

**BOROUGH OF ROOSEVELT  
COUNCIL MEETING AGENDA  
OCTOBER 22, 2018 @ 7:00 P.M.**

**TIME IN:** \_\_\_\_\_

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 2, 2018 which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was mailed to The Times and Asbury Park Press.

**OATH OF OFFICE:** Councilmember Luke Dermody

**ROLL CALL:** Councilmember Steven Bowen  
Councilmember Luke Dermody  
Councilmember Michael Hamilton  
Councilmember Cody Parker  
Councilmember Deirdre Sheean  
Councilmember Joseph Trammell  
Mayor Peggy Malkin

**MAYOR'S REPORT**

**PUBLIC COMMENT (Agenda items only)**

**APPROVAL OF MINUTES**

1. October 9, 2018 Regular Session Minutes

**CORRESPONDENCE**

**RESOLUTIONS:**

Resolution 18-135 Payment of Bills for October 22, 2018  
Resolution 18-136 Awarding Contract for Repairing the Damage to the Northern CMU Wall of the DPW Building

**ANNOUNCEMENT OF MAYOR'S APPOINTMENT NOT REQUIRING COUNCIL APPROVAL**

1. Mayor's Appointments to the Borough of Roosevelt Environmental Commission

**REPORTS OF COMMITTEE CHAIRS**

Administration	
Community Dev/Code	Councilmember Parker
Envi. Health & Safety	Councilmember Sheean
Finance	Councilmember Hamilton
Public Works	Councilmember Bowen
Utilities	Councilmember Trammell

**REPORTS OF BOROUGH OFFICIALS (If requested by Mayor or Committee Chair)**

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT (Any item)**

**CLOSED SESSION**

Resolution 18- Providing for a Private Executive Meeting that Excludes the Public

Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

**ADJOURNMENT**

**TIME OUT: \_\_\_\_\_**

**RESOLUTION NO. 18-135**  
**MEETING DATE: 10-22-18**

**PAYMENT OF BILLS FOR OCTOBER 22, 2018**

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C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/ \_\_\_\_\_.

**WHEREAS**, the attached list of bills have been submitted to the Council for payment approval; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds for the payment of bills.

**NOW, THEREFORE, BE IT RESOLVED** that the bills on the attached bill list be paid.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 22 2018.

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Kathleen Hart  
Borough Clerk

