

**BOROUGH OF ROOSEVELT  
COUNCIL MEETING AGENDA  
JULY 9, 2018 @ 7:00 P.M.**

**TIME IN:** \_\_\_\_\_

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 2, 2018 which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was mailed to The Times and Asbury Park Press.

**ROLL CALL:** Councilmember Steven Bowen  
Councilmember Michael Hamilton  
Councilmember Cody Parker  
Councilmember Maureen Parrott  
Councilmember Deirdre Sheean  
Councilmember Joseph Trammell  
Mayor Peggy Malkin

**MAYOR'S REPORT**

**PUBLIC COMMENT (Agenda items only)**

**APPROVAL OF MINUTES**

1. June 26, 2018 Regular Council Meeting Minutes

**CORRESPONDENCE:**

1. Letter received from Roberts Engineering Group, LLC, dated June 20, 2018 regarding Improvements to Homestead Lane and Cedar Court, 2017 Municipal Aid Program

**ORDINANCES:**

**ORDINANCE 18-04, SECOND READING**

AMENDING ORDINANCE 18-02, ADOPTED 6-11-18, SETTING THE SALARY RANGE AND COMPENSATION OF CERTAIN OFFICIALS, POSITIONS AND EMPLOYEES IN THE BOROUGH OF ROOSEVELT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY  
(SEE CHANGES IN **BOLD FONT**)

EXPLANATORY STATEMENT: This ordinance amends the Salary Ordinance for 2018.

**RESOLUTIONS:**

Resolution 18-89 Payment of Bills for July 9, 2018  
Resolution 18-90 Appointing Zoning Officer, Code Enforcement Officer and Housing Inspector  
Resolution 18-91 Rescinding Resolution 18-84 Appointment of Municipal Court Employees  
Resolution 18-92 Appointment of Municipal Court Violation Clerk

Resolution 18-93      Resolution Authorizing a Refund of Fee Paid for Certificate of  
Occupancy Inspection that was Cancelled Prior to Scheduled  
Inspection

**REPORTS OF COMMITTEE CHAIRS**

Administration	Councilmember Parrott
Community Dev/Code	Councilmember Parker
Envi. Health & Safety	Councilmember Sheean
Finance	Councilmember Hamilton
Public Works	Councilmember Bowen
Utilities	Councilmember Trammell

**REPORTS OF BOROUGH OFFICIALS (If requested by Mayor or Committee Chair)**

**OLD BUSINESS**

**NEW BUSINESS**

1. Infrastructure Improvements

**PUBLIC COMMENT (Any item)**

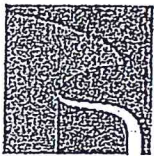
**CLOSED SESSION:**

Resolution 18-      Providing for a Private Executive Meeting that Excludes the Public

Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

**ADJOURNMENT**

**TIME OUT:** \_\_\_\_\_



**Roberts**  
ENGINEERING GROUP LLC  
*Women Business Enterprise Certified*

1670 Whitchose-Hamilton Square Rd.  
Hamilton, New Jersey 08690  
609-586-1141 fax 609-586-1143  
www.RobertsEngineeringGroup.com

June 20, 2018

Mayor and Council  
Borough of Roosevelt  
P.O. Box 128  
33 North Rochdale Avenue  
Roosevelt, New Jersey 08555

Re: Improvements to Homestead Lane and Cedar Court  
2017 Municipal Aid Program  
Borough of Roosevelt, Monmouth County, New Jersey  
Our File No.: R4409

Dear Mayor and Council:

Attached please find a copy of a letter received from the New Jersey Department of Transportation (NJDOT) dated August 31, 2017 informing the Borough that it has received funding from the NJDOT's Municipal Aid Program for Improvements to Homestead Lane and Cedar Court in the amount of \$210,000.00. This project is being funded through the Fiscal Year 2017 Municipal Aid Program. The application included an estimated construction cost in the amount of \$431,000.00. The allotment is \$221,000.00 less than estimated. This cost does not include the cost of sanitary sewer repairs. However, I recommend that the sewer mains be televised for condition before assuming that total replacement is required. In a separate letter, attached, I recommend replacement of water mains under the New Jersey I-Bank Loan Program.

