

**DRAFT**  
**BOROUGH OF ROOSEVELT**  
**COUNCIL REGULAR MEETING AGENDA**  
**MARCH 11, 2019 @ 7:00 P.M.**

**TIME IN \_\_\_\_\_**

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 7, 2019 which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

**ROLL CALL**

Councilmember Steven Bowen  
Councilmember Luke Dermody  
Councilmember Louis Esakoff  
Councilmember Michael Hamilton  
Councilmember  
Councilmember Joseph Trammell  
Mayor Peggy Malkin

**MAYOR'S REPORT**

**PUBLIC COMMENT (Agenda items only)**

**APPROVAL OF MINUTES**

- February 25, 2019 Regular Council Meeting
- February 25, 2019 Closed Meeting

**CORRESPONDENCE**

1. Letter from Roberts Engineering Group LLC, dated March 1, 2019 regarding Improvements to Homestead Lane, Cedar Court and Elm Court
2. Letter from Roberts Engineering Group LLC, dated March 4, 2019 regarding Soil Erosion and Sediment Control Application for Improvements to Homestead Lane, Cedar Court and Elm Court

**RESOLUTIONS**

Resolution 19-47      Payment of Bills of March 11, 2019

Resolution 19-48      Authorizing the Issuance of a Raffle License for PTA Roosevelt School  
RA #19-01

Resolution 19-49      Temporary Emergency Appropriations #1

Resolution 19-50      Appropriation Reserve Transfer #1

Resolution 19-51      Authorizing Borough Engineer to Request a Six Month Extension to the  
NJDOT Municipal Aid Grant for Improvements to Homestead Lane,  
Cedar Court and Elm Court

**REPORTS OF COMMITTEE CHAIRS**

Councilmember Bowen	Public Works
Councilmember Esakoff	Administration
Councilmember Hamilton	Finance
Councilmember Trammell	Utilities
Councilmember	Envi, Health & Safety
Councilmember Dermody	Community Dev/Code

**REPORTS OF BOROUGH OFFICIALS (If requested by Mayor or Committee Chair)**

**OLD BUSINESS**

1. Tabled from 01-07-19 Council Meeting  
Resolution 19-03     Appointing the Planning Board Class III Member for the Year 2019

**NEW BUSINESS**

1. Application for License to Rent Residential Property: 6 Farm Lane

**PUBLIC COMMENT (Any item)**

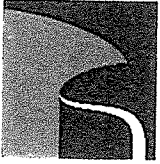
**CLOSED SESSION**

Resolution 19-52     Providing for a Private Executive Meeting that Excludes the Public

Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

**ADJOURNMENT**

**TIME OUT:** \_\_\_\_\_



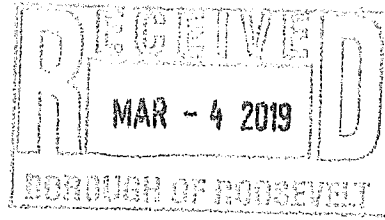
# Roberts

ENGINEERING GROUP LLC  
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.  
Hamilton, New Jersey 08690  
609-586-1141 fax 609-586-1143  
www.RobertsEngineeringGroup.com

March 1, 2019

Mayor and Council  
33 North Rochdale Avenue  
P.O. Box 128  
Roosevelt, New Jersey 08555



Re: Improvements to Homestead Lane, Cedar Court, and Elm Court  
Borough of Roosevelt, Monmouth County, New Jersey  
Our File No.: R4409

Dear Mayor and Council:

Enclosed with this letter, please find the following:

1. One (1) copy of the Engineer's Estimate dated February 20, 2019.
2. One (1) copy of Specifications dated February 2019.
3. One (1) copy of plans entitled, "Improvements to Homestead Lane, Cedar Court, and Elm Court, Borough of Roosevelt, Monmouth County, New Jersey. Dated February 20, 2019." The set consists of 11 sheets.

Please note that copies of the enclosed documents are also being forwarded to the Borough Planning Board, Water Operator and Wastewater Operator by way of this letter for their review and comments.

As you know, the Borough has received a Municipal Aid Grant from the NJ Department of Transportation in the amount of \$210,000.00 for roadway improvements to Homestead Lane and Cedar Court. The Borough has authorized this office to prepare plans for the roadway improvements as well as sewer main and service improvements on Homestead Lane and water main/service replacement on Homestead Lane, Cedar Court, and Elm Court.

