

DRAFT
BOROUGH OF ROOSEVELT
COUNCIL MEETING AGENDA
MARCH 26, 2018 @ 7:00 P.M.

TIME IN: _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 2, 2018 which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was mailed to The Times and Asbury Park Press.

ROLL CALL:

- Councilmember Robin Middleman Filepp
- Councilmember Michael Hamilton
- Councilmember Cody Parker
- Councilmember Maureen Parrott
- Councilmember Deirdre Sheean
- Councilmember Joseph Trammell
- Mayor Peggy Malkin

MAYOR'S REPORT

PUBLIC COMMENT (Agenda items only)

APPROVAL OF MINUTES

1. June 13, 2016 Regular Council Meeting Minutes
2. June 27, 2016 Regular Council Meeting Minutes
3. July 11, 2016 Regular Council Meeting Minutes
4. March 12, 2018 Regular Council Meeting Minutes
5. March 12, 2018 Closed Council Meeting Minutes

CORRESPONDENCE:

RESOLUTIONS:

- Resolution 18-54 Payment of Bills for March 26, 2018
- Resolution 18-55 Authorizing a Refund of Fees Paid for Main Sewer Cleaning at 19 Pine Drive
- Resolution 18-56 Temporary Emergency Appropriations #1
- Resolution 18-57 Appropriation Reserve Transfer #1
- Resolution 18-58 Resolution Authorizing the Issuance of a Raffle License for Roosevelt School PTA RA#18-01
- Resolution 18-59 Resolution Authorizing the Issuance of a Raffle License for Roosevelt School PTA RA#18-02

REPORTS OF COMMITTEE CHAIRS

Administration	Councilmember Hamilton
Community Dev/Code	Councilmember Filepp
Envi. Health & Safety	Councilmember Sheean
Finance	Councilmember Parrott
Public Works	Councilmember Parker
Utilities	Councilmember Trammell

REPORTS OF BOROUGH OFFICIALS (If requested by Mayor or Committee Chair)

OLD BUSINESS

NEW BUSINESS

1. The Environmental Commission is requesting permission to plant milkweed at appropriate locations on municipal property.

PUBLIC COMMENT (Any item)

CLOSED SESSION: (If Needed)

ADJOURNMENT

TIME OUT: _____

RESOLUTION NO. 18-54
MEETING DATE: 03-26-18

PAYMENT OF BILLS FOR MARCH 26, 2018

C/_____ offered the following resolution and moved its adoption, which was second by C/_____.

WHEREAS, the attached list of bills have been submitted to the Council for payment approval; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on March 26, 2018.

