

**BOROUGH OF ROOSEVELT
COUNCIL MEETING AGENDA
JANUARY 2, 2018 @ 7:00 P.M.**

TIME IN: _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 3, 2017 which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

ROLL CALL: Councilmember Robin Middleman Filepp
Councilmember Michael Hamilton
Councilmember Cody Parker
Councilmember Maureen Parrott
Councilmember Deirdre Sheean
Councilmember Joseph Trammell
Mayor Peggy Malkin

MAYOR'S REPORT

PUBLIC COMMENT (Agenda items only)

APPROVAL OF MINUTES

- December 27, 2017 Regular Council Meeting Minutes

CORRESPONDENCE

RESOLUTIONS

ORDINANCES

ORDINANCE 18-01

INTRODUCTION AND FIRST READING

AN ORDINANCE SETTING THE SALARY RANGE AND COMPENSATION OF CERTAIN OFFICIALS, POSITIONS AND EMPLOYEES IN THE BOROUGH OF ROOSEVELT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

Public Hearing to be held on January 22, 2018 at 7:00 p.m. at the Borough of Roosevelt, 33 N. Rochdale Avenue, Roosevelt, NJ 08555

REPORTS OF COMMITTEE CHAIRS

Councilmember	Public Works
Councilmember	Administration
Councilmember	Finance
Councilmember	Utilities
Councilmember	Envi, Health & Safety
Councilmember	Community Dev/