

**DRAFT**  
**BOROUGH OF ROOSEVELT**  
**COUNCIL REGULAR MEETING AGENDA**  
**MARCH 25, 2019 @ 7:00 P.M.**

**TIME IN \_\_\_\_\_**

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 7, 2019 which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

**APPOINTMENT: Council member (filling vacant seat of Cody Parker)**

Motion to present the name of \_\_\_\_\_ as Council Member.

Resolution 19-53      Appointing \_\_\_\_\_ to the Borough Council Position  
Vacated by Cody Parker

**OATH OF OFFICE (Administered to Newly Appointed Official)**

**ROLL CALL**

Councilmember Steven Bowen  
Councilmember Luke Dermody  
Councilmember Louis Esakoff  
Councilmember Michael Hamilton  
Councilmember  
Councilmember Joseph Trammell  
Mayor Peggy Malkin

**MAYOR'S REPORT**

**PUBLIC COMMENT (Agenda items only)**

**APPROVAL OF MINUTES**

- March 11, 2019 Regular Council Meeting
- March 11, 2019 Closed Meeting

**CORRESPONDENCE**

1. Resignation letter received from Cody Parker as Councilmember
2. Letter, dated March 12, 2019, from County of Monmouth, Mosquito Control Division regarding the mosquito control adulticide application from May 1<sup>st</sup> through November 30<sup>th</sup>.
3. Received flyer regarding the Eighth Annual Made In Monmouth Event, scheduled for April 13, 2019, sponsored by Monmouth County Board of Chosen Freeholders.

**RESOLUTIONS**

Resolution 19-54      Payment of Bills of March 25, 2019

- Resolution 19-55      Amending Council Committees for the Year 2019  
Resolution 19-56      Authorizing a “Fair And Open” Process and Issuance of a Request for Proposals  
for Borough Utilities Operator Services

**REPORTS OF COMMITTEE CHAIRS**

- |                        |                       |
|------------------------|-----------------------|
| Councilmember Bowen    | Public Works          |
| Councilmember Esakoff  | Administration        |
| Councilmember Hamilton | Finance               |
| Councilmember Trammell | Utilities             |
| Councilmember          | Envi, Health & Safety |
| Councilmember Dermody  | Community Dev/Code    |

**REPORTS OF BOROUGH OFFICIALS (If requested by Mayor or Committee Chair)**

**OLD BUSINESS**

1. Tabled from 01-07-19 Council Meeting  
Resolution 19-03      Appointing the Planning Board Class III Member for the Year  
2019

**NEW BUSINESS**

1. Bulk Pick-Up - May 6, 2019.

**PUBLIC COMMENT (Any item)**

**CLOSED SESSION**

Resolution 19-      Providing for a Private Executive Meeting that Excludes the Public

Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

**ADJOURNMENT**

**TIME OUT:** \_\_\_\_\_

**RESOLUTION NO. 19-53**  
**MEETING DATE: 03-25-19**

**APPOINTING \_\_\_\_\_ TO THE BOROUGH COUNCIL POSITION  
VACATED BY CODY PARKER**

---

C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/ \_\_\_\_\_.

**WHEREAS**, there is presently a Borough Council vacancy resulting from the February 25, 2019 resignation of Councilman Cody Parker; and

**WHEREAS**, since this vacancy occurred prior to September 1 of the last year of the term of the officer whose office has become vacant, the New Jersey Municipal Vacancy Law at N.J.S.A. 40A:16-4(b), provides this vacancy shall be filled for its unexpired term at the next general election, to be held not less than 60 days after the occurrence of the vacancy. The governing body may fill the vacancy temporarily by appointment as hereinafter provided; and

**WHEREAS**, pursuant to sections 40A:16-7 and 16-8 of the statute such appointment shall be by majority vote of the remaining members of the governing body and that the Mayor shall be permitted to vote only in the case of a tie; and

**WHEREAS**, N.J.S.A, 40A:-16-11 provides that if the incumbent whose office has become vacant was elected as the nominee of a political party as in the present instance, the municipal committee of the political party shall, no later than fifteen (15) days after the occurrence of the vacancy, present to the governing body the names of three (3) nominees; and further provides the governing body shall, within thirty (30) days after the occurrence of the vacancy, appoint one of the nominees; and

**WHEREAS**, this statute also provides (a) if the municipal committee fails to submit the names of the nominees within the time prescribed, the governing body may, within the next fifteen (15) days, fill the vacancy by the appointment of a successor from the same political party which nominated the incumbent whose office has become vacant; and (b) if the governing body fails to appoint one of the nominees within the time prescribed, the municipal committee shall, within the next fifteen (15) days, appoint one of the nominees as the successor; and

**WHEREAS**, on March 11, 2019 the Roosevelt Democratic Committee presented the names of Chad M. Vroman, Ana Johnson, Jacqueline A. Carpenter to fill the vacancy.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Roosevelt, in the County of Monmouth, State of New Jersey as follows:

1. \_\_\_\_\_ is hereby appointed to the Borough Council position vacated by Cody Parker in accordance with the provisions N.J.S.A. 40A:16-1 et seq., the New Jersey Municipal Vacancy Law, until the certification of the General Election, November 5, 2019.