Design and inspection costs will not be eligible under the allotment and therefore were not included in the engineer's estimate and application to the New Jersey Department of Transportation. It is estimated that the cost for survey, design, permitting and bidding for the proposed improvements will not exceed \$29,000.00, and inspection costs will not exceed \$35,000.00.

Please review the above figures and advise as to how the Council would like to move forward. Should you have any questions please feel free to contact me.

Very truly yours,

Carmela Roberts, P.E., C.M.E.  
Borough Engineer

cc: Kathleen Hart, RMC, CMR, Borough Clerk  
George Lang, Borough CFO  
Ana Debevec, Borough Treasure  
Gregory Cannon, Esq., Borough Attorney  
Cameron Corini, P.E., Roberts Engineering Group, LLC





State of New Jersey

DEPARTMENT OF TRANSPORTATION  
P.O. Box 600  
Trenton, New Jersey 08625-0600

CHRIS CHRISTIE  
Governor

KIM GUADAGNO  
Lt. Governor

RICHARD T. HAMMER  
Commissioner

August 31, 2017

The Honorable Jeff Ellentuck  
Mayor, Roosevelt Borough  
Borough Hall, Box 128  
Roosevelt, NJ 08555

RECEIVED

RE: Improvements to Homestead Lane and Cedar Court  
Roosevelt Borough, Monmouth County  
FY 2017 MUNICIPAL AID

Roberts Engineering Group, LLC

Dear Mayor Ellentuck:

Enclosed is one (1) original executed Agreement approved by the New Jersey Department of Transportation (NJDOT) for the above referenced Project, in the amount of \$210,000.00.

The project will be funded from the New Jersey Transportation Trust Fund Authority Act. State participation in the cost of the project is limited to 100 percent of the cost of the completed construction work including construction inspection and material testing, or the amount of the allotment, whichever is less.

The Construction Contract must be awarded within 24 months from May 17, 2017 the date of the grant notification. Failure to make an award by May 17, 2019, or failure to comply with the requirements of the Municipal aid Regulations, N.J.A.C. 16:20B, and the Terms and Conditions of Grant Agreement for State Aid to Counties and Municipalities, will jeopardize the use of State funds for this project. It is further noted that the project must be in compliance with the Americans with Disabilities Act requirements for accessibility.

The Municipal Aid Regulations, and Terms and Conditions, can be found on the NJDOT Local Aid Website at:

[www.state.nj.us/transportation/business/localaid/pubs.shm](http://www.state.nj.us/transportation/business/localaid/pubs.shm)

Through the approval of this agreement and all future agreements, Roosevelt Borough is required to provide phased submission updates that are to be tracked through the on-line SAGE System in accordance with the State Aid Checklist (Copy attached) for this project.

**ORDINANCE NO: 18-04**  
**INTRODUCTION DATE: 06-26-18**  
**ADOPTION DATE:**

AMENDING ORDINANCE 18-02, ADOPTED 6-11-18, SETTING THE SALARY RANGE AND  
 COMPENSATION OF CERTAIN OFFICIALS, POSITIONS AND EMPLOYEES IN THE BOROUGH  
 OF ROOSEVELT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY  
 (SEE CHANGES IN **BOLD FONT**)

BE IT ORDAINED by the Mayor and Council of the Borough of Roosevelt, County of Monmouth, State of New Jersey:

Section 1. The salary range for providing wages and compensation of certain officials, positions and employees of the Borough of Roosevelt, County of Monmouth, State of New Jersey are set as follows:

