

DRAFT
BOROUGH OF ROOSEVELT
COUNCIL REGULAR MEETING AGENDA
APRIL 8, 2019 @ 7:00 P.M.

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 7, 2019 which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

ROLL CALL

Councilmember Steven Bowen
Councilmember Luke Dermody
Councilmember Louis Esakoff
Councilmember Michael Hamilton
Councilmember Joseph Trammell
Councilmember Chad Vroman
Mayor Peggy Malkin

MAYOR'S REPORT

PUBLIC COMMENT (Agenda items only)

APPROVAL OF MINUTES

- March 25, 2019 Regular Council Meeting
- March 25, 2019 Closed Meeting

CORRESPONDENCE

1. Letter received from the State of NJ Department of Transportation, dated March 25, 2019 regarding Roosevelt has been selected to receive funding from the NJDOT Fiscal Year 2019 Municipal Aid Program for the Improvements to Farm Lane Project in the amount of \$240,000.

RESOLUTIONS

Resolution 19-58 Payment of Bills of April 8, 2019
Resolution 19-59 Awarding Contract for Maintenance of Public Lands in the Borough to Kyle's Lawn and Landscaping

REPORTS OF COMMITTEE CHAIRS

Councilmember Bowen	Public Works
Councilmember Esakoff	Administration
Councilmember Dermody	Community Dev/Code
Councilmember Hamilton	Finance
Councilmember Trammell	Utilities
Councilmember Vroman	Envi, Health & Safety

REPORTS OF BOROUGH OFFICIALS (If requested by Mayor or Committee Chair)

OLD BUSINESS

NEW BUSINESS

1. Branch Pick Up – April 29, 2019

PUBLIC COMMENT (Any item)

CLOSED SESSION

Resolution 19- Providing for a Private Executive Meeting that Excludes the Public

Time In: _____ Time Out: _____

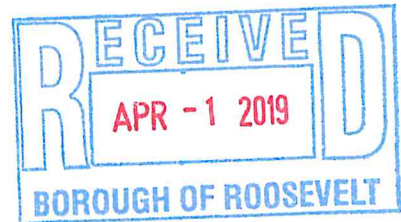
ADJOURNMENT

TIME OUT: _____



State of New Jersey

DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600



CC: M+C
REG
CFO

PHILIP D. MURPHY
Governor

DIANE GUTIERREZ-SCACCETTI
Commissioner

SHEILA Y. OLIVER
Lt. Governor

March 25, 2019

The Honorable Peggy Malkin
Mayor, Roosevelt
33 North Rochdale Avenue
P.O. Box 128
Roosevelt, NJ 08555

Dear Mayor Malkin:

I am pleased to inform you that Roosevelt has been selected to receive funding from the New Jersey Department of Transportation's (NJDOT) Fiscal Year 2019 Municipal Aid Program for the Improvements To Farm Lane Project in the amount of \$240,000.

NJDOT's Municipal Aid Program is a very competitive program. This year the Department received 681 applications requesting more than \$377.9 million. There is \$161.25 million available in funds from the Transportation Trust Fund (TTF) supported by the State gas tax.

As part of the Department's Commitment to Community, NJDOT provides statewide assistance for local governments for improvements to and preservation of the local transportation network, this network makes up about 90 percent of New Jersey's roadways. The successful completion of your project will help achieve this goal and provide your constituents and everyone that uses local roads a transportation system that provides the mobility they deserve.

Should you have any questions regarding your grant, please contact the NJDOT Local Aid District Office in your area.

District 1 - Mt. Arlington - 973-601-6700
District 2 - Newark - 973-877-1500

District 3 - Trenton - 609-530-5271
District 4 - Cherry Hill - 856-486-6618

Again, thank you for your support of this program and good luck with your project.

Sincerely,

[Handwritten signature of Diane Gutierrez-Scaccetti]

Diane Gutierrez-Scaccetti
Commissioner

cc: Municipal Clerk, Municipal Engineer

RESOLUTION NO. 19-58
MEETING DATE: 04-08-19

PAYMENT OF BILLS FOR APRIL 8, 2019

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the attached list of bills have been submitted to the Council for payment approval; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 8, 2019.

