

DRAFT

BOROUGH OF ROOSEVELT COUNCIL REGULAR MEETING AGENDA JUNE 10, 2019 @ 7:00 P.M.

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 7, 2019 which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

ROLL CALL

Councilmember Steven Bowen
Councilmember Luke Dermody
Councilmember Louis Esakoff
Councilmember Michael Hamilton
Councilmember Joseph Trammell
Councilmember Chad Vroman
Mayor Peggy Malkin

MAYOR'S REPORT

PUBLIC COMMENT (Agenda items only)

APPROVAL OF MINUTES

- May 28, 2019 Regular Council Meeting

CORRESPONDENCE

ORDINANCES

SECOND READING AND PUBLIC HEARING

ORDINANCE 19-04

AN ORDINANCE OF THE BOROUGH OF ROOSEVELT AMENDING
THE BOROUGH CODE TO INCLUDE NEW CHAPTER 18: "FIBER OPTIC CABLES"

M/Malkin opens the public hearing at _____

M/Malkin closes the public hearing at _____

RESOLUTIONS

Resolution 19-76 Payment of Bills of June 10, 2019
Resolution 19-77 Hiring of Seasonal Employees for the Roosevelt Recreation Summer
Camp Program
Resolution 19-78 Authorizing the Budget to be Read by Title Only
Resolution 19-79 Authorizing Self Examination of the 2019 Budget

Resolution 19-80 Approving a Rights-of-Way Use Agreement with Cross River Fiber, LLC for the Installation of Fiber Optic Cables on Existing Utility Poles in Public Rights-of-Way

OTHER RESOLUTIONS:

Public Hearing on the Adoption of the 2019 Budget

Mayor Malkin opens the public hearing at _____ p.m.

Mayor Malkin closes the public hearing at _____ p.m.

Resolution 19-69 Adoption of the 2019 Budget

REPORTS OF COMMITTEE CHAIRS

Councilmember Bowen	Public Works
Councilmember Esakoff	Administration
Councilmember Dermody	Community Dev/Code
Councilmember Hamilton	Finance
Councilmember Trammell	Utilities
Councilmember Vroman	Envi, Health & Safety

REPORTS OF BOROUGH OFFICIALS (If requested by Mayor or Committee Chair)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT (Any item)

CLOSED SESSION

Resolution 19- Providing for a Private Executive Meeting that Excludes the Public

Time In: _____ Time Out: _____

ADJOURNMENT

TIME OUT: _____

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**ORDINANCE 19-04
INTRODUCTION DATE: 05-28-19
PUBLIC HEARING DATE: 06-10-19**

**AN ORDINANCE OF THE BOROUGH OF ROOSEVELT AMENDING
THE BOROUGH CODE TO INCLUDE NEW CHAPTER 18: "FIBER OPTIC CABLES"**

WHEREAS, the Borough of Roosevelt receives requests from various business entities engaged in fiber optic and other cable communications industries seeking the Borough's approval for the use of right-of-way, streets, other municipally owned property; and

WHEREAS, requests of the kind described can involve substantial review by the Borough before approvals can be granted, often involve the excavation of streets, the provision of additional police services during installation with the concomitant disruption of traffic and public inconvenience and also involve additional time and expense for inspection and expense arising out of potential liability; and

WHEREAS, the Borough remains committed to being supportive of emerging innovative technology that fiber optic and other cable offers to its users in compliance with New Jersey law, but not at the expense of burdening Borough taxpayers;

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey, that the Borough's Revised General Ordinances are hereby amended to include new Chapter 18: "Fiber Optic Cables" as follows:

CHAPTER 18 FIBER OPTIC CABLES

§ 18-1 Applicability of application process and license or permit fee schedule.

In order to implement the purposes of this chapter, the application process and license or permit fee schedule provided hereafter shall apply.

§ 18-2 Application requirements.