Council recently authorized this office to design the sewer main improvements. In addition, Council authorized this office to design the water main improvements and prepare the NJ Infrastructure Bank (NJIB) application for water main improvements in August 2018.

The proposed improvements are as follows:

#### Homestead Lane

- New sloping curb on both sides of the roadway between #21 Homestead Lane and #35 Homestead Lane.
- Pavement base repairs, milling (3-inch depth) and paving between #21 Homestead Lane and North Valley Road.
- Replacement of sanitary sewer mains and all sanitary sewer laterals between #25 Homestead Lane and North Valley Road. The existing manholes will remain in place as they were found to be in good condition. However, the manhole covers will be replaced.
- Replacement of all water mains, services, and fire hydrants between #21 Homestead Lane and North Valley Road. The new water main will be 8-inch fusible HDPE and the services will be 1-inch copper tubing.

Cedar Court

- New vertical curb on both sides of the roadway from the intersection with Pine Drive to the dead end.
- Widening of the roadway to the NJDOT mandatory minimum of 20-ft.
- Pavement replacement and regrading. Pavement will be replaced to a depth of 6-inches.
- Replacement of all water mains, services, and a new fire hydrant between the intersection with Pine Drive and the dead end. The new water main will be 6-inch fusible HDPE and the services will be 1-inch copper tubing.

Elm Court

- Replacement of all water mains, services, and a new fire hydrant between the intersection with Tamara Drive and the dead end. The new water main will be 6-inch fusible HDPE and the services will be 1-inch copper tubing.
- Please note that no roadway improvements are being proposed at this time. The Borough has received an NJDOT grant in the amount of \$350,000.00 for improvements to Nurko Road and Elm Court which we anticipate will take place in 2020.

Please note that we have submitted the enclosed documents to the NJDOT and the NJDEP in order to comply with the funding requirements (NJDOT grant and NJIB loan requirements).

In addition, the NJDOT Municipal Aid grant requires that the project be awarded to a contractor no later than May 17, 2019. However, the NJIB will not allow the contract to be advertised until they complete their review and provide the Borough with an Authorization to Advertise (ATA). We anticipate that the NJIB will provide the ATA by early May.

In order to comply with the NJDOT grant requirements, we are recommending that the Borough request a formal 6-month extension of time to the NJDOT grant to ensure that the funding does not expire. The NJDOT will permit an extension to the construction award deadline if there has been a plan or approval to relocate utilities within 12-months of the grant award.

**As the Borough has been reviewing the possibility of replacing water mains since early 2018, I request that the Borough pass a resolution requesting a 6-month extension as allowable by the NJDOT State Aid Handbook at the Council Meeting of March 11, 2019 and provide a certified copy to this office.**

Should you have any questions, please do not hesitate to contact this office.

Very truly yours,



Carmela Roberts, P.E., C.M.E.  
Borough Engineer

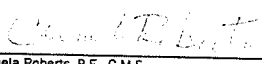
cc: Kathleen Hart, RMC, CMR, Borough Clerk  
Kim Cuiffo, Borough Planning Board Secretary (w/ Enclosure)  
Ana Debevec, Borough Treasurer  
George Lang, Borough CFO  
Gregory Cannon, Esq., Borough Attorney  
John Holden, Borough Water Treatment Plant Operator (w/ enclosure)  
Mike Lyons, Borough Wastewater Treatment Plant Operator (w/ enclosure)  
Cameron Corini, P.E., Roberts Engineering Group, LLC

