

**DRAFT**  
**BOROUGH OF ROOSEVELT**  
**COUNCIL REGULAR MEETING AGENDA**  
**FEBRUARY 25, 2019 @ 7:00 P.M.**

**TIME IN \_\_\_\_\_**

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 7, 2019 which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

**ROLL CALL**

Councilmember Steven Bowen  
Councilmember Luke Dermody  
Councilmember Louis Esakoff  
Councilmember Michael Hamilton  
Councilmember  
Councilmember Joseph Trammell  
Mayor Peggy Malkin

**MAYOR'S REPORT**

**PUBLIC COMMENT (Agenda items only)**

**APPROVAL OF MINUTES**

- February 11, 2019 Regular Council Meeting
- February 11, 2019 Closed Meeting

**CORRESPONDENCE**

1. Emailed received from Carmela Roberts, dated February 12, 2019, explaining the sewer main costs associated with replacement project on Homestead Lane.

**RESOLUTIONS**

Resolution 19-43      Payment of Bills of February 25, 2019

Resolution 19-44      Resolution Authorizing Roberts Engineering Group, LLC to Include the Replacement of Certain Sewer Pipes Under Homestead Lane as Part of the Road Replacement Project on Homestead Lane, Elm Court and Cedar Court

Resolution 19-45      Resolution Accepting the Resignation of Councilman Cody Parker from the Borough Council, Effective February 25, 2019

**REPORTS OF COMMITTEE CHAIRS**

Councilmember Bowen                      Public Works  
Councilmember Esakoff                    Administration

Councilmember Hamilton  
Councilmember Trammell  
Councilmember  
Councilmember Dermody

Finance  
Utilities  
Envi, Health & Safety  
Community Dev/Code

**REPORTS OF BOROUGH OFFICIALS (If requested by Mayor or Committee Chair)**

**OLD BUSINESS**

1. Tabled from 01-07-19 Council Meeting  
Resolution 19-03     Appointing the Planning Board Class III Member for the Year 2019
2. Tabled from 01-28-19 Council Meeting  
Resolution 19-38     Appointing Councilmember to Serve as Representatives to the Environmental Commission

**NEW BUSINESS**

1. Use of Borough Hall – RAP on April 27, 2019 from 7:00pm – 10:30pm for the poetry event.
2. Use of Borough Hall – Roosevelt First Aid Squad is requesting a change in a training date previously approved by Council from March 3<sup>rd</sup> to March 10<sup>th</sup> from 8am – 1pm.

**PUBLIC COMMENT (Any item)**

**CLOSED SESSION**

Resolution 19-46     Providing for a Private Executive Meeting that Excludes the Public

Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

**ADJOURNMENT**

**TIME OUT:** \_\_\_\_\_

## Water and Sewer Main Costs

Tue 2/12/2019 9:04 AM

**From:** Carmela Roberts

**To:** "Borough Clerk Kathleen Hart RMC, CMR"

**Cc:** Ana Debevec



Kathleen,

Please provide this email to the mayor and council members.

Thank you,

Carmela Roberts

Dear Mayor and Council,

The cost of sewer main installation is less expensive than water main because it is an easier and simpler process.

The cost of PVC pipe used for sewer mains is less than any type of water main pipe used. Water mains are under pressure, and whether they are PVC, HDPE or DIP, they are more expensive. Additionally, jointing of sewer mains is easier than for water main.

Both systems require testing prior to being fully put into service. However, sewer mains require only hydraulic testing by way of a 5-minute air test whereas water mains require a two-hour pressure test, chlorine disinfection, and bacteriological testing through a lab. Water main testing is more stringent as we must ensure that the water is safe to drink. A water main cannot be connected to the existing system (or to houses) until all testing is complete and approved. Sewer mains can be put into service as soon as they are installed.

Water mains require bolted joints, or heat fused welds, and at bends and hydrants require restraints to be installed to prevent movement and breakage. Sewer mains have only straight runs of pipe and tees for laterals which are simple to install (push-on joints).

Sewer mains are lighter and easier to handle and can be set in a trench by hand whereas all water main pipe needs to be lifted into place by backhoe or crane.

Sewer main laterals are installed by way of a fitting, and at the same time as when installing the main so that service is never disrupted. A water main must be installed without any connections; then it must be tested, and disinfected, and only then are new services installed by way of a corporation tap.

