

**BOROUGH OF ROOSEVELT
COUNCIL MEETING AGENDA
JUNE 26, 2018 @ 7:00 P.M.**

TIME IN: _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 2, 2018 which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was mailed to The Times and Asbury Park Press.

ROLL CALL:

- Councilmember Steven Bowen
- Councilmember Michael Hamilton
- Councilmember Cody Parker
- Councilmember Maureen Parrott
- Councilmember Deirdre Sheean
- Councilmember Joseph Trammell
- Mayor Peggy Malkin

MAYOR'S REPORT

PUBLIC COMMENT (Agenda items only)

APPROVAL OF MINUTES

1. June 11, 2018 Regular Council Meeting Minutes

CORRESPONDENCE:

1. Resignation received from Stacey Bonna, Environmental Commission
2. Resignation received from John Marini, Assistant Zoning Officer/Assistant Code Enforcement Officer/Housing Inspector
3. Letter received from Carmela Roberts, Borough Engineer, dated June 20, 2018 regarding Water Main Replacements on Homestead Lane, Elm Court and Cedar Court

ORDINANCES:

ORDINANCE 18-04, FIRST READING

AMENDING ORDINANCE 18-02, ADOPTED 6-11-18, SETTING THE SALARY RANGE AND COMPENSATION OF CERTAIN OFFICIALS, POSITIONS AND EMPLOYEES IN THE BOROUGH OF ROOSEVELT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY
(SEE CHANGES IN **BOLD** FONT)

EXPLANATORY STATEMENT: This ordinance amends the Salary Ordinance for 2018.

Public Hearing to be held on July 9, 2018 at 7:00 p.m. at the Borough of Roosevelt, 33 N. Rochdale Avenue, Roosevelt, NJ 08555

RESOLUTIONS:

- Resolution 18-85 Payment of Bills for June 26, 2018
- Resolution 18-86 Authorizing the Budget to be Read by Title Only
- Resolution 18-87 Hiring of Seasonal Employees for the Roosevelt Recreation Summer Camp Program

OTHER RESOLUTIONS:

Adoption of the 2018 Budget
 Mayor Malkin opens the public hearing at _____ p.m.
 Mayor Malkin closes the public hearing at _____ p.m.

- Resolution 18-81 Resolution to Amend Budget
- Resolution 18-80 Adoption of the 2018 Budget

REPORTS OF COMMITTEE CHAIRS

- | | |
|-----------------------|------------------------|
| Administration | Councilmember Parrott |
| Community Dev/Code | Councilmember Parker |
| Envi. Health & Safety | Councilmember Sheean |
| Finance | Councilmember Hamilton |
| Public Works | Councilmember Bowen |
| Utilities | Councilmember Trammell |

REPORTS OF BOROUGH OFFICIALS (If requested by Mayor or Committee Chair)

OLD BUSINESS

NEW BUSINESS

1. Application for License to Rent Residential Property – Michael Florentino, 16 Tamara Drive

PUBLIC COMMENT (Any item)

CLOSED SESSION:

Resolution 18- Providing for a Private Executive Meeting that Excludes the Public
 Time In: _____ Time Out: _____

ADJOURNMENT

TIME OUT: _____

EC Resignation

Thu 6/14/2018 7:34 AM

From: Stacey Bonna

To: Ann Kassahun, Michael Ticktin, clerk@rooseveltnj.us



Dear Michael,

It is with a heavy heart that I do hereby resign my position as Regular Member of the Roosevelt Borough Environmental Commission effective immediately.

My time on the Commission has been very rewarding, both as Council Representative and Regular Member, and I intend to continue to support the Commission outside membership. To that end please keep me on the volunteers list.

Thank you for giving me the opportunity to serve!

