

**BOROUGH OF ROOSEVELT  
COUNCIL MEETING AGENDA  
AUGUST 13, 2018 @ 7:00 P.M.**

**TIME IN:** \_\_\_\_\_

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 2, 2018 which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was mailed to The Times and Asbury Park Press.

**ROLL CALL:**

- Councilmember Steven Bowen
- Councilmember Michael Hamilton
- Councilmember Cody Parker
- Councilmember Maureen Parrott
- Councilmember Deirdre Sheean
- Councilmember Joseph Trammell
- Mayor Peggy Malkin

**MAYOR'S REPORT**

**PUBLIC COMMENT (Agenda items only)**

**APPROVAL OF MINUTES**

1. July 23, 2018 Regular Council Meeting Minutes

**CORRESPONDENCE:**

1. Letter received from NJDEP, dated July 2, 2018 regarding Roosevelt Borough in compliance with stormwater NJPDES permit.
2. Letter received from NJDOT, dated July 24, 2018 regarding NJDOT Fiscal Year 2019 State Aid program.
3. Letter received from Borough Engineer, Carmela Roberts, dated August 3, 2018 regarding water main improvements.

**ORDINANCES:**

**BOND ORDINANCE 18-05, SECOND READING**

BOND ORDINANCE PROVIDING FOR ROAD IMPROVEMENTS TO HOMESTEAD LANE AND CEDAR COURT, APPROPRIATING \$520,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$310,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF ROOSEVELT, IN THE COUNTY OF MONMOUTH, NEW JERSEY

EXPLANATORY STATEMENT: This bond ordinance is providing for various road improvements to Homestead Lane and Cedar Court.

M/Malkin opens the public hearing at \_\_\_\_\_  
M/Malkin closes the public hearing at \_\_\_\_\_

**BOND ORDINANCE 18-06, SECOND READING**

BOND ORDINANCE PROVIDING FOR THE REPLACEMENT OF WATER MAINS, APPROPRIATING \$715,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$715,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF ROOSEVELT, IN THE COUNTY OF MONMOUTH, NEW JERSEY

EXPLANATORY STATEMENT: This bond ordinance is providing for the replacement of water mains located along Homestead Lane, Elm Court and Cedar Court.

M/Malkin opens the public hearing at \_\_\_\_\_  
M/Malkin closes the public hearing at \_\_\_\_\_

**RESOLUTIONS:**

- Resolution 18-106      Payment of Bills for August 13, 2018
- Resolution 18-107      Authorizing the Extension of the Due Date for the 3rd Quarter 2018 Tax Payments
- Resolution 18-108      Resolution Designating the First Council Meeting of Each Month for the Remainder of 2018 to be an Agenda Meeting and Designating the Second Council Meeting of Each Month for the Remainder of 2018 to be an Action Meeting

**REPORTS OF COMMITTEE CHAIRS**

- |                       |                        |
|-----------------------|------------------------|
| Administration        | Councilmember Parrott  |
| Community Dev/Code    | Councilmember Parker   |
| Envi. Health & Safety | Councilmember Sheean   |
| Finance               | Councilmember Hamilton |
| Public Works          | Councilmember Bowen    |
| Utilities             | Councilmember Trammell |

**REPORTS OF BOROUGH OFFICIALS (If requested by Mayor or Committee Chair)**

**OLD BUSINESS**

**NEW BUSINESS**

1. Historic Preservation Grant Program – Repair Amphitheater at the FDR Memorial

**PUBLIC COMMENT (Any item)**

**CLOSED SESSION:**

Resolution 18-      Providing for a Private Executive Meeting that Excludes the Public

Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

**ADJOURNMENT**

**TIME OUT:** \_\_\_\_\_



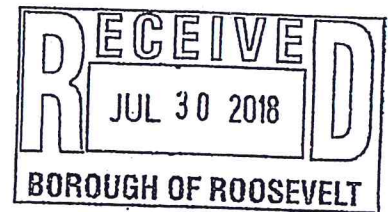
State of New Jersey

DEPARTMENT OF ENVIRONMENTAL PROTECTION  
CENTRAL BUREAU OF WATER COMPLIANCE & ENFORCEMENT  
Mail Code 44-03/P.O. BOX 420  
401 EAST STATE STREET  
Trenton, NJ 08625-0420  
FAX: (609) 292-6450

PHILIP D. MURPHY  
*Governor*

SHEILA Y. OLIVER  
*Lt. Governor*

CATHERINE R. MCCABE  
*Commissioner*



Steve Bowen, Borough Councilor, Chair of Public Works  
Borough of Roosevelt  
33 North Rochdale Avenue  
P.O. Box 128  
Roosevelt, NJ 08555

July 2, 2018

RE: Compliance Evaluation and Assistance Inspection  
Borough of Roosevelt  
PROGRAM INTEREST ID # 213978  
PROGRAM: Water Quality  
Compliance Activity # SCI 180001  
NJPDES NO. NJG0149713 - DST  
Borough of Roosevelt, Monmouth County

Dear Mr. Bowen:

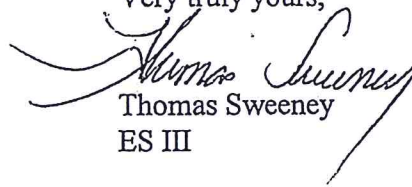
A Compliance Evaluation and Assistance Inspection of the Borough of Roosevelt's stormwater management facilities was conducted on June 11, 2018. The Borough was found to be in compliance with its NJPDES permit.

