

**Borough of Roosevelt
33 N. Rochdale Avenue
Roosevelt, NJ 08555**

Mayor and Council Meeting Minutes of December 10, 2018

Mayor Malkin opened the meeting at 7:05 pm and read the Open Public Meetings Act notice which stated, “Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 2, 2018, which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was mailed to The Times and Asbury Park Press.”

Roll Call.

	PRESENT	ABSENT	LATE ARRIVAL
<i>Councilmember Bowen</i>	✓		
<i>Councilmember Dermody</i>			7:38 PM
<i>Councilmember Esakoff</i>	✓		
<i>Councilmember Hamilton</i>	✓		
<i>Councilmember Sheean</i>		✓	
<i>Councilmember Trammell</i>	✓		
<i>Mayor Malkin</i>	✓		

Also in attendance: Greg Cannon, Esq.; Kathleen Hart, Borough Clerk

MAYOR’S REPORT: No report.

PUBLIC COMMENT (Agenda items only):

M/Malkin opened the meeting to Public Comment for agenda items only at 7:06 pm.

No public comment.

M/Malkin closed the meeting to Public Comment at 7:06 pm.

APPROVAL OF MINUTES:

- **November 26, 2018 – Regular Council Meeting Minutes**

On a motion by C/Trammell to accept the minutes as presented by the Borough Clerk, with a second offered by C/Bowen and the following roll call vote, the November 26, 2018 Regular Session Meeting Minutes were approved. No discussion.

Roll Call:

AYES: C/Bowen, C/Esakoff, C/Trammell

NAYS: None

ABSTAIN: C/Hamilton

ABSENT: C/Dermody, C/Sheean

CORRESPONDENCE:

1. Email received from Nicolas Murray, dated December 6, 2018 regarding the Stop Sign on South Rochdale.

RESOLUTIONS:

Resolution 18-143 Payment of Bills for December 10, 2018

C/Hamilton made the motion to adopt Resolution 18-143, second offered by C/Trammell.

Roll Call:

AYES: C/Bowen, C/Esakoff, C/Hamilton, C/Trammell

NAYS: None

ABSTAIN: None.

ABSENT: C/Dermody, C/Sheean

Resolution 18-144 Accepting the 2017 Audit Report

C/Hamilton made the motion to adopt Resolution 18-144, second offered by C/Esakoff.

C/Hamilton explained that it was a clean audit.

Roll Call:

AYES: C/Bowen, C/Esakoff, C/Hamilton, C/Trammell

NAYS: None

ABSTAIN: None

ABSENT: C/Dermody, C/Sheean

Resolution 18-145 Appointing Planning Board Secretary

C/Trammell made the motion to adopt Resolution 18-145, second offered by C/Esakoff. M/Malkin explained that Kim Cuiffi, who was recently hired as an administrative assistant, is highly qualified and has accepted the Planning Board Secretary position. The Planning Board will also adopt a resolution to appoint the Board Secretary.

Roll Call:

AYES: C/Bowen, C/Esakoff, C/Hamilton, C/Trammell

NAYS: None

ABSTAIN: None

ABSENT: C/Dermody, C/Sheean

Resolution 18-146 Authorizing Agreement with Jan Bilyk D/B/A Whisper Acres for Animal Control Services

C/Trammell made the motion to adopt Resolution 18-146, second offered by C/Esakoff. Council members discussed posting the Animal Control Officer's phone number on the bulletin board at Borough Hall.

Roll Call:

AYES: C/Bowen, C/Esakoff, C/Hamilton, C/Trammell

NAYS: None

ABSTAIN: None

ABSENT: C/Dermody, C/Sheean

Resolution 18-147 Awarding a Contract for Services in Accordance with the Assessment Demonstration Program (P.L. 2013, C. 15) to Realty Data Systems

C/Hamilton made the motion to adopt Resolution 18-147, second offered by C/Esakoff. This is a renewal of the current contract. Realty Data Systems was the only company to submit a bid for this

contract.

Roll Call:

AYES: C/Bowen, C/Esakoff, C/Hamilton, C/Trammell

NAYS: None

ABSTAIN: None

ABSENT: C/Dermody, C/Sheean

Resolution 18-148 Awarding Contract for Installation of a Sodium Hypochlorite System at the Water Treatment Plant

C/Trammell made the motion to adopt Resolution 18-148, second offered by C/Esakoff.

C/Trammell explained that, as recommended by the DEP, this system was installed to replace the chlorine gas system.

Roll Call:

AYES: C/Bowen, C/Esakoff, C/Hamilton, C/Trammell

NAYS: None

ABSTAIN: None

ABSENT: C/Dermody, C/Sheean

Resolution 18-149 Awarding a Contract for Purchase of Chemicals for Water and Sewer Utilities

C/Trammell made the motion to adopt Resolution 18-149, second offered by C/Esakoff. Council members discussed costs associated with the contract.