Best regards,
Stacey

John J. Marini
10 Summit Ave.
Manalapan, New Jersey 07726
732-803-6173
Hawk1mm@aol.com

June 12, 2018


Mayor Peggy Malkin
Borough of Roosevelt
33 North Rochdale Ave.
Roosevelt, New Jersey 08555

Dear Mayor Malkin,

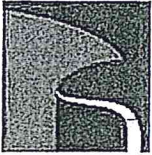
Please accept this letter as formal notification that I will be leaving my position with Roosevelt Borough on June 29, 2018

If I could be of any assistance during this transition please let me know.

Sincerely,



John J. Marini



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitchose-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

June 20, 2018

Mayor and Council
Borough of Roosevelt
P.O. Box 128
33 North Rochdale Avenue
Roosevelt, New Jersey 08555

Re: Water Main Replacements on Homestead Lane, Elm Court and Cedar Court
Roosevelt Borough, Monmouth County, New Jersey
Our File No.: R4668

Dear Mayor and Council:

As you may recall, the NJDOT has recently awarded the Borough two (2) grants. One grant is for Nurko Road and Elm Court, and the second grant is for Homestead Lane and Cedar Court. This letter is in regard to necessary water main improvements on these streets. As you know, Nurko Road does not contain any water service from the Borough and that is not included in this recommendation.

The Borough's water mains date back to 1940 and as is known, the water mains are severely tuberculated, which reduces the capacity of the water mains. They are coated with iron and the pipes are cast iron, which is susceptible to cracking. Therefore, we are not recommending that these pipes be cleaned, relined and reused. We are recommending that the water pipelines be replaced, and we recommend that as the Borough moves forward with its road improvements, that water mains are replaced prior to the paving. Additionally, we are recommending that any water system improvements be financed through the New Jersey Infrastructure Bank. This State revolving loan program offers the Borough up to 50% loan forgiveness through a program specifically aimed water systems in municipalities with small populations.

It is our recommendation that the Borough replace the water main on Homestead Lane in the area of the NJDOT Grant and that the 1 1/2-inch water mains on both Elm Court and Cedar Court be replaced with 6-inch pipelines to provide improved service to those areas.

Our estimated cost for construction of water mains on Homestead Lane, Elm Court and Cedar Court is \$573,200.00. Fifty percent (50%) loan forgiveness under the State Program would reduce the amount to \$286,600.00. Attached to this letter please find a detailed cost estimate of this work.

The costs for loan application and administration plus all design is estimated not to exceed \$48,000.00 and construction administration and inspection is estimated at a cost not to exceed \$60,000.00.

I recommend that the Borough move forward as quickly as possible in replacing these water mains so that the work of the water main replacement can be performed prior to the work of the NJDOT Roadway Improvements. The New Jersey Infrastructure Bank Program allows for submission of loan applications throughout the year. Should Council wish to move forward with this, we would be prepared to submit the preliminary documents within one (1) month of authorization.

Please let me know if you would wish to discuss further or have any questions.

Very truly yours,
Carmela Roberts

Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Kathleen Hart, RMC, CMR, Borough Clerk
Ana Debevec, Borough Treasure
George Lang, Borough CFO
Cameron Corini, P.E., Roberts Engineering Group, LLC

ORDINANCE NO: 18-04
INTRODUCTION DATE: 06-26-18
ADOPTION DATE:

AMENDING ORDINANCE 18-02, ADOPTED 6-11-18, SETTING THE SALARY RANGE AND
 COMPENSATION OF CERTAIN OFFICIALS, POSITIONS AND EMPLOYEES IN THE BOROUGH
 OF ROOSEVELT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY
 (SEE CHANGES IN **BOLD FONT**)

BE IT ORDAINED by the Mayor and Council of the Borough of Roosevelt, County of Monmouth, State of New Jersey:

Section 1. The salary range for providing wages and compensation of certain officials, positions and employees of the Borough of Roosevelt, County of Monmouth, State of New Jersey are set as follows:

