

**Borough of Roosevelt
33 N. Rochdale Avenue
Roosevelt, NJ 08555**

Mayor and Council Meeting Minutes of November 25, 2019

Mayor Malkin opened the meeting at 7:09 pm and read the Open Public Meetings Act notice which stated, “Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 7, 2019, which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.”

Roll Call.

	PRESENT	ABSENT	LATE ARRIVAL
<i>Councilmember Bowen</i>	✓		
<i>Councilmember Dermody</i>		✓	
<i>Councilmember Esakoff</i>	✓		
<i>Councilmember Hamilton</i>	✓		
<i>Councilmember Trammell</i>	✓		
<i>Councilmember Vroman</i>	✓		
<i>Mayor Malkin</i>	✓		

Also in attendance: Greg Cannon, Esq.; Kathleen Hart, Borough Clerk

C/Esakoff made a motion with a second offered by C/Trammell to amend the agenda to add Resolution 19-118, Expressing Continuing Support for the Ongoing Efforts of the Sustainable Jersey Creative Team.

MAYOR’S REPORT: M/Malkin discussed resident concerns regarding hunting; there is an ordinance on the agenda to create the position of deputy tax collector due to the tax collector’s leave of absence; Ms. Debevec has done an exemplary job coordinating the work effort to get tax and water/sewer payments processed and the water/sewer bills sent out; two goats have been loose and roaming through town.

PUBLIC COMMENT (Agenda items only):

M/Malkin opened the meeting to Public Comment for agenda items only at 7:19 pm.

No public comment.

M/Malkin closed the meeting to Public Comment at 7:19 pm.

APPROVAL OF MINUTES

- **October 28, 2019 – Regular Council Meeting Minutes**

On a motion by C/Hamilton to accept the minutes as presented by the Borough Clerk, with a second offered by C/Vroman and the following roll call vote, the October 28, 2019 Regular Session Meeting Minutes were approved. No discussion.

Roll Call:

AYES: C/Bowen, C/Esakoff, C/Hamilton, C/Trammell, C/Vroman

NAYS: None
ABSTAIN: None
ABSENT: C/Dermody

• **November 12, 2019 – Regular Council Meeting Minutes**

On a motion by C/Trammell to accept the minutes as presented by the Borough Clerk, with a second offered by C/Esakoff and the following roll call vote, the November 12, 2019 Regular Session Meeting Minutes were approved. No discussion.

Roll Call:

AYES: C/Bowen, C/Esakoff, C/Trammell
NAYS: None
ABSTAIN: C/Hamilton, C/Vroman
ABSENT: C/Dermody

CORRESPONDENCE

1. Certification from the Monmouth County Board of County Canvassers, dated November 13, 2019 for the General Election held on November 5, 2019. M/Malkin congratulated Councilmembers Dermody, Hamilton and Vroman on their re-election.
2. Letter from the State of New Jersey, Department of Environmental Protection, dated November 8, 2019, regarding lead and copper monitoring reduction to a minimum of 10 PBCU samples annually. Reporting has been deemed excellent and therefore fewer samples need to be taken.

ORDINANCE

FIRST READING AND INTRODUCTION

ORDINANCE 19-07

AN ORDINANCE AMENDING ORDINANCE NO. 19-01, WHICH SET THE SALARY RANGE AND COMPENSATION OF OFFICIALS, POSITIONS AND EMPLOYEES IN THE BOROUGH, TO ADD THE ADDITIONAL HOURLY POSITION OF “DEPUTY TAX COLLECTOR”

EXPLANATORY STATEMENT: This ordinance amends the Salary Ordinance and adds the additional hourly position of “Deputy Tax Collector”.

C/Esakoff made the motion to introduce Ordinance 19-07, second offered by C/Trammell. No discussion.

Roll Call:

AYES: C/Bowen, C/Esakoff, C/Hamilton, C/Trammell, C/Vroman
NAYS: None
ABSTAIN: None
ABSENT: C/Dermody

Public Hearing to be held on December 9, 2019 at 7:00 p.m. at the Borough of Roosevelt, 33 N. Rochdale Avenue, Roosevelt, NJ 08555

RESOLUTIONS

Resolution 19-114 Payment of Bills of November 25, 2019

C/Hamilton made the motion to adopt Resolution 19-114, second offered by C/Esakoff. No discussion.

Roll Call:

AYES: C/Bowen, C/Esakoff, C/Hamilton, C/Trammell, C/Vroman
NAYS: None
ABSTAIN: None
ABSENT: C/Dermody

Resolution 19-115 Appointing Assistant Administrative Clerk – Kerry Bruno

C/Trammell made the motion to adopt Resolution 19-115, second offered by C/Esakoff. Ms. Bruno has been hired to assist with collections during the Tax Collector's leave of absence.

Roll Call:

AYES: C/Bowen, C/Esakoff, C/Hamilton, C/Trammell, C/Vroman
NAYS: None
ABSTAIN: None
ABSENT: C/Dermody

Resolution 19-116 Appointing Assistant Administrative Clerk – Maryann Szbanz

C/Trammell made the motion to adopt Resolution 19-116, second offered by C/Esakoff. Ms. Szbanz has been hired to assist with collections during the Tax Collector's leave of absence.