	MINIMUM:	MAXIMUM:
<u>Current Fund:</u>		
Borough Administrator	\$ 15,000.00	\$ 40,000.00
Borough Clerk	\$ 20,000.00	\$ 65,000.00
Deputy Borough Clerk	\$ 8,000.00	\$ 45,000.00
Registrar of Vital Statistics	\$ 2,500.00	\$ 6,000.00
Deputy Registrar of Vital Statistics	\$ 1,500.00	\$ 5,500.00
Purchasing Agent	\$ 10,000.00	\$ 70,000.00
Chief Financial Officer	\$ 6,000.00	\$ 30,000.00
Borough Treasurer	\$ 500.00	\$ 25,000.00
Tax Collector	\$ 6,500.00	\$ 25,000.00
Tax Assessor	\$ 6,500.00	\$ 25,000.00
Zoning Officer	\$ 500.00	\$ 10,000.00
Assistant Zoning Officer	\$ 500.00	\$ 2,500.00
Code Enforcement Officer	\$ 500.00	\$ 6,000.00
Assistant Code Enforcement Officer	\$ 500.00	\$ 2,500.00
Housing Inspector	\$ 500.00	\$ 10,000.00
Recycling Coordinator	\$ 250.00	\$ 1,000.00
Recreation Director	\$ 3,000.00	\$ 20,000.00
Clean Community Coordinator	\$ 150.00	\$ 1,000.00
Risk Management Officer	\$ 300.00	\$ 1,000.00
Right to Know Coordinator	\$ 300.00	\$ 1,000.00
Superintendent of Public Works	\$ 22,000.00	\$ 45,000.00

Water/Sewer Utility Fund

Water/Sewer Collector	\$ 5,000.00	\$ 10,000.00
Chief Financial Officer	\$ 5,000.00	\$ 15,000.00
Borough Treasurer	\$ 4,000.00	\$ 10,000.00
Water/Sewer Operator	\$50,000.00	\$ 85,000.00

Section 2. The range for hourly rates for providing wages and compensation of certain officials, positions and employees in the Borough of Roosevelt, County of Monmouth, State of New Jersey are set as follows:

Current Fund

Assistant Administrative Clerk	\$ 10.00	\$ 30.00
Public Works Employee	\$ 8.00	\$ 25.00
Public Works Artisan	\$ 8.00	\$ 12.00
Custodian	\$ 15.00	\$ 25.00
Temporary Emergency Help	\$ 10.00	\$ 17.00
Snow Plow Driver	\$ 10.00	\$ 25.00
Tree Maintenance Specialist	\$ 20.00	\$ 35.00
Planning Board Secretary	\$ 11.00	\$ 25.00
Environmental Commission Secretary	\$ 11.00	\$ 25.00
Crossing Guard	\$ 12.00	\$ 25.00
Clerk/Secretary	\$ 10.00	\$ 20.00

Water/Sewer Utility

Water/Sewer Maintenance	\$ 20.00	\$ 30.00
Clerk/Secretary	\$ 11.00	\$ 20.00

Section 3. The range for providing wages and compensation for the employees of the Roosevelt Community Summer Camp in the Borough of Roosevelt, County of Monmouth, State of New Jersey are set as follows:

Camp Supervisor	\$15.00/hour	\$20.00/hour
Assistant Camp Supervisor	\$12.00/hour	\$17.00/hour
Counselor	\$ 9.00/hour	\$ 14.00/hour

Section 4. The annual salaries and hourly rates shall be established by a resolution of the Borough Council.

Section 5. The Borough's Chief Financial Officer is hereby authorized to transfer such sums of money from the municipal operating accounts to the payroll account as may be necessary to cover periodic payroll payments.

Section 6. All ordinances or parts of ordinances inconsistent herewith are repealed, but only to the extent of such inconsistency.

Section 7. This Ordinance shall become effective immediately upon its final passage and publication as required by law.

Section 8. All ordinances and parts of ordinances inconsistent herewith are hereby repealed.

Section 9. This ordinance shall take effect upon adoption and publication as required by law.

ATTEST:

APPROVED:

\_\_\_\_\_  
Kathleen Hart, Borough Clerk

\_\_\_\_\_  
Peggy Malkin, Mayor

**RESOLUTION NO. 18-89**  
**MEETING DATE: 07-09-18**

**PAYMENT OF BILLS FOR JULY 9, 2018**

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C/\_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/\_\_\_\_\_.