	MINIMUM:	MAXIMUM:
<u>Current Fund:</u>		
Borough Administrator	\$ 15,000.00	\$ 40,000.00
Borough Clerk	\$ 20,000.00	\$ 65,000.00
Deputy Borough Clerk	\$ 8,000.00	\$ 45,000.00
Registrar of Vital Statistics	\$ 2,500.00	\$ 6,000.00
Deputy Registrar of Vital Statistics	\$ 1,500.00	\$ 5,500.00
Purchasing Agent	\$ 10,000.00	\$ 70,000.00
Chief Financial Officer	\$ 6,000.00	\$ 30,000.00
Borough Treasurer	\$ 500.00	\$ 25,000.00
Tax Collector	\$ 6,500.00	\$ 25,000.00
Tax Assessor	\$ 6,500.00	\$ 25,000.00
Zoning Officer	\$ 500.00	\$ 10,000.00
Assistant Zoning Officer	\$ 500.00	\$ 2,500.00
Code Enforcement Officer	\$ 500.00	\$ 6,000.00
Assistant Code Enforcement Officer	\$ 500.00	\$ 2,500.00
Housing Inspector	\$ 500.00	\$ 10,000.00
Recycling Coordinator	\$ 250.00	\$ 1,000.00
Recreation Director	\$ 3,000.00	\$ 20,000.00
Clean Community Coordinator	\$ 150.00	\$ 1,000.00
Risk Management Officer	\$ 300.00	\$ 1,000.00
Right to Know Coordinator	\$ 300.00	\$ 1,000.00
Superintendent of Public Works	\$ 22,000.00	\$ 45,000.00

Water/Sewer Utility Fund

Water/Sewer Collector	\$ 5,000.00	\$ 10,000.00
Chief Financial Officer	\$ 5,000.00	\$ 15,000.00
Borough Treasurer	\$ 4,000.00	\$ 10,000.00
Water/Sewer Operator	\$50,000.00	\$ 85,000.00

Section 2. The range for hourly rates for providing wages and compensation of certain officials, positions and employees in the Borough of Roosevelt, County of Monmouth, State of New Jersey are set as follows:

Current Fund

Assistant Administrative Clerk	\$ 10.00	\$ 30.00
Public Works Employee	\$ 8.00	\$ 25.00
Public Works Artisan	\$ 8.00	\$ 12.00
Custodian	\$ 15.00	\$ 25.00
Temporary Emergency Help	\$ 10.00	\$ 17.00
Snow Plow Driver	\$ 10.00	\$ 25.00
Tree Maintenance Specialist	\$ 20.00	\$ 35.00
Planning Board Secretary	\$ 11.00	\$ 25.00
Environmental Commission Secretary	\$ 11.00	\$ 25.00
Crossing Guard	\$ 12.00	\$ 25.00
Clerk/Secretary	\$ 10.00	\$ 20.00

Water/Sewer Utility

Water/Sewer Maintenance	\$ 20.00	\$ 30.00
Clerk/Secretary	\$ 11.00	\$ 20.00

Section 3. The range for providing wages and compensation for the employees of the Roosevelt Community Summer Camp in the Borough of Roosevelt, County of Monmouth, State of New Jersey are set as follows:

Camp Supervisor	\$15.00/hour	\$20.00/hour
Assistant Camp Supervisor	\$12.00/hour	\$17.00/hour
Counselor	\$ 9.00/hour	\$ 14.00/hour

Section 4. The annual salaries and hourly rates shall be established by a resolution of the Borough Council.

Section 5. The Borough's Chief Financial Officer is hereby authorized to transfer such sums of money from the municipal operating accounts to the payroll account as may be necessary to cover periodic payroll payments.

Section 6. All ordinances or parts of ordinances inconsistent herewith are repealed, but only to the extent of such inconsistency.

Section 7. This Ordinance shall become effective immediately upon its final passage and publication as required by law.

Section 8. All ordinances and parts of ordinances inconsistent herewith are hereby repealed.

Section 9. This ordinance shall take effect upon adoption and publication as required by law.

