

**DRAFT**  
**BOROUGH OF ROOSEVELT**  
**COUNCIL REGULAR MEETING AGENDA**  
**APRIL 22, 2019 @ 7:00 P.M.**

**TIME IN \_\_\_\_\_**

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 7, 2019 which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

**ROLL CALL**

Councilmember Steven Bowen  
Councilmember Luke Dermody  
Councilmember Louis Esakoff  
Councilmember Michael Hamilton  
Councilmember Joseph Trammell  
Councilmember Chad Vroman  
Mayor Peggy Malkin

**MAYOR'S REPORT**

**PUBLIC COMMENT (Agenda items only)**

**APPROVAL OF MINUTES**

- April 8, 2019 Regular Council Meeting
- April 8, 2019 Closed Meeting

**CORRESPONDENCE**

1. Letter from the State of NJ, Department of Transportation, dated April 9, 2019, granting the six-month extension until November 17, 2019 for the 2017 Municipal Aid to Improvements to Homestead Lane, Cedar Court and Elm Court.

**RESOLUTIONS**

Resolution 19-61      Payment of Bills of April 22, 2019  
Resolution 19-62      Authorizing Temporary Emergency Appropriations #2

**REPORTS OF COMMITTEE CHAIRS**

Councilmember Bowen	Public Works
Councilmember Esakoff	Administration
Councilmember Dermody	Community Dev/Code
Councilmember Hamilton	Finance
Councilmember Trammell	Utilities
Councilmember Vroman	Envi, Health & Safety

**REPORTS OF BOROUGH OFFICIALS (If requested by Mayor or Committee Chair)**

**OLD BUSINESS**

**NEW BUSINESS**

1. Use of Borough Hall – RAP on May 10, 2019 from 6pm – 10pm for rehearsal for a performance.
2. Use of Borough Hall – RAP on May 11, 2019 from 10am – 1pm for their annual meeting.

**PUBLIC COMMENT (Any item)**

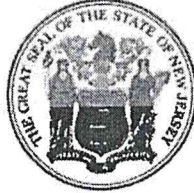
**CLOSED SESSION**

Resolution 19-            Providing for a Private Executive Meeting that Excludes the Public

Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

**ADJOURNMENT**

**TIME OUT:** \_\_\_\_\_



State of New Jersey

DEPARTMENT OF TRANSPORTATION  
P.O. Box 600  
Trenton, New Jersey 08625-0600



PHILIP D. MURPHY  
Governor

DIANE GUTIERREZ-SCACCETTI  
Commissioner

SHEILA Y. OLIVER  
Lt. Governor

Date: April 9, 2019

RECEIVED

Carmela Roberts, P.E., C.M.E.  
Borough Engineer  
Borough of Roosevelt  
1670 Whitehorse-Hamilton Square Rd.  
Hamilton, New Jersey 08690

APR 11 2019

Roberts Engineering Group, LLC

**RE: Improvements to Homestead Lane, Cedar Court and Elm Court  
Borough of Roosevelt, Monmouth County  
Municipal Aid – FY 2017**

Dear Ms. Roberts:

This office is in receipt of your letter dated March 18, 2018 along with the Resolution (# 19-51) from the Borough requesting a six month extension to award the subject project by November 17, 2019.

We have reviewed the request. In accordance with the Municipal Aid Regulations 16:20B-6.2 an extension of **six (6) months is hereby granted until November 17, 2019.**

Feel free to contact Mr. Tremaine Ward of this office at (609) 963-2005 if you have any questions.

Sincerely,

Thomas Berryman  
Manager  
Local Aid District 3

Log #404

**RESOLUTION NO. 19-61  
MEETING DATE: 04-22-19**

**PAYMENT OF BILLS FOR APRIL 22, 2019**

---

C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/ \_\_\_\_\_.

**WHEREAS**, the attached list of bills have been submitted to the Council for payment approval; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds for the payment of bills.

**NOW, THEREFORE, BE IT RESOLVED** that the bills on the attached bill list be paid.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 22, 2019.