2. This resolution has been adopted by a majority vote of the remaining members of the governing body.
3. The Borough Clerk is directed to forward a certified copy of this resolution to \_\_\_\_\_ and the Roosevelt Democratic Committee.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on March 25, 2019.

---

Kathleen Hart  
Borough Clerk

Mayor And Council;

It has been an honor to serve on the Council however, due to the success of my business, I find that I do not have the time to attend meetings and perform the duties of a Council member. I hereby tender my resignation. Thank you for giving me the opportunity to serve the community.

Sincerely,

A handwritten signature in black ink, appearing to read "Cody Parker", written over a horizontal dashed line.

Cody Parker  
7 Oscar Dr  
Roosevelt, NJ

COUNTY OF MONMOUTH  
Mosquito Control Division

1901 Wayside Road, Tinton Falls, NJ 07724

Board of Chosen Freeholders  
Director  
Thomas A. Arnone  
Deputy Director  
Patrick Impreveduto, Liaison  
Lillian G. Burry  
Gerry P. Scharfenberger, Ph.D.  
Susan M. Kiley



County Administrator  
Teri O'Connor

Superintendent  
Victoria C. Thompson  
victoria.thompson@co.monmouth.nj.us  
732-542-3630  
fax 732-542-3267

March 12, 2019

TO: Municipal Administrator  
FROM: Monmouth County Mosquito Control Division

The Monmouth County Mosquito Control Division is distributing this packet of materials in compliance with Sections 9.10 of the New Jersey Pesticide Control Regulations (N.J.A.C. Title 7, Chapter 30) Notification: community or area wide applications. The purpose of this packet is to provide municipal officials with pertinent information regarding our treatment operations to control adult mosquitoes, also known as adulticiding. **Municipalities are encouraged to share this information with all residents in their communities.**

In our adulticiding operations, all pesticides used are registered by the USEPA and NJDEP and recommended for use by the New Jersey Agricultural Experiment Station for the control of adult mosquitoes.

Upon request, the Monmouth County Mosquito Control Division shall provide a resident with notification at least 12 hours prior to the application, except for Quarantine and Vector Control only (i.e. to prevent or reduce incidence of mosquito-borne disease, such as West Nile Virus), when conditions necessitate pesticide applications sooner than that time. Should a resident request notification please direct them to contact our offices at 732-542-3630 to be placed on our "Adulticide Notification List."

For the most up to date information can be found on our website [www.visitmonmouth.com/mosquito](http://www.visitmonmouth.com/mosquito) on the "Mosquito Control Schedule and Maps" page. Residents can also call our Mosquito Control Hotline at 732-578-1600. This phone number is for updated information on time and location of application.

Mosquito control adulticide application may be made at any point from May 1<sup>st</sup> through November 30<sup>th</sup> as is necessitated by the presence of extreme nuisance and/ or mosquito-borne disease. Applications may be made by ground or air using truck or helicopter mounted aerosol application equipment. One of the following products will be used for adulticiding applications:

<u>Trade Name</u>	<u>Active ingredient</u>	<u>EPA Registration #</u>	<u>Signal Word</u>
Duet® Dual Action Adulticide	Prallethrin 1%, Sumithrin 5%, Piperonyl Butoxide 5%	1021-1795-8329	Caution
FLIT® 10EC Broad Spectrum Multi-Use Insecticide	Permethrin 10%	8329-67	Warning
FYFANON® ULV Mosquito Insecticide	Malathion 96.5%	279-3539	Caution
Zenivex® E4 RTU	Etofenprox 4%	2724-807	Caution

Enclosed you will also find a NJDEP approved fact sheet for each of the above mentioned pesticides. In addition you find a Questions & Answers sheet about pesticides, pesticide exposure, mosquito mitigation for the homeowner, and related topics. We can also provide a variety of brochures and educational materials upon request. Municipalities are encouraged to share this information with all the residents in their community.

If you have any questions please call our office at 732-542-3630.