Note that you may also review your inspection report as well as many other DEP reports online at [www.nj.gov/dep/inspections](http://www.nj.gov/dep/inspections). This website also gives you the opportunity to provide us feedback about our operations. We would appreciate your input and will share all results with you upon your completion of a survey.

This Department appreciates the continued operation of your facilities in an environmentally responsible manner.

If you have any questions concerning the attached report, contact me at (609) 439-9531.

Very truly yours,



Thomas Sweeney  
ES III

Attachment

c: Carmela Roberts, P.E.  
Roberts Engineering Group, LLC  
1670 Whitehorse-Hamilton Square Rd. Hamilton, NJ 08690





cc: Council  
Carnella

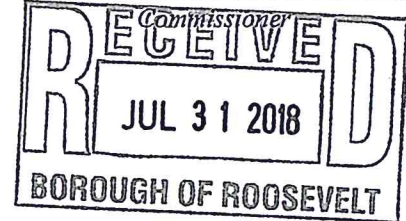
# State of New Jersey

DEPARTMENT OF TRANSPORTATION  
P.O. Box 600  
Trenton, New Jersey 08625-0600

PHILIP D. MURPHY  
*Governor*

SHEILA Y. OLIVER  
*Lt. Governor*

DIANE GUTIERREZ-SCACCETTI



July 24, 2018

Dear Transportation Partners:

On behalf of Governor Murphy I am pleased to announce that applications will now be accepted for the New Jersey Department of Transportation’s (NJDOT) Fiscal Year 2019 State Aid programs.

As you may know, the Transportation Trust Fund Reauthorization Act of 2016 increased funding for Local Aid programs to counties and municipalities from \$190 million per year to \$430 million. The reason for the steep increase is that the majority of New Jersey’s roadway mileage—about 90 percent—is under local government jurisdiction and is in as much need of repair as the state roadway network.

I recently announced NJDOT’s “Commitment to Communities” initiative that creates new programs and combines existing Departmental efforts to assist local governments spend the significantly increased level of aid that the reauthorized Trust Fund law affords them. The Commitment to Communities initiative provides one-stop shopping for local government managers by providing hands-on resources for the application process, raising awareness of grant cycles and proactively communicating pertinent information.

The following is a brief description of each grant program:

- **Municipal Aid** - This \$151 million program has been a significant resource in funding local transportation projects. All municipalities are eligible. The Department continues to encourage municipalities to consider using the Municipal Aid Program to fund projects that support walking and biking in their communities especially now that additional funds are available. NJDOT has set a goal to award up to 10 percent of the Municipal Aid Program funds to projects such as pedestrian safety improvements, bikeways and streetscapes.
- **Transit Village** - This program will award grants totaling \$1 million for traditional and non-traditional transportation projects that enhance walking, biking and/or transit ridership within a half mile of the transit facility. Only New Jersey municipalities that have been designated as Transit Villages by the Commissioner of Transportation and the inter-agency Transit Village Task Force are eligible to apply. The eligible town list can be found at: <http://www.state.nj.us/transportation/business/localaid/transitvillagef.shtm>
- **Bikeways** - This \$1 million program is intended to fund bicycle projects which create new Bike Path Mileage. It is available to all counties and municipalities. The Department continues to work toward the goal of achieving 1,000 miles of dedicated bikeways in New Jersey. Special consideration will be given to bikeways that are

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physically separated from motorized vehicular traffic by an open space or barrier, but on-road bike lanes and other bike routes and facilities are also eligible for funding.

- **Safe Streets to Transit** - The intent of this program is to encourage counties and municipalities to construct safe and accessible pedestrian linkages to transit facilities, in order to promote increased usage of transit by all segments of the population. A total of \$1 million is available for grant awards.

All projects funded through the Transportation Trust Fund must comply with the Americans with Disabilities Act (ADA). ADA guidance, program descriptions and application guidance materials can be found on the NJDOT website at: <http://www.state.nj.us/transportation/business/localaid/stateaid.shtm>

If you choose to apply, please be aware that NJDOT requires projects receiving grants-in-aid to award a construction contract within 24 months from the date of grant notification.

I encourage you to submit applications for these Local Aid programs. Each program application will be evaluated independently, affording counties and municipalities the opportunity to receive funding in more than one category.

The enclosed map provides contact information for each Local Aid District Office. I recommend that you consult with your Local Aid District Office to assist in preparing applications for funding. Please keep in mind that a separate application for each project must be completed and submitted on or before **October 8, 2018**, on-line through the Department's electronic grants administration system, known by its acronym SAGE, at: <https://njsage.intelligrants.com/Login.aspx?APPTHEME=NJSAGE>

As Commissioner of Transportation, I am committed to maintaining and improving New Jersey's local transportation infrastructure by providing financial assistance, technical expertise and training in successfully completing the application process for traditional and non-traditional local transportation initiatives. Our counties and municipalities will be well positioned to design and construct important local projects without the need to impact property taxes. Your success in building projects and spending the additional capital will mean success not only for your constituents, but for the entire state.

Thank you for your continued interest and support of NJDOT, and best wishes for success with your project applications.

