Borough of Roosevelt
33 N. Rochdale Avenue
Roosevelt, NJ 08555

Mayor and Council Meeting Minutes of June 26, 2018

Mayor Malkin opened the meeting at 7:15 pm and read the Open Public Meetings Act notice which stated, "Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 2, 2018, which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press."

Roll Call.

	PRESENT	ABSENT
Councilmember Bowen	✓	
Councilmember Hamilton	✓	
Councilmember Parker	✓	
Councilmember Parrott		✓
Councilmember Sheean	✓	
Councilmember Trammell	✓	
Mayor Malkin	✓	

Also in attendance: Greg Cannon, Esq. (arrived 7:17 pm); George Lang, CFO; Carmela Roberts, Borough Engineer; Gerard Stankowitz (arrived 8:03 pm), Borough Auditor; Kathleen Hart, Borough Clerk

MAYOR'S REPORT: M/Malkin explained that Borough professionals are in attendance to discuss the budget and infrastructure projects.

PUBLIC COMMENT (Agenda items only):

M/Malkin opened the meeting to Public Comment for agenda items only at 7:17 pm.

Mary Tulloss, 21 Lake Drive: Asked questions about the planned work on water mains, the loan program to fund the infrastructure work and items on the bill list.

Ms. Roberts provided an overview of work to be done on the water mains and the funding available for the project.

M/Malkin closed the meeting to Public Comment at 7:44 pm.

APPROVAL OF MINUTES:

- **June 11, 2018 – Regular Council Meeting Minutes**

On a motion by C/Hamilton, second by C/Trammell, the June 11, 2018 Regular Council Meeting Minutes were approved. No discussion.

Roll Call:
AYES: C/Bowen, C/Hamilton, C/Parker, C/Sheean, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: C/Parrott

CORRESPONDENCE

1. Resignation received from Stacey Bonna, Environmental Commission.
2. Resignation received from John Marini, Assistant Zoning Officer/Assistant Code Enforcement Officer/Housing Inspector.
3. Letter received from Carmela Roberts, Borough Engineer, dated June 20, 2018 regarding Water Main Replacements on Homestead Lane, Elm Court and Cedar Court. Ms. Roberts addressed questions regarding pipe replacements.

ORDINANCES:

ORDINANCE 18-04

FIRST READING

AMENDING ORDINANCE 18-02, ADOPTED 6-11-18, SETTING THE SALARY RANGE AND COMPENSATION OF CERTAIN OFFICIALS, POSITIONS AND EMPLOYEES IN THE BOROUGH OF ROOSEVELT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY
(SEE CHANGES IN **BOLD** FONT)

EXPLANATORY STATEMENT: This ordinance amends the Salary Ordinance for 2018.

C/Hamilton moved Ordinance 18-04, with a second offered by C/Parker.

Roll Call:
AYES: C/Bowen, C/Hamilton, C/Parker, C/Trammell
NAYS: None
ABSTAIN: C/Sheean
ABSENT: C/Parrott

Public Hearing to be held on July 9, 2018 at 7:00 p.m. at the Borough of Roosevelt, 33 N. Rochdale Avenue, Roosevelt, NJ 08555.

RESOLUTIONS:

Resolution 18-85 Payment of Bills for June 26, 2018

C/Hamilton made the motion to adopt Resolution 18-85, second offered by C/Trammell. No discussion.

Roll Call:
AYES: C/Bowen, C/Hamilton, C/Parker, C/Sheean, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: C/Parrott

Resolution 18-86 Authorizing the Budget to be Read by Title Only

C/Hamilton made the motion to adopt Resolution 18-86, second offered by C/Bowen. No discussion.

Roll Call:
AYES: C/Bowen, C/Hamilton, C/Parker, C/Sheean, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: C/Parrott

Resolution 18-87 Hiring of Seasonal Employees for the Roosevelt Recreation Summer Camp Program

C/Hamilton made the motion to adopt Resolution 18-87, second offered by C/Parker.

Roll Call:
AYES: C/Bowen, C/Hamilton, C/Parker, C/Sheean, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: C/Parrott

OTHER RESOLUTIONS:

Adoption of the 2018 Budget

Mayor Malkin opens the public hearing at 7:54 pm.
Mayor Malkin closes the public hearing at 7:54 pm.

Resolution 18-88 Resolution to Amend Budget

C/Hamilton made the motion to adopt Resolution 18-88, second offered by C/Bowen. C/Hamilton stated that interest from a BAN issued in December 2017 was not included in the introduction. George Lang, CFO, stated that the State has approved the amendment and the budget.

Roll Call:
AYES: C/Bowen, C/Hamilton, C/Parker, C/Sheean, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: C/Parrott

Resolution 18-80 Adoption of the 2018 Budget

C/Hamilton made the motion to adopt Resolution 18-80, second offered by C/Trammell. The local tax rate will remain the same and has been stable for the past five years.

Roll Call:
AYES: C/Bowen, C/Hamilton, C/Parker, C/Sheean, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: C/Parrott

REPORTS OF COMMITTEE CHAIRS:

Administration: No report.

Community Dev/Code: C/Parker discussed the 4th of July celebration; a Community Development Committee meeting is being planned and the date and time will be advertised when it is set. M/Malkin discussed putting together an informational welcome packet for new residents.

Envi. Health & Safety: No report.

Finance: Report attached (Attachment A).

Public Works: Report attached (Attachment B).

Utilities: C/Trammell stated that the two new operators are working out very well. Report attached (Attachment C).

REPORTS OF BOROUGH OFFICIALS:

Department of Public Works: Dave Curtis attended a press conference at the Monmouth County Sheriff's department regarding the 911 service charge fee on phone bills; none of the money goes to Monmouth County.