Every applicant for the installation of fiber optic or other cable or for the use of a public utility easement shall submit to the Borough Engineer:

- A. A plat showing the proposed location of the fiber optic or proposed installation;
- B. A depiction indicating whether the proposed installation is overhead or underground;
- C. Copies of all easements proposed to be used which have previously been granted to utilities; and
- D. All consents for the use of any such easements by the applicable utilities.

§ 18-3 Requirements of applications recommended for approval.

Every application recommended for approval by the Borough Engineer, if approved by the Mayor and Council, will require as a condition thereof the following:

- A. Payment of fee/charges in accordance with the following schedule:

- (1) An engineering and legal professional escrow for review of at least \$2,000, as determined by the Borough Engineer.
 - (2) A one-time permit fee of \$2,500.00 payable to the Borough.
- B. A certificate of insurance naming the Borough as an additional insured for general liability coverage in the amount of at least \$1,000,000.
- C. An rights-of-way use agreement, properly executed by the applicant, the form of said agreement to be approved by the Borough Attorney, which therein provides for indemnification of the Borough by the applicant, which shall hold the Borough, its officers, agents and employees harmless from any loss, claim or damage arising out of the installation, maintenance or use of the fiber optic cable installed by the applicant.

§ 18-4 License or permit period.

No license or permit issued hereunder shall be valid for a period of more than the lesser of 25 years or, if applicable, the balance of the term of an easement previously granted to a utility pursuant to Title 48 of the New Jersey Statutes.

§ 18-5 Relocation of cable interfering with planned municipal installation.

In the event that the fiber optic or other cable installation interferes with a planned municipal installation, the subject fiber optic or other cable shall be relocated by its owner in an expeditious manner within the right-of-way to a location approved by the Borough at no cost to the Borough. The owner of the fiber optic or other cable shall not pay any additional fee to the Borough due to the relocation.

§ 18-6 Exceptions.

These procedures shall not be applicable to existing easements previously granted to any entity, or to existing easements previously granted to or obtained by the present or future holder of a cable television franchise granted by the Borough of Roosevelt.

BE IT FURTHER ORDAINED that a copy of this Ordinance, upon introduction, shall be provided to all appropriate municipal agencies for their review and comment pursuant to applicable New Jersey Statutes.

BE IT FURTHER ORDAINED that any ordinances or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed as of the effective date of this Ordinance. All other provisions of the Revised General Ordinances are ratified and remain in full force and effect.

BE IT FURTHER ORDAINED that, if any provision of this Ordinance or the application of such provision to any person or circumstance is declared invalid, such invalidity shall not affect the other provisions or applications of this Ordinance which can be given effect, and to this end, the provisions of this Ordinance are declared to be severable.

BE IT FURTHER ORDAINED that this ordinance shall be in full force and take effect immediately upon final passage and publication.

ATTEST:

APPROVED

Kathleen Hart, Borough Clerk

Peggy Malkin, Mayor

RESOLUTION NO. 19-76
MEETING DATE: 06-10-19

PAYMENT OF BILLS FOR JUNE 10, 2019

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the attached list of bills have been submitted to the Council for payment approval; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 10, 2019.