Sincerely,



Diane Gutierrez-Scaccetti  
Commissioner

cc: Municipal Clerk  
Municipal Engineer  
County Engineer

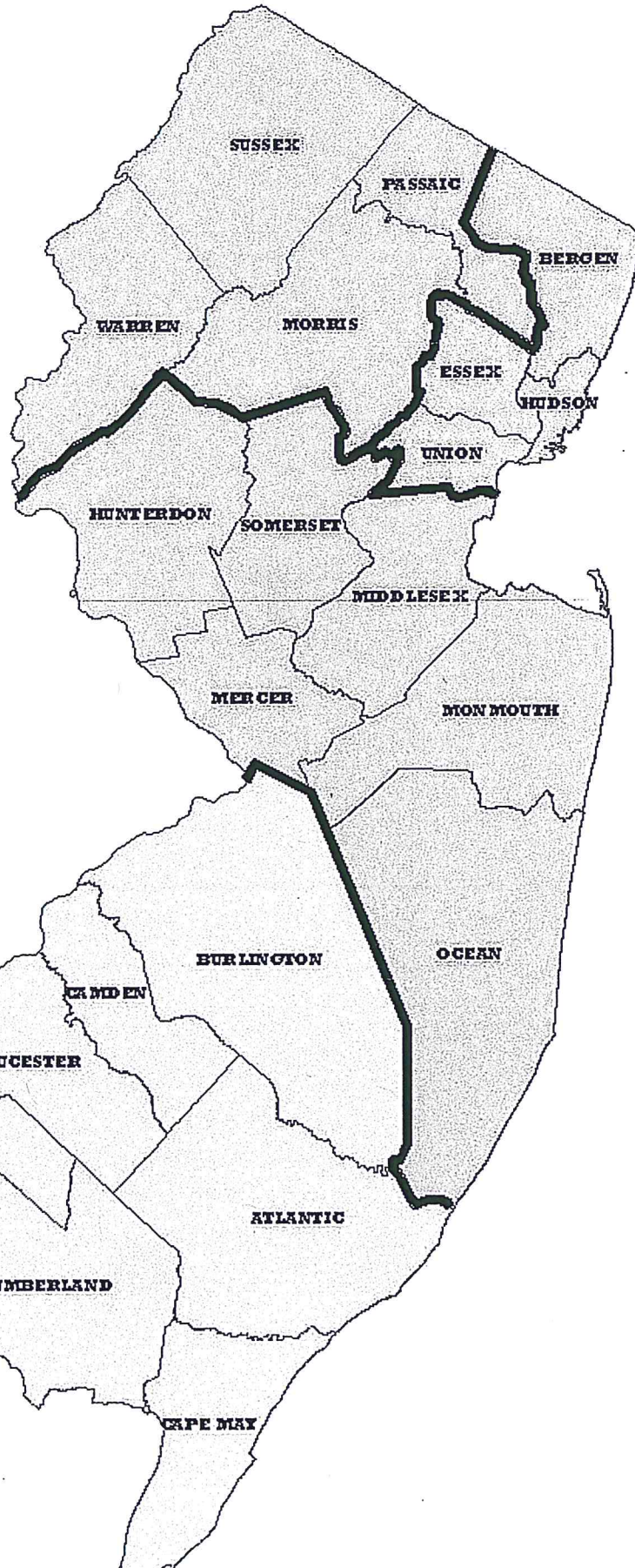




# New Jersey Department of Transportation Local Aid and Economic Development

## District 1

Roxbury Corporate Center  
200 Stierli Court, 1st Floor  
Mount Arlington, NJ 07856  
Phone: 973-601-6700  
FAX: 973-601-6709



## District 2

153 Halsey Street, 5th Floor  
Newark, NJ 07102  
Phone: 973-877-1500  
FAX: 973-648-4547

## District 4

1 Executive Campus  
Route 70 West, 3rd Floor  
Cherry Hill, NJ 08002  
Phone: 856-486-6618  
FAX: 856-486-6771

## District 3

1035 Parkway Ave  
Trenton, NJ 08625  
Phone: 609-530-5271  
FAX: 609-530-8044





# Roberts

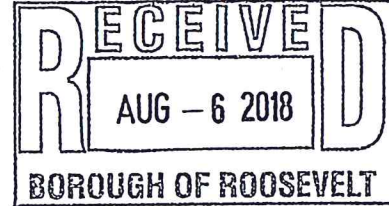
ENGINEERING GROUP LLC  
Women Business Enterprise Certified

August 3, 2018

1670 Whitchose-Hamilton Square Rd.  
Hamilton, New Jersey 08620  
609-586-1141 fax 609-586-1143  
www.RobertsEngineeringGroup.com

Mayor and Council  
Borough of Roosevelt  
P.O. Box 128  
33 North Rochdale Avenue  
Roosevelt, New Jersey 08555

Re: Water Main Improvements  
Roosevelt Borough, Monmouth County, New Jersey  
Our File No.: R4653



Dear Mayor and Council:

As a follow up to the recent Council meeting where a bond ordinance for the water main replacements on Homestead Lane, Elm Court and Cedar Court was discussed, I have spent some time researching the benefits and consequences of cleaning and relining the interior of the existing cast iron pipes rather than replacing the pipelines. If you recall, part of the discussion at the Council meeting was that it would cost approximately \$3 million to clean and reline all the water mains in the Borough. The Borough currently has about 26,000 LF of water main. This procedure would clear the iron buildup in the pipelines, then coat the interior to prevent rusting, replace all service lines and put the pipes back into service. This work could be done all at once or over the course of several years.