Kathleen Hart
Borough Clerk

March 22, 2018
05:35 PM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 1

3-26-18 BILL LIST

P.O. Type: All
Range: First to Last
Format: Condensed

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ACCUR005 ACCURATE WASTE REMOVAL	18-00116	02/14/18	2018 SLUDGE REMOVAL	Open	394.00	0.00		B
BILYK005 BILYK, JOHN	18-00178	03/15/18	1/Q/2018 ANIMAL CONTROL SERV	Open	150.00	0.00		
BOROU005 BOROUGH OF HIGHTSTOWN	18-00200	03/20/18	SOLID WASTE CONTRACT:MAR 2018	Open	5,462.10	0.00		
BRIMA005 BRIMAR INDUSTRIES, INC.	18-00149	02/27/18	VARIOUS STREET SIGNS	Open	693.33	0.00		
CENTR005 CENTRAL JERSEY WASTE &	18-00011	01/11/18	2018 RECYCLING CONTRACT	Open	2,046.09	0.00		B
DELAW005 DELAWARE RIVER BASIN COMM.	18-00197	03/20/18	WATER ALLOCATION ANNUAL FEE	Open	456.00	0.00		
DOMSG005 DOM'S GETTY, INC.	18-00163	03/05/18	REPAIRS:FORD EXPEDITION	Open	240.60	0.00		
GANNE005 GANNETT NJ	18-00210	03/22/18	FEB 2018 NOTICES	Open	116.95	0.00		
GROVE005 GROVE SUPPLY, INC.	18-00169	03/09/18	MISC PARTS:EYEWASH STATIONS	Open	80.72	0.00		
JCPL0005 JCP & L	18-00183	03/19/18	FEB 2018 ELECTRIC SERVICE	Open	1,079.39	0.00		
JWCEN005 JWC ENVIRONMENTAL, LLC	18-00027	01/12/18	EMERGENCY-CHANNEL GRINDER	Open	14,759.55	0.00		
MAINP005 MAIN POOL & CHEMICAL CO., INC.	18-00059	01/25/18	SEWER-2018 CHEMICAL CONTRACT	Open	3,370.40	0.00		B
MODER005 MODERN GROUP LTD	17-00908	12/13/17	REPAIRS:WATER & SEWER GEN	Open	7,184.72	0.00		
	18-00209	03/22/18	GENERATOR MAINT #3 OF 4	Open	1,145.00	0.00		
					8,329.72			
MONMO015 MONMOUTH COUNTY OFFICE OF	18-00199	03/20/18	2018 FEE-COMM SHARED SERVICES	Open	7,420.20	0.00		
MONMO070 MONMOUTH COUNTY PUBLIC WORKS &	18-00179	03/15/18	SALTING/PLOWING:3/2/18	Open	1,177.74	0.00		
NJADV005 NJ ADVANCE MEDIA	18-00180	03/15/18	LEGAL NOTICES-2/8/18	Open	9.86	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ORKIN005 ORKIN PEST CONTROL SERVICE								
	18-00172	03/13/18	MAR 2018 PEST CONTROL	Open	36.62	0.00		
PETTY005 PETTY CASH								
	18-00168	03/09/18	REIMBURSE PETTY CASH	Open	70.00	0.00		
	18-00206	03/22/18	REIMBURSE PETTY CASH	Open	<u>57.00</u>	0.00		
					127.00			
PSEGC005 PSE & G CO.								
	18-00196	03/20/18	FEB 2018 GAS SERVICE	Open	648.62	0.00		
ROBER005 ROBERTS ENGINEERING GROUP, LLC								
	18-00201	03/20/18	GENERAL WATER 1/29-2/23/18	Open	2,525.00	0.00		
	18-00202	03/20/18	GENERAL ENGINEERING 1/29-2/13	Open	4,768.75	0.00		
	18-00203	03/20/18	GENERAL SEWER 1/29-2/23/18	Open	1,351.25	0.00		
	18-00204	03/20/18	PREPARE DRBC 2016 WATER AUDIT	Open	742.50	0.00		
	18-00205	03/20/18	RESEARCH STORMWATER CHANGES	Open	<u>366.25</u>	0.00		
					9,753.75			
SOBEL005 SOBEL HAN, LLP								
	18-00207	03/22/18	LEGAL SERVICES-JAN 2018	Open	2,500.00	0.00		
	18-00208	03/22/18	LEGAL SERVICES-FEB 2018	Open	<u>2,500.00</u>	0.00		
					5,000.00			
STEAD005 STEADYFLOW SERVICES, INC.								
	18-00147	02/27/18	CALIBRATION OF (2) FLOW METERS	Open	1,000.00	0.00		
SUTPH005 SUTPHEN MEMORIAL, INC.								
	18-00064	01/26/18	2018 CEMETERY MANAGEMENT	Open	925.00	0.00		B
TOWNS005 TOWNSHIP OF MILLSTONE								
	18-00198	03/20/18	SNOW PLOWING 2/17/18	Open	90.10	0.00		
TREAS020 TREASURER, STATE OF NJ								
	18-00181	03/19/18	PERMIT FEE-ANNUAL PHYSICAL CON	Open	200.00	0.00		
TREAS010 TREASURER, STATE OF NJ								
	18-00182	03/19/18	ENVIRONMENTAL LAB CERT PROGRAM	Open	835.00	0.00		
COMPU005 UNIVERSITY SERVICE COMPANY, INC								
	18-00012	01/11/18	2018 OFF-SITE SERVER BACKUPS	Open	75.00	0.00		B
	18-00175	03/15/18	NEW COMPUTER	Open	1,380.09	0.00		
	18-00176	03/15/18	IT SERVICES 3/14/18	Open	<u>910.00</u>	0.00		
					2,365.09			
USABL005 USA BLUEBOOK								
	18-00140	02/20/18	CHEM RESIST FLOWMETER	Open	911.00	0.00		
	18-00141	02/20/18	HYPALON LINER	Open	<u>398.85</u>	0.00		
					1,309.85			
VERIZ005 VERIZON								
	18-00184	03/19/18	609-443-5749 FEB 2018	Open	90.64	0.00		
	18-00185	03/19/18	609-443-1440 FEB 2018	Open	44.30	0.00		

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BOROUGH OF ROOSEVELT
Bill List By Vendor Name

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Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
VERIZ005 VERIZON			Continued					
	18-00189	03/19/18	609-448-0539 FEB 2018	Open	267.30	0.00		
	18-00190	03/19/18	609-448-8932 FEB 2018	Open	180.60	0.00		
	18-00191	03/19/18	FIOS/PHONE-W/P-2/28/18 BILL	Open	<u>165.03</u>	0.00		
					747.87			
VERIZ010 VERIZON FIOS								
	18-00192	03/19/18	INTERNET:SEWER PLANT-3/1 BILL	Open	115.64	0.00		
	18-00193	03/19/18	INTERNET:BORO HALL-3/1 BILL	Open	<u>144.99</u>	0.00		
					260.63			
WATCH005 WATCHUNG SPRING WATER CO., INC								
	18-00187	03/19/18	WATER+COOLER RENTAL:2/22/18	Open	22.77	0.00		
Total Purchase Orders: 46					Total P.O. Line Items: 0	Total List Amount: 69,108.95	Total Void Amount: 0.00	