Kathleen Hart
Borough Clerk

June 6, 2019
10:12 AM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 1

6-10-19 BILL LIST

P.O. Type: All
Range: First
Format: Condensed

to Last

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ACOUSTIC CEILING PRODUCTS, LLC	ACOUS005							
	19-00285	04/30/19	GRIDMAX FOR CEILING GRIDS	Open	312.36	0.00		
BILYK, JOHN	BILYK005							
	19-00356	05/29/19	2/Q/2019 ANIMAL CONTROL SERV	Open	200.00	0.00		
BURNETTE, LIAM	BURNE010							
	19-00374	06/05/19	2019 MAYOR'S AWARD	Open	25.00	0.00		
CANNIZZARO, SALVATORE	CANNI005							
	19-00368	06/04/19	TAX COLL-REIMB:INK CARTRIDGE	Open	43.17	0.00		
GANNETT NJ NEWSPAPERS	GANNE005							
	19-00351	05/28/19	APR 2019 NOTICES	Open	68.16	0.00		
HOLDEN, JOHN B.	HOLDE005							
	19-00039	01/17/19	2019 WATER PLANT MGMT-JAN-MAY	Open	5,000.00	0.00		B
	19-00371	06/04/19	WATER PLANT SERVICES-MAY2019	Open	187.50	0.00		
					<u>5,187.50</u>			
JCP & L	JCPL0005							
	19-00369	06/04/19	W/S-MAY 2019 ELECTRIC SERVICE	Open	2,977.03	0.00		
KATZ, BRIAN	KATZB005							
	19-00376	06/05/19	2019 ENVIRONMENTAL COMM AWARD	Open	25.00	0.00		
KYOCERA DOCUMENT SOLUTIONS AME	KYOCE005							
	19-00370	06/04/19	KYOCERA COPIER PYMT 8 OF 60	Open	198.54	0.00		
LECOMPTE, MARIANNA	LECOM005							
	19-00373	06/05/19	2019 MAYOR'S AWARD	Open	25.00	0.00		
LYONS ENVIRONMENTAL SERV, LLC	LYONS005							
	19-00038	01/17/19	2019 SEWER PLANT MGMT-JAN-MAY	Open	9,075.00	0.00		B
	19-00377	06/05/19	WATER TESTING-4/24/19	Open	1,240.00	0.00		
	19-00378	06/05/19	REIMB:SEWER PERMIT FEE	Open	225.00	0.00		
	19-00379	06/05/19	REIMB:BATTERY CHARGER	Open	452.10	0.00		
					<u>10,992.10</u>			
MAIN POOL & CHEMICAL CO., INC.	MAINP005							
	19-00343	05/21/19	SEWER-5/10/18 DELIVERY	Open	3,370.40	0.00		
	19-00344	05/21/19	SEWER-8/13/18 DELIVERY	Open	2,106.50	0.00		
					<u>5,476.90</u>			
MCMaster-CARR SUPPLY COMPANY	MCMAS005							
	19-00326	05/16/19	CHLORINE SIGNS (2) FOR W/P	Open	26.63	0.00		
	19-00329	05/17/19	DUST MOP AND WASHABLE MOP HEAD	Open	46.77	0.00		
					<u>73.40</u>			