The other discussion at the Council meeting was related to the bond ordinance in which the Borough is preparing to replace approximately 10% of its water system with replacement of the pipes on Homestead Lane, Elm Court and Cedar Court. Also recall that the replacement on Elm Court and Cedar Court will upgrade the water mains from 1 1/2-inch diameter to 6-inch diameter. The cost of the replacement of those water mains is estimated to be \$573,000.00. These water mains could be replaced with newer ductile iron pipe or a high-density polyethylene pipe, which is unlikely to ever break.

Although the costs may appear to indicate that cleaning and relining is a better way for the Borough to proceed, in order to help provide the best information to the Borough, I reached out to the civil engineering community around the County and the Ductile Iron Pipe Research Association. Roosevelt is just one of many locations which has been faced with the question of replacement or relining cast iron water mains. Professional Engineers from around the country all indicate that the decision to clean and reline or replace the pipes is situational. In general, the decision to replace or reline is based on these factors:

1. The history of water main breaks.
2. The condition of the pipe relative to corrosion and the location of the pipes.
3. The age of the water mains.

As all this relates to the Borough, I researched the type of soils within the Borough and in the areas of the water mains. Attached to this letter, please find a drawing which shows that all the soils within the Borough are moderately or highly corrosive. This would account for the pitting that has been found in the pipes and the subsequent pipe failures. The Borough's water mains are also approaching the expected useful life, which is approximately 100 years. If cast iron water mains are in a location which do not have acidic soils or unstable foundation soils, the pipeline can clearly last more than 100 years. However, this does not appear to be the case in the Borough. I have also been able to obtain some records on pipe failures within the Borough and there appears to be a relatively steady trend of 2 to 3 water main breaks every 2 to 3 years. There have been repeated breaks across from Borough Hall, crossing the Empty Box Brook on North Rochdale Avenue and crossing the Empty Box Brook on Tamara Drive.

The major problem found in Roosevelt is the corrosive soils. The corrosive effects of the soil cause the pipes to experience pitting along with the formation of holes which decrease the pipe strength and lead to breakages



and failures. The central issue is that Roosevelt's Water Mains are made from cast iron, which does not resist the effects of corrosive soil.

Cast iron pipes are susceptible to the corrosive environment in wetland and bog areas. The Borough is located exactly within this type of area and in addition to the breaks related to corrosion, the cast iron pipes are also susceptible to breaks at the Empty Box Brook because of the instability of the soils in the wetland areas.

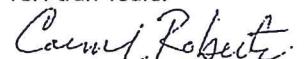
The Borough has two (2) options to correct its water mains. The first option is cleaning and relining. The second option is replacement. Should the Borough choose to clean and reline its water mains, the benefit is that good water quality would be provided to all the residents very quickly. A project of this scope would also include replacement of all the water services and hydrants, as well as replacement of the pipe under the Empty Box Brook on Rochdale Avenue and Tamara Drive. I would also recommend the replacement of the pipe in front of the Borough Hall as this is a location that has failed more than once. The cost to clean and reline all water mains plus replace certain sections and all the service lines is approximately \$3.5 to \$4 million. This improvement, however, will not correct the underlying problem of pipe corrosion and the Borough can expect to continue to repair breaks over the years as the pipe continues to deteriorate from the outside of the pipe.

The Borough can also consider replacing all water mains. The cost of the replacement of all water mains is in the vicinity of \$10 million. If the Borough undertakes a program to replace 10% of its water mains every three (3) years, it will take thirty years until the entirety of the Borough has good clear water in their homes. Additionally, during the time that water mains are being replaced, the existing cast iron pipes will continue to fail as the pipe corrodes. I recommend that the water mains be replaced with a high density polyethylene pipe to prevent breaks.

To summarize, the Borough can clean all of its pipelines, replace all services and hydrants, and replace water mains in three areas that consistently break, and quickly provide good clean water to all of its residents for \$3.5 to \$4 million; or the Borough can take a long-term approach, which will cost approximately \$8 to \$10 million in today's dollars to replace the system over a period of approximately thirty years. In both cases the Borough will have ongoing costs related to water main breaks and repairs. In the case of the cleaning, water quality will be immediately improved. In the case of the water main replacement, it will be very difficult for the Borough as a whole to experience the benefit of the replacement, because if pipelines are replaced in coordination with grants from the NJDOT (over 30± years), then the location of the pipe replacements will ultimately be spread throughout the Borough. This will not allow for the full benefit to be evident until many years in the future.

Should you wish to discuss this further, please feel free to contact me.

Very truly yours,

  
Carmela Roberts, P.E., C.M.E.  
Borough Engineer

cc: Kathleen Hart, RMC, CMR, Borough Clerk  
Ana Debevec, Borough Treasure  
George Lang, Borough CFO  
Jerry Stankowitz, Borough Auditor  
Greg Cannon, Esq., Borough Attorney  
Cameron Corini, P.E., Roberts Engineering Group, LLC



Corrosion of Steel—Monmouth County, New Jersey  
(Rooseveltboro Steel Corrosion Soils)




















R 4653



Map Scale: 1:16,100 if printed on B portrak (11" x 17") sheet.  
 0 200 400 600 800 1000 Meters  
 0 500 1000 2000 3000 Feet  
 Map projection: Web Mercator Corner coordinates: WGS84 Edge type: UTM Zone 18N WGS84



## MAP LEGEND

Area of Interest (AOI)	Background
Area of Interest (AOI)	 Aerial Photography
Soils	
Soil Rating Polygons	
High	
Moderate	
Low	
Not rated or not available	
Soil Rating Lines	
High	
Moderate	
Low	
Not rated or not available	
Soil Rating Points	
High	
Moderate	
Low	
Not rated or not available	
Water Features	
Streams and Canals	
Transportation	
Rails	
Interstate Highways	
US Routes	
Major Roads	
Local Roads	

## MAP INFORMATION

The soil surveys that comprise your AOI were mapped at 1:24,000.