ATTEST:

APPROVED:

Kathleen Hart, Borough Clerk

Peggy Malkin, Mayor

RESOLUTION NO. 18-85
MEETING DATE: 06-26-18

PAYMENT OF BILLS FOR JUNE 26, 2018

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the attached list of bills have been submitted to the Council for payment approval; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 26, 2018.

Kathleen Hart
Borough Clerk

BOROUGH OF ROOSEVELT

I, George J. Lang, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following bill list to be paid.

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
6/26/18 Bill List	various	50,080.45


George J. Lang
Chief Financial Officer

Dated: June 26, 2018

6-26-18 BILL LIST

P.O. Type: All
Range: First
Format: Condensed

to Last

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ACCUR005 ACCURATE WASTE REMOVAL	18-00116	02/14/18	2018 SLUDGE REMOVAL	Open	689.50	0.00		B
AMIPL005 ALAN MORTELLITE, INC.	18-00415	06/11/18	REDESIGN CHLORINE FEED SYSTEM	Open	3,036.00	0.00		
BILYK005 BILYK, JOHN	18-00454	06/20/18	2/Q/2018 ANIMAL CONTROL SERV	Open	150.00	0.00		
BONDY005 BONDY, LARISA	18-00441	06/18/18	RECREATION:REIMB:CAMP SUPPLIES	Open	1,136.14	0.00		
	18-00451	06/20/18	RECREATION-REIMB:CAMP SUPPLIES	Open	78.66	0.00		
	18-00452	06/20/18	REIMB:BACKGROUND CHECK FEE	Open	81.32	0.00		
					<u>1,296.12</u>			
BOROU005 BOROUGH OF HIGHTSTOWN	18-00413	06/11/18	POTHOLE REPAIRS-JUN 2018	Open	203.75	0.00		
	18-00440	06/14/18	LANDFILL TIPPING FEES:MAY 2018	Open	5,016.33	0.00		
	18-00455	06/20/18	SOLID WASTE CONTRACT:JUN 2018	Open	5,462.10	0.00		
					<u>10,682.18</u>			
BRIMA005 BRIMAR INDUSTRIES, INC.	18-00402	06/06/18	SAFETY SIGNS	Open	112.59	0.00		
CENTR005 CENTRAL JERSEY WASTE &	18-00011	01/11/18	2018 RECYCLING CONTRACT	Open	2,046.09	0.00		B
ENTER005 ENTERTAINERS PLUS, LLC	18-00355	05/16/18	ENTERTAINMENT-4TH OF JULY	Open	400.00	0.00		
FRIED005 FRIED BROTHERS, INC.	18-00431	06/13/18	PADLOCKS FOR SEWER PLANT	Open	278.28	0.00		
GANNE005 GANNETT NJ NEWSPAPERS	18-00436	06/13/18	MAY 2018 NOTICES	Open	179.85	0.00		
JCPL0005 JCP & L	18-00410	06/07/18	W/S-MAY 2018 ELECTRIC SERVICE	Open	3,495.98	0.00		
	18-00450	06/19/18	MAY 2018 ELECTRIC SERVICE	Open	1,022.82	0.00		
					<u>4,518.80</u>			
KLENZ005 KLENZOID, INC.	18-00391	06/05/18	WATER-KLENPHOS 5/29/18	Open	3,024.00	0.00		
MCMAS005 MCMASTER-CARR SUPPLY COMPANY	18-00401	06/06/18	SAFETY EQUIPMENT	Open	579.78	0.00		
MODER005 MODERN GROUP LTD	18-00385	06/04/18	GENERATOR MAIN #4 OF 4	Open	1,855.81	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
MONMO065 MONMOUTH COUNTY CLERK	18-00420	06/11/18	TAX COLL-RECORD TAX SALE CERT	Open	8.00	0.00		