**WHEREAS**, the attached list of bills have been submitted to the Council for payment approval; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds for the payment of bills.

**NOW, THEREFORE, BE IT RESOLVED** that the bills on the attached bill list be paid.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 9, 2018.

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Kathleen Hart  
Borough Clerk



July 5, 2018  
11:35 AM

BOROUGH OF ROOSEVELT  
Bill List By Vendor Name

7-9-18 BILL LIST

P.O. Type: All  
Range: First to Last  
Format: Condensed

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ALL00003 ALLEN'S LAWN & TREE SERV, INC.	18-00460	06/26/18	STORM DAMAGE-TREE REMOVAL	Open	1,200.00	0.00		
BONDY005 BONDY, LARISA	18-00459	06/26/18	RECREATION-REIMB:CAMP SUPPLIES	Open	157.12	0.00		
CMRSF005 CMRS-FP	18-00461	06/27/18	POSTAGE FOR POSTAGE METER	Open	275.00	0.00		
DELAG005 DE LAGE LANDEN FINANCIAL	18-00462	06/27/18	#07 JUL'18 6/15-7/14/18 COPIER	Open	161.71	0.00		
DEBEV005 DEBEVEC, ANA	18-00483	07/02/18	TRAVEL EXPENSE 1/9-6/28/18	Open	98.20	0.00		
DULIT005 DUPLITRON, INC.	18-00486	07/02/18	2/Q/2018 COPIER OVRAGE CHARGE	Open	141.82	0.00		
GARDE005 GARDEN STATE LABORATORIES, INC	18-00446	06/19/18	MAY 2018 LAB TESTING	Open	2,476.00	0.00		
HOLDE005 HOLDEN, JOHN B.	18-00476	07/02/18	2018 WATER PLANT MANAGEMENT	Open	5,000.00	0.00		B
	18-00477	07/02/18	WATER PLANT SERVICES-JUN 2018	Open	300.00	0.00		
	18-00495	07/05/18	REIMB:TRASH BAGS & TIMERS	Open	66.77	0.00		
					<u>5,366.77</u>			
JCPL0005 JCP & L	18-00496	07/05/18	W/S-JUN 2018 ELECTRIC SERVICE	Open	3,766.58	0.00		
LEVIN005 LEVINE, ILENE	18-00453	06/20/18	REIMB:BACKGROUND CHECK FEE	Open	40.66	0.00		
LYONS005 LYONS ENVIRONMENTAL SERV, LLC	18-00478	07/02/18	2018 SEWER PLANT MANAGEMENT	Open	9,075.00	0.00		B
	18-00479	07/02/18	SEWER PLANT SERVICES-JUN 2018	Open	860.00	0.00		
					<u>9,935.00</u>			
NONMO045 MONMOUTH COUNTY TREASURER	18-00448	06/19/18	POSTAGE FOR SAMPLE BALLOTS	Open	59.99	0.00		
MOORE005 MOORE, JR., TOBY	18-00469	06/28/18	W/S-REIMB:POSTAGE	Open	65.45	0.00		
NJDEP005 NJ DEPARTMENT OF HEALTH	18-00497	07/05/18	DOG REPORT:JUN 2018	Open	1.20	0.00		
NJDEP010 NJ DEPT OF LABOR/WORKFORCE DEV	18-00488	07/02/18	ANNUAL CIF ASSESSMENT	Open	90.29	0.00		