Please rely on the bar scale on each map sheet for map measurements.

Source of Map: Natural Resources Conservation Service  
Web Soil Survey URL:  
Coordinate System: Web Mercator (EPSG:3857)

Maps from the Web Soil Survey are based on the Web Mercator projection, which preserves direction and shape but distorts distance and area. A projection that preserves area, such as the Albers equal-area conic projection, should be used if more accurate calculations of distance or area are required.

This product is generated from the USDA-NRCS certified data as of the version date(s) listed below.

Soil Survey Area: Monmouth County, New Jersey  
Survey Area Data: Version 11, Oct 6, 2017.

Soil map units are labeled (as space allows) for map scales 1:50,000 or larger.

Date(s) aerial images were photographed: Mar 26, 2011—May 1, 2011

The orthophoto or other base map on which the soil lines were compiled and digitized probably differs from the background imagery displayed on these maps. As a result, some minor shifting of map unit boundaries may be evident.

**BOROUGH OF ROOSEVELT  
COUNTY OF MONMOUTH**

**BOND ORDINANCE NO. 18-05  
INTRODUCTION DATE: 07-23-18  
ADOPTION DATE:**

**BOND ORDINANCE PROVIDING FOR ROAD IMPROVEMENTS TO HOMESTEAD LANE AND CEDAR COURT, APPROPRIATING \$520,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$310,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF ROOSEVELT, IN THE COUNTY OF MONMOUTH, NEW JERSEY**

BE IT ORDAINED by the BOROUGH COUNCIL OF THE BOROUGH OF ROOSEVELT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3 of this bond ordinance are hereby authorized as general improvements to be undertaken in and by the Borough of Roosevelt, in the County of Monmouth, New Jersey (the "Borough"). For the improvements or purposes described in Section 3, there is hereby appropriated the sum of \$520,000, said sum being inclusive of all appropriations heretofore made therefor, including \$210,000 grant funds expected to be received from the New Jersey Department of Transportation (NJDOT). No down payment is required or appropriated herein, in accordance with N.J.S.A. 40A:2-11c of the Local Bond Law.

Section 2. In order to finance the costs of said improvements or purposes not provided for by the application of a down payment, negotiable bonds are hereby authorized to be issued in the principal amount not to exceed \$310,000, pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized and the purposes for which the obligations are to be issued consist of various road improvements to Homestead Lane and Cedar Court, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with contracts, plans, specifications or requisitions therefor on file with or through the Borough Clerk, as finally approved by the governing body of the Borough.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$310,000, as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$520,000, which is equal to the amount of the appropriation herein made therefor. The excess of the appropriation of \$520,000 over the estimated maximum amount of bonds or notes to be issued therefor being the amount of said \$210,000 grant funds expected to be received from the NJDOT.



Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Borough, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is ten (10) years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Borough Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$310,000 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$80,000 for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

(e) To the extent that moneys of the Borough are used to finance, on an interim basis, costs of said improvements or purposes, the Borough reasonably expects such costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto.

Section 6. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the

form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 3 hereof, shall be applied either to direct payment of the cost of the improvements within the appropriation herein authorized or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and, unless paid from other sources, the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

ATTEST:

APPROVED:

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Kathleen Hart, Borough Clerk

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Peggy Malkin, Mayor



**BOROUGH OF ROOSEVELT  
COUNTY OF MONMOUTH**

**BOND ORDINANCE NO. 18-06  
INTRODUCTION DATE: 07-23-18  
ADOPTION DATE:**

**BOND ORDINANCE PROVIDING FOR THE REPLACEMENT OF WATER MAINS,  
APPROPRIATING \$715,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF  
\$715,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF,  
AUTHORIZED IN AND BY THE BOROUGH OF ROOSEVELT, IN THE COUNTY OF  
MONMOUTH, NEW JERSEY**

BE IT ORDAINED by the BOROUGH COUNCIL OF THE BOROUGH OF ROOSEVELT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3 of this bond ordinance are hereby authorized as Water/Sewer Utility improvements to be undertaken in and by the Borough of Roosevelt, in the County of Monmouth, New Jersey (the "Borough"). For the improvements or purposes described in Section 3, there is hereby appropriated the sum of \$715,000, said sum being inclusive of all appropriations heretofore made therefor. This bond ordinance authorizes projects intended to be funded through the New Jersey Infrastructure Bank Financing Program. Accordingly, no down payment is required or appropriated herein.