NJADV005 NJ ADVANCE MEDIA	18-00429	06/12/18	LEGAL NOTICES-6/2/18	Open	11.60	0.00		
NJDEP005 NJ DEPARTMENT OF HEALTH	18-00409	06/07/18	DOG REPORT:MAY 2018	Open	1.20	0.00		
ORKIN005 ORKIN PEST CONTROL SERVICE	18-00383	05/31/18	MAY 2018 PEST CONTROL	Open	36.62	0.00		
PANME005 PAN METRO SERVICES	18-00414	06/11/18	2/Q/2018 BACKFLOW DEVICE CERT	Open	300.00	0.00		
PARTY010 PARTY PERFECT RENTALS	18-00354	05/15/18	RENTALS FOR 7/4/18	Open	625.00	0.00		
PETTY005 PETTY CASH	18-00456	06/21/18	REIMBURSE PETTY CASH	Open	68.53	0.00		
PSEGC005 PSE & G CO.	18-00412	06/11/18	MAY 2018 GAS SERVICE	Open	103.65	0.00		
RELIA005 RELIANCE GRAPHICS, INC.	18-00394	06/05/18	SAMPLE BALLOTS-6/5/18 PRIMARY	Open	376.00	0.00		
RIOSU005 RIO SUPPLY, INC.	18-00419	06/11/18	NEW WATER METERS (10)	Open	3,146.00	0.00		
ROOT2005 ROOT 24 HOURS, INC.	18-00326	05/07/18	EMER-OVERFLOWING MANHOLE	Open	1,310.00	0.00		
	18-00416	06/11/18	EMERG-SEWER BLOCKAGE	Open	<u>1,610.00</u>	0.00		
					2,920.00			
SAUSE005 SAUSE, RICHARD	18-00421	06/11/18	EFFLUENT PUMPS #1 & 3	Open	800.00	0.00		
	18-00447	06/19/18	SENSAPHONE PROGRAM	Open	<u>300.00</u>	0.00		
					1,100.00			
SOBEL005 SOBEL HAN, LLP	18-00442	06/18/18	LEGAL SERVICES-MAR/APR 2018	Open	5,000.00	0.00		
SUTPH005 SUTPHEN MEMORIAL, INC.	18-00064	01/26/18	2018 CEMETERY MANAGEMENT	Open	925.00	0.00		B
THEH0010 THE HOME DEPOT	18-00437	06/14/18	TRASH BAGS	Open	16.97	0.00		
TREAS010 TREASURER, STATE OF NJ	18-00433	06/13/18	SURFACE WATER DISCHARGE PERMIT	Open	4,610.36	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type	
TREAS010 TREASURER, STATE OF NJ				Continued					
18-00434	06/13/18		STORMWATER DISCHARGE PERMIT	Open	500.00	0.00			
					<u>5,110.36</u>				
UNITE005 UNITED FIRE PROTECTION CORP.									
18-00389	06/04/18		SEWER-SEMI-ANNUAL INSPECTION	Open	532.70	0.00			
COMPU005 UNIVERSITY SERVICE COMPANY, INC									
18-00012	01/11/18		2018 OFF-SITE SERVER BACKUPS	Open	75.00	0.00		B	
VERIZ005 VERIZON									
18-00424	06/11/18		609-448-0539 MAY 2018	Open	268.89	0.00			
18-00425	06/11/18		609-448-8932 MAY 2018	Open	180.43	0.00			
18-00443	06/18/18		609-443-5749 MAY 2018	Open	90.13	0.00			
18-00444	06/18/18		609-443-1440 MAY 2018	Open	<u>50.97</u>	0.00			
					590.42				
VERIZ010 VERIZON FIOS									
18-00422	06/11/18		INTERNET:BORO HALL-6/1 BILL	Open	144.99	0.00			
18-00423	06/11/18		INTERNET:SEWER PLANT-6/1 BILL	Open	<u>115.64</u>	0.00			
					260.63				
WATCH005 WATCHUNG SPRING WATER CO., INC									
18-00428	06/12/18		WATER+COOLER RENTAL:5/17/18	Open	23.77	0.00			
Total Purchase Orders: 47					Total P.O. Line Items: 0	Total List Amount: 50,080.45	Total Void Amount: 0.00		