**ENGINEER'S ESTIMATE**  
**IMPROVEMENTS TO HOMESTEAD LANE, CEDAR COURT, AND ELM COURT**

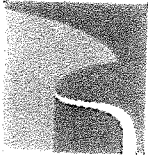
 SITUATED IN  
**BOROUGH OF ROOSEVELT, MONMOUTH COUNTY, NEW JERSEY**

 Our File No.: R4409  
 February 20, 2019

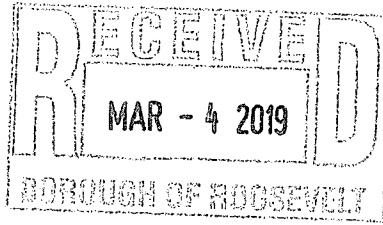
ITEM	DESCRIPTION	UNITS	NUJB SHARE	NJDOT SHARE	BOROUGH SHARE	TOTAL QUANTITY	PRICE	TOTAL
1	Mobilization	LS	0.60	0.40		1	\$10,000.00	\$10,000.00
2	Site Clearing	LS	0.60	0.40		1	\$10,000.00	\$10,000.00
3	Project Video and Photographs	LS	1			1	\$1,000.00	\$1,000.00
4	Drums	UNIT	15	15		30	\$100.00	\$3,000.00
5	Traffic Cones	UNIT	15	15		30	\$50.00	\$1,500.00
6	Barricades	UNIT	8	6		14	\$150.00	\$2,100.00
7	Construction Sign 'B', 60"x30"	UNIT	2	3		5	\$500.00	\$2,500.00
8	Construction Sign 'C', 72"x60"	UNIT	1	1		2	\$750.00	\$1,500.00
9	Construction Sign 'D', 30"x24"	UNIT	1	1		2	\$100.00	\$200.00
10	Construction Sign 'E', 30"x24"	UNIT	1	1		2	\$100.00	\$200.00
11	Construction Sign 'F', 24"x18"	UNIT	2	2		4	\$100.00	\$400.00
12	Construction Sign 'G', 30"x24"	UNIT	2	2		4	\$100.00	\$400.00
13	Construction Sign 'H', 72"x60"	UNIT		1		1	\$100.00	\$100.00
14	Construction Sign 'I', 72"x60"	UNIT	1			1	\$100.00	\$100.00
15	Traffic Director, Flagger	HR		60		60	\$80.00	\$4,800.00
16	Test Hole	CY	30			30	\$150.00	\$4,500.00
17	Inlet Filter, Type 2	UNIT		4		4	\$100.00	\$400.00
18	Remove and Replace Sanitary Manhole Frame and Cover	UNIT		5		5	\$500.00	\$2,500.00
19	Remove and Replace Type 'B' Inlet, Frame, and Bicycle Safe Gate, and 4" Type 'N' Eco Curb Piece	UNIT		2		2	\$3,500.00	\$7,000.00
20	Type 'E' Inlet with Bicycle Safe Frame and Gate	UNIT		1		1	\$4,000.00	\$4,000.00
21	Catch Basin with Type 'E' Bicycle Safe Frame and Gate	UNIT		1		1	\$4,000.00	\$4,000.00
22	12" RCP Storm Pipe	LF		55		55	\$110.00	\$6,050.00
23	8" HDPE Water Main	LF	870			870	\$145.00	\$126,150.00
24	6" HDPE Water Main	LF	682			682	\$130.00	\$88,660.00
25	1" Type K Copper Water Service with Curb Valve and Box	LF	386			386	\$105.00	\$40,530.00
26	Fire Hydrant Assembly, Complete	UNIT	4			4	\$8,500.00	\$34,000.00
27	8" Gate Valve	UNIT	3			3	\$2,750.00	\$8,250.00
28	6" Gate Valve	UNIT	2			2	\$2,500.00	\$5,000.00
29	8" Cap	UNIT	5			5	\$750.00	\$3,750.00
30	4" Cap	UNIT	4			4	\$500.00	\$2,000.00
31	1-1/2" Cap	UNIT	3			3	\$100.00	\$300.00
32	8" Insertion Valve	UNIT	3			3	\$10,000.00	\$30,000.00
33	4" Insertion Valve	UNIT	2			2	\$9,500.00	\$19,000.00
34	8"x8" Wet Tap and Valve	UNIT	1			1	\$6,000.00	\$6,000.00
35	6"x6" Wet Tap and Valve, If & Where Directed	UNIT	2			2	\$5,500.00	\$11,000.00
