

**Borough of Roosevelt
33 N. Rochdale Avenue
Roosevelt, NJ 08555**

Mayor and Council Meeting Minutes of December 9, 2019

Mayor Malkin opened the meeting at 7:11 pm and read the Open Public Meetings Act notice which stated, “Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 7, 2019, which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.”

Roll Call.

	PRESENT	ABSENT	LATE ARRIVAL
<i>Councilmember Bowen</i>	✓		
<i>Councilmember Dermody</i>	✓		
<i>Councilmember Esakoff</i>	✓		
<i>Councilmember Hamilton</i>	✓		
<i>Councilmember Trammell</i>	✓		
<i>Councilmember Vroman</i>		✓	
<i>Mayor Malkin</i>	✓		

Also in attendance: Greg Cannon, Esq. (arrived at 7:18 pm); Kathleen Hart, Borough Clerk

MAYOR’S REPORT: No report.

PUBLIC COMMENT (Agenda items only):

M/Malkin opened the meeting to Public Comment for agenda items only at 7:12 pm.

No public comment.

M/Malkin closed the meeting to Public Comment at 7:12 pm.

APPROVAL OF MINUTES

- **November 25, 2019 – Regular Council Meeting Minutes**

On a motion by C/Esakoff to accept the minutes as presented by the Borough Clerk, with a second offered by C/Trammell and the following roll call vote, the November 25, 2019 Regular Session Meeting Minutes were approved. No discussion.

Roll Call:

AYES: C/Bowen, C/Esakoff, C/Hamilton, C/Trammell

NAYS: None

ABSTAIN: C/Dermody

ABSENT: C/Vroman

- **November 25, 2019 – Closed Session Council Meeting Minutes**

On a motion by C/Trammell to accept the minutes as presented by the Borough Clerk, with a second offered by C/Esakoff and the following roll call vote, the November 25, 2019 Closed

Session Meeting Minutes were approved. No discussion.

Roll Call:

AYES: C/Bowen, C/Esakoff, C/Hamilton, C/Trammell

NAYS: None

ABSTAIN: C/Dermody

ABSENT: C/Vroman

CORRESPONDENCE

1. Letter received from the State of New Jersey, Department of Transportation, dated November 21, 2019 awarding NJDOT Fiscal Year 2020 Municipal Aid Program for the Improvements to School Lane Project in the amount of \$255,000.00.

ORDINANCE

SECOND READING AND PUBLIC HEARING

ORDINANCE 19-07

AN ORDINANCE AMENDING ORDINANCE NO. 19-01, WHICH SET THE SALARY RANGE AND COMPENSATION OF OFFICIALS, POSITIONS AND EMPLOYEES IN THE BOROUGH, TO ADD THE ADDITIONAL HOURLY POSITION OF "DEPUTY TAX COLLECTOR"

EXPLANATORY STATEMENT: This ordinance amends the Salary Ordinance and adds the additional hourly position of "Deputy Tax Collector".

M/Malkin opens the public hearing at 7:15 pm.

No public comment.

M/Malkin closes the public hearing at 7:15 pm.

C/Esakoff made a motion, with a second offered by C/Trammell, to adopt Ordinance 19-07.

Roll Call:

AYES: C/Bowen, C/Dermody, C/Esakoff, C/Hamilton, C/Trammell

NAYS: None

ABSTAIN: None

ABSENT: C/Vroman

RESOLUTIONS

Resolution 19-120 Payment of Bills of December 9, 2019

C/Hamilton made the motion to adopt Resolution 19-120, second offered by C/Bowen. No discussion.

Roll Call:

AYES: C/Bowen, C/Dermody, C/Esakoff, C/Hamilton, C/Trammell

NAYS: None

ABSTAIN: None

ABSENT: C/Vroman

Resolution 19-121 Resolution Appointing Deputy Tax Collector – Michelle Narcisco

C/Hamilton made the motion to adopt Resolution 19-121, second offered by C/Trammell. No discussion.

Roll Call:

AYES: C/Bowen, C/Dermody, C/Esakoff, C/Hamilton, C/Trammell

NAYS: None
ABSTAIN: None
ABSENT: C/Vroman

Resolution 19-122 Resolution Awarding a Contract for Curbside Recycling Services

C/Esakoff made the motion to adopt Resolution 19-122, second offered by C/Trammell. Council members briefly discussed the contract terms.