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	7-09	3,036.00	0.00	3,036.00	0.00	0.00	3,036.00
	8-01	25,194.88	0.00	25,194.88	0.00	0.00	25,194.88
	8-09	21,848.37	0.00	21,848.37	0.00	0.00	21,848.37
Year Total:		<u>47,043.25</u>	<u>0.00</u>	<u>47,043.25</u>	<u>0.00</u>	<u>0.00</u>	<u>47,043.25</u>
ANIMAL CONTROL	T-13	1.20	0.00	1.20	0.00	0.00	1.20
Total of All Funds:		<u><u>50,080.45</u></u>	<u><u>0.00</u></u>	<u><u>50,080.45</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>50,080.45</u></u>

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO: 18-86
MEETING DATE: 06-26-18**

AUTHORIZING THE BUDGET TO BE READ BY TITLE ONLY

C/ _____ offered the following Resolution and moved its adoption, which was second by C/ _____.

WHEREAS, N.J.S.A. 40A:4-8, as amended by Chapter 259, P.L. 1995 provides that the budget be read by title only:

1. At least one (1) week before the hearing and at the hearing, a complete copy of the approved budget:
 - a. Shall be made available for public inspection, and
 - b. Shall be made available to each person upon request, and
2. A resolution is passed by a majority of the full membership allowing that the budget be read by title.

WHEREAS, these two conditions have been met;

NOW, THEREFORE BE IT RESOLVED that the budget shall be read by title only.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Certification

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 26, 2018.

Kathleen Hart
Borough Clerk

RESOLUTION NO. 18-87
MEETING DATE: 06-26-18

**RESOLUTION HIRING OF SEASONAL EMPLOYEES FOR THE ROOSEVELT
RECREATION SUMMER CAMP PROGRAM**

C/_____ offered the following Resolution and moved its adoption, which was second by C/_____.

WHEREAS, there exists a need for seasonal employees in the Borough of Roosevelt, for the Roosevelt Recreation Summer Camp Program for the summer of 2018.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Roosevelt, County of Monmouth that the employees be hired and receive an hourly rate of pay as specified in such Ordinance 18-02.

<u>EMPLOYEE</u>	<u>POSITION</u>	<u>WAGE</u>
Liam Biggers-Brookhouse	Counselor	\$ 9.00 hour
Larisa Bondy	Camp Supervisor	\$15.50 hour
Johnny Cox	Counselor	\$12.00 hour
Mark Felong	Counselor	\$ 9.00 hour
Taylor Katawick	Asst. Camp Supervisor	\$15.00 hour
Ilene Levine	Asst. Camp Supervisor	\$15.00 hour
Ellen Rothfuss	Counselor	\$12.00 hour
Jane Rothfuss	Asst. Camp Supervisor	\$15.00 hour
Rhiannon Vo	Counselor	\$ 9.00 hour
Gus Vuolle	Asst. Camp Supervisor	\$15.50 hour

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to George Lang - Chief Financial Officer and Eric Schubiger – Recreation Director.

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 26, 2018.

Kathleen Hart
Borough Clerk

**RESOLUTION TO AMEND BUDGET
Resolution 18-81**

WHEREAS, the local municipal budget for the year 2018 was approved on the 29th day of May 2018; and

WHEREAS, the public hearing on said budget has been held as advertised, and

WHEREAS, it is desired to amend said approved budget, now

THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Roosevelt, County of Monmouth, that the following amendments to the approved budget of 2018 be made:

	(((
	((<i>Abstained</i> (
Recorded	<i>Ayes</i> (<i>Nays</i> (
Vote	((
	(((
	((<i>Absent</i> (

From **To**

11 APPROPRIATIONS FOR WATER/SEWER UTILITY

(A) Operations - Within "CAPS"

GENERAL GOVERNMENT

Operating:		
Other Expenses	494,500.00	488,087.00
Interest on Notes		
Other Expenses	-	6,413.00

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services for his certification of the local municipal budget so amended.