10-22-18 BILL LIST

P.O. Type: All  
Range: First  
Format: Condensed

to Last

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
AMFAR005 A & M FARMS & GARDEN CENTER	18-00694	10/02/18	STONE FOR CEMETERY	Open	76.00	0.00		
BOARD005 BOARD OF FIRE COMMISSIONERS OF	18-00704	10/10/18	2018 FIRE SERVICES:4/Q/2018	Open	7,500.00	0.00		
BOROU005 BOROUGH OF HIGHTSTOWN	18-00709	10/10/18	SOLID WASTE CONTRACT:OCT 2018	Open	5,462.10	0.00		
	18-00727	10/16/18	LANDFILL TIPPING FEES:SEP 2018	Open	2,179.75	0.00		
	18-00733	10/16/18	CHIPPING ON 10/1/18	Open	520.00	0.00		
					8,161.85			
CENTR005 CENTRAL JERSEY WASTE &	18-00011	01/11/18	2018 RECYCLING CONTRACT	Open	2,046.09	0.00		B
CONN005 CONNORS, MARK	18-00701	10/05/18	REIMB:5/23/18 SEWER VIDEO	Open	279.00	0.00		
GANNE005 GANNETT NJ NEWSPAPERS	18-00741	10/17/18	SEP 2018 NOTICES	Open	407.90	0.00		
GREIM005 GREIM-FELONG, KIMBERLY	18-00728	10/16/18	REIMB:11/30 RUTGERS COURSE	Open	245.00	0.00		
GUYEH005 GUYE-HILLIS, MICHELE	18-00724	10/16/18	REIMB:FALL 2018 LITTER P-UP	Open	44.24	0.00		
HAUGL005 HAUGLAND, COREY, d/b/a	18-00732	10/16/18	LANDSCAPE FRONT OF BORO HALL	Open	993.50	0.00		
JCPL0005 JCP & L	18-00734	10/17/18	W/S-SEP 2018 ELECTRIC SERVICE	Open	2,967.32	0.00		
KOSTA005 KOSTAR, RONALD	18-00723	10/16/18	CLEAN COMM-REIMB:COFFEE/DONUTS	Open	25.67	0.00		
MONMO025 MONMOUTH COUNTY-COUNTY TAX	18-00705	10/10/18	4/Q/2018 COUNTY TAXES	Open	53,194.72	0.00		
MONMO035 MONMOUTH COUNTY-HEALTH TAX	18-00706	10/10/18	4/Q/2018 HEALTH TAXES	Open	1,037.14	0.00		
MONMO030 MONMOUTH COUNTY-LIBRARY TAX	18-00707	10/10/18	4/Q/2018 LIBRARY TAXES	Open	3,815.07	0.00		
MONMO040 MONMOUTH COUNTY-OPEN SPACE TAX	18-00708	10/10/18	4/Q/2018 OPEN SPACE TAXES	Open	8,773.10	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ONECA005 ONE CALL CONCEPTS, INC.								
	18-00730	10/16/18	3/q/2018 "CALL BEFORE YOU DIG"	Open	26.25	0.00		
PETTY005 PETTY CASH								
	18-00722	10/15/18	REIMBURSE PETTY CASH	Open	54.34	0.00		
RAPID005 RAPID PUMP & METER SERV, INC.								
	18-00686	09/27/18	PUMP REPAIR AT SEWER PLANT	Open	1,545.58	0.00		
ROOSE020 ROOSEVELT PUBLIC SCHOOL								
	18-00719	10/15/18	CLEAN COMM-LITTER PICKUP	Open	500.00	0.00		
SENI005 SENIOR CITIZENS OF ROOSEVELT								
	18-00702	10/05/18	SEP/OCT 2018 REIMBURSEMENT	Open	86.31	0.00		
STAPL005 STAPLES BUSINESS ADVANTAGE								
	18-00603	08/20/18	OFFICE & JANITORIAL SUPPLIES	Open	156.34	0.00		
	18-00661	09/17/18	OFFICE SUPPLIES	Open	86.96	0.00		
					<u>243.30</u>			
STATE005 STATE OF NEW JERSEY-PWT								
	18-00729	10/16/18	3/q/2018 WATER TAX	Open	63.14	0.00		
SUTPH005 SUTPHEN MEMORIAL, INC.								
	18-00064	01/26/18	2018 CEMETERY MANAGEMENT	Open	925.00	0.00		B
THEHD010 THE HOME DEPOT								
	18-00721	10/15/18	ELECTRICAL SUPPLIES-MURAL	Open	19.10	0.00		
	18-00736	10/17/18	CAULK/SEALANT	Open	21.90	0.00		
					<u>41.00</u>			
TRIAN005 TRIANGLE COPY								
	18-00687	09/27/18	CASE OF WINDOW ENVELOPES	Open	200.00	0.00		
UNIVA005 UNIVAR USA, INC.								
	18-00682	09/27/18	SEWER-DELTA FLOC 9/26/18	Open	2,664.84	0.00		
COMPU005 UNIVERSITY SERVICE COMPANY, INC								
	18-00012	01/11/18	2018 OFF-SITE SERVER BACKUPS	Open	75.00	0.00		B
VERIZ005 VERIZON								
	18-00735	10/17/18	FIOS/PHONE-W/P-9/28/18 BILL	Open	176.00	0.00		
	18-00737	10/17/18	609-448-0539 SEP 2018	Open	268.74	0.00		
					<u>444.74</u>			
VERIZ010 VERIZON FIOS								
	18-00738	10/17/18	INTERNET:BORO HALL-10/1 BILL	Open	144.99	0.00		
	18-00740	10/17/18	INTERNET:SEWER PLANT-10/1 BILL	Open	115.64	0.00		
					<u>260.63</u>			

Total Purchase Orders: 35 Total P.O. Line Items: 0 Total List Amount: 96,696.73 Total Void Amount: 0.00

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Vendor # Name							
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type

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Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	8-01	87,795.30	0.00	87,795.30	0.00	0.00	87,795.30
	8-09	<u>7,811.52</u>	<u>0.00</u>	<u>7,811.52</u>	<u>0.00</u>	<u>0.00</u>	<u>7,811.52</u>
Year Total:		95,606.82	0.00	95,606.82	0.00	0.00	95,606.82
	G-02	1,089.91	0.00	1,089.91	0.00	0.00	1,089.91
Total of All Funds:		<u>96,696.73</u>	<u>0.00</u>	<u>96,696.73</u>	<u>0.00</u>	<u>0.00</u>	<u>96,696.73</u>

*BOROUGH OF ROOSEVELT  
COUNTY OF MONMOUTH  
STATE OF NEW JERSEY*

**RESOLUTION NO. 18-136  
MEETING DATE: 10-22-18**

**RESOLUTION AWARDED CONTRACT FOR REPAIRING THE DAMAGE TO THE  
NORTHERN CMU WALL OF THE DPW BUILDING**

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C/\_\_\_\_\_ offered the following resolution and moved its adoption, which was seconded by  
C/\_\_\_\_\_.

**WHEREAS**, the Borough of Roosevelt, County of Monmouth, State of New Jersey (the  
"Borough") has a need to retain the services of a qualified contractor for repairing the damage to the  
northern CMU wall of the DPW Building; and

**WHEREAS**, quotes were solicited from contractors as follows:

- |     |                   |                  |
|-----|-------------------|------------------|
| (1) | MJM Mechanical    | \$14,200.00      |
| (2) | Earl C. Groendyke | \$12,500.00; and |

**WHEREAS**, the Borough CFO has certified that funds are available to award the contract.

**NOW THEREFORE, BE IT RESOLVED**, that the Governing Body of the Borough of Roosevelt  
hereby awards a contract in the amount of \$12,500.00 to Earl C. Groendyke to repair the damage to the  
northern CMU wall of the DPW building.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be sent to the Chief  
Financial Officer, Purchasing Agent, Public Works and Earl C. Groendyke.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the  
Borough Council at a meeting held on October 22, 2018.

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Kathleen Hart  
Borough Clerk