Kathleen Hart
Borough Clerk

April 4, 2019
01:28 PM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

4-8-19 BILL LIST

P.O. Type: All
Range: First
Format: Condensed

to Last

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BOROU005 BOROUGH OF HIGHTSTOWN	19-00207	03/27/19	LANDFILL TIPPING FEES:FEB 2019	Open	1,788.14	0.00		
DELA005 DELAWARE RIVER BASIN COMM.	19-00203	03/27/19	WATER ALLOCATION ANNUAL FEE	Open	462.00	0.00		
EDMU005 EDMUNDS & ASSOCIATES, INC.	18-00783	11/05/18	TAX BILLS-ADDED ASSESSMENTS	Open	270.00	0.00		
GENSE005 GENSERVE, INC.	19-00195	03/18/19	REPLACE ALTERNATOR-BORO HALL	Open	956.00	0.00		
HOLDE005 HOLDEN, JOHN B.	19-00039	01/17/19	2019 WATER PLANT MGMT-JAN-MAY	Open	5,000.00	0.00		B
	19-00216	04/03/19	WATER PLANT SERVICES-MAR2019	Open	<u>225.00</u>	0.00		
					5,225.00			
KUCKE005 KUCKER HANEY PAINT COMPANY	18-00840	12/04/18	PAINT & SUPPL FOR BOROUGH HALL	Open	31.99	0.00		B
KYOCE005 KYOCERA DOCUMENT SOLUTIONS AME	19-00221	04/03/19	KYOCERA COPIER PYMT 6 OF 60	Open	191.36	0.00		
LYONS005 LYONS ENVIRONMENTAL SERV, LLC	19-00038	01/17/19	2019 SEWER PLANT MGMT-JAN-MAY	Open	9,075.00	0.00		B
MAINP005 MAIN POOL & CHEMICAL CO., INC.	18-00059	01/25/18	SEWER-2018 CHEMICAL CONTRACT	Open	6,248.75	0.00		B
MONMO005 MONMOUTH COUNTY BOARD OF	19-00204	03/27/19	TAX ASSESSOR-2019 POSTCARDS	Open	128.45	0.00		
MONMO010 MONMOUTH COUNTY SCAT	19-00217	04/03/19	SCAT SERVICES:1/Q/2019	Open	2,015.00	0.00		
NJDEP005 NJ DEPARTMENT OF HEALTH	19-00211	04/01/19	DOG REPORT:MAR 2019	Open	2.40	0.00		
NORTH005 NORTHEASTERN BUILDING SUPPLY	18-00850	12/10/18	DOORS, TRIM, CHAIR-RAIL	Open	252.80	0.00		B
PETTY005 PETTY CASH	19-00209	04/01/19	REIMBURSE PETTY CASH	Open	31.89	0.00		
	19-00210	04/01/19	REIMBURSE PETTY CASH	Open	<u>21.30</u>	0.00		
					53.19			
ROOSE005 ROOSEVELT BOARD OF EDUCATION	19-00223	04/03/19	APR 2019 SCHOOL TAXES	Open	131,809.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type	
SENI0005 SENIOR CITIZENS OF ROOSEVELT	19-00225	04/03/19	APR 2019 REIMBURSEMENT	Open	90.48	0.00			
THEH0010 THE HOME DEPOT	19-00212	04/01/19	MISC SUPPLIES FOR BORO HALL	Open	35.44	0.00			
	19-00220	04/03/19	MISC SUPPLIES FOR BORO HALL	Open	<u>157.67</u>	0.00			
					193.11				
UNIVA005 UNIVAR USA, INC.	19-00186	03/13/19	SEWER-DELTA FLOC 3/11/19	Open	2,498.69	0.00			
VERIZ005 VERIZON	19-00215	04/03/19	FIOS/PHONE-W/P-3/24/19 BILL	Open	182.95	0.00			
WRNEU005 W.R. NEUMANN COMPANY, INC.	19-00131	02/26/19	WATER-2019 CHEMICAL CONTRACT	Open	88.74	0.00		B	
Total Purchase Orders: 23					Total P.O. Line Items: 0	Total List Amount: 161,563.05	Total Void Amount: 0.00		