It is hereby certified that this is a true copy of a resolution amending the budget, adopted by the governing body on the 26th day of June 2018.

SO RESOLVED, as aforesaid.

Peggy Makin, Mayor

CERTIFICATION

I hereby certify that the foregoing Resolution is a true and exact copy of a Resolution adopted by the Borough Council of the Borough of Roosevelt at its meeting held June 26th, 2018.

Kathleen Hart, Borough Clerk

**2018 Municipal Budget
of the Borough of Roosevelt, County of Monmouth
for the calendar year 2018**

Resolution 18-80

Revenue and Appropriation Summaries

Summary of Revenues	Anticipated	
	2018	2017
1. Surplus	323,900.00	345,000.00
2. Total Miscellaneous Revenues	93,849.00	96,386.65
3. Receipts from Delinquent Taxes	55,000.00	43,000.00
4. a) Local Tax for Municipal Purposes	648,086.20	648,045.24
b) Addition to Local District School Tax		
Total Amount to be Raised by Taxes for Support of Municipal Budget	648,086.20	648,045.24
Total General Revenues	1,120,835.20	1,132,431.89

Summary of Appropriations	2018 Budget	Final 2017 Budget
1. Operating Expense: Salaries & Wages	253,386.00	207,886.00
Other Expenses	528,966.20	607,418.65
2. Deferred Charges & Other Appropriations	115,033.00	93,377.24
3. Capital Improvements	30,000.00	30,000.00
4. Debt Service (Include for School Purposes)	13,450.00	13,750.00
5 Reserve for Uncollected Taxes	180,000.00	180,000.00
Total General Appropriations	1,120,835.20	1,132,431.89
Total Number of Employees-Full Time Equiv.(est)	4	4

2018 Dedicated Water-Sewer Utility Budget

Summary of Revenues	Anticipated	
	2018	2017
1. Surplus	-	21,975.11
2. Miscellaneous Revenues	803,447.00	829,977.22
3. Deficit (General Budget)	82,033.00	46,000.00
Total Revenues	885,480.00	897,952.33

Summary of Appropriations	2018 Budget	Final 2017 Budget
1. Operating Expense: Salaries & Wages	96,052.00	167,232.00
Other Expenses	494,500.00	434,117.33
2. Capital Improvements	-	-
3. Debt Service	275,328.00	274,032.00
4. Deferred Charges & Other Appropriations	19,600.00	22,571.00
5 Surplus (General Budget)	-	-
Total General Appropriations	885,480.00	897,952.33
Total Number of Employees-Full Time Equiv.(est)	1	2

Balance of Outstanding Debt		
	General	Water-Sewer Utility
Interest	18,800	637,339
Principal	115,000	2,990,956
Outstanding Balance	133,800	3,628,295

Notice is hereby given that the Budget and Tax Resolution was approved by the Governing Body of the Borough of Roosevelt, County of Monmouth on May 29, 2018.

A hearing on the Budget and Tax Resolution will be held at the Municipal Building on June 26, 2018 at 7:00 o'clock (P.M.) at which time and place objections to the Budget and Tax Resolution for the year 2018 may be presented by taxpayers or other interested persons.

Copies of the budget are available in the office of, Municipal Clerk, Kathleen Hart at the Municipal Building, 33 North Rochdale Avenue, Roosevelt, NJ 08555, (609) 448-0539, Fax: (609) 448-8716 during the hours of 9:00 a.m. to 4:00 p.m, Monday through Friday and on Borough website at www.rooseveltnj.us

FINANCE COMMITTEE REPORT JULY 26, 2018

2018 Municipal Budget-The Public Hearing and adoption of the Municipal Budget is on the agenda tonight. The introduction of the budget was delayed until we had the numbers for the contracts for the management of our water and sewer treatment systems. The State will not be approving its own budget until July.

