

**DRAFT**  
**BOROUGH OF ROOSEVELT**  
**COUNCIL MEETING AGENDA**  
**MAY 14, 2018 @ 7:00 P.M.**

**TIME IN:** \_\_\_\_\_

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 2, 2018 which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was mailed to The Times and Asbury Park Press.

**ROLL CALL:**

- Councilmember Steven Bowen
- Councilmember Michael Hamilton
- Councilmember Cody Parker
- Councilmember Maureen Parrott
- Councilmember Deirdre Sheean
- Councilmember Joseph Trammell
- Mayor Peggy Malkin

**MAYOR'S REPORT**

**PUBLIC COMMENT (Agenda items only)**

**APPROVAL OF MINUTES**

1. December 7, 2016 Special
2. April 23, 2018 Regular
3. April 23, 2018 Closed

**CORRESPONDENCE:**

1. Letter, dated April 30, 2018 from Roberts Engineering Group LLC regarding required water plant and water tower improvements.

**ORDINANCE:**

**FIRST READING**

**ORDINANCE 18-02**

AN ORDINANCE SETTING THE SALARY RANGE AND COMPENSATION OF CERTAIN OFFICIALS, POSITIONS AND EMPLOYEES IN THE BOROUGH OF ROOSEVELT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY (SEE CHANGES IN **BOLD FONT**)

**EXPLANATORY STATEMENT:** This ordinance amends the Salary Ordinance for 2018 Summer Recreation.

Second reading and Public Hearing to be held on June 11, 2018 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

**RESOLUTIONS:**

- Resolution 18-71      Payment of Bills for May 14, 2018
- Resolution 18-72      Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964”
- Resolution 18-73      Authorizing a Refund of Fees Paid for Main Sewer Cleaning at 4 Homestead Lane
- Resolution 18-74      Appointing Monmouth County JIF Representatives

**REPORTS OF COMMITTEE CHAIRS**

Administration	Councilmember Parrott
Community Dev/Code	Councilmember Parker
Envi. Health & Safety	Councilmember Sheean
Finance	Councilmember Hamilton
Public Works	Councilmember Bowen
Utilities	Councilmember Trammell

**REPORTS OF BOROUGH OFFICIALS (If requested by Mayor or Committee Chair)**

**OLD BUSINESS**

**NEW BUSINESS**

1. Potential T-Mobile antennae – Water Tower (35 North Valley Road)
2. Use of Borough Hall – Janeth Atieh on June 9, 2018 (7AM setup/6PM-11PM) for a family gathering.

**PUBLIC COMMENT (Any item)**

**CLOSED SESSION:**

Resolution 18-75      Providing for a Private Executive Meeting that Excludes the Public

Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

**ADJOURNMENT**

**TIME OUT:** \_\_\_\_\_



**Roberts**  
ENGINEERING GROUP LLC  
*Women Business Enterprise Certified*

1670 Whitehorse-Hamilton Square Rd.  
Hamilton, New Jersey 08690  
609-586-1141 fax 609-586-1143  
www.RobertsEngineeringGroup.com

April 30, 2018

Mayor and Council  
Borough of Roosevelt  
P.O. Box 128  
33 North Rochdale Avenue  
Roosevelt, New Jersey 08555

Re: Required Water Plant and Water Tower Improvements  
Roosevelt Borough, Monmouth County, New Jersey  
Our File No.: R4653

Dear Mayor and Council:

As you know, the NJDEP issued a notice of violation and comments on required improvements for the Water Treatment Plant and Water Tower. This letter focuses on the required construction related items.

The Borough is being required to:

1. Install a post disinfection system in the Water Plant.
2. Repair a discharge pipe on the 4-inch water main exiting the Water Tower.
3. Remove the accumulated iron sludge in the aerator and settling tank.

These three items require the following:

1. Post disinfection - We have designed a system that will provide post disinfection and pre-disinfection at the Water Treatment Plant and we will be replacing the existing gas chlorination system with a liquid sodium hypochlorite system. Gas chlorine is very dangerous and requires the use of thousands of gallons of water per day to be placed into the system. The Borough currently pre-chlorinates at the aerator and the settling tank in order to remove iron. The NJDEP requires that disinfection be the last step in the treatment process and therefore, the Borough must now post disinfect. Therefore, we are proposing two (2) sodium hypochlorite systems, one for pre and one for post disinfection which is a requirement of the NJDEP. One system will be specifically dedicated to pre-chlorination for iron removal in the aerator and sedimentation tank. The second system will be solely dedicated for post chlorination.