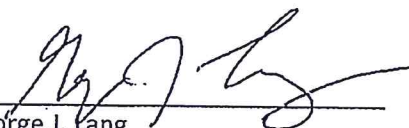
Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type	
<b>NJENV005 NJ ENVIRONMENTAL INFRA TRUST</b>									
	18-00493	07/05/18	NJEIT P&I 2010 LOAN PAYMENT	Open	20,841.13	0.00			
	18-00494	07/05/18	NJEIT P&I 2016 LOAN PAYMENT	Open	29,161.67	0.00			
					<u>50,002.80</u>				
<b>PASSA005 PASSAIC VALLEY SEWERAGE</b>									
	18-00468	06/28/18	SLUDGE DISPOSAL 5/16-6/15/18	Open	1,974.00	0.00			
<b>PETTY005 PETTY CASH</b>									
	18-00474	07/02/18	REIMBURSE PETTY CASH	Open	50.00	0.00			
	18-00475	07/02/18	REIMBURSE PETTY CASH	Open	13.95	0.00			
					<u>63.95</u>				
<b>ROBER005 ROBERTS ENGINEERING GROUP, LLC</b>									
	18-00489	07/03/18	SODIUM HYPOCHLORITE FEED SYSTM	Open	240.00	0.00			
	18-00490	07/03/18	GENERAL ENGINEERING 5/22,5/25	Open	157.50	0.00			
	18-00491	07/03/18	STORMWATER PERMIT COMPLIANCE	Open	412.50	0.00			
					<u>810.00</u>				
<b>ROOSE005 ROOSEVELT BOARD OF EDUCATION</b>									
	18-00492	07/05/18	JUL 2018 SCHOOL TAXES	Open	131,809.00	0.00			
<b>SSWOR005 S &amp; S WORLDWIDE, INC.</b>									
	18-00445	06/19/18	RECREATION-SUMMER CAMP SUPPL	Open	385.66	0.00			
<b>TREAS010 TREASURER, STATE OF NJ</b>									
	18-00467	06/27/18	2018 VIOLATION PENALTY	Open	1,696.00	0.00			
<b>UNIVA005 UNIVAR USA, INC.</b>									
	18-00432	06/13/18	SEWER-DELTA FLOC 6/12/18	Open	2,664.84	0.00			
	18-00438	06/14/18	WATER-CAUSTIC SODA 6/13/18	Open	805.02	0.00			
					<u>3,469.86</u>				
<b>USABL005 USA BLUEBOOK</b>									
	18-00417	06/11/18	FLOW SWITCH (2)	Open	849.21	0.00			
<b>VERIZ005 VERIZON</b>									
	18-00487	07/02/18	FIOS/PHONE-w/p-6/28/18 BILL	Open	164.87	0.00			
<b>VITAL005 VITAL COMMUNICATIONS, INC.</b>									
	18-00463	06/27/18	JUL 2018 ON-LINE ACCESS FEE	Open	100.00	0.00			
<b>WEBHA005 WEB HAULING &amp; DISTRIBUTION, INC</b>									
	18-00427	06/12/18	PUMP LAKE DR PUMP PIT 5/29/18	Open	203.70	0.00			
	18-00464	06/27/18	PUMP CHLORINE TANK 6/14/18	Open	740.00	0.00			
					<u>943.70</u>				
Total Purchase Orders: 36					Total P.O. Line Items: 0		Total List Amount: 216,104.84		Total Void Amount: 0.00

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
	8-01	135,153.40	0.00	135,153.40	0.00	0.00	135,153.40
	8-09	80,950.24	0.00	80,950.24	0.00	0.00	80,950.24
	Year Total:	216,103.64	0.00	216,103.64	0.00	0.00	216,103.64
ANIMAL CONTROL	T-13	1.20	0.00	1.20	0.00	0.00	1.20
Total of All Funds:		216,104.84	0.00	216,104.84	0.00	0.00	216,104.84

# BOROUGH OF ROOSEVELT

I, George J. Lang, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following bill list to be paid.

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
7/9/18 Bill List	various	216,104.84

  
\_\_\_\_\_  
George J. Lang  
Chief Financial Officer

Dated: July 9, 2018



**RESOLUTION NO. 18-90**  
**MEETING DATE: 07-09-18**

**RESOLUTION APPOINTING ZONING OFFICER, CODE ENFORCEMENT OFFICER  
AND HOUSING INSPECTOR**

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C/\_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/\_\_\_\_\_.