Roll Call:

AYES: C/Bowen, C/Esakoff, C/Hamilton, C/Trammell, C/Vroman
NAYS: None
ABSTAIN: None
ABSENT: C/Dermody

Resolution 19-117 Authorizing Transfer of Appropriations for 2019

C/Hamilton made the motion to adopt Resolution 19-117, second offered by C/Trammell. C/Hamilton explained that this is a routine procedure to move money to line items where the money is needed.

Roll Call:

AYES: C/Bowen, C/Esakoff, C/Hamilton, C/Trammell, C/Vroman
NAYS: None
ABSTAIN: None
ABSENT: C/Dermody

Resolution 19-118 Resolution Expressing Continuing Support for the Ongoing Efforts of the Sustainable Jersey Creative Team

C/Esakoff made the motion to adopt Resolution 19-118, second offered by C/Trammell. This resolution will help the Borough achieve certification and will also help with grant eligibility.

Roll Call:

AYES: C/Bowen, C/Esakoff, C/Hamilton, C/Trammell, C/Vroman
NAYS: None
ABSTAIN: None
ABSENT: C/Dermody

REPORTS OF COMMITTEE CHAIRS

Public Works: C/Bowen provided a brief update on Public Works activities including clearing gutters and a fallen tree; painting the speed bumps has been delayed due to rain; the sign was installed at Roosevelt Park.

Administration: C/Esakoff explained that 2 part-time employees were hired to assist with tax and water/sewer billing and collections.

Community Dev/Code: No report.

Finance: C/Hamilton explained that the Finance Committee is requesting to meet with representatives of the First Aid Squad to discuss the Squad's financial situation; the water/sewer utility budget is currently operating at a surplus; there may be additional revenue from T-Mobile if they go online; there are multiple DoT grant projects in progress.

Utilities: C/Trammell discussed cost savings associated with the utility contractors who have been proactive with equipment maintenance and repairs; discussed options for addressing roots in the sewer lines.

Envi. Health & Safety: C/Vroman explained that the First Aid Squad has already been discussed; there are two goats loose and roaming through town.

REPORTS OF BOROUGH OFFICIALS

Michael Ticktin, Environmental Commission Chair: The Environmental Commission is seeking to obtain Sustainable Jersey Bronze Certification; discussed the special situation with the Roosevelt School and the reduction in State education funding; discussed an article about an approved development in Millstone.

Greg Cannon, Borough Attorney: Explained that, due to the certification of the election results, Mr. Vroman, who is filling an unexpired term, should be sworn in to office.

Borough Clerk, Kathleen Hart, administered the Oath of Office to C/Vroman.

OLD BUSINESS

NEW BUSINESS

1. Use of Borough Hall – Tai Chi for 2020, every Wednesday morning from 9:00 am to 10:30 am and every Thursday night from 6:00 pm to 7:30 pm.

C/Esakoff made a motion, with a second offered by C/Vroman and all in favor, to approve use of the Borough Hall.

PUBLIC COMMENT (Any item):

M/Malkin opened the meeting to Public Comment for any item at 8:05 pm.

No public comment.

M/Malkin closed the Public Comment portion of the meeting at 8:05 pm.

CLOSED SESSION: Providing for a Private Executive Meeting that Excludes the Public

C/Hamilton made a motion to move to Closed Session, seconded by C/Trammell.

Kathleen Hart, Borough Clerk, read Resolution 19-119: Providing for a Private Executive Meeting that Excludes the Public.

WHEREAS, the “Open Public Meetings Act” enacted October 21, 1975 permits a public body to exclude the public from meetings or portions thereof wherein matters are to be discussed which are exempted from the requirements of the Act; and

WHEREAS, the said Act requires that prior to the holding of a meeting or portion thereof from which the public shall be excluded, the public body should adopt a Resolution at a public meeting providing for the holding of a private meeting; and

WHEREAS, the Borough Council of the Borough of Roosevelt has determined that a meeting should be held from which the public should be excluded in order to discuss a subject which is exempted under the said Act;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, as follows:
That the next portion of this meeting to be held in Private Session.

That the general nature of the matter(s) to be discussed relate to the matters:

- a. Ellentuck vs. Roosevelt OPRA Litigation Update
- b. Roosevelt vs. Hilltop Swim Club Litigation Update

That no official action will be taken at this meeting but Minutes shall be kept and shall be available to the public after official action on the subject matter has been taken.

It is anticipated the discussion conducted in closed session can be disclosed to the public after no further action is required in this matter.

ROLL CALL VOTE:

AYES: C/Bowen, C/Esakoff, C/Hamilton, C/Trammell, C/Vroman

NAYS: None

ABSTAIN: None

ABSENT: C/Dermody

Time in: 8:10 pm

C/Hamilton made a motion to adjourn from Closed Session, second by C/Trammell. All in Favor.

Time out: 8:53 pm

M/Malkin announced that the Borough Council will meet once during the month of December, on December 9th, and the December 23rd Council meeting will be cancelled.

C/Esakoff moved to adjourn with a second offered by C/Vroman, and with all in favor the meeting adjourned at 8:55 pm.

The audio tape is available in the Clerk’s Office at Borough Hall.

Respectfully Submitted,

Kathleen Hart, Borough Clerk

Adopted Date: December 9, 2019