36	8"x8"x8" HDPE Tee	UNIT	2			2	\$1,000.00	\$2,000.00
37	8"x8"x6" HDPE Tee	UNIT	2			2	\$850.00	\$1,700.00
38	6"x6"x6" HDPE Tee	UNIT	3			3	\$750.00	\$2,250.00
39	6"x6"x6" D.I. Tee	UNIT	2			2	\$750.00	\$1,500.00
40	Concrete Sidewalk, 4" Thick, 4000 PSI	SY		5		5	\$70.00	\$350.00
41	8"x8"x18" Concrete Vertical Curb, 4000 PSI	LF		585		585	\$28.00	\$16,380.00
42	15"x14" Concrete Sloping Curb	LF		1,710		1,710	\$32.00	\$54,720.00
43	Concrete Sidewalk, Reinforced, 6" Thick	SY		28		28	\$85.00	\$2,380.00
44	Bituminous Driveway Repair	SY		122		122	\$75.00	\$9,150.00
45	Stone Driveway, 4" Thick	SY		35		35	\$25.00	\$875.00
46	Pavement Milling, 3" Depth	SY		3,370		3,370	\$5.00	\$16,850.00
47	Pavement Milling, 2"-6" Depth	SY		630		630	\$7.50	\$4,725.00
48	HMA Pavement Repairs	SY		385		385	\$45.00	\$17,325.00
49	Tack Coat	GAL		403		403	\$1.00	\$403.00
50	Hot Mix Asphalt Surface Course 9.5M64, 2" Thick	TON		65		65	\$88.00	\$5,720.00
51	Hot Mix Asphalt Surface Course 9.5M64, 3" Thick	TON		685		685	\$88.00	\$60,280.00
52	Hot Mix Asphalt Leveling Course 9.5M64, Variable Thickness	TON		90		90	\$88.00	\$7,920.00
53	Hot Mix Asphalt Base Course, 19M64, 4" Thick	TON		150		150	\$88.00	\$13,200.00
54	3" Stone Rip Rap	SY		20		20	\$35.00	\$700.00
55	Dense Graded Aggregate, If & Where Directed	CY		25		25	\$10.00	\$250.00
56	1 1/2" Clean Stone, If & Where Directed	CY		25		25	\$10.00	\$250.00
57	R1-1 'Stop' Regulatory Sign	UNIT		1		1	\$250.00	\$250.00
58	R1-2 'Yield' Regulatory Sign	UNIT		3		3	\$250.00	\$750.00
59	Street Sign	UNIT		1		1	\$250.00	\$250.00
60	24" Wide White Long Life Thermoplastic Stopbar Striping	SF		20		20	\$4.00	\$80.00
61	Boilard	UNIT	2			2	\$250.00	\$500.00
62	Topsoling, 5" Thick	SY		506		506	\$5.00	\$2,530.00
63	Fertilizing and Seeding, Type A-3	SY		506		506	\$3.00	\$1,518.00
64	Fuel Price Adjustment	LS		1		1	\$3,000.00	\$3,000.00
65	Asphalt Price Adjustment	LS		1		1	\$5,000.00	\$5,000.00
<b>TOTAL BASE NJDOT SHARE</b>								
<b>TOTAL BASE NUJB SHARE</b>								<b>\$405,990.00</b>
<b>TOTAL BASE BOROUGH SHARE</b>								<b>\$267,706.00</b>
<b>TOTAL ESTIMATED BASE CONSTRUCTION COST</b>								<b>\$0.00</b>
<b>TOTAL ESTIMATED BASE CONSTRUCTION COST</b>								<b>\$673,696.00</b>
<b>ALTERNATE 'A-1' - SANITARY SEWER REPLACEMENT</b>								
66	8" PVC Sanitary Sewer Main	LF			570	570	\$100.00	\$57,000.00
67	6" PVC Lateral and Cleanout	LF			197	197	\$80.00	\$15,760.00
68	Connection to Existing Manhole	UNIT			4	4	\$1,000.00	\$4,000.00
<b>TOTAL ESTIMATED ALTERNATE 'A-1' CONSTRUCTION COST</b>								<b>\$76,760.00</b>