Water mains require multiple valves at intersecting locations. This is used for permanent installation and for maintenance, but they are also used to segregate the under-construction section from the in-service sections of mains. So there is a process to install a new water main and keep it segregated from all other mains and connections, then to test, disinfect, then open the main to the overall system, and then to make new corporation taps.

A sewer main does not have these multiple steps. 600 feet of sewer main can be installed and operational in days, whereas a water main of the same length will take weeks.

Please let me know if you have additional questions on the difference in water and sewer main installation.

Sincerely,

Carmela Roberts, PE, CME, President

Roberts Engineering Group, LLC

**RESOLUTION NO. 19-43  
MEETING DATE: 02-25-19**

**PAYMENT OF BILLS FOR FEBRUARY 25, 2019**

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C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/ \_\_\_\_\_.

**WHEREAS**, the attached list of bills have been submitted to the Council for payment approval; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds for the payment of bills.

**NOW, THEREFORE, BE IT RESOLVED** that the bills on the attached bill list be paid.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 25, 2019.

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Kathleen Hart  
Borough Clerk

2-25-19 BILL LIST

P.O. Type: All  
Range: First to Last  
Format: Condensed

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ATRAJ005 ATRA JANITORIAL SUPPLY CO, INC								
	19-00083	02/01/19	RESTROOM HAND TOWELS (1 CASE)	Open	47.17	0.00		
BOROU005 BOROUGH OF HIGHTSTOWN								
	19-00119	02/14/19	SOLID WASTE CONTRACT:FEB 2019	Open	5,571.34	0.00		
CENTR005 CENTRAL JERSEY WASTE &								
	19-00016	01/11/19	2019 RECYCLING CONTRACT	Open	2,097.24	0.00		B
GANNE005 GANNETT NJ NEWSPAPERS								
	19-00121	02/15/19	JAN 2019 NOTICES	Open	180.48	0.00		
KUCKE005 KUCKER HANEY PAINT COMPANY								
	18-00840	12/04/18	PAINT & SUPPL FOR BOROUGH HALL	Open	74.97	0.00		B
MCMAS005 MCMASTER-CARR SUPPLY COMPANY								
	19-00098	02/05/19	LOCKSET FOR DPW SIDE DOOR	Open	158.65	0.00		
MONMO070 MONMOUTH COUNTY PUBLIC WORKS &								
	19-00117	02/13/19	BRINING/SALTING:1/30/19	Open	594.00	0.00		
NJSTA005 NJ STATE LEAGUE/MUNICIPALITIES								
	18-00829	11/30/18	1/26/19 & 3/2/19 SEMINARS	Open	75.00	0.00		B
PETTY005 PETTY CASH								
	19-00110	02/11/19	REIMBURSE PETTY CASH	Open	29.00	0.00		
PSEGC005 PSE & G CO.								
	19-00112	02/11/19	JAN 2019 GAS SERVICE	Open	835.98	0.00		
RIOSU005 RIO SUPPLY, INC.								
	19-00089	02/04/19	WATER METER REGISTERS (10)	Open	2,570.00	0.00		
	19-00096	02/05/19	WATER METERS (2)	Open	642.00	0.00		
					<u>3,212.00</u>			
ROBER005 ROBERTS ENGINEERING GROUP, LLC								
	18-00693	10/02/18	ROAD IMPROV:HOMESTEAD & CEDAR	Open	3,236.25	0.00		B
	19-00076	01/30/19	WATER MAIN REPLACEMENT	Open	6,562.50	0.00		B
	19-00122	02/15/19	SODIUM HYPOCHLORITE FEED SYSTM	Open	206.25	0.00		
	19-00123	02/15/19	TAX MAP MAINTENANCE 2019	Open	414.50	0.00		
					<u>10,419.50</u>			
RUSSE005 RUSSELL REID, INC.								
	19-00111	02/11/19	2019 SLUDGE REMOVAL	Open	821.80	0.00		B
SUTPH005 SUTPHEN MEMORIAL, INC.								
	19-00009	01/10/19	2019 CEMETERY MANAGEMENT	Open	925.00	0.00		B