The pre-chlorination system will automatically be turned on when the wells are operational. The post chlorination system will automatically be turned on when the high service booster pumps are operational.

The design plan for this has been completed and will be submitted to the NJDEP shortly for permitting. Our estimated cost of installation is \$15,000.00.

2. Repair discharge pipe at the Water Tank - In consultation with the Hightstown Borough Water Department, we are recommending a simple repair that will stabilize the discharge pipe and not require any additional work from the Borough. The estimated cost of this is less than \$1,000.00 as this work will be performed directly by Hightstown Borough.
3. Removal of iron sludge from the aerator and settling tank - Quotes will be requested from several local haulers to have these two tanks cleaned out.

Required Water Plant and Water Tower Improvements  
Roosevelt Borough, Monmouth County, New Jersey  
Our File No.: R4653  
Page 2 of 2

The last time this occurred was during the Water Treatment Plant Upgrade in 2015 and prior to that my office requested quotes for the same service in 2009. The cost of removal at that time was \$14,000.00. We expect the cost of removal today to be similar.

Should you have any questions or need anything additional, please feel free to contact me.

Very truly yours,



Carmela Roberts, P.E., C.M.E.  
Borough Engineer

cc: Kathleen Hart, RMC, CMR, Borough Clerk  
Ana Debevec, Borough Treasurer  
George Lang, Borough CFO

**ORDINANCE NO: 18-02**  
**INTRODUCTION DATE: 05-14-18**  
**ADOPTION DATE:**

AN ORDINANCE SETTING THE SALARY RANGE AND COMPENSATION OF CERTAIN OFFICIALS, POSITIONS AND EMPLOYEES IN THE BOROUGH OF ROOSEVELT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY (SEE CHANGES IN **BOLD FONT**)

BE IT ORDAINED by the Mayor and Council of the Borough of Roosevelt, County of Monmouth, State of New Jersey:

Section 1. The salary range for providing wages and compensation of certain officials, positions and employees of the Borough of Roosevelt, County of Monmouth, State of New Jersey are set as follows:

	MINIMUM:	MAXIMUM:
<u>Current Fund:</u>		
Borough Administrator	\$ 15,000.00	\$ 40,000.00
Borough Clerk	\$ 20,000.00	\$ 65,000.00
Deputy Borough Clerk	\$ 8,000.00	\$ 45,000.00
Registrar of Vital Statistics	\$ 2,500.00	\$ 6,000.00
Deputy Registrar of Vital Statistics	\$ 1,500.00	\$ 5,500.00
Purchasing Agent	\$ 10,000.00	\$ 70,000.00
Chief Financial Officer	\$ 6,000.00	\$ 30,000.00
Borough Treasurer	\$ 500.00	\$ 25,000.00
Tax Collector	\$ 6,500.00	\$ 25,000.00
Tax Assessor	\$ 6,500.00	\$ 25,000.00
Zoning Officer	\$ 500.00	\$ 10,000.00
Assistant Zoning Officer	\$ 500.00	\$ 2,500.00
Code Enforcement Officer	\$ 500.00	\$ 6,000.00
Assistant Code Enforcement Officer	\$ 500.00	\$ 2,500.00
Housing Inspector	\$ 500.00	\$ 10,000.00
Recycling Coordinator	\$ 250.00	\$ 1,000.00
Recreation Director	\$ 3,000.00	\$ 20,000.00
Clean Community Coordinator	\$ 150.00	\$ 1,000.00
Risk Management Officer	\$ 300.00	\$ 1,000.00
Right to Know Coordinator	\$ 300.00	\$ 1,000.00
Superintendent of Public Works	\$ 22,000.00	\$ 45,000.00
<u>Water/Sewer Utility Fund</u>		
Water/Sewer Collector	\$ 5,000.00	\$ 10,000.00
Chief Financial Officer	\$ 5,000.00	\$ 15,000.00
Borough Treasurer	\$ 4,000.00	\$ 10,000.00
Water/Sewer Operator	\$50,000.00	\$ 85,000.00