---

Kathleen Hart  
Borough Clerk

4-22-19 BILL LIST

P.O. Type: All  
Range: First  
Format: Condensed

to Last

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ATRAJ005 ATRA JANITORIAL SUPPLY CO, INC								
	19-00188	03/14/19	WATER PLANT JANITORIAL SUPPL	Open	29.99	0.00		
BOROU005 BOROUGH OF HIGHTSTOWN								
	19-00254	04/12/19	SOLID WASTE CONTRACT:APR 2019	Open	5,571.34	0.00		
CENTR005 CENTRAL JERSEY WASTE &								
	19-00016	01/11/19	2019 RECYCLING CONTRACT	Open	2,097.24	0.00		B
CROSS005 CROSS OVER NETWORKS, LLC								
	19-00157	03/04/19	2019 OFF-SITE SERVER BACKUPS	Open	70.00	0.00		B
	19-00248	04/11/19	2019 IT SERVICES	Open	309.00	0.00		B
	19-00249	04/11/19	2019 EMAIL ARCHIVING	Open	115.00	0.00		B
					494.00			
GROEN005 GROENDYKE, EARL								
	19-00214	04/03/19	REPAIRS AT W/P DRIVEWAY	Open	1,100.00	0.00		
INSTI005 INSTITUTE FOR PROFESSIONAL								
	19-00230	04/08/19	TAX COLLECTOR-1/11/19 SEMINAR	Open	125.00	0.00		
JCPL0005 JCP & L								
	19-00236	04/08/19	W/S-MAR 2019 ELECTRIC SERVICE	Open	3,399.35	0.00		
LYONS005 LYONS ENVIRONMENTAL SERV, LLC								
	19-00243	04/09/19	WATER TESTING-3/6/19	Open	1,030.00	0.00		
	19-00244	04/11/19	SEWER PLANT SERVICES:2/22-3/22	Open	885.00	0.00		
					1,915.00			
MAINP005 MAIN POOL & CHEMICAL CO., INC.								
	19-00205	03/27/19	SEWER-1/18/19 DELIVERY	Open	2,834.20	0.00		
	19-00206	03/27/19	SEWER-3/4/19 DELIVERY	Open	3,178.90	0.00		
					6,013.10			
MGLFO005 MGL FORMS-SYSTEMS, LLC								
	19-00222	04/03/19	HOMESTEAD BENEFIT FORMS	Open	170.00	0.00		
MONMO070 MONMOUTH COUNTY PUBLIC WORKS &								
	19-00109	02/11/19	TRAFFIC STUDY	Open	1,351.71	0.00		
MONMO025 MONMOUTH COUNTY-COUNTY TAX								
	19-00250	04/12/19	2/Q/2019 COUNTY TAXES	Open	54,169.83	0.00		
MONMO035 MONMOUTH COUNTY-HEALTH TAX								
	19-00251	04/12/19	2/Q/2019 HEALTH TAXES	Open	1,074.83	0.00		
MONMO030 MONMOUTH COUNTY-LIBRARY TAX								
	19-00252	04/12/19	2/Q/2019 LIBRARY TAXES	Open	3,839.38	0.00		

April 18, 2019  
01:25 PM

BOROUGH OF ROOSEVELT  
Bill List By Vendor Name

Page No: 2

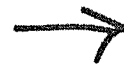
Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
MONMO040 MONMOUTH COUNTY-OPEN SPACE TAX	19-00253	04/12/19	2/Q/2019 OPEN SPACE TAXES	Open	6,006.22	0.00		
NORTH010 NORTH AMERICAN PIPELINE	19-00258	04/15/19	JETVAC STORM DRAIN-27 NVR	Open	1,450.00	0.00		
ONECA005 ONE CALL CONCEPTS, INC.	19-00237	04/08/19	1/Q/2019 "CALL BEFORE YOU DIG"	Open	66.94	0.00		
PASSA005 PASSAIC VALLEY SEWERAGE	19-00259	04/15/19	SLUDGE DISPOSAL 2/16-3/31/19	Open	2,171.40	0.00		
PETTY005 PETTY CASH	19-00247	04/11/19	REIMBURSE PETTY CASH	Open	69.28	0.00		
	19-00261	04/16/19	REIMBURSE PETTY CASH	Open	44.00	0.00		
					<u>113.28</u>			
PSEGC005 PSE & G CO.	19-00262	04/17/19	MAR 2019 GAS SERVICE	Open	573.48	0.00		
ROBER005 ROBERTS ENGINEERING GROUP, LLC	18-00693	10/02/18	ROAD IMPROV:HOMESTEAD & CEDAR	Open	2,709.50	0.00		B
	19-00076	01/30/19	WATER MAIN REPLACEMENT	Open	4,375.75	0.00		B
	19-00232	04/08/19	GENERAL SEWER 3/7/19	Open	165.00	0.00		
	19-00233	04/08/19	GENERAL WATER 3/11/19	Open	446.25	0.00		
	19-00234	04/08/19	PREPARE YEARLY WATER AUDIT	Open	150.00	0.00		
	19-00235	04/08/19	SODIUM HYPOCHLORITE FEED SYSTM	Open	660.00	0.00		
					<u>8,506.50</u>			
RUSSE005 RUSSELL REID, INC.	19-00111	02/11/19	2019 SLUDGE REMOVAL	Open	2,342.13	0.00		B
SHIIN005 SHI INTERNATIONAL CORP.	19-00171	03/06/19	(2) COMPUTERS + SOFTWARE	Open	3,862.10	0.00		
STAPL005 STAPLES BUSINESS ADVANTAGE	19-00120	02/14/19	CUSTOM WALL SIGNS (3)	Open	66.33	0.00		
	19-00199	03/19/19	OFFICE SUPPLIES+SENIORS SUPPL	Open	167.53	0.00		
					<u>233.86</u>			
STATE005 STATE OF NEW JERSEY-PWT	19-00231	04/08/19	1/Q/2019 WATER TAX	Open	52.08	0.00		
SUTPH005 SUTPHEN MEMORIAL, INC.	19-00009	01/10/19	2019 CEMETERY MANAGEMENT	Open	925.00	0.00		B
THEHO010 THE HOME DEPOT	19-00228	04/08/19	PUMP & HOSE	Open	166.97	0.00		
	19-00238	04/09/19	SUPPLIES TO INSTALL EYEWASH	Open	94.69	0.00		
					<u>261.66</u>			
TOWNS005 TOWNSHIP OF MILLSTONE	19-00257	04/12/19	SNOW PLOWING 1/12-3/4/19	Open	788.07	0.00		

