

**DRAFT**  
**BOROUGH OF ROOSEVELT**  
**COUNCIL REGULAR MEETING AGENDA**  
**SEPTEMBER 9, 2019 @ 7:00 P.M.**

**TIME IN \_\_\_\_\_**

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 7, 2019 which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

**ROLL CALL**

Councilmember Steven Bowen  
Councilmember Luke Dermody  
Councilmember Louis Esakoff  
Councilmember Michael Hamilton  
Councilmember Joseph Trammell  
Councilmember Chad Vroman  
Mayor Peggy Malkin

**MAYOR'S REPORT**

**PUBLIC COMMENT (Agenda items only)**

**APPROVAL OF MINUTES**

- August 12, 2019 Regular Council Meeting

**CORRESPONDENCE**

1. Resignation from Rob Masterson for Planning Board and OEM Coordinator.
2. Resignation from Ron Kostar, Clean Community Coordinator, effective after Fall 2019 Clean Communities Litter Pickup.

**RESOLUTIONS**

Resolution 19-92      Payment of Bills of September 9, 2019

Resolution 19-93      Authorizing a Shared Services Agreement with the Millstone Township Board of Education for Electric, HVAC and Mechanic Services

Resolution 19-94      Authorize the Award to Purchase Four (4) Hydrants to Water Works Supply Company

Resolution 19-95      Authorize the Award to Install Four (4) Mueller Hydrants to B & W Construction

Resolution 19-96      Authorizing Roberts Engineering Group to Advertise the Contract for Bids

**ANNOUNCEMENT OF MAYOR’S APPOINTMENTS NOT REQUIRING COUNCIL APPROVAL**

1. Mayor’s Appointments to the Borough of Roosevelt Planning Board – Allen Newrath, Alternate II, to fulfill the unexpired term of Chad Vroman, expiring December 31, 2019.

**REPORTS OF COMMITTEE CHAIRS**

Councilmember Bowen	Public Works
Councilmember Esakoff	Administration
Councilmember Dermody	Community Dev/Code
Councilmember Hamilton	Finance
Councilmember Trammell	Utilities
Councilmember Vroman	Envi, Health & Safety

**REPORTS OF BOROUGH OFFICIALS (If requested by Mayor or Committee Chair)**

**OLD BUSINESS**

**NEW BUSINESS**

1. Use of Borough Hall: Ben Johnson, October 18, 2019 from 2 -9 pm for a rehearsal for the Benjamin Brown October RAP event to be held at the Roosevelt Public School.
2. Curbside Branch Pickup – 10/14/19
3. Curbside Bulk Pickup – 10/21/19

**PUBLIC COMMENT (Any item)**

**CLOSED SESSION**

Resolution 19-            Providing for a Private Executive Meeting that Excludes the Public

Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

**ADJOURNMENT**

**TIME OUT:** \_\_\_\_\_

**RESOLUTION NO. 19-92**  
**MEETING DATE: 09-09-19**

**PAYMENT OF BILLS FOR SEPTEMBER 9, 2019**

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C/\_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/\_\_\_\_\_.

**WHEREAS**, the attached list of bills have been submitted to the Council for payment approval; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds for the payment of bills.

**NOW, THEREFORE, BE IT RESOLVED** that the bills on the attached bill list be paid.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 9, 2019.

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Kathleen Hart  
Borough Clerk

**RESOLUTION NO. 19-93**  
**MEETING DATE: 09-09-19**

**AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE MILLSTONE TOWNSHIP  
BOARD OF EDUCATION FOR ELECTRIC, HVAC AND MECHANIC SERVICES**

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C/\_\_\_\_\_ offered the following resolution and moved its adoption, which was second by  
C/\_\_\_\_\_.

**WHEREAS**, the Millstone Township Board of Education (the "Board") and the Borough of Roosevelt (the "Borough") (hereinafter collectively referred to as the "Parties") wish to encourage inter-agency cooperation and planning with regard to their common need for the Electric, HVAC and Mechanic services for their public buildings and grounds; and

**WHEREAS**, the "Uniform Shared Services and Consolidation Act", N.J.S.A. 40A:65-1, et seq. authorizes the Borough to contract with any public or private entity for the provision of any service which the Borough itself could provide directly; and

**WHEREAS**, the Parties have each duly authorized their proper officials to enter into and execute this Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Roosevelt, in the County of Monmouth and State of New Jersey, as follows:

1. That the Borough is hereby authorized to enter into a Shared Services Agreement attached hereto as Exhibit A with the Board, pursuant to the "Uniform Shared Services and Consolidation Act", N.J.S.A. 40A:65-1, et seq., to provide services referenced above.
2. That the Mayor is authorized to execute and the Municipal Clerk to attest to the Agreement.
3. That the Agreement shall be effective July 1, 2019 through June 30, 2020.
4. That a certified copy of this resolution shall be provided to the Millstone Township Board of Education and the Division of Local Government Services.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 9, 2019.