  
 Carmela Roberts, P.E., C.M.E.  
 N.J. License No. 34419

cc: Mayor  
Council



**Roberts**  
ENGINEERING GROUP LLC  
*Women Business Enterprise Certified*



1670 Whitchose-Hamilton Square Rd.  
Hamilton, New Jersey 08690  
609-586-1141 fax 609-586-1143  
www.RobertsEngineeringGroup.com

March 4, 2019

Ines Zimmerman  
Freehold Soil Conservation District  
District Manager  
4000 Kozloski Road  
P.O. Box 5033  
Freehold, New Jersey 07728-5033

Re: Soil Erosion and Sediment Control Application  
Improvements to Homestead Lane, Cedar Court, and Elm Court  
Borough of Roosevelt, Monmouth County  
Our File No.: R4409

Dear Ms. Zimmerman:

The Borough of Roosevelt plans to install new water mains, sewer mains, and services on Homestead Lane, Cedar Court, and Elm Court, as well as construct curbs, mill, and pave Homestead Lane and Cedar Court. After construction is completed, all unpaved disturbed areas will be restored with 5" of topsoil, seed, fertilizer, and mulch. Impervious coverage will be increased by approximately 100 square yards as a result of the proposed improvements.

Enclosed please find the following information in association with an application for Soil Erosion and Sediment Control Plan Certification:

1. Application for Soil Erosion and Sediment Control Plan Certification.
2. Application fee check made payable to the "Freehold Soil Conservation District" in the amount of One Thousand Five Hundred Sixty Dollars (\$1,560.00).
3. Four (4) full sets of signed and sealed plans entitled, "Improvements to Homestead Lane, Cedar Court, and Elm Court, Borough of Roosevelt, Monmouth County, New Jersey, dated February 20, 2019." The plans consist of 11 sheets.

Should you require anything additional, please do not hesitate to contact this office.

Very truly yours,

Carmela Roberts, P.E., C.M.E.  
Borough Engineer

cc: Kathleen Hart, RMC, CMR, Borough Clerk  
Ana Debevec, Borough Treasurer  
George Lang, Borough CFO  
Cameron Corini, PE, Roberts Engineering Group, LLC  
Kelly Pham, Roberts Engineering Group, LLC

**RESOLUTION NO. 19-47**  
**MEETING DATE: 03-11-19**

**PAYMENT OF BILLS FOR MARCH 11, 2019**

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C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/ \_\_\_\_\_.

**WHEREAS**, the attached list of bills have been submitted to the Council for payment approval; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds for the payment of bills.

**NOW, THEREFORE, BE IT RESOLVED** that the bills on the attached bill list be paid.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on March 11, 2019.

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Kathleen Hart  
Borough Clerk

March 7, 2019  
12:09 PM

BOROUGH OF ROOSEVELT  
Bill List By Vendor Name

Page No: 1

3-11-19 BILL LIST

P.O. Type: All  
Range: First  
Format: Condensed

to Last

Open: N    Paid: N    Void: N  
Rcvd: Y    Held: Y    Aprv: N  
Bid: Y    State: Y    Other: Y    Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ATRAJ005 ATRA JANITORIAL SUPPLY CO, INC								
	19-00106	02/07/19	C-FOLD TOWELS & DEODORIZER	Open	41.32	0.00		
BILYK005 BILYK, JOHN								
	19-00154	03/01/19	1/Q/2019 ANIMAL CONTROL SERV	Open	200.00	0.00		
BOROU005 BOROUGH OF HIGHTSTOWN								
	19-00145	02/28/19	LANDFILL TIPPING FEES:JAN 2019	Open	2,637.06	0.00		
	19-00173	03/07/19	PUMP STORM DRAIN & TV LINE	Open	<u>339.39</u>	0.00		
					2,976.45			
COAST010 COASTAL TECHNICAL SALES, INC.								
	18-00855	12/12/18	SODIUM HYPOCHLORITE SYSTEM	Open	14,854.70	0.00		
CROSS005 CROSS OVER NETWORKS, LLC								
	19-00156	03/04/19	TRANSITION FEE	Open	2,110.24	0.00		
	19-00157	03/04/19	2019 OFF-SITE SERVER BACKUPS	Open	<u>35.00</u>	0.00		B
					2,145.24			
GENSE005 GENSERVE, INC.								
	18-00712	10/12/18	2018 GENERATOR MAINTENANCE	Open	900.00	0.00		B
HOLDE005 HOLDEN, JOHN B.								
	19-00039	01/17/19	2019 WATER PLANT MGMT-JAN-MAY	Open	5,000.00	0.00		B
	19-00166	03/06/19	WATER PLANT SERVICES-FEB 2019	Open	<u>1,275.00</u>	0.00		
					6,275.00			
JCPL0005 JCP & L								
	19-00128	02/26/19	JAN 2019 ELECTRIC SERVICE	Open	995.38	0.00		
	19-00161	03/06/19	W/S-FEB 2019 ELECTRIC SERVICE	Open	<u>4,138.62</u>	0.00		
					5,134.00			
KUCKE005 KUCKER HANEY PAINT COMPANY								
	18-00840	12/04/18	PAINT & SUPPL FOR BOROUGH HALL	Open	372.80	0.00		B
KYOCE005 KYOCERA DOCUMENT SOLUTIONS AME								
	19-00153	03/01/19	KYOCERA COPIER PYMT 5 OF 60	Open	201.71	0.00		
LYONS005 LYONS ENVIRONMENTAL SERV, LLC								
	19-00038	01/17/19	2019 SEWER PLANT MGMT-JAN-MAY	Open	9,075.00	0.00		B
	19-00143	02/28/19	SEWER PLANT SERVICES:1/18-2/13	Open	<u>3,206.06</u>	0.00		
					12,281.06			
MONMO070 MONMOUTH COUNTY PUBLIC WORKS &								
	19-00139	02/27/19	BRINING/SALTING:2/12/19	Open	616.60	0.00		
	19-00142	02/28/19	BRINING:2/19/19	Open	<u>389.76</u>	0.00		
					1,006.36			



Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
<hr/>								
NJADV005 NJ ADVANCE MEDIA	19-00126	02/26/19	LEGAL NOTICES-2/7/19	Open	17.40	0.00		
NJDEP005 NJ DEPARTMENT OF HEALTH	19-00155	03/04/19	DOG REPORT:FEB 2019	Open	10.20	0.00		
NJDIV005 NJ DIVISION OF FIRE SAFETY	19-00144	02/28/19	2019 ANNUAL LIFE HAZARD FEE	Open	191.00	0.00		
NORTH005 NORTHEASTERN BUILDING SUPPLY	18-00850	12/10/18	DOORS, TRIM, CHAIR-RAIL	Open	74.37	0.00		B
PANME005 PAN METRO SERVICES	19-00140	02/27/19	1/Q/2019 BACKFLOW DEVICE CERT	Open	300.00	0.00		
PASSA005 PASSAIC VALLEY SEWERAGE	19-00138	02/27/19	SLUDGE DISPOSAL 1/16-2/15/19	Open	625.10	0.00		
PETTY005 PETTY CASH	19-00134	02/26/19	REIMBURSE PETTY CASH	Open	9.85	0.00		
	19-00136	02/26/19	REIMBURSE PETTY CASH	Open	10.65	0.00		
	19-00151	03/01/19	REIMBURSE PETTY CASH	Open	34.00	0.00		
	19-00172	03/06/19	REIMBURSE PETTY CASH	Open	<u>39.90</u>	0.00		
					94.40			
PUMPI005 PUMPING SERVICES, INC.	19-00090	02/04/19	TROUBLE-SHOOT:RECIRC PUMPS	Open	1,008.00	0.00		
ROBER005 ROBERTS ENGINEERING GROUP, LLC	18-00690	10/01/18	NJDOT GRANTS 2019	Open	60.00	0.00		B
	18-00693	10/02/18	ROAD IMPROV:HOMESTEAD & CEDAR	Open	4,470.00	0.00		B
	19-00076	01/30/19	WATER MAIN REPLACEMENT	Open	16,695.00	0.00		B
	19-00146	02/28/19	GENERAL WATER 11/30-12/14/18	Open	915.00	0.00		
	19-00147	02/28/19	GENERAL SEWER 12/6-12/12/18	Open	1,040.00	0.00		
	19-00148	02/28/19	GENERAL SEWER 1/25/19	Open	247.50	0.00		
	19-00167	03/06/19	SODIUM HYPOCHLORITE FEED SYSTM	Open	453.75	0.00		
	19-00168	03/06/19	BEGIN 2018 DRBC YEARLY AUDIT	Open	663.75	0.00		
	19-00169	03/06/19	GENERAL WATER 2/1/19	Open	82.50	0.00		
	19-00170	03/06/19	GENERAL SEWER 1/29/19	Open	<u>82.50</u>	0.00		
					24,710.00			
ROOSE005 ROOSEVELT BOARD OF EDUCATION	19-00158	03/04/19	MAR 2019 SCHOOL TAXES	Open	131,809.00	0.00		
RUTGE015 RUTGERS, THE STATE UNIVERSITY	18-00887	12/20/18	INTRO TO PLANNING & ZONING	Open	793.00	0.00		
SENI0005 SENIOR CITIZENS OF ROOSEVELT	19-00160	03/06/19	MAR 2019 REIMBURSEMENT	Open	62.99	0.00		
STAPL005 STAPLES BUSINESS ADVANTAGE	19-00036	01/16/19	NAME PLATES	Open	158.40	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
STAPL005 STAPLES BUSINESS ADVANTAGE				Continued				
	19-00077	01/30/19	METAL BOOKCASE (2)	Open	<u>319.98</u>	0.00		
					478.38			
THEH0010 THE HOME DEPOT								
	19-00135	02/26/19	MISC SUPPLIES	Open	58.33	0.00		
	19-00137	02/27/19	PAINTING SUPPLIES	Open	9.50	0.00		
	19-00165	03/06/19	ICE MELT AND CELING CLIPS	Open	<u>73.27</u>	0.00		
					141.10			
TOWNS005 TOWNSHIP OF MILLSTONE								
	18-00872	12/14/18	2018 RECYCLING COORDINATOR	Open	200.00	0.00		
USABL005 USA BLUEBOOK								
	19-00130	02/26/19	CHEMICAL PUMP + PUMP PARTS	Open	1,588.17	0.00		
VERIZ005 VERIZON								
	19-00132	02/26/19	609-443-1440 JAN 2019	Open	92.17	0.00		
	19-00133	02/26/19	609-443-5749 JAN 2019	Open	90.26	0.00		
	19-00162	03/06/19	FIOS/PHONE-W/P-2/24/19 BILL	Open	<u>182.95</u>	0.00		
					365.38			
WRNEU005 W.R. NEUMANN COMPANY, INC.								
	19-00131	02/26/19	WATER-2019 CHEMICAL CONTRACT	Open	290.04	0.00		B
WATCH005 WATCHUNG SPRING WATER CO., INC								
	19-00129	02/26/19	WATER+RENTAL:DELIV 1/25/19	Open	23.77	0.00		
WEBHA005 WEB HAULING & DISTRIBUTION, INC								
	19-00118	02/13/19	PUMP SLUDGE TANK 2/6/19	Open	719.40	0.00		
Total Purchase Orders: 55					Total P.O. Line Items: 0	Total List Amount: 209,890.34	Total Void Amount: 0.00	