**EIGHTH ANNUAL • EIGHTH ANNUAL • EIGHTH ANNUAL • EIGHTH ANNUAL**



# *Made in* **MONMOUTH**

Products made in Monmouth County will be on display and for sale

**April 13, 2019, 10 a.m. - 4 p.m.**  
**OceanFirst Bank Center at**  
**Monmouth University**  
**Larchwood Ave., West Long Branch**  
***Free admission and parking!***

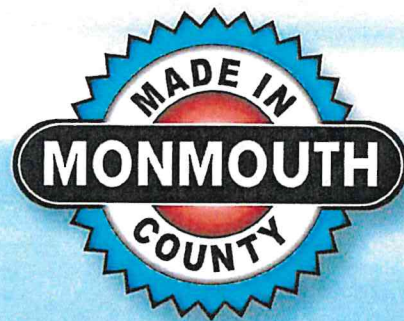
**732-431-7470 or [www.madeinmonmouth.com](http://www.madeinmonmouth.com)**

Sponsored by the

**Monmouth County Board of Chosen Freeholders**  
in partnership with Monmouth University



Non-perishable food items  
will be collected for Fulfill  
(Formerly the FoodBank of  
Monmouth and Ocean  
Counties)



**RESOLUTION NO. 19-54**  
**MEETING DATE: 03-25-19**

**PAYMENT OF BILLS FOR MARCH 25, 2019**

---

C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/ \_\_\_\_\_.

**WHEREAS**, the attached list of bills have been submitted to the Council for payment approval; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds for the payment of bills.

**NOW, THEREFORE, BE IT RESOLVED** that the bills on the attached bill list be paid.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on March 25, 2019.

---

Kathleen Hart  
Borough Clerk



March 21, 2019  
01:13 PM

BOROUGH OF ROOSEVELT  
Bill List By Vendor Name

Page No: 1

# 3-25-19 BILL LIST

P.O. Type: All  
Range: First to Last  
Format: Condensed

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BOROU005 BOROUGH OF HIGHTSTOWN	19-00190	03/14/19	SOLID WASTE CONTRACT:MAR 2019	Open	5,571.34	0.00		
CENTR005 CENTRAL JERSEY WASTE &	19-00016	01/11/19	2019 RECYCLING CONTRACT	Open	2,097.24	0.00		B
GANNL005 GANN LAW BOOKS	19-00092	02/04/19	2019 EDITION NJ TITLES 40&40A	Open	196.00	0.00		
	19-00115	02/11/19	P/L BOARD-NJ ZONING/LAND USE	Open	146.00	0.00		
					342.00			
GANNE005 GANNETT NJ NEWSPAPERS	19-00183	03/13/19	FEB 2019 NOTICES	Open	102.72	0.00		
JCPL0005 JCP & L	19-00198	03/19/19	FEB 2019 ELECTRIC SERVICE	Open	1,074.60	0.00		
KUCKE005 KUCKER HANEY PAINT COMPANY	18-00840	12/04/18	PAINT & SUPPL FOR BOROUGH HALL	Open	49.98	0.00		B
MONMO060 MONMOUTH COUNTY ASSESSORS ASSN	19-00201	03/20/19	2019 MEMBERSHIP DUES	Open	150.00	0.00		
MONMO070 MONMOUTH COUNTY PUBLIC WORKS &	19-00182	03/13/19	BRINING/SALTING:2/28 & 3/3/19	Open	923.57	0.00		
ORKIN005 ORKIN PEST CONTROL SERVICE	19-00149	02/28/19	FEB 2019 PEST CONTROL	Open	38.18	0.00		
PARIS005 PARIS AUTOMOTIVE SUPPLY	19-00159	03/05/19	WIPER BLADES,BATTERY CHARGER	Open	92.61	0.00		
PETTY005 PETTY CASH	19-00176	03/11/19	REIMBURSE PETTY CASH	Open	50.66	0.00		
	19-00177	03/11/19	REIMBURSE PETTY CASH	Open	10.35	0.00		
	19-00200	03/19/19	REIMBURSE PETTY CASH	Open	7.44	0.00		
					68.45			
PSEGC005 PSE & G CO.	19-00189	03/14/19	FEB 2019 GAS SERVICE	Open	687.19	0.00		
RUSSE005 RUSSELL REID, INC.	19-00111	02/11/19	2019 SLUDGE REMOVAL	Open	1,150.52	0.00		B
STAPL005 STAPLES BUSINESS ADVANTAGE	19-00108	02/08/19	OFFICE SUPPLIES	Open	140.25	0.00		
SUTPH005 SUTPHEN MEMORIAL, INC.	19-00009	01/10/19	2019 CEMETERY MANAGEMENT	Open	925.00	0.00		B