Roll Call:

AYES: C/Bowen, C/Esakoff, C/Hamilton, C/Trammell

NAYS: None

ABSTAIN: None

ABSENT: C/Dermody, C/Sheean

Resolution 18-150 Awarding a Contract for Removal and Hauling of Liquid Sludge

C/Trammell made the motion to adopt Resolution 18-150, second offered by C/Hamilton. No discussion.

Roll Call:

AYES: C/Bowen, C/Esakoff, C/Hamilton, C/Trammell

NAYS: None

ABSTAIN: None

ABSENT: C/Dermody, C/Sheean

REPORTS OF COMMITTEE CHAIRS:

Administration: No report.

Community Dev/Code: No report.

Envi. Health & Safety: No report.

Finance: C/Hamilton explained that the purchase of a functioning snow blower for the Public Works Department would be cost effective and would save on labor costs associated with snow removal. The estimated cost of the snow blower is \$1,200 and C/Hamilton recommended making the purchase

prior to yearend. The consensus of the Council is to purchase the snow blower. C/Trammell suggested purchasing an updated recording system and estimated the cost at approximately \$2,000.

Public Works: None.

Utilities: C/Trammell explained that the filters at the water plant have been flushed and the iron sludge has been removed from both tanks; the tanks were pressure washed and the hydrants have been flushed. This hasn't been done in six years and the recommendation is that this be done every one to two years. This should be included in the budget for regular maintenance of the water plant.

REPORTS OF BOROUGH OFFICIALS: None.

OLD BUSINESS: None.

NEW BUSINESS: None.

PUBLIC COMMENT (Any item):

M/Malkin opened the meeting to Public Comment for any item at 7:32 pm.

Mary Tulloss, 21 Lake Drive: Suggested that the Borough look into purchasing chemicals from a buying cooperative; questioned the status of the water main replacement and replacement of sewer lines; questioned the status of a shared service agreement with East Windsor Municipal Utilities Authority.

M/Malkin announced that C/Dermody arrived at 7:38 pm.

Michael Ticktin, N. Valley Road: Discussed the purchase of chemicals and utilizing state contract for purchases; discussed the status of the butterfly garden.

Mark Connors, 23 N. Rochdale Avenue: Requested the illumination of and appropriate display of the American Flag in front of Borough Hall; questioned procedures for remedying sewer clogs.

Jeff Klein, 21 Homestead Lane: Discussed a national class action lawsuit against corporations that produce flushable wipes; questioned the difference in cost between water and sewer pipes; questioned bids for the purchase of chemicals.

M/Malkin closed the Public Comment at 8:11 pm.

CLOSED SESSION

Resolution 18-151 Providing for a Private Executive Meeting that Excludes the Public

C/Hamilton made the motion to adopt Resolution 18-151, second offered by C/Esakoff.

Roll Call:

AYES: C/Bowen, C/Dermody, C/Esakoff, C/Hamilton, C/Trammell

NAYS: None

ABSTAIN: None

ABSENT: C/Sheean

The Clerk read Resolution 18-151 into the record:

WHEREAS, the "Open Public Meetings Act" enacted October 21, 1975 permits a public body to exclude the public from meetings or portions thereof wherein matters are to be discussed which are exempted from the requirements of the Act; and

WHEREAS, the said Act requires that prior to the holding of a meeting or portion thereof from which the public shall be excluded, the public body should adopt a Resolution at a public meeting providing for the holding of a private meeting; and

WHEREAS, the Borough Council of The Borough of Roosevelt has determined that a meeting should be held from which the public should be excluded in order to discuss a subject which is exempted under the said Act;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, as follows:

- That the next portion of this meeting be held in Private Session.
- That the general nature of the matter(s) to be discussed relate to the matters:
 - a. Potential Litigation – Encroachment on Green Acres
 - b. Potential Litigation – Unpaid Water Bills from a Specific Property
- That no official action will be taken at the meeting but Minutes shall be kept and shall be available to the public after official action on the subject matter has been taken.

It is anticipated the discussion conducted in closed session can be disclosed to the public after no further action is required in the matter.

At 8:15 pm the Council moved to executive session.

At 9:59 pm the Council returned to open session. C/Hamilton moved to adjourn with a second offered by C/Trammell, and with all in favor, the meeting adjourned at 9:59 pm.

The audio tape is available in the Clerk’s Office at Borough Hall.

Respectfully Submitted,

Kathleen Hart, Borough Clerk

Adopted Date: January 7, 2019