June 6, 2019
10:12 AM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 2

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
PETTY005 PETTY CASH								
	19-00352	05/28/19	POSTAGE FOR FLYER	Open	72.00	0.00		
	19-00382	06/06/19	REIMBURSE PETTY CASH	Open	<u>28.51</u>	0.00		
					100.51			
RELIA005 RELIANCE GRAPHICS, INC.								
	19-00354	05/28/19	SAMPLE BALLOTS-6/4/19 PRIMARY	Open	382.00	0.00		
RIOSU005 RIO SUPPLY, INC.								
	19-00338	05/21/19	WATER METER REGISTERS (10)	Open	2,570.00	0.00		
ROOSE005 ROOSEVELT BOARD OF EDUCATION								
	19-00357	05/29/19	JUN 2019 SCHOOL TAXES	Open	131,820.00	0.00		
ROOSE035 ROOSEVELT BOROUGH BULLETIN								
	19-00365	06/03/19	CLEAN COMM-LITTER PICKUP	Open	300.00	0.00		
SENI005 SENIOR CITIZENS OF ROOSEVELT								
	19-00367	06/04/19	JUN 2019 REIMBURSEMENT	Open	17.66	0.00		
STAPL005 STAPLES BUSINESS ADVANTAGE								
	19-00320	05/16/19	OFFICE SUPPLIES	Open	118.93	0.00		
THEHO010 THE HOME DEPOT								
	19-00347	05/23/19	PAINT SUPPLIES & LIGHT SENSOR	Open	84.90	0.00		
	19-00381	06/05/19	MINERAL SPIRITS-1 GALLON	Open	13.97	0.00		
	19-00383	06/06/19	MINI BLINDS FOR BORO HALL	Open	<u>183.56</u>	0.00		
					282.43			
TREAS010 TREASURER, STATE OF NJ								
	19-00348	05/23/19	SURFACE WATER DISCHARGE PERMIT	Open	4,704.96	0.00		
	19-00353	05/28/19	STORMWATER DISCHARGE PERMIT	Open	<u>500.00</u>	0.00		
					5,204.96			
TREVE005 TRELISE, ALBERT								
	19-00372	06/05/19	2019 MAYOR'S AWARD	Open	25.00	0.00		
VERIZ005 VERIZON								
	19-00366	06/03/19	FIOS/PHONE-W/P-5/24/19 BILL	Open	563.42	0.00		
VOSAM005 VO, SAMANTHA								
	19-00375	06/05/19	2019 MAYOR'S AWARD	Open	25.00	0.00		
WRNEU005 W.R. NEUMANN COMPANY, INC.								
	19-00131	02/26/19	WATER-2019 CHEMICAL CONTRACT	Open	264.57	0.00		B
WEBHA005 WEB HAULING & DISTRIBUTION, INC								
	19-00339	05/21/19	PUMP SLUDGE TANK 5/8/19	Open	719.40	0.00		
<hr/>								
Total Purchase Orders:	37	Total P.O. Line Items:	0	Total List Amount:	167,998.04	Total Void Amount:		0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	8-09	5,476.90	0.00	5,476.90	0.00	0.00	5,476.90
	9-01	133,531.97	0.00	133,531.97	0.00	0.00	133,531.97
	9-09	<u>28,505.61</u>	<u>0.00</u>	<u>28,505.61</u>	<u>0.00</u>	<u>0.00</u>	<u>28,505.61</u>
Year Total:		162,037.58	0.00	162,037.58	0.00	0.00	162,037.58
	C-04	183.56	0.00	183.56	0.00	0.00	183.56
	G-02	300.00	0.00	300.00	0.00	0.00	300.00
Total of All Funds:		<u>167,998.04</u>	<u>0.00</u>	<u>167,998.04</u>	<u>0.00</u>	<u>0.00</u>	<u>167,998.04</u>

RESOLUTION NO. 19-77
MEETING DATE: 06-10-19

**RESOLUTION HIRING OF SEASONAL EMPLOYEES FOR THE ROOSEVELT
RECREATION SUMMER CAMP PROGRAM**

C/_____ offered the following Resolution and moved its adoption, which was second by C/_____.

WHEREAS, there exists a need for seasonal employees in the Borough of Roosevelt, for the Roosevelt Recreation Summer Camp Program for the summer of 2019.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Roosevelt, County of Monmouth that the employees be hired and receive an hourly rate of pay as specified in such Ordinance 19-01.

<u>EMPLOYEE</u>	<u>POSITION</u>	<u>WAGE</u>
Amanda Ambrosino	Asst. Camp Supervisor	\$15.00 hour
Liam Biggers-Brookhouse	Counselor	\$ 9.50 hour
Larisa Bondy	Asst. Camp Supervisor	\$16.00 hour
Mark Felong	Counselor	\$ 9.50 hour
Lily Hezrony	Counselor	\$ 9.00 hour
Trevor Kosa	Counselor	\$ 9.00 hour
Liam O'Donnell	Counselor	\$ 9.00 hour
Crystal Raines	Asst. Camp Supervisor	\$15.00 hour
Rhiannon Vo	Counselor	\$ 9.50 hour
Gus Vuolle	Camp Supervisor	\$16.00 hour

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to George Lang - Chief Financial Officer and Eric Schubiger – Recreation Director.

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 10, 2019.

Kathleen Hart
Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO: 19-78
MEETING DATE: 06-10-19**

AUTHORIZING THE BUDGET TO BE READ BY TITLE ONLY

C/ _____ offered the following Resolution and moved its adoption, which was second by C/ _____.