April 18, 2019  
01:25 PM

BOROUGH OF ROOSEVELT  
Bill List By Vendor Name

Page No: 3

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
USABL005 USA BLUEBOOK								
	19-00245	04/11/19	PART TO REPAIR BACKWASH VALVE	Open	51.64	0.00		
VERIZ005 VERIZON								
	19-00241	04/09/19	609-448-0539 MAR 2019	Open	278.71	0.00		
	19-00263	04/17/19	609-443-1440 MAR 2019	Open	92.06	0.00		
	19-00264	04/17/19	609-443-5749 MAR 2019	Open	<u>89.55</u>	0.00		
					460.32			
VERIZ010 VERIZON FIOS								
	19-00239	04/09/19	INTERNET:SEWER PLANT-4/1 BILL	Open	115.64	0.00		
	19-00240	04/09/19	INTERNET:BORO HALL-4/1/ BILL	Open	<u>144.99</u>	0.00		
					260.63			
WATCH005 WATCHUNG SPRING WATER CO., INC								
	19-00265	04/17/19	WATER+RENTAL:DELIV 3/26/19	Open	34.76	0.00		
WATER005 WATER WORKS SUPPLY COMPANY, INC								
	19-00196	03/19/19	HYDRANT PARTS FOR REPAIRS	Open	691.17	0.00		
WEBHA005 WEB HAULING & DISTRIBUTION, INC								
	19-00218	04/03/19	PUMP CHLORINE TANK 3/26/19	Open	806.60	0.00		
	19-00219	04/03/19	PUMP LAKE DR PUMP PIT 3/27/19	Open	<u>222.03</u>	0.00		
					1,028.63			
WEBOU005 WEB OUTBACK								
	19-00213	04/01/19	RESTROOM RENTAL-MAR 2019	Open	95.00	0.00		
<hr/>								
Total Purchase Orders:	51	Total P.O. Line Items:	0	Total List Amount:	111,325.64	Total Void Amount:		0.00



TOTAL CARRIED FORWARD FROM BILL LIST

111,325.64

MANUAL CHECKS

CK# 10151

POSTMASTER

71.06

TOTAL-MANUAL CHECKS

71.06

GRAND TOTAL OF 4/22/19 BILL LIST

111,396.70



Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	9-01	85,098.52	0.00	85,098.52	0.00	0.00	85,098.52
	9-09	<u>19,141.87</u>	<u>0.00</u>	<u>19,141.87</u>	<u>0.00</u>	<u>0.00</u>	<u>19,141.87</u>
Year Total:		104,240.39	0.00	104,240.39	0.00	0.00	104,240.39
	C-04	2,709.50	0.00	2,709.50	0.00	0.00	2,709.50
	C-08	<u>4,375.75</u>	<u>0.00</u>	<u>4,375.75</u>	<u>0.00</u>	<u>0.00</u>	<u>4,375.75</u>
Year Total:		7,085.25	0.00	7,085.25	0.00	0.00	7,085.25
Total of All Funds:		<u><u>111,325.64</u></u>	<u><u>0.00</u></u>	<u><u>111,325.64</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>111,325.64</u></u>