- **Local Tax Rate:** The Local Tax Rate will remain at last year's level 0.755.
- **The Tax Rate has been remarkably stable for the last 5-years:** In 2014 it was at .748 and this year it is at .755.
- **The Utility Bills will remain the same:** We expect to actually realize some savings there because we were to eliminate several employees who generated a significant amount of overtime expenditures. Additionally we anticipate realizing a substantial savings through the contractors doing their own testing.
- **We Are Investigating State Infrastructure Loan Programs:** The State offers *very low interest loan rates* (1.7%) for water and sewer system projects and up to 50% principal forgiveness (example...\$700,000 project...pay back \$350,000 at 1.7% over 20 or 30 yrs) for **small municipalities** who need to make infrastructure repairs to their water lines.

Funds are available for:

- Demolition of Gas Station: Funds are available for demolition.
- Collecting Insurance For Damage to DPW Building:
- Structural Repair of DPW Garage:
- Roof Repair of DPW Garage:
- Exterior and interior painting of Borough Hall
- Landscaping around Borough Hall

Steven Bowen
Chairman of Public Works Committee
6/26/18 Report

Borough Hall issues being addressed:

- Removed shrubs at front door. Seeking landscaping quote from Solaris for front and side of building (simple and low maintenance).
- Power wash building
- White wash exterior
- Interior painting. Seeking quote from Millstone Board of Education.
- Flooring
- Parking lot. Paving and drain collapse issue (bids required). To be addressed during Homestead Lane road repair.

Potholes in town will be addressed within the next few with Hightstown Public Works.

Public Works Building Repair (structural damage). If under \$17,500 no bid required. Ana Debevec will get quotes.

Sewer Treatment Plant issues that need to be addressed:

- Concrete repairs
- Painting
- Tree cutting

Need to schedule Public Works Committee work meeting.

Mower needs to be tested and repaired if necessary. Trailer will be needed for mower transport and hauling needs (approximately \$2,000 for 6 x 8).

Ladders needed (6 and 8 feet).

Need to rent chipper (shared services with Hightstown Public Works) in the fall after Hurricane season.

Street sweeping is completed. County has been contacted and informed that we are ready for them to jet-vac the storm drains.

Trash can repair. Deadline of June 15 for residents to submit. So far we have received 17. Greg Defoe will review them this week and put together a parts list so we can order from manufacturer.

Brush cleanup on Lake drive and Pine Drive is being addressed.

6/21/2018 Utility Committee Report

Apologies were made for the short notice and time of day for the meeting.

We met after 2 days' notice at 3pm in Borough Hall

In attendance were Joe T, Mike H, John Holden, Mike Lyons and Toby Moore.

The new operators have been settling into their perspective jobs and Toby is transitioning into retirement.

John reports that the new fence has been erected around well #3, the water tower has been inspected and the cathartic reactor is operating properly and new locks have been applied to the entire plant as well as the tower and well 3. He is catching up on previous DEP violations such as sampling water from 20 random houses for lead and copper content. John will be doing his first meter reading on or about July first. He has worked with Toby on "dummy reads" to familiarize himself with the procedure. Companies will be asked for proposals to remove the sludge from the water plant.

Mike Lyons reported that his team has been doing systematic repairs to the sewer plant. Toby had assisted them in draining the tanks and cleaning them. The wooden weir? At the tail end of the plant has been replaced with a stainless steel one. The rubber on the first two settling tanks has been in the process of being replaced. The auger performance is questionable and is being looked into. They have been active with mark outs as PSGE had two gas main leaks to be repaired this past month. Mikes men have replaced faulty nozzles on the sprinkler tanks and are looking into a new facing for the crumbling concrete sides of said tanks. The Sodium Aluminate tanks replacements have been approved and waiting implementation. There is a drain blockage in the chemical room that needs to be addressed.

We accepted some questions from the audience and concluded the meeting around 4pm

Respectfully submitted

Joe Trammell