OLD BUSINESS: None.

NEW BUSINESS

1. Application for License to Rent Residential Property – Michael Florentino, 16 Tamara Drive

C/Hamilton made a motion to approve the application, with a second offered by C/Parker and with all in favor the application was approved.

AYES: C/Bowen, C/Hamilton C/Parker, C/Sheean, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: C/Parrott

PUBLIC COMMENT: (Any item)

M/Malkin opened the public comment for any item at 8:16 pm.

Jeb Shahn, 18 Tamara Drive: Requested that committee meetings be scheduled in the evening rather than the afternoon; discussed reaching out to new residents and communicating ways they can participate in the community; discussed the status of the deli.

Mark Connors, 23 N. Rochdale Avenue: Discussed repairs to water and sewer infrastructure and the impact on taxes; coordinating the painting of Borough Hall with the First Aid Squad; the status of the former fire department garage; suggested servicing electrical system at Borough Hall.

M/Malkin closed the Public Comment at 8:28 pm.

C/Hamilton moved to adjourn with a second offered by C/Trammell, and with all in favor, the meeting adjourned at 8:29 pm.

The audio tape is available in the Clerk's Office at Borough Hall.

Respectfully Submitted,

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Kathleen Hart, Borough Clerk

Adopted Date: July 9, 2018

FINANCE COMMITTEE REPORT JULY 26, 2018

2018 Municipal Budget-The Public Hearing and adoption of the Municipal Budget is on the agenda tonight. The introduction of the budget was delayed until we had the numbers for the contracts for the management of our water and sewer treatment systems. The State will not be approving its own budget until July.

- **Local Tax Rate:** The Local Tax Rate will remain at last year's level 0.755.
- **The Tax Rate has been remarkably stable for the last 5-years**: In 2014 it was at .748 and this year it is at .755.

- **The Utility Bills will remain the same:** We expect to actually realize some savings there because we were to eliminate several employees who generated a significant amount of overtime expenditures. Additionally we anticipate realizing a substantial savings through the contractors doing their own testing.
- **We Are Investigating State Infrastructure Loan Programs:** The State offers *very low interest loan rates* (1.7%) for water and sewer system projects and up to 50% principal forgiveness (example…$700,000 project...pay back $350,000 at 1.7% over 20 or 30 yrs) for **small municipalities** who need to make infrastructure repairs to their water lines.

Funds are available for:

- Demolition of Gas Station: Funds are available for demolition.
- Collecting Insurance For Damage to DPW Building**:**
- Structural Repair of DPW Garage:
- Roof Repair of DPW Garage:
- Exterior and interior painting of Borough Hall
- Landscaping around Borough Hall

Attachment A

Steven Bowen
Chairman of Public Works Committee
6/26/18 Report

Borough Hall issues being addressed:

- Removed shrubs at front door. Seeking landscaping quote from Solaris for front and side of building (simple and low maintenance).
- Power wash building
- White wash exterior
- Interior painting. Seeking quote from Millstone Board of Education.
- Flooring
- Parking lot. Paving and drain collapse issue (bids required). To be addressed during Homestead Lane road repair.

Potholes in town will be addressed within the next few with Hightstown Public Works.

Public Works Building Repair (structural damage). If under $17,500 no bid required. Ana Debevec will get quotes.

Sewer Treatment Plant issues that need to be addressed:

- Concrete repairs
- Painting
- Tree cutting

Need to schedule Public Works Committee work meeting.

Mower needs to be tested and repaired if necessary. Trailer will be needed for mower transport and hauling needs (approximately $2,000 for 6 x 8).

Ladders needed (6 and 8 feet).

Need to rent chipper (shared services with Hightstown Public Works) in the fall after Hurricane season.

Street sweeping is completed. County has been contacted and informed that we are ready for them to jet-vac the storm drains.

Trash can repair. Deadline of June 15 for residents to submit. So far we have received 17. Greg Defoe will review them this week and put together a parts list so we can order from manufacturer.

Brush cleanup on Lake Drive and Pine Drive is being addressed.

Attachment B

6/21/2018 Utility Committee Report

Apologies were made for the short notice and time of day for the meeting.

We met after 2 days' notice at 3pm in Borough Hall

In attendance were Joe T, Mike H, John Holden, Mike Lyons and Toby Moore.

The new operators have been settling into their perspective jobs and Toby is transitioning into retirement.

John reports that the new fence has been erected around well #3, the water tower has been inspected and the cathodic reactor is operating properly and new locks have been applied to the entire plant as well as the tower and well 3. He is catching up on previous DEP violations such as sampling water from 20 random houses for lead and copper content. John will be doing his first meter reading on or about July first. He has worked with Toby on "dummy reads" to familiarize himself with the procedure. Companies will be asked for proposals to remove the sludge from the water plant.

Mike Lyons reported that his team has been doing systematic repairs to the sewer plant. Toby had assisted them in draining the tanks and cleaning them. The wooden weir? At the tail end of the plant has been replaced with a stainless steel one. The rubber on the first two settling tanks has been in the process of being replaced. The auger performance is questionable and is being looked into. They have been active with mark outs as PSGE had two gas main leaks to be repaired this past month. Mikes men have replaced faulty nozzles on the sprinkler tanks and are looking into a new facing for the crumbling concrete sides of said tanks. The Sodium Aluminate tanks replacements have been approved and waiting implementation. There is a drain blockage in the chemical room that needs to be addressed.
We accepted some questions from the audience and concluded the meeting around 4pm.

Respectfully submitted

Joe Trammell

Attachment C