Section 2. In order to finance the costs of said improvements or purposes not provided for by the application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount not to exceed \$715,000, pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized and the purposes for which the obligations are to be issued consist of the replacement of water mains located along various streets within the Borough, including Homestead Lane, Elm Court and Cedar Court, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with contracts, plans, specifications or requisitions therefor on file with or through the Borough Clerk, as finally approved by the governing body of the Borough.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$715,000, as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$715,000, which is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Borough, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time



subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Borough may lawfully undertake as Water/Sewer Utility improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is forty (40) years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Municipal Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$715,000 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$130,000 for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

(e) To the extent that moneys of the Borough are used to finance, on an interim basis, costs of said improvements or purposes, the Borough reasonably expects such costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto. This ordinance shall constitute a declaration of official intent for the purposes and within the meaning of Section 1.150-2(e) of the United States Treasury Regulations.

Section 6. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget



and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 3 hereof, shall be applied either to direct payment of the cost of the improvements within the appropriation herein authorized or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and, unless paid from other sources, the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

ATTEST:

APPROVED:

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Kathleen Hart, Borough Clerk

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Peggy Malkin, Mayor

**RESOLUTION NO. 18-106  
MEETING DATE: 08-13-18**

**PAYMENT OF BILLS FOR AUGUST 13, 2018**

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C/\_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/\_\_\_\_\_.

**WHEREAS**, the attached list of bills have been submitted to the Council for payment approval; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds for the payment of bills.

**NOW, THEREFORE, BE IT RESOLVED** that the bills on the attached bill list be paid.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 13, 2018.

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Kathleen Hart  
Borough Clerk

8-13-18 BILL LIST

P.O. Type: All  
Range: First to Last  
Format: Condensed

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
<b>ALLO0003 ALLEN'S LAWN &amp; TREE SERV, INC.</b>								
	18-00563	07/31/18	STORM DAMAGE-28 FARM LANE	Open	1,000.00	0.00		
<b>BONDY005 BONDY, LARISA</b>								
	18-00555	07/30/18	RECREATION-REIMB:CAMP SUPPLIES	Open	107.99	0.00		
<b>BOROU005 BOROUGH OF HIGHTSTOWN</b>								
	18-00542	07/23/18	LANDFILL TIPPING FEES:JUN 2018	Open	2,256.93	0.00		
<b>DELAG005 DE LAGE LANDEN FINANCIAL</b>								
	18-00559	07/30/18	#08 AUG'18 7/15-8/14/18 COPIER	Open	161.71	0.00		
<b>DULIT005 DUPLITRON, INC.</b>								
	18-00572	08/03/18	JUL 2018 COPIER OVRAGE CHARGE	Open	24.47	0.00		
<b>FRANC005 FRANCO TYP-POSTALIA, INC.</b>								
	18-00540	07/23/18	3/Q/18 METER/SCALE RENTAL	Open	117.00	0.00		
<b>GANNE005 GANNETT NJ NEWSPAPERS</b>								
	18-00536	07/20/18	JUN 2018 NOTICES	Open	626.60	0.00		
<b>GARDE005 GARDEN STATE LABORATORIES, INC</b>								
	18-00554	07/30/18	JUN 2018 LAB TESTING	Open	1,850.00	0.00		
<b>HOLDE005 HOLDEN, JOHN B.</b>								
	18-00476	07/02/18	2018 WATER PLANT MANAGEMENT	Open	5,000.00	0.00		B
	18-00569	08/03/18	WATER PLANT SERVICES-JUL 2018	Open	225.00	0.00		
					5,225.00			
<b>JCPL0005 JCP &amp; L</b>								
	18-00538	07/20/18	JUN 2018 ELECTRIC SERVICE	Open	968.07	0.00		
	18-00576	08/06/18	W/S-JUL 2018 ELECTRIC SERVICE	Open	2,961.93	0.00		
					3,930.00			
<b>KUIPE010 KUIPERS, JEREMY</b>								
	18-00570	08/03/18	REIMB:BACKGROUND CHECK FEE	Open	40.66	0.00		
<b>LYONS005 LYONS ENVIRONMENTAL SERV, LLC</b>								
	18-00478	07/02/18	2018 SEWER PLANT MANAGEMENT	Open	9,075.00	0.00		B
<b>MUNIC020 MUNICIPAL CLERKS' ASSOCIATION</b>								
	18-00565	08/01/18	2018 MEMBERSHIP DUES	Open	100.00	0.00		
<b>MUNIC010 MUNICIPAL MAINTENANCE CO.</b>								
	18-00108	02/09/18	EFFLUENT OUTFALL BAFFLE	Open	5,950.00	0.00		
<b>MUTOL005 MUTO, LAURALEE</b>								
	18-00515	07/11/18	REFUND OF C/O INSPEC FEE	Open	75.00	0.00		



Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
<b>NJDIV010 NJ DIVISION OF PUBLIC SAFETY</b>								
	18-00551	07/30/18	ANNUAL BOILER STATE INSPEC FEE	Open	80.00	0.00		
<b>ORKIN005 ORKIN PEST CONTROL SERVICE</b>								
	18-00541	07/23/18	JUL 2018 PEST CONTROL	Open	38.18	0.00		
<b>PASSA005 PASSAIC VALLEY SEWERAGE</b>								
	18-00537	07/20/18	SLUDGE DISPOSAL 6/16-7/15/18	Open	658.00	0.00		
<b>PETTY005 PETTY CASH</b>								
	18-00549	07/30/18	REIMBURSE PETTY CASH	Open	6.91	0.00		
	18-00582	08/09/18	REIMBURSE PETTY CASH	Open	50.00	0.00		
					56.91			
<b>ROBER005 ROBERTS ENGINEERING GROUP, LLC</b>								
	18-00558	07/30/18	GENERAL WATER 6/20-7/11/18	Open	656.25	0.00		
<b>ROOSE005 ROOSEVELT BOARD OF EDUCATION</b>								
	18-00566	08/01/18	AUG 2018 SCHOOL TAXES	Open	131,809.00	0.00		
<b>SOLAR005 SOLARES LANDSCAPING, INC.</b>								
	18-00309	04/27/18	LANDSCAPE MAINTENANCE 2018	Open	1,312.50	0.00		B
<b>STAPL005 STAPLES BUSINESS ADVANTAGE</b>								
	18-00349	05/10/18	OFFICE & JANITORIAL SUPPLIES	Open	115.74	0.00		
	18-00430	06/12/18	OFFICE & JANITORIAL SUPPLIES	Open	127.61	0.00		
					243.35			
<b>THEH0010 THE HOME DEPOT</b>								
	18-00543	07/24/18	MISC SUPPLIES FOR BORO HALL	Open	33.26	0.00		
	18-00550	07/30/18	JANITORIAL SUPPLIES	Open	53.86	0.00		
	18-00552	07/30/18	LOCKBOX AND BROOMS	Open	87.86	0.00		
	18-00562	07/31/18	MATERIALS TO REPAIR STAIRS	Open	34.46	0.00		
	18-00568	08/02/18	SUPPLIES FOR STREET SIGNS	Open	38.32	0.00		
					247.76			
<b>TOPPE005 TOPPETA, GERALD</b>								
	18-00567	08/02/18	REIMB:BACKGROUND CHECK FEE	Open	40.66	0.00		
<b>TOWNS005 TOWNSHIP OF MILLSTONE</b>								
	18-00564	07/31/18	2018 COURT SERVICES	Open	6,000.00	0.00		
<b>TULL0005 TULLOS, MARY</b>								
	18-00560	07/30/18	REIMB:FOOD & REFRESHMENTS	Open	26.10	0.00		
<b>USABL005 USA BLUEBOOK</b>								
	18-00522	07/16/18	TAGS,PUNCH SET,RAIN WEAR	Open	481.90	0.00		
<b>VERIZ005 VERIZON</b>								
	18-00577	08/06/18	FIOS/PHONE-w/P-7/28/18 BILL	Open	175.67	0.00		
	18-00580	08/07/18	609-448-0539 JUL 2018	Open	266.67	0.00		
					442.34			



Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type	
<u>VITAL005 VITAL COMMUNICATIONS, INC.</u>									
	18-00553	07/30/18	AUG 2018 ON-LINE ACCESS FEE	Open	100.00	0.00			
<u>WATCH005 WATCHUNG SPRING WATER CO., INC</u>									
	18-00573	08/06/18	WATER+COOLER RENTAL:7/23/18	Open	34.76	0.00			
<u>WATCO005 WATCO INDUSTRIAL FLOORING, INC</u>									
	18-00544	07/24/18	CONCRETE SUPPLIES	Open	175.79	0.00			
<u>WEBHA005 WEB HAULING &amp; DISTRIBUTION, INC</u>									
	18-00506	07/10/18	PUMP BORO HALL PUMP PIT 7/3/18	Open	203.70	0.00			
Total Purchase Orders: 42					Total P.O. Line Items: 0		Total List Amount: 173,147.56		Total Void Amount: 0.00



TOTAL CARRIED FORWARD FROM BILL LIST 173,147.56

MANUAL CHECKS

CK# 9650	PUBLIC TAX INVESTMENTS LLC (OUTSIDE REDEMP)	48,793.92	
	TOTAL-MANUAL CHECKS		<u>48,793.92</u>

GRAND TOTAL OF 8/13/18 BILL LIST 221,941.48



Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	8-01	146,285.04	0.00	146,285.04	75.00	0.00	146,360.04
	8-09	26,787.52	0.00	26,787.52	0.00	0.00	26,787.52
Total of All Funds:		<u>173,072.56</u>	<u>0.00</u>	<u>173,072.56</u>	<u>75.00</u>	<u>0.00</u>	<u>173,147.56</u>

**RESOLUTION NO. 18-107**  
**MEETING DATE: 08-13-18**

**AUTHORIZING THE EXTENSION OF THE DUE DATE FOR THE 3RD QUARTER  
2018 TAX PAYMENTS**

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C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/ \_\_\_\_\_.

**WHEREAS**, the Monmouth County tax rate has been received; and

**WHEREAS**, the Roosevelt Borough Tax Collector has recommended that the due date for the 3<sup>rd</sup> quarter 2018 taxes be extended to August 31, 2018; and

**WHEREAS**, the Mayor and Borough Council find it necessary to extend the 3<sup>rd</sup> quarter 2018 tax payments to August 31, 2018 pursuant to the Tax Collector's recommendation.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Roosevelt that the due date for 3<sup>rd</sup> quarter 2018 taxes is extended to be August 31, 2018.

**BE IT FURTHER RESOLVED** that a copy of this Resolution certified by the Borough Clerk to be a true copy be forwarded to the Borough Tax Collector and the Chief Financial Officer.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 13, 2018.