TOTAL CARRIED FORWARD FROM BILL LIST	209,890.34
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MANUAL CHECKS

CK# 10065	FREEHOLD SOIL CONSERVATION DISTRICT	1,560.00
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TOTAL-MANUAL CHECKS	<u>1,560.00</u>
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GRAND TOTAL OF 3/11/19 BILL LIST	<u><u>211,450.34</u></u>
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Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
	8-01	1,725.17	0.00	1,725.17	0.00	0.00	1,725.17
	8-09	<u>17,484.70</u>	<u>0.00</u>	<u>17,484.70</u>	<u>0.00</u>	<u>0.00</u>	<u>17,484.70</u>
Year Total:		19,209.87	0.00	19,209.87	0.00	0.00	19,209.87
	9-01	140,384.50	0.00	140,384.50	0.00	0.00	140,384.50
	9-09	<u>29,120.77</u>	<u>0.00</u>	<u>29,120.77</u>	<u>0.00</u>	<u>0.00</u>	<u>29,120.77</u>
Year Total:		169,505.27	0.00	169,505.27	0.00	0.00	169,505.27
	C-04	4,470.00	0.00	4,470.00	0.00	0.00	4,470.00
	C-08	<u>16,695.00</u>	<u>0.00</u>	<u>16,695.00</u>	<u>0.00</u>	<u>0.00</u>	<u>16,695.00</u>
Year Total:		21,165.00	0.00	21,165.00	0.00	0.00	21,165.00
ANIMAL CONTROL	T-13	10.20	0.00	10.20	0.00	0.00	10.20
Total of All Funds:		<u>209,890.34</u>	<u>0.00</u>	<u>209,890.34</u>	<u>0.00</u>	<u>0.00</u>	<u>209,890.34</u>

**RESOLUTION NO. 19-48**  
**MEETING DATE: 03-11-19**

**RESOLUTION AUTHORIZING THE ISSUANCE OF A RAFFLE LICENSE FOR**  
**PTA ROOSEVELT SCHOOL RA#19-01**

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C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/ \_\_\_\_\_.

**WHEREAS**, the PTA Roosevelt School has applied to hold an On-Premise Merchandise Raffle to be held on March 30, 2019 from 11am – 3pm; and

**WHEREAS**, the PTA Roosevelt School holds a Legalized Games of Chance Control Commission registration #432-5-42103; and

**WHEREAS**, the Borough Clerk has reviewed the application as filed and finds that the application meets the required criteria of the State of New Jersey Legalized Games of Chance Control Commission; and

**NOW THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey that the PTA Roosevelt School application to hold an On-Premise Merchandise Raffle to be held on March 30, 2019 from 11am – 3pm is hereby approved and the Borough Clerk is authorized to issue same following approval of the application by the New Jersey Legalized Games of Chance Control Commission.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on March 11, 2019.

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Kathleen Hart  
Borough Clerk

**RESOLUTION NO. 19-03**  
**MEETING DATE: 03-11-19**

**RESOLUTION OF THE BOROUGH COUNCIL APPOINTING THE PLANNING  
BOARD CLASS III MEMBER FOR THE YEAR 2019**

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C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/ \_\_\_\_\_.