Roll Call:

AYES: C/Bowen, C/Dermody, C/Esakoff, C/Hamilton, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: C/Vroman

Resolution 19-123 2020 Software Support and License Agreement with Edmunds & Associates, Inc.

C/Esakoff made the motion to adopt Resolution 19-123, second offered by C/Trammell. There is a cost increase of approximately \$200.00 over the current year agreement.

Roll Call:

AYES: C/Bowen, C/Dermody, C/Esakoff, C/Hamilton, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: C/Vroman

Resolution 19-124 Authorizing Transfer of Appropriations #2 for 2019

C/Hamilton made the motion to adopt Resolution 19-124, second offered by C/Esakoff. C/Hamilton explained that this is the time of year when unexpended funds are moved to line items where they are needed.

Roll Call:

AYES: C/Bowen, C/Dermody, C/Esakoff, C/Hamilton, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: C/Vroman

Resolution 19-125 Resolution Canceling Appropriation Balances

C/Trammell made the motion to adopt Resolution 19-125, second offered by C/Hamilton. C/Hamilton explained that a portion of the surplus in the water and sewer operating account is being canceled.

Roll Call:

AYES: C/Bowen, C/Dermody, C/Esakoff, C/Hamilton, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: C/Vroman

REPORTS OF COMMITTEE CHAIRS

Public Works: No report.

Administration: C/Esakoff explained that Ms. Debevec has been instrumental in coordinating the processing of tax and utility collections during the unexpected absence of the Tax Collector; discussed requirements for the Tree City community designation and that it would be too cumbersome for the Borough to seek the designation at this time.

Community Dev/Code: C/Dermody discussed improvements to the bulletin board at the Post Office.

Finance: C/Hamilton discussed the Borough DoT grants and how the Borough Engineer was instrumental in obtaining the grants amid a very competitive application process.

Utilities: C/Trammell explained that the generator transfer switch was installed at the water plant; there are issues with roots, grease and wipes in the wastewater system; there was a blockage at the pump station on Lake Drive caused by a washcloth; Council members discussed various ways to get residents to stop flushing wipes; discussed phosphate levels in wastewater and new government regulations.

Envi. Health & Safety: No report.

REPORTS OF BOROUGH OFFICIALS

Michael Ticktin, Environmental Commission Chair: Discussed Tree City requirements; there is a street sign missing at the corner of Clarksburg Road and Rochdale Avenue; discussed updates regarding state aid for the Roosevelt School.

OLD BUSINESS None.

NEW BUSINESS

1. Application for License to Rent Residential Property – Mark Czeresnia, 18 N. Valley Road. C/Trammell made a motion, with a second offered by C/Esakoff and all in favor, to approve the application.
2. Use of Borough Hall – Emily Mojica on February 29, 2020 from 7:00 am – 10:00 pm. C/Trammell made a motion, with a second offered by C/Bowen and all in favor, to approve the use of Borough Hall.

PUBLIC COMMENT (Any item):

M/Malkin opened the meeting to Public Comment for any item at 7:54 pm.

Neil Marko, Roosevelt First Aid Squad President: Financial documents were turned over to the Borough Treasurer however, the Borough's annual donation to the volunteer First Aid Squad has not been received.

A lengthy discussion ensued regarding the squad's response rate, response time, current financial status, mutual aid, the number of active volunteers and duty schedules. The Finance Committee reviewed the documents that were provided by the First Aid Squad and has questions and concerns regarding the Squad's planned expenditures when the Sherriff's department is in the process of planning a county-wide first aid squad.

In conclusion, Mr. Marko stated that the Borough's \$20,000.00 donation will show the Council's support for the First Aid Squad and it is inexpensive in relation to the services that are provided; suggested that the Council revisit the resolution engaging the Millstone Township Fire Department for EMS coverage.

M/Malkin explained that the reason the Squad has not received the Borough's annual donation is not because the Council thinks it's too much money or because the Council is against the First Aid Squad. The donation has been held in reserve while the Council explores options in the case that the Borough needs to contract a service provider.

M/Malkin closed the Public Comment portion of the meeting at 9:11 pm.

C/Hamilton moved to adjourn with a second offered by C/Trammell, and with all in favor the meeting adjourned at 9:11 pm.

The audio tape is available in the Clerk's Office at Borough Hall.

Respectfully Submitted,

Kathleen Hart, Borough Clerk

Adopted Date: January 6, 2020