Section 2. The range for hourly rates for providing wages and compensation of certain officials, positions and employees in the Borough of Roosevelt, County of Monmouth, State of New Jersey are set as follows:

Current Fund

Assistant Administrative Clerk	\$ 10.00	\$ 30.00
Public Works Employee	\$ 8.00	\$ 25.00
Public Works Artisan	\$ 8.00	\$ 12.00
Temporary Emergency Help	\$ 10.00	\$ 17.00
Snow Plow Driver	\$ 10.00	\$ 25.00
Tree Maintenance Specialist	\$ 20.00	\$ 35.00
Planning Board Secretary	\$ 11.00	\$ 25.00
Environmental Commission Secretary	\$ 11.00	\$ 25.00
Crossing Guard	\$ 12.00	\$ 25.00
Clerk/Secretary	\$ 10.00	\$ 20.00

Water/Sewer Utility

Water/Sewer Maintenance	\$ 20.00	\$ 30.00
Clerk/Secretary	\$ 11.00	\$ 20.00

**Section 3.** The range for providing wages and compensation for the employees of the Roosevelt Community Summer Camp in the Borough of Roosevelt, County of Monmouth, State of New Jersey are set as follows:

<b>Camp Supervisor</b>	<b>\$15.00/hour</b>	<b>\$20.00/hour</b>
<b>Assistant Camp Supervisor</b>	<b>\$12.00/hour</b>	<b>\$17.00/hour</b>
<b>Counselor</b>	<b>\$ 9.00/hour</b>	<b>\$ 14.00/hour</b>

Section 4. The annual salaries and hourly rates shall be established by a resolution of the Borough Council.

Section 5. The Borough's Chief Financial Officer is hereby authorized to transfer such sums of money from the municipal operating accounts to the payroll account as may be necessary to cover periodic payroll payments.

Section 6. All ordinances or parts of ordinances inconsistent herewith are repealed, but only to the extent of such inconsistency.

Section 7. This Ordinance shall become effective immediately upon its final passage and publication as required by law.

Section 8. All ordinances and parts of ordinances inconsistent herewith are hereby repealed.

Section 9. This ordinance shall take effect upon adoption and publication as required by law.

ATTEST:

APPROVED:

\_\_\_\_\_  
Kathleen Hart, Borough Clerk

\_\_\_\_\_  
Peggy Malkin, Mayor

**RESOLUTION NO. 18-71**  
**MEETING DATE: 05-14-18**

**PAYMENT OF BILLS FOR MAY 14, 2018**

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C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/ \_\_\_\_\_.

**WHEREAS**, the attached list of bills have been submitted to the Council for payment approval; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds for the payment of bills.

**NOW, THEREFORE, BE IT RESOLVED** that the bills on the attached bill list be paid.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 14, 2018.

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Kathleen Hart  
Borough Clerk