**WHEREAS**, N.J.S.A. 40:55D-23, requires the municipal governing body to appoint a governing body member as the Class III Member of the Planning Board; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Roosevelt, in the County of Monmouth, State of New Jersey as follows:

1. Pursuant to the requirements N.J.S.A. 40:55D-23, \_\_\_\_\_ is hereby appointed to the Planning Board as the Class III member for a term of one (1) year and until a successor shall be appointed.
2. The Borough Clerk is directed to forward a certified copy of this resolution to the appointee and the Planning Board.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

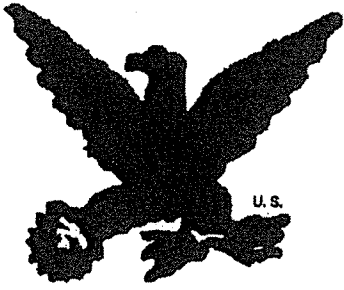
**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on March 11, 2019.

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Kathleen Hart  
Borough Clerk



# Borough of Roosevelt

## Jersey Homestead Historic District

P.O. BOX 128 • 33 N. ROCHDALE AVENUE • ROOSEVELT, NEW JERSEY 08555

OFFICE: (609) 448-0539 • FAX: (609) 448-8716

B8  
L11

### APPLICATION FOR LICENSE TO RENT RESIDENTIAL PROPERTY

The undersigned property owner hereby applies for a license to rent residential property, pursuant to Ordinance #182

#### Part 1 - to be completed by Homeowner

Mailing address: 166 Main St. Lakewood N.J. 08701

Telephone #: 732-278-8485

Address of rental property: 6 Farm Lane Roosevelt NJ. 08555

Is the rental property currently occupied: Yes  No

Date: 2/14/19 Signature of Applicant Alexis J. Jurek / for Policy

#### Part 2 - to be completed by Borough Clerk

\$30.00 fee received on: 2/14/19 Check # 144

Agenda item for Council meeting date: 3/11/19

Application: approved  not approved

Signature of Borough Clerk \_\_\_\_\_

#### Part 3 - to be completed by Zoning Officer

Date of Inspection: 2/6/19

Code violations cited: Yes  No  (If yes, attach report)

Date of reinspection: 2/13/19

All violations abated: Yes  No  (If no, attach report)

Signature of Zoning Officer [Signature]

Notice to Applicant: Pursuant to Ordinance #182, the Mayor and Council may deny the issuance of a license, or revoke or suspend the license that was previously issued, upon finding that the owner has failed to abate code violations cited by the Zoning Officer and to maintain the property in a manner conducive to the health, safety and welfare of the residents of the property and of the community. Any person who leases any real property subject to this Ordinance without having a license to do so, shall be subject to a penalty not exceeding \$1,000 and/or 60 days imprisonment for each violation, each week or part thereof of unlicensed rental being a separate violation, and may also be required to reimburse the Borough for any costs incurred in relocating tenants. Owners of residential rental properties are also required to comply with the Landlord Identity Disclosure Law, N.J.S.A. 8-28 et seq., and are liable to a penalty of up to \$500 per violation for each failure to comply.

**RESOLUTION NO. 19-52  
MEETING DATE: 03-11-19**

**PROVIDING FOR A PRIVATE EXECUTIVE MEETING THAT  
EXCLUDES THE PUBLIC**

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C/\_\_\_\_\_ offered the following Resolution and moved its adoption, which was second by C/\_\_\_\_\_.

**WHEREAS**, the "Open Public Meetings Act" enacted October 21, 1975 permits a public body to exclude the public from meetings or portions thereof wherein matters are to be discussed which are exempted from the requirements of the Act; and

**WHEREAS**, the said Act requires that prior to the holding of a meeting or portion thereof from which the public shall be excluded, the public body should adopt a Resolution at a public meeting providing for the holding of a private meeting; and

**WHEREAS**, the Borough Council of The Borough of Roosevelt has determined that a meeting should be held from which the public should be excluded in order to discuss a subject which is exempted under the said Act;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council, as follows:

- That the next portion of this meeting be held in Private Session.
- That the general nature of the matter(s) to be discussed relate to the matters:
  - a. Litigation – Jeff Ellentuck v Borough of Roosevelt and Kathleen Hart, Docket No. MON-L-21-19PW
- That no official action will be taken at the meeting but Minutes shall be kept and shall be available to the public after official action on the subject matter has been taken.
- It is anticipated the discussion conducted in closed session can be disclosed to the public after no further action is required in the matter.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on March 11, 2019.

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Kathleen Hart  
Borough Clerk