00	0.00		
DEBEV005 DEBEVEC, ANA								
	20-00064	01/29/20	TRAVEL EXPENSE 5/21-11/13/19	Open	76.56	0.00		
	20-00095	02/05/20	REIMB:MEMORY/HARD DRIVE UPRDE	Open	<u>167.93</u>	0.00		
					244.49			
POWER005 EBROADBURL REALTY CORPORATION								
	19-00753	11/15/19	GENERATOR MAINT 2019/2020	Open	220.00	0.00		B
EDMUN005 EDMUNDS & ASSOCIATES, INC.								
	20-00033	01/21/20	2020 MCSJ SOFTWARE MAINTENANCE	Open	10,555.00	0.00		
FEDEX005 FEDEX FREIGHT								
	20-00072	01/30/20	LIFT GATE SERVICE ON DELIVERY	Open	203.54	0.00		
FREED005 FREEDMAN, JEREMY								
	20-00054	01/28/20	MUSICAL PERFORMANCE 10/12/19	Open	250.00	0.00		
GROVE005 GROVE SUPPLY, INC.								
	20-00015	01/17/20	THERMASTAT FOR COUNCIL ROOM	Open	38.58	0.00		
HOLDE005 HOLDEN, JOHN B.								
	20-00083	02/03/20	2020 WATER PLANT MANAGEMENT	Open	5,075.00	0.00		B
	20-00084	02/03/20	WATER PLANT SERVICES-JAN2020	Open	<u>600.00</u>	0.00		
					5,675.00			
JCPL0005 JCP & L								
	20-00094	02/05/20	W/S-JAN 2020 ELECTRIC SERVICE	Open	3,389.10	0.00		
JOHNS010 JOHNSTONE SUPPLY COMPANY								
	19-00769	11/21/19	NEW VALVE FOR DPW GARAGE HEAT	Open	205.52	0.00		
KYOCE005 KYOCERA DOCUMENT SOLUTIONS AME								
	20-00067	01/30/20	KYOCERA COPIER PYMT 16 OF 60	Open	226.64	0.00		
LYONS005 LYONS ENVIRONMENTAL SERV, LLC								
	20-00087	02/05/20	2020 SEWER PLANT MANAGEMENT	Open	9,075.00	0.00		B
	20-00090	02/05/20	SEWER PLANT SERV 1/3-1/30/30	Open	<u>4,552.80</u>	0.00		
					13,627.80			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
MGLF0005 MGL FORMS-SYSTEMS, LLC	19-00864	12/31/19	FINANCE-2019 1099-MISC FORMS	Open	57.00	0.00		
MONMO070 MONMOUTH COUNTY PUBLIC WORKS &	20-00070	01/30/20	BRINING:1/27/20	Open	341.18	0.00		
NEWJE005 NEW JERSEY PLANNING OFFICIALS	20-00031	01/21/20	P/L BOARD-2020 MEMBER DUES	Open	325.00	0.00		
PEGER005 PEGER, KYLE d/b/a	19-00658	10/03/19	CLEAR BRUSH AROUND FENCING	Open	550.00	0.00		
PETTY005 PETTY CASH	20-00056	01/28/20	REIMBURSE PETTY CASH	Open	54.00	0.00		
	20-00057	01/28/20	REIMBURSE PETTY CASH	Open	73.56	0.00		
	20-00059	01/28/20	REIMBURSE PETTY CASH	Open	82.07	0.00		
	20-00063	01/29/20	REIMBURSE PETTY CASH	Open	38.00	0.00		
					<u>247.63</u>			
PUMPI005 PUMPING SERVICES, INC.	19-00826	12/19/19	PUMP WATCH ALARM SYSTEM	Open	432.00	0.00		
RIOSU005 RIO SUPPLY, INC.	20-00073	01/30/20	WATER-2020 ANNUAL SUPPORT FEE	Open	5,337.50	0.00		
ROBER005 ROBERTS ENGINEERING GROUP, LLC	20-00086	02/05/20	NAZAROV APPLIC RVW 11/19-12/16	Open	1,102.50	0.00		
ROOSE005 ROOSEVELT BOARD OF EDUCATION	20-00082	02/03/20	FEB 2020 SCHOOL TAXES	Open	142,346.00	0.00		
THEHO010 THE HOME DEPOT	20-00058	01/28/20	TOOLS/SUPPLIES/JANITORIAL	Open	45.74	0.00		
	20-00060	01/28/20	TOOLS & FACE SHIELD	Open	347.78	0.00		
	20-00079	02/03/20	INTERIOR LIGHTING & LENS COVER	Open	605.70	0.00		
	20-00081	02/03/20	DUPLICATE KEYS FOR NEW LOCK	Open	17.88	0.00		
	20-00093	02/05/20	LED TUBES FOR COUNCIL ROOM	Open	17.60	0.00		
	20-00097	02/06/20	MISC TOOLS+ELECTRICAL SUPPL	Open	122.19	0.00		
					<u>1,156.89</u>			
TREAS010 TREASURER, STATE OF NJ	20-00018	01/17/20	WATER ALLOCATION PERMIT	Open	3,945.00	0.00		
USDEP005 U.S. DEPARTMENT OF AGRICULTURE	20-00077	01/31/20	LOAN NO. 91-01 P&I PAYMENT	Open	9,000.00	0.00		
VERIZ005 VERIZON	20-00092	02/05/20	INTERNET/PHONE-W/P-1/24 BILL	Open	161.78	0.00		
WRNEU005 W.R. NEUMANN COMPANY, INC.	20-00061	01/28/20	WATER-2020 CHEMICAL CONTRACT	Open	445.41	0.00		