May 10, 2018  
12:11 PM

BOROUGH OF ROOSEVELT  
Bill List By Vendor Name

Page No: 1

# 5-14-18 BILL LIST

P.O. Type: All  
Range: First to Last  
Format: Condensed

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ALL0003 ALLEN'S LAWN & TREE SERV, INC.	18-00313	05/01/18	CURBSIDE BRANCH PICKUP	Open	4,400.00	0.00		
SEMST005 ATLANTA TECH ACQUISITION, LLC	18-00218	03/26/18	W/S SEMS ON-SITE TRAINING	Open	750.00	0.00		
BOROU005 BOROUGH OF HIGHTSTOWN	18-00320	05/07/18	CHECK WATER MAIN-4 HOMESTEAD	Open	90.00	0.00		
	18-00329	05/08/18	LANDFILL TIPPING FEES:APR 2018	Open	<u>2,134.60</u>	0.00		
					2,224.60			
DELAG005 DE LAGE LANDEN FINANCIAL	18-00288	04/23/18	#05 MAY'18 4/15-5/14/18 COPIER	Open	169.80	0.00		
EARLE005 EARLE ASPHAL COMPANY	18-00314	05/01/18	EMERG:WATER MAIN BREAK 2/21/18	Open	11,688.39	0.00		
FRANCO05 FRANCO TYP-POSTALIA, INC.	18-00289	04/23/18	2/Q/18 METER/SCALE RENTAL	Open	117.00	0.00		
GARDE005 GARDEN STATE LABORATORIES, INC	18-00296	04/23/18	MAR 2018 LAB TESTING	Open	1,211.00	0.00		
JCPL0005 JCP & L	18-00293	04/23/18	MAR 2018 ELECTRIC SERVICE	Open	1,119.92	0.00		
	18-00325	05/07/18	W/S-APR 2018 ELECTRIC SERVICE	Open	<u>3,726.80</u>	0.00		
					4,846.72			
MCMAS005 MCMASTER-CARR SUPPLY COMPANY	18-00278	04/18/18	STEEL PLATE FOR SNOW PLOW	Open	153.61	0.00		
MGLFO005 MGL FORMS-SYSTEMS, LLC	18-00297	04/23/18	BLANK WATER/SEWER BILLS	Open	584.00	0.00		
MURRA010 MURRAY, NICHOLAS	18-00327	05/07/18	REIMB:7/24/18 RUTGERS COURSE	Open	210.00	0.00		
NJDEP005 NJ DEPARTMENT OF HEALTH	18-00323	05/07/18	DOG REPORT:APR 2018	Open	4.80	0.00		
NJSTA005 NJ STATE LEAGUE/MUNICIPALITIES	18-00276	04/18/18	WEBINAR 5/22/18	Open	35.00	0.00		
NOREI005 NOREIKA SALES, LLC	18-00262	04/12/18	CARBURETOR FOR DPW GENERATOR	Open	171.79	0.00		
	18-00273	04/17/18	CHAIN SAWS/PRUNER/BRUSHCUTTER	Open	1,447.95	0.00		
	18-00274	04/17/18	MISC EQUIPMENT SUPPLIES	Open	<u>133.85</u>	0.00		
					1,753.59			



Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ORKIN005 ORKIN PEST CONTROL SERVICE	18-00306	04/26/18	APR 2018 PEST CONTROL	Open	36.62	0.00		
PASSA005 PASSAIC VALLEY SEWERAGE	18-00287	04/23/18	SLUDGE DISPOSAL 3/16-4/15/18	Open	1,974.00	0.00		
PETTY005 PETTY CASH	18-00284	04/18/18	REIMBURSE PETTY CASH	Open	10.65	0.00		
	18-00316	05/02/18	REIMBURSE PETTY CASH	Open	28.25	0.00		
					<u>38.90</u>			
POSSI005 POSSIEL, GREGG	18-00340	05/09/18	REIMB:BATT PACK AND PADS	Open	134.35	0.00		
PSEGC005 PSE & G CO.	18-00343	05/10/18	APR 2018 GAS SERVICE	Open	288.83	0.00		
ROBER005 ROBERTS ENGINEERING GROUP, LLC	18-00330	05/08/18	PREPARE STORMWATER REPORT	Open	258.75	0.00		
	18-00331	05/08/18	NJDOT GRANT-NURKO & ELM	Open	60.00	0.00		
	18-00332	05/08/18	RWV MON COUNTY SEWER SERV AREA	Open	60.00	0.00		
	18-00333	05/08/18	GENERAL WATER 3/27-4/20/18	Open	1,822.50	0.00		
	18-00334	05/08/18	REVIEW DRBC WATER AUDIT	Open	82.50	0.00		
	18-00335	05/08/18	SODIUM HYPOCHLORITE FEED SYSTM	Open	4,125.00	0.00		
					<u>6,408.75</u>			
ROOSE005 ROOSEVELT BOARD OF EDUCATION	18-00301	04/24/18	MAY 2018 SCHOOL TAXES	Open	132,199.00	0.00		
ROOSE030 ROOSEVELT PTA	18-00318	05/07/18	CLEAN COMM-LITTER PICKUP	Open	500.00	0.00		
ROOT2005 ROOT 24 HOURS, INC.	18-00303	04/26/18	EMERG-OVERFLOWING MANHOLE	Open	1,310.00	0.00		
RUTGE020 RUTGERS URBAN FORESTRY PROGRAM	18-00310	04/27/18	5/5/18 CORE TRAINING	Open	50.00	0.00		
RUTGE015 RUTGERS, THE STATE UNIVERSITY	18-00298	04/24/18	COURSE 6/2/18 M. PARROTT	Open	200.00	0.00		
SOUTH005 SOUTH PACIFIC FLOWERS	18-00174	03/14/18	SYMPATHY FLOWERS	Open	65.00	0.00		
STAPL005 STAPLES BUSINESS ADVANTAGE	18-00252	04/10/18	OFFICE & JANITORIAL SUPPLIES	Open	102.71	0.00		
STATE005 STATE OF NEW JERSEY-PWT	18-00308	04/26/18	1/Q/2018 WATER TAX	Open	67.40	0.00		
THEHO010 THE HOME DEPOT	18-00230	04/02/18	ITEMS FOR RECREATIONAL TRAILS	Open	360.82	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
THEHO010 THE HOME DEPOT								Continued
	18-00307	04/26/18	LOCK FOR TOOL CABINET	Open	<u>31.92</u>	0.00		
					392.74			
TULLO005 TULLOS, MARY								
	18-00290	04/23/18	REIMB:6/21/18 SUMMIT	Open	35.00	0.00		
USBAN010 U.S. BANK OPERATIONS CENTER								
	18-00299	04/24/18	2011 MCIA-BOND INTEREST PYMT	Open	29,322.06	0.00		
	18-00300	04/24/18	2012 MCIA-BOND INTEREST PYMT	Open	<u>7,899.97</u>	0.00		
					37,222.03			
UNIVA005 UNIVAR USA, INC.								
	18-00224	03/29/18	WATER-CAUSTIC SODA 3/28/18	Open	805.02	0.00		
	18-00272	04/16/18	SEWER-DELTA FLOC 4/13/18	Open	<u>2,664.84</u>	0.00		
					3,469.86			
COMPU005 UNIVERSITY SERVICE COMPANY, INC								
	18-00254	04/11/18	IT SERVICES 4/9 & 4/10/18	Open	491.00	0.00		
VERIZ005 VERIZON								
	18-00291	04/23/18	609-443-5749 MAR 2018	Open	90.07	0.00		
	18-00292	04/23/18	609-443-1440 MAR 2018	Open	46.49	0.00		
	18-00324	05/07/18	FIOS/PHONE-W/P-4/28/18 BILL	Open	164.68	0.00		
	18-00344	05/10/18	609-448-0539 APR 2018	Open	265.68	0.00		
	18-00345	05/10/18	609-448-8932 APR 2018	Open	<u>180.43</u>	0.00		
					747.35			
VERIZ010 VERIZON FIOS								
	18-00347	05/10/18	INTERNET:SEWER PLANT-5/1 BILL	Open	115.64	0.00		
	18-00348	05/10/18	INTERNET:BORO HALL-5/1 BILL	Open	<u>144.99</u>	0.00		
					260.63			
VITAL005 VITAL COMMUNICATIONS, INC.								
	18-00336	05/08/18	MAY 2018 ON-LINE ACCESS FEE	Open	100.00	0.00		
WARNI005 WARNICK, NANCY								
	18-00311	04/30/18	REIMB:4/26/18 SEWER BLOCKAGE	Open	649.00	0.00		
WEBHA005 WEB HAULING & DISTRIBUTION, INC								
	18-00294	04/23/18	PUMP BORO HALL PUMP PIT 4/3/18	Open	203.70	0.00		
	18-00295	04/23/18	PUMP CHLORINE TANK 4/6/18	Open	<u>740.00</u>	0.00		
					943.70			

Total Purchase Orders: 57 Total P.O. Line Items: 0 Total List Amount: 215,835.38 Total Void Amount: 0.00



TOTAL CARRIED FORWARD FROM BILL LIST

215,835.38

MANUAL CHECKS

CK# 9450	TREAS, STATE OF NJ (PERMIT APPLIC FEE)	100.00
CK# 9452	DSHC ENTERPRISES, LLC (OUTSIDE REDEMPTION)	31,707.63

TOTAL-MANUAL CHECKS	<u>31,807.63</u>
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GRAND TOTAL OF 5/14/18 BILL LIST