---

Kathleen Hart  
Borough Clerk



**RESOLUTION NO. 18-108  
MEETING DATE: 08-13-2018**

**RESOLUTION DESIGNATING THE FIRST COUNCIL MEETING OF EACH MONTH FOR  
THE REMAINDER OF 2018 TO BE AN AGENDA MEETING AND DESIGNATING THE  
SECOND COUNCIL MEETING OF EACH MONTH FOR THE REMAINDER OF 2018 TO BE  
AN ACTION MEETING**

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C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was second by  
C/ \_\_\_\_\_.

**WHEREAS** the Administrative Code of the Borough of Roosevelt provides: "Unless otherwise determined by a majority of those present and voting at the Council meeting, the order of business [of a regular Council meeting] shall be: call to order; statement of compliance with the Open Public Meeting Act; announcements of communications; approval of previous Council meeting minutes; committee reports; appointments; proclamations and announcements; public comments; old business; new business; payment of bills; good and welfare; and adjournment." Roosevelt Administrative Code 2-1.12; and

**WHEREAS** the policy of this Council is to afford the greatest degree of public deliberation, information gathering, and the exchange of ideas before taking action on a matter of public business.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council, as follows:

1. Beginning in September 2018 and through December 2018, the first regular Council meeting of each month shall be an Agenda Meeting, defined as follows: Agenda meetings are regular Council meetings held with the intent, on the part of the members of the body present, to discuss public business of the Council prior to taking action at a subsequent Action Meeting. The intent of the Agenda Meeting is for the Council as a whole to review and discuss topics and matters of public business, to receive and exchange information regarding public business, to discuss policy, to consider whether additional information is needed prior to taking action, to consider whether or not to take action at a subsequent Action Meeting, and to discuss the nature of the action to be taken. The Council is not prohibited from taking action at an Agenda Meeting if said action is emergent and cannot wait until an Action meeting;

2. Beginning in September 2018 and through December 2018, the second regular Council meeting of each month shall be an Action Meeting, defined as follows: Action Meetings are regular Council meetings held with the intent, on the part of the members of the body present, to act as a unit upon the specific public business on the action agenda.

**ROLL CALL:**

AYES:

NAYS:

ABSTAIN:

ABSENT:

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 13, 2018.

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Kathleen Hart  
Borough Clerk

## Environmental, Health and Safety Committee Report

A meeting was held August 24th at 6:30 pm in the Borough Hall and was opened to the public. In attendance were Deirdre Sheean, Steve Bowen, Maureen Parrot, Bob Clarke, and Beth Battel.

The meeting was primarily devoted to the status of the Green Acres Program Project No. 1341-10-295. In 2014 the Borough submitted a Pre-Application to the NJ Department of Environmental Protection to give former Mayor Battel 2.5 acres of green acres protected land; as compensation, Ms. Battel would give the Borough approximately 12.5 acres of primarily wetlands. The Borough has spent more than \$75,000 on the Pre-Application. The question we posed was should the Borough continue and/or re-initiate the project, and if so, under what terms and conditions with the owner of the replacement parcel?

Ms. Battel and Bob Clark provided background to the committee on the origins of the land swap and said that the project was approved by the Environmental Committee, and Planning Board and that a public hearing was held to discuss the project. An environmental impact study, title review, and a survey of the two parcels of land still need to be done to complete the application.

A status report of the current application and what is needed to complete the process is being prepared by Jessica Patterson, who is with the Bureau of Legal Services and Stewardship, NJDEP, Green Acres Program. Once we receive the report our committee will meet again and make a recommendation to the Council.

On other matters, at a recent council meeting it was suggested that a welcome package be provided to new residents and that perhaps a page on our website with information on practical items like when and where hunting takes place, the problems presented by Lyme disease, Borough speed limits, and government restrictions on the use of Green Acres land might help serve that need. We will continue to discuss the website page in future Committee meetings.



## Re: Monmouth County Historic Preservation Grant &amp; History RegrantProgram for 2019

Fri 8/3/2018 9:31 AM

From: mticktin@rooseveltnj.us

To: clerk@rooseveltnj.us, mayor@rooseveltnj.us



As a municipality, we are eligible for a historic preservation grant. We could apply for money to repair the amphitheater at the FDR memorial, which now qualifies because it is over 50 years old. It was built in conjunction with the erection of the bust of FDR and is additionally noteworthy because it was the site of Eleanor Roosevelt's last public appearance in June of 1962. In order to apply, we would need a report from the engineer on needed rehabilitation work, including the projected cost, and would need a commitment from the Borough to pay half of that cost, though it is possible that some funding might come from other sources, such as the Fund for Roosevelt, which paid for the rehabilitation of the statue several years ago.

In a message dated 8/2/2018 6:13:17 PM Eastern Standard Time, clerk@rooseveltnj.us writes:

Michael,

FYI - See attached.

**NOTE NEW EMAIL ADDRESS EFFECTIVE OCTOBER 2017: [clerk@rooseveltnj.us](mailto:clerk@rooseveltnj.us)**

*Kathleen Hart, RMC/CMR*

Borough Clerk

Borough of Roosevelt

33 N. Rochdale Avenue

P. O. Box 128

Roosevelt, NJ 08555

PH: 609-448-0539

Fax: 609-448-8716

Email: [clerk@rooseveltnj.us](mailto:clerk@rooseveltnj.us)

Website: [www.rooseveltnj.us](http://www.rooseveltnj.us)

WARNING: Email received by or sent to the Borough of Roosevelt employees, volunteers or professionals are subject to the Open Public Records Act [OPRA] and may be disclosed upon request. This includes business and personal email addresses and all information that is contained in the email.