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Kathleen Hart  
Borough Clerk

**RESOLUTION NO. 19-94**  
**MEETING DATE: 09-09-19**

**AUTHORIZE THE AWARD TO PURCHASE FOUR (4) HYDRANTS TO  
WATER WORKS SUPPLY COMPANY**

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C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/ \_\_\_\_\_.

**WHEREAS**, the Mayor and Council of the Borough of Roosevelt is in need to purchase four (4) Mueller hydrants; and

**WHEREAS**, three quotes were received as follows:

Water Works Supply Company	\$10,547.76
Mueller Company	\$10,601.84
North American Pipeline Services	\$15,780.00

**WHEREAS**, the Chief Financial Officer has certified the funds.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Roosevelt authorize the award to purchase the four (4) Mueller hydrants from Water Works Supply Company at a price of \$10,547.76.

**BE IT FURTHER RESOLVED** that a copy of this Resolution, certified by the Borough Clerk to be a true copy, be forwarded to Water Works Supply Company, the Certified Municipal Financial Officer, and the Treasurer.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Certification

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 9, 2019.

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Kathleen Hart  
Borough Clerk

**RESOLUTION NO. 19-95**  
**MEETING DATE: 09-09-19**

**AUTHORIZE THE AWARD TO INSTALL FOUR (4) MUELLER HYDRANTS TO  
B & W CONSTRUCTION**

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C/\_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/\_\_\_\_\_.

**WHEREAS**, the Mayor and Council of the Borough of Roosevelt is in need to install four (4) Mueller hydrants; and

**WHEREAS**, two quotes were received as follows:

B&W Construction	\$12,900.00
North American Pipeline Services	\$18,240.00

**WHEREAS**, the Chief Financial Officer has certified the funds.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Roosevelt authorize the award to install four (4) Mueller hydrants to B & W Construction at a price of \$12,900.00.

**BE IT FURTHER RESOLVED** that a copy of this Resolution, certified by the Borough Clerk to be a true copy, be forwarded to B & W Construction, the Certified Municipal Financial Officer, and the Treasurer.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Certification

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 9, 2019.

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Kathleen Hart  
Borough Clerk

**RESOLUTION NO. 19-96**  
**MEETING DATE: 09-09-19**

**RESOLUTION AUTHORIZING ROBERTS ENGINEERING GROUP, LLC TO SOLICIT BIDS  
FOR ROAD REPLACEMENT AND WATER MAIN REPLACEMENT PROJECTS ON  
HOMESTEAD LANE, ELM COURT, AND CEDAR COURT**

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C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was seconded by  
C/ \_\_\_\_\_.

**WHEREAS**, on or about August 31, 2017, the New Jersey Department of Transportation (“NJDOT”) awarded the Borough of Roosevelt, County of Monmouth, State of New Jersey (the “Borough”) a municipal aid grant in the amount of \$210,000 for road improvements to Homestead Lane and Cedar Court (the “Road Replacement Project”); and

**WHEREAS**, the Borough must make an award of a contract to complete the Road Replacement Project on or before November 17, 2019, or the Borough will forfeit the NJDOT’s municipal aid grant and jeopardize the Borough’s eligibility for future NJDOT grant funding; and

**WHEREAS**, the Borough Engineer strongly recommended that the water mains lying under Homestead Lane, Elm Court, and Cedar Court (the “Water Main Project”) be replaced prior to the Road Replacement Project for reasons of economy and efficiency in the Borough’s capital plan; and

**WHEREAS**, the Borough’s Governing Body has adopted certain bond ordinances to move forward with the Road Replacement Project and the Water Main Project, from which the costs of bid solicitation will be paid and for which the Borough CFO has certified funding is available; and

**WHEREAS**, the Borough Engineer has prepared plans and bid specifications for the Road Replacement Project and the Water Main Project;

**NOW, THEREFORE BE IT RESOLVED**, by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey that Roberts Engineering Group, LLC is hereby authorized to advertise and solicit bids from qualified contractors for the construction of the Road Replacement Project and the Water Main Project.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be sent to the Chief Financial Officer, Purchasing Agent, and Roberts Engineering Group, LLC.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 9, 2019.

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Kathleen Hart  
Borough Clerk

**MAYOR'S APPOINTMENTS TO THE BOROUGH OF ROOSEVELT  
PLANNING BOARD**

**Mayor Malkin** appoints the following person to serve as members on the Borough of Roosevelt Planning Board.

**BE IT FURTHER RESOLVED** that Allen Newrath is hereby appointed as an Alternate II member to fulfill the unexpired term of Chad Vroman, expiring December 31, 2019.

**BE IT FURTHER RESOLVED** that a copy of this appointment be forwarded to the Borough of Roosevelt Planning Board and to the appointees.

**I HEREBY CERTIFY** the foregoing to be a true copy of the appointments made by the Mayor of the Borough of Roosevelt at its meeting of September 9, 2019.

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Kathleen Hart, RMC  
Borough Clerk