TOTAL CARRIED FORWARD FROM BILL LIST	161,563.05
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MANUAL CHECKS

CK# 10126	POSTMASTER	71.06	
CK# 10128	POSTMASTER	71.06	
	TOTAL-MANUAL CHECKS		<u>142.12</u>

GRAND TOTAL OF 4/8/19 BILL LIST	<u><u>161,705.17</u></u>
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Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
	8-01	554.79	0.00	554.79	0.00	0.00	554.79
	8-09	<u>6,248.75</u>	<u>0.00</u>	<u>6,248.75</u>	<u>0.00</u>	<u>0.00</u>	<u>6,248.75</u>
Year Total:		6,803.54	0.00	6,803.54	0.00	0.00	6,803.54
	9-01	137,224.73	0.00	137,224.73	0.00	0.00	137,224.73
	9-09	<u>17,532.38</u>	<u>0.00</u>	<u>17,532.38</u>	<u>0.00</u>	<u>0.00</u>	<u>17,532.38</u>
Year Total:		154,757.11	0.00	154,757.11	0.00	0.00	154,757.11
ANIMAL CONTROL	T-13	2.40	0.00	2.40	0.00	0.00	2.40
Total of All Funds:		<u>161,563.05</u>	<u>0.00</u>	<u>161,563.05</u>	<u>0.00</u>	<u>0.00</u>	<u>161,563.05</u>

RESOLUTION NO. 19-59
MEETING DATE: 04-08-19

**AWARDING CONTRACT FOR MAINTENANCE OF PUBLIC LANDS IN THE
BOROUGH TO KYLE'S LAWN AND LANDSCAPING**

C/_____ offered the following resolution and moved its adoption, which was second by C/_____.

WHEREAS, the Mayor and Council of the Borough of Roosevelt wish to have an agreement for landscape maintenance of public lands in the Borough; and

WHEREAS, two proposals were received as follows:

Sure Care Landscaping, LLC	\$12,500.00
Kyle's Lawn and Landscaping	\$ 9,220.00

WHEREAS, the Chief Financial Officer only certifies the amount in the temporary budget as available and amounts past the temporary budget are subject to sufficient funds being available in the 2019 adopted budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Roosevelt that the Borough retain the services of Kyle's Lawn and Landscaping at a price not to exceed \$9,220.00, in accordance with the attached proposal.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Borough Clerk to be a true copy, be forwarded to Kyle's Lawn and Landscaping, the Certified Municipal Financial Officer, the Treasurer and the Attorney.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council hereby approve the proposal and award a contract for maintenance of public lands in the Borough to Kyle's Lawn and Landscaping in accordance with the attached specifications, for the period of April through October 2019.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Certification

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 8, 2019.

Kathleen Hart
Borough Clerk

ATTACHMENT A

**PROPOSAL FOR
2019 SPECIFICATION FOR MAINTENANCE OF PUBLIC LAND
FOR THE BOROUGH OF ROOSEVELT**

CUTS: TWICE PER MONTH

2 CUTS/MONTH MAY THROUGH OCTOBER 2019

MONTHLY FEE:	\$1,320.00	X 6 MONTHS.....	\$7,920.00
ITEM # 22 CLEAR HIKING TRAIL TWICE – SPRING.....			\$650.00
		FALL.....	\$650.00
		GRAND TOTAL.....	\$9,220.00

SUBMITTED BY:

COMPANY NAME: Kyle's Lawn and Landscaping

ADDRESS: 16 Greenbrook Drive
East Windsor, NJ 08512

DATE: 3/1/19