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
	7-09	8,494.57	0.00	8,494.57	0.00	0.00	8,494.57
	8-01	33,393.64	0.00	33,393.64	0.00	0.00	33,393.64
	8-09	<u>12,461.19</u>	<u>0.00</u>	<u>12,461.19</u>	<u>0.00</u>	<u>0.00</u>	<u>12,461.19</u>
Year Total:		45,854.83	0.00	45,854.83	0.00	0.00	45,854.83
	C-08	14,759.55	0.00	14,759.55	0.00	0.00	14,759.55
Total of All Funds:		<u><u>69,108.95</u></u>	<u><u>0.00</u></u>	<u><u>69,108.95</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>69,108.95</u></u>

RESOLUTION NO. 18-55
MEETING DATE: 03-26-18

**RESOLUTION AUTHORIZING A REFUND OF FEES PAID FOR MAIN
SEWER CLEANING AT 19 PINE DRIVE**

C/_____ offered the following resolution and moved its adoption, which was second by C/_____.

WHEREAS, there was a sewer back-up at 19 Pine Drive and the resident hired a vendor to inspect said line; and

WHEREAS, the inspection revealed an obstruction in the main sewer line causing the sewer back up at the property; and

WHEREAS, the Borough finds that said obstruction was due to the sewer main in street was closed which is the responsibility of the Borough and that the resident should be reimbursed for said work performed at a cost of \$212.18.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Roosevelt that the Treasurer is hereby authorized to issue a refund in the amount of \$212.18 to Eric Vuolle, 19 Pine Drive, Roosevelt, NJ 08555 representing the cost of repair as set forth herein.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on March 26, 2018.

Kathleen Hart
Borough Clerk

RESOLUTION NO. 18-58
MEETING DATE: 03-26-18

**RESOLUTION AUTHORIZING THE ISSUANCE OF A RAFFLE LICENSE FOR
ROOSEVELT SCHOOL PTA RA#18-01**

C/_____ offered the following resolution and moved its adoption, which was second by C/_____.

WHEREAS, the Roosevelt School PTA has applied to hold an On-Premise 50/50 Draw Raffle to be held on April 21, 2018 from 11am – 3pm and May 15, 2018 from 6pm – 8pm; and

WHEREAS, the Roosevelt School PTA holds a Legalized Games of Chance Control Commission registration #432-5-42103; and

WHEREAS, the Borough Clerk has reviewed the application as filed and finds that the application meets the required criteria of the State of New Jersey Legalized Games of Chance Control Commission; and

NOW THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey that the Roosevelt School PTA application to hold an On-Premise 50/50 Draw Raffle to be held on April 21, 2018 at 3:00pm is hereby approved and the Borough Clerk is authorized to issue same following approval of the application by the New Jersey Legalized Games of Chance Control Commission.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on March 26, 2018.

Kathleen Hart
Borough Clerk

RESOLUTION NO. 18-59
MEETING DATE: 03-26-18

**RESOLUTION AUTHORIZING THE ISSUANCE OF A RAFFLE LICENSE FOR
ROOSEVELT SCHOOL PTA RA#18-02**

C/_____ offered the following resolution and moved its adoption, which was second by C/_____.

WHEREAS, the Roosevelt School PTA has applied to hold an On-Premise Merchandise Raffle to be held on April 21, 2018 from 11am - 3:00pm; and

WHEREAS, the Roosevelt School PTA holds a Legalized Games of Chance Control Commission registration #432-5-42103; and

WHEREAS, the Borough Clerk has reviewed the application as filed and finds that the application meets the required criteria of the State of New Jersey Legalized Games of Chance Control Commission; and

NOW THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey that the Roosevelt School PTA application to hold an On-Premise Merchandise Raffle to be held on April 21, 2018 from 11am - 3:00pm is hereby approved and the Borough Clerk is authorized to issue same following approval of the application by the New Jersey Legalized Games of Chance Control Commission.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on March 26, 2018.

Kathleen Hart
Borough Clerk

RESOLUTION NO. 18-60
MEETING DATE: 03-26-18

**RESOLUTION AUTHORIZING THE ISSUANCE OF A RAFFLE LICENSE FOR
ROOSEVELT SCHOOL PTA RA#18-03**

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the Roosevelt School PTA has applied to hold an Off-Premise Merchandise Raffle to be held on May 15, 2018 at 8:00pm; and

WHEREAS, the Roosevelt School PTA holds a Legalized Games of Chance Control Commission registration #432-5-42103; and

WHEREAS, the Borough Clerk has reviewed the application as filed and finds that the application meets the required criteria of the State of New Jersey Legalized Games of Chance Control Commission; and

NOW THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey that the Roosevelt School PTA application to hold an Off-Premise Merchandise Raffle to be held on May 15, 2018 at 8:00pm is hereby approved and the Borough Clerk is authorized to issue same following approval of the application by the New Jersey Legalized Games of Chance Control Commission.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on March 26, 2018.

Kathleen Hart
Borough Clerk