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
THEHO010 THE HOME DEPOT								
	19-00105	02/07/19	HOOVER VACUUM BAGS	Open	6.99	0.00		
	19-00107	02/08/19	PAINTING SUPPLIES	Open	81.72	0.00		
	19-00124	02/15/19	NAILSET & WOODSHAVER	Open	<u>15.44</u>	0.00		
					104.15			
UNIVA005 UNIVAR USA, INC.								
	19-00073	01/29/19	WATER-CAUSTIC SODA 12/19/18	Open	536.68	0.00		
VERIZ005 VERIZON								
	19-00116	02/11/19	609-448-0539 JAN 2019	Open	279.52	0.00		
VERIZ010 VERIZON FIOS								
	19-00113	02/11/19	INTERNET:BORO HALL-2/1 BILL	Open	144.99	0.00		
	19-00114	02/11/19	INTERNET:SEWER PLANT-2/1 BILL	Open	<u>115.64</u>	0.00		
					260.63			
WEBHA005 WEB HAULING & DISTRIBUTION, INC								
	18-00786	11/06/18	PUMP LAKE DR PUMP PIT 10/29/18	Open	203.70	0.00		
	19-00052	01/18/19	PUMP BORO HALL PUMP PIT 1/3/19	Open	203.70	0.00		
	19-00100	02/05/19	PUMP LAKE DR PUMP PIT 1/28/19	Open	<u>203.70</u>	0.00		
					611.10			
WEBOU005 WEB OUTBACK								
	19-00099	02/05/19	RESTROOM RENTAL-JAN 2019	Open	95.00	0.00		
<hr/> <b>Total Purchase Orders: 29 Total P.O. Line Items: 0 Total List Amount: 26,929.21 Total Void Amount: 0.00</b> <hr/>								

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
	8-01	149.97	0.00	149.97	0.00	0.00	149.97
	8-09	<u>203.70</u>	<u>0.00</u>	<u>203.70</u>	<u>0.00</u>	<u>0.00</u>	<u>203.70</u>
Year Total:		353.67	0.00	353.67	0.00	0.00	353.67
	9-01	11,061.30	0.00	11,061.30	0.00	0.00	11,061.30
	9-09	<u>5,715.49</u>	<u>0.00</u>	<u>5,715.49</u>	<u>0.00</u>	<u>0.00</u>	<u>5,715.49</u>
Year Total:		16,776.79	0.00	16,776.79	0.00	0.00	16,776.79
	C-04	3,236.25	0.00	3,236.25	0.00	0.00	3,236.25
	C-08	<u>6,562.50</u>	<u>0.00</u>	<u>6,562.50</u>	<u>0.00</u>	<u>0.00</u>	<u>6,562.50</u>
Year Total:		9,798.75	0.00	9,798.75	0.00	0.00	9,798.75
Total Of All Funds:		<u><u>26,929.21</u></u>	<u><u>0.00</u></u>	<u><u>26,929.21</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>26,929.21</u></u>

**RESOLUTION NO. 19-44**  
**MEETING DATE: 02-25-19**

**RESOLUTION AUTHORIZING ROBERTS ENGINEERING GROUP, LLC TO  
INCLUDE THE REPLACEMENT OF CERTAIN SEWER PIPES UNDER  
HOMESTEAD LANE AS PART OF THE ROAD REPLACEMENT PROJECT ON  
HOMESTEAD LANE, ELM COURT, AND CEDAR COURT**

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C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was seconded by C/ \_\_\_\_\_.

**WHEREAS**, on or about August 31, 2017, the New Jersey Department of Transportation (“NJDOT”) awarded the Borough of Roosevelt, County of Monmouth, State of New Jersey (the “Borough”) a municipal aid grant in the amount of \$210,000 for road improvements to Homestead Lane and Cedar Court (the “Road Replacement Project”); and

**WHEREAS**, the Borough must make an award of a contract to complete the Road Replacement Project on or before May 17, 2019, or the Borough will forfeit the NJDOT’s municipal aid grant and jeopardize the Borough’s eligibility for future NJDOT grant funding; and

**WHEREAS**, after intensive inspection of the sewer pipes under Homestead Lane and Cedar Court, the Borough Engineer has strongly recommended that certain sewer pipes under Homestead Lane be replaced as part of the Road Replacement Project for reasons of economy and efficiency in the Borough’s long-term capital plan; and

**WHEREAS**, the Borough’s Governing Body has adopted certain bond ordinances to move forward with the Road Replacement Project; and

**WHEREAS**, the Borough Engineer was previously authorized to prepare bid specifications for the Road Replacement Project, and has indicated that adding certain sewer pipes under Homestead Lane to the Road Replacement Project bid specifications will cost an additional \$2,500.00; and

**WHEREAS**, the Borough’s Chief Financial Officer has certified the availability of funds in the amount not to exceed \$2,500.00;

**NOW, THEREFORE BE IT RESOLVED**, by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey that Roberts Engineering Group, LLC is hereby authorized to add certain sewer pipes under Homestead Lane to the bid specifications for the Road Replacement Project in an amount not to exceed \$2,500.00.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be sent to the Chief Financial Officer, Purchasing Agent, and Roberts Engineering Group, LLC.