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Roosevelt that Jeremy Kuipers be and is hereby appointed Zoning Officer, Code Enforcement Officer and Housing Inspector for the Borough of Roosevelt, beginning July 13, 2018 at an annual salary of \$7,300.00 and if needed, \$100.00 per Court appearance.

**BE IT FURTHER RESOLVED** that a copy of this resolution, certified by the Borough Clerk to be a true copy be forwarded to Jeremy Kuipers, George Lang, Chief Financial Officer and Ana Debevec, Treasurer.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 5, 2018.

---

Kathleen Hart  
Borough Clerk

*BOROUGH OF ROOSEVELT  
COUNTY OF MONMOUTH  
STATE OF NEW JERSEY*

**RESOLUTION NO. 18-91  
MEETING DATE: 07-09-18**

**RESCINDING RESOLUTION 18-84 APPOINTMENT OF MUNICIPAL COURT EMPLOYEES**

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C/\_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/\_\_\_\_\_.

**WHEREAS**, the Mayor and Council of the Borough of Roosevelt have voted to use the services of Millstone Township Municipal Court for the year 2018.

**WHEREAS**, there has been a change in direction in the Millstone Municipal Court and have decided to rescind the appointments of Diana Santiago as Court Administrator and Phyllis Iozzi as Violation Clerk.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Roosevelt that based on the recommendation of the Millstone Municipal Court that Resolution 18-84 is hereby rescinded.

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to forward a true copy of this Resolution to Millstone Township Municipal Court.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 9, 2018.

---

Kathleen Hart  
Borough Clerk

BOROUGH OF ROOSEVELT  
COUNTY OF MONMOUTH  
STATE OF NEW JERSEY

**RESOLUTION NO. 18-92**  
**MEETING DATE: 07-09-18**

**APPOINTMENT OF MUNICIPAL COURT VIOLATION CLERK**

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C/\_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/\_\_\_\_\_.

**WHEREAS**, the Mayor and Council of the Borough of Roosevelt have voted to use the services of Millstone Township Municipal Court for the year 2018.

**WHEREAS**, the Violation Clerk retired as of July 1, 2018; and

**WHEREAS**, Millstone Township Municipal Court has appointed Phyllis Iozzi as Violation Clerk effective June 11, 2018.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Roosevelt that Phyllis Iozzi be appointed Violation Clerk.

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to forward a true copy of this Resolution to Millstone Township Municipal Court.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 9, 2018.

---

Kathleen Hart  
Borough Clerk



**RESOLUTION NO. 18-93**  
**MEETING DATE: 07-09-18**

**RESOLUTION AUTHORIZING A REFUND OF FEE PAID FOR  
CERTIFICATE OF OCCUPANCY INSPECTION THAT WAS  
CANCELLED PRIOR TO SCHEDULED INSPECTION**

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C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/ \_\_\_\_\_.

**WHEREAS**, there was an application and the required fee of \$75.00 received from Lauralee Muto for a Certificate of Occupancy inspection for 36 Farm Lane, Block 8, Lot 26; and

**WHEREAS**, the Treasurer deposited the check in the Borough account; and

**WHEREAS**, the applicant cancelled the Certificate of Occupancy inspection prior to the scheduled inspection taking place and is requesting a refund of \$75.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Roosevelt that the Treasurer is hereby authorized to issue a refund in the amount of \$75.00 to Lauralee Muto, 115 Holmes Mill Road, Cream Ridge, NJ 08514

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 9, 2018.

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Kathleen Hart  
Borough Clerk

Steve Bowen  
Chairman of Public Works Committee  
7/9/2018

Storm drains have been jet-vac by County.

Parts list for trash can repairs is being put together.

Clearing brush from unoccupied side of Lake Drive and lower Pine Drive.

Pressure washed Borough Hall.

Tree and brush trimming on Woodland Trail.

Trimmed and removed brush from fences at water plant.

Cut back overgrowth at 2 Pine Drive. County roads supervisor reported that they would have mowers out within couple of weeks. Public Works Department needs clarity on what is the responsibility of homeowner and what is the responsibility of Public Works regarding properties that are clearly overgrown.