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
THEH0010 THE HOME DEPOT								
	19-00181	03/13/19	SEMI-GLOSS PAINT-BORO HALL	Open	36.98	0.00		
	19-00185	03/13/19	MISC MATERIALS 3/13/19	Open	<u>36.86</u>	0.00		
					73.84			
TREAS010 TREASURER, STATE OF NJ								
	19-00174	03/07/19	ENVIRONMENTAL LAB CERT PROGRAM	Open	835.00	0.00		
UNIVA005 UNIVAR USA, INC.								
	19-00141	02/28/19	WATER-CAUSTIC SODA 2/26/19	Open	618.97	0.00		
	19-00152	03/01/19	SEWER-DELTA FLOC 2/28/19	Open	<u>356.96</u>	0.00		
					975.93			
USABL005 USA BLUEBOOK								
	19-00197	03/19/19	MAINT SUPPLIES FOR WATER PLANT	Open	124.45	0.00		
VERIZ005 VERIZON								
	19-00179	03/12/19	609-448-0539 FEB 2019	Open	277.01	0.00		
	19-00192	03/18/19	609-443-1440 FEB 2019	Open	92.05	0.00		
	19-00194	03/18/19	609-443-5749 FEB 2019	Open	<u>90.26</u>	0.00		
					459.32			
VERIZ010 VERIZON FIOS								
	19-00178	03/12/19	INTERNET:BORO HALL-3/1 BILL	Open	144.99	0.00		
	19-00180	03/12/19	INTERNET:SEWER PLANT-3/1 BILL	Open	<u>115.64</u>	0.00		
					260.63			
WATCH005 WATCHUNG SPRING WATER CO., INC								
	19-00193	03/18/19	WATER+RENTAL:DELIV 2/14 & 3/6	Open	58.53	0.00		
WEBHA005 WEB HAULING & DISTRIBUTION, INC								
	19-00163	03/06/19	PUMP LAKE DR PUMP PIT 2/26/19	Open	222.03	0.00		
WEBOU005 WEB OUTBACK								
	19-00164	03/06/19	RESTROOM RENTAL-FEB 2019	Open	95.00	0.00		

Total Purchase Orders: 32 Total P.O. Line Items: 0 Total List Amount: 16,518.38 Total Void Amount: 0.00

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
	8-01	49.98	0.00	49.98	0.00	0.00	49.98
	9-01	12,490.56	0.00	12,490.56	0.00	0.00	12,490.56
	9-09	3,977.84	0.00	3,977.84	0.00	0.00	3,977.84
Year Total:		16,468.40	0.00	16,468.40	0.00	0.00	16,468.40
Total of All Funds:		16,518.38	0.00	16,518.38	0.00	0.00	16,518.38

**RESOLUTION NO. 19-55**  
**MEETING DATE: 03-19-19**

**RESOLUTION AMENDING COUNCIL COMMITTEES FOR THE YEAR 2019**

C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/ \_\_\_\_\_.

**WHEREAS**, N.J.S.A. 40A:60-3(e) authorizes the Borough Council at its annual meeting to establish committees of the Council for the ensuing year; and

**WHEREAS**, it is the desire of the Borough Council to amend the committees.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Roosevelt, in the County of Monmouth, State of New Jersey as follows:

1. The following Borough Council Committees are hereby amended for the year 2019:

COMMITTEE	COMMITTEE CHAIR		
Administration	Louis Esakoff	Luke Dermody	Michael Hamilton
Community Development/Code Enforcement	Luke Dermody	Louis Esakoff	Michael Hamilton
Environmental Health & Safety		Steven Bowen	Luke Dermody
Finance	Michael Hamilton	Louis Esakoff	Joseph Trammell
Public Works	Steven Bowen		Joseph Trammell
Utilities	Joseph Trammell	Steven Bowen	

2. Special committees shall be established as deemed necessary by the Mayor or a majority of the members of the Borough Council.
3. The Committee Chair shall report at each meeting of the Borough Council on the committee's principal activities and recommendations.
4. Committees shall not act in any manner or make decisions which set precedent or are at variance with existing policy.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on March 25, 2019.

\_\_\_\_\_  
Kathleen Hart  
Borough Clerk

**RESOLUTION NO. 19-03**  
**MEETING DATE: 03-25-19**

**RESOLUTION OF THE BOROUGH COUNCIL APPOINTING THE PLANNING  
BOARD CLASS III MEMBER FOR THE YEAR 2019**

---

C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/ \_\_\_\_\_.

**WHEREAS**, N.J.S.A. 40:55D-23, requires the municipal governing body to appoint a governing body member as the Class III Member of the Planning Board; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Roosevelt, in the County of Monmouth, State of New Jersey as follows:

1. Pursuant to the requirements N.J.S.A. 40:55D-23, \_\_\_\_\_ is hereby appointed to the Planning Board as the Class III member for a term of one (1) year and until a successor shall be appointed.

2. The Borough Clerk is directed to forward a certified copy of this resolution to the appointee and the Planning Board.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on March 25, 2019.

---

Kathleen Hart  
Borough Clerk