**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 25, 2019.

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Kathleen Hart  
Borough Clerk

**RESOLUTION NO. 19-45  
MEETING DATE: 02-25-19**

**RESOLUTION ACCEPTING THE RESIGNATION OF COUNCILMAN  
CODY PARKER FROM THE BOROUGH COUNCIL,  
EFFECTIVE FEBRUARY 25, 2019**

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C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/ \_\_\_\_\_.

**WHEREAS**, Cody Parker was elected to the position of Councilperson of the Borough Council of the Borough of Roosevelt with a term expiring December 31, 2021; and

**WHEREAS**, on February 25, 2019, Cody Parker notified the Mayor, that effective immediately he is resigning from the position of Councilperson of the Borough Council of the Borough of Roosevelt;

**NOW THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Roosevelt, County of Monmouth, State of New Jersey, that it accepts the resignation of Cody Parker from the position of Councilperson of the Borough Council effective February 25, 2019; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be sent to the Borough Attorney, Borough Clerk, County Clerk, County Board of Elections, County Democratic Chairperson, County Republican Chairperson, Roosevelt Municipal Democratic Chairperson, and Roosevelt Municipal Republican Chairperson.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 25, 2019.

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Kathleen Hart  
Borough Clerk

**RESOLUTION NO. 19-03**  
**MEETING DATE: 02-25-19**

**RESOLUTION OF THE BOROUGH COUNCIL APPOINTING THE PLANNING  
BOARD CLASS III MEMBER FOR THE YEAR 2019**

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C/\_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/\_\_\_\_\_.

**WHEREAS**, N.J.S.A. 40:55D-23, requires the municipal governing body to appoint a governing body member as the Class III Member of the Planning Board; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Roosevelt, in the County of Monmouth, State of New Jersey as follows:

1. Pursuant to the requirements N.J.S.A. 40:55D-23, \_\_\_\_\_ is hereby appointed to the Planning Board as the Class III member for a term of one (1) year and until a successor shall be appointed.
2. The Borough Clerk is directed to forward a certified copy of this resolution to the appointee and the Planning Board.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 25, 2019.

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Kathleen Hart  
Borough Clerk

*BOROUGH OF ROOSEVELT  
COUNTY OF MONMOUTH  
STATE OF NEW JERSEY*

**RESOLUTION NO. 19-38  
MEETING DATE: 02-25-19**

**APPOINTING COUNCILMEMBER TO SERVE AS REPRESENTATIVES TO THE  
ENVIRONMENTAL COMMISSION**

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C/\_\_\_\_\_ offered the following resolution with the exclusion of item #2, and moved its adoption, which was second by C/\_\_\_\_\_.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Roosevelt, in the County of Monmouth and State of New Jersey, as follows:

1. That Councilmember \_\_\_\_\_ shall serve as representative to the Roosevelt Environmental Commission.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 25, 2019.

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Kathleen Hart  
Borough Clerk

**RESOLUTION NO. 19-46  
MEETING DATE: 02-25-19**

**PROVIDING FOR A PRIVATE EXECUTIVE MEETING THAT  
EXCLUDES THE PUBLIC**

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C/ \_\_\_\_\_ offered the following Resolution and moved its adoption, which was second by C/ \_\_\_\_\_.

**WHEREAS**, the "Open Public Meetings Act" enacted October 21, 1975 permits a public body to exclude the public from meetings or portions thereof wherein matters are to be discussed which are exempted from the requirements of the Act; and

**WHEREAS**, the said Act requires that prior to the holding of a meeting or portion thereof from which the public shall be excluded, the public body should adopt a Resolution at a public meeting providing for the holding of a private meeting; and

**WHEREAS**, the Borough Council of The Borough of Roosevelt has determined that a meeting should be held from which the public should be excluded in order to discuss a subject which is exempted under the said Act;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council, as follows:

- That the next portion of this meeting be held in Private Session.
- That the general nature of the matter(s) to be discussed relate to the matters:
  - a. Litigation - Ellentuck
- That no official action will be taken at the meeting but Minutes shall be kept and shall be available to the public after official action on the subject matter has been taken.
- It is anticipated the discussion conducted in closed session can be disclosed to the public after no further action is required in the matter.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 25, 2019.

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Kathleen Hart  
Borough Clerk