February 6, 2020
11:47 AM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

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Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
WRNEU005 W.R. NEUMANN COMPANY, INC.				Continued				
	20-00062	01/28/20	SEWER-2020 CHEMICAL CONTRACT	Open	<u>1,753.70</u> 2,199.11	0.00		B
WATCH005 WATCHUNG SPRING WATER CO., INC								
	20-00068	01/30/20	WATER+RENTAL:DELIV 1/3/20	Open	25.37	0.00		
WEBHA005 WEB HAULING & DISTRIBUTION, INC								
	20-00013	01/17/20	PUMP BORO HALL PUMP PIT 1/2/20	Open	222.03	0.00		
WEBOU005 WEB OUTBACK								
	20-00044	01/22/20	RESTROOM RENTAL-DEC 2019	Open	110.00	0.00		
Total Purchase Orders: 43					Total P.O. Line Items: 0	Total List Amount: 209,965.60	Total Void Amount: 0.00	



TOTAL CARRIED FORWARD FROM BILL LIST

209,965.60

MANUAL CHECKS

CK# 10699 POSTMASTER

70.10

GRAND TOTAL OF 2/10/20 BILL LIST

210,035.70

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	0-01	158,029.56	0.00	158,029.56	0.00	0.00	158,029.56
	0-09	<u>48,596.23</u>	<u>0.00</u>	<u>48,596.23</u>	<u>0.00</u>	<u>0.00</u>	<u>48,596.23</u>
Year Total:		206,625.79	0.00	206,625.79	0.00	0.00	206,625.79
	9-01	1,530.31	0.00	1,530.31	0.00	0.00	1,530.31
	9-09	<u>707.00</u>	<u>0.00</u>	<u>707.00</u>	<u>0.00</u>	<u>0.00</u>	<u>707.00</u>
Year Total:		2,237.31	0.00	2,237.31	0.00	0.00	2,237.31
	T-12	1,102.50	0.00	1,102.50	0.00	0.00	1,102.50
Total of All Funds:		<u>209,965.60</u>	<u>0.00</u>	<u>209,965.60</u>	<u>0.00</u>	<u>0.00</u>	<u>209,965.60</u>

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 20-36
MEETING DATE: 02-10-2020**

**RESOLUTION RENEWING MONMOUTH COUNTY SHARED SERVICES AGREEMENT FOR
MONMOUTH COUNTY TO SERVE AS THE PUBLIC ANSWERING POINT (PSAP) FOR
ROOSEVELT BOROUGH**

C/ _____ offered the following resolution and moved its adoption, which was seconded by C/ _____.

WHEREAS, the current shared services agreement with Monmouth County for communications and dispatch services for the Borough of Roosevelt expired December 31, 2019; and

WHEREAS, it is the desire of the Borough of Roosevelt and Monmouth County to renew said agreement for the period of January 1, 2020 through December 31, 2022; and

WHEREAS, the "Uniform Shared Services and Consolidation Act", N.J.S.A. 40A:65-1, et seq. authorizes a municipality to contract with any public or private entity for the provision of any service which the municipality itself could provide directly; and

WHEREAS, the "Uniform Shared Services and Consolidation Act", N.J.S.A. 40A:65-1, et seq. authorizes local units of this State to enter into a contract with any other local unit or units for the joint provision within their several jurisdictions of any service which any party to the Agreement is empowered to render within its own jurisdiction; and

WHEREAS, the County, under the auspices of the Monmouth County Sheriff's Office Communication Division, will serve as the Public Safety Answering Point for Roosevelt Borough and provide all calls to the Roosevelt Borough by call relay, transfer, or direct emergency dispatch; and

WHEREAS, the County will provide to the Borough direct emergency dispatch service for Fire and Emergency Medical Services for the Borough; and

WHEREAS, payment for said agreement shall be made to the County by the Borough on or about April 1st of each year of this agreement with the payment of 2020 being the amount of \$7,569; and

WHEREAS, the annual fee for 2021 shall increase by 1.5% and the annual fees for 2022 shall increase by 1%.

BE IT RESOLVED by the Roosevelt Borough Council that the Mayor is hereby authorized to execute, and the Borough Clerk attest, the Monmouth County shared services agreement for communication services for the period January 1, 2020 through December 31, 2022.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 10, 2020.

Kathleen Hart
Borough Clerk

RESOLUTION NO. 20-37
MEETING DATE: 02-10-2020

**PROVIDING FOR A PRIVATE EXECUTIVE MEETING THAT
EXCLUDES THE PUBLIC**

C/_____ offered the following Resolution and moved its adoption, which was second by C/_____.

WHEREAS, the "Open Public Meetings Act" enacted October 21, 1975 permits a public body to exclude the public from meetings or portions thereof wherein matters are to be discussed which are exempted from the requirements of the Act; and

WHEREAS, the said Act requires that prior to the holding of a meeting or portion thereof from which the public shall be excluded, the public body should adopt a Resolution at a public meeting providing for the holding of a private meeting; and

WHEREAS, the Borough Council of The Borough of Roosevelt has determined that a meeting should be held from which the public should be excluded in order to discuss a subject which is exempted under the said Act;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, as follows:

- That the next portion of this meeting be held in Private Session.
- That the general nature of the matter(s) to be discussed relate to the matters:
 - a. Ellentuck v. Roosevelt OPRA Litigation Update
 - b. Roosevelt v. Hilltop Swim Club Litigation Update
- That no official action will be taken at the meeting but Minutes shall be kept and shall be available to the public after official action on the subject matter has been taken.
- It is anticipated the discussion conducted in closed session can be disclosed to the public after no further action is required in the matter.

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 10, 2020.

Kathleen Hart
Borough Clerk