247,643.01

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
	8-01	141,512.90	0.00	141,512.90	0.00	0.00	141,512.90
	8-09	69,056.86	0.00	69,056.86	0.00	0.00	69,056.86
Year Total:		<u>210,569.76</u>	0.00	<u>210,569.76</u>	0.00	0.00	<u>210,569.76</u>
	G-02	5,260.82	0.00	5,260.82	0.00	0.00	5,260.82
ANIMAL CONTROL	T-13	4.80	0.00	4.80	0.00	0.00	4.80
Total of All Funds:		<u><u>215,835.38</u></u>	0.00	<u><u>215,835.38</u></u>	0.00	0.00	<u><u>215,835.38</u></u>

**RESOLUTION NO. 18-72**  
**MEETING DATE: 05-14-18**

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE  
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S  
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment  
Decisions Under Title VII of the Civil Rights Act of 1964"**

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C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was second  
by C/ \_\_\_\_\_.

**WHEREAS**, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

**WHEREAS**, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

**NOW, THEREFORE BE IT RESOLVED**, That the *Mayor and Council* of the *Borough of Roosevelt*, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**Certification**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 23, 2018.

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Kathleen Hart  
Borough Clerk

**RESOLUTION NO. 18-73**  
**MEETING DATE: 05-14-18**

**RESOLUTION AUTHORIZING A REFUND OF FEES PAID FOR MAIN  
SEWER CLEANING AT 4 HOMESTEAD LANE**

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C/\_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/\_\_\_\_\_.

**WHEREAS**, there was a sewer back-up at 4 Homestead Lane and the resident hired a vendor to inspect said line; and

**WHEREAS**, the inspection revealed an obstruction in the main sewer line causing the sewer back up at the property; and

**WHEREAS**, the Borough finds that said obstruction was due to the sewer main in street had a major root intrusion on the Borough side which is the responsibility of the Borough and that the resident should be reimbursed for said work performed at a cost of \$649.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Roosevelt that the Treasurer is hereby authorized to issue a refund in the amount of \$649.00 to Nancy Warnick, 4 Homestead Lane, Roosevelt, NJ 08555 representing the cost of repair as set forth herein.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 14, 2018.

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Kathleen Hart  
Borough Clerk

**RESOLUTION NO. 18-74  
MEETING DATE: 05-14-18**

**RESOLUTION APPOINTING MONMOUTH COUNTY JIF  
REPRESENTATIVES**

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C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/ \_\_\_\_\_.

**BE IT RESOLVED**, that the following appointments are hereby made by the Mayor and confirmed by the Council of the Borough of Roosevelt as of May 14, 2018 and expire December 31, 2018.

**Joint Insurance Fund Commissioner - Gregg Possiel**

**Alternate Joint Insurance Fund Commissioner - Kathleen Hart**

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 14, 2018.

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Kathleen Hart  
Borough Clerk

**RESOLUTION NO. 18-75**  
**MEETING DATE: 05-14-18**

**PROVIDING FOR A PRIVATE EXECUTIVE MEETING THAT  
EXCLUDES THE PUBLIC**

---

C/ \_\_\_\_\_ offered the following Resolution and moved its adoption, which was second by C/ \_\_\_\_\_.

**WHEREAS**, the "Open Public Meetings Act" enacted October 21, 1975 permits a public body to exclude the public from meetings or portions thereof wherein matters are to be discussed which are exempted from the requirements of the Act; and

**WHEREAS**, the said Act requires that prior to the holding of a meeting or portion thereof from which the public shall be excluded, the public body should adopt a Resolution at a public meeting providing for the holding of a private meeting; and

**WHEREAS**, the Borough Council of The Borough of Roosevelt has determined that a meeting should be held from which the public should be excluded in order to discuss a subject which is exempted under the said Act;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council, as follows:

- That the next portion of this meeting be held in Private Session.
- That the general nature of the matter(s) to be discussed relate to the matters:
  - a. Contractual – Utilities Operators
  - b. Personnel
- That no official action will be taken at the meeting but Minutes shall be kept and shall be available to the public after official action on the subject matter has been taken.
- It is anticipated the discussion conducted in closed session can be disclosed to the public after no further action is required in the matter.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 14, 2018.

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Kathleen Hart  
Borough Clerk