WHEREAS, N.J.S.A. 40A:4-8, as amended by Chapter 259, P.L. 1995 provides that the budget be read by title only:

1. At least one (1) week before the hearing and at the hearing, a complete copy of the approved budget:
 - a. Shall be made available for public inspection, and
 - b. Shall be made available to each person upon request, and
2. A resolution is passed by a majority of the full membership allowing that the budget be read by title.

WHEREAS, these two conditions have been met;

NOW, THEREFORE BE IT RESOLVED that the budget shall be read by title only.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Certification

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 10, 2019.

Kathleen Hart
Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO: 19-79
MEETING DATE: 06-10-19**

AUTHORIZING SELF EXAMINATION OF THE 2019 BUDGET

C/ _____ offered the following Resolution and moved its adoption, which was second by C/ _____.

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Borough of Roosevelt has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2019 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Borough of Roosevelt that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:

- a. All estimates of revenue are reasonable, accurate and correctly stated
- b. Items of appropriation are properly set forth
- c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Certification

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 10, 2019.

Kathleen Hart
Borough Clerk

**2019 Municipal Budget
of the Borough of Roosevelt, County of Monmouth
for the calendar year 2019
Resolution 19-69
Revenue and Appropriation Summaries**

Summary of Revenues	Anticipated	
	2019	2018
1. Surplus	388,200.00	323,900.00
2. Total Miscellaneous Revenues	94,952.07	98,443.26
3. Receipts from Delinquent Taxes	38,000.00	55,000.00
4. a) Local Tax for Municipal Purposes	649,640.00	648,086.20
b) Addition to Local District School Tax		
Total Amount to be Raised by Taxes for Support of Municipal Budget	649,640.00	648,086.20
Total General Revenues	1,170,792.07	1,125,429.46

Summary of Appropriations	2019 Budget	Final 2018 Budget
1. Operating Expense: Salaries & Wages	283,261.00	253,386.00
Other Expenses	520,381.07	533,560.46
2. Deferred Charges & Other Appropriations	124,000.00	115,033.00
3. Capital Improvements	40,000.00	30,000.00
4. Debt Service (Include for School Purposes)	13,150.00	13,450.00
5 Reserve for Uncollected Taxes	190,000.00	180,000.00
Total General Appropriations	1,170,792.07	1,125,429.46
Total Number of Employees-Full Time Equiv.(est)	4	4

2019 Dedicated Water-Sewer Utility Budget

Summary of Revenues	Anticipated	
	2019	2018
1. Surplus	-	-
2. Miscellaneous Revenues	814,254.80	803,447.00
3. Deficit (General Budget)	70,000.00	82,033.00
Total Revenues	884,254.80	885,480.00

Summary of Appropriations	2019 Budget	Final 2018 Budget
1. Operating Expense: Salaries & Wages	-	96,052.00
Other Expenses	569,558.80	494,500.00
2. Capital Improvements	-	-
3. Debt Service	314,696.00	275,328.00
4. Deferred Charges & Other Appropriations	-	19,600.00
5 Surplus (General Budget)	-	-
Total General Appropriations	884,254.80	885,480.00
Total Number of Employees-Full Time Equiv.(est)	0	1

Balance of Outstanding Debt		
	General	Water-Sewer Utility
Interest	15,350	552,243
Principal	105,000	2,804,905
Outstanding Balance	120,350	3,357,148

Notice is hereby given that the Budget and Tax Resolution was approved by the Governing Body of the Borough of Roosevelt, County of Monmouth on May 13, 2019.

A hearing on the Budget and Tax Resolution will be held at the Municipal Building on June 10, 2019 at 7:00 o'clock (P.M.) at which time and place objections to the Budget and Tax Resolution for the year 2019 may be presented by taxpayers or other interested persons.

Copies of the budget are available in the office of, Municipal Clerk, Kathleen Hart at the Municipal Building, 33 North Rochdale Avenue, Roosevelt, NJ 08555, (609) 448-0539, Fax: (609) 448-8716 during the hours of 9:00 a.m. to 4:00 p.m, Monday through Friday and on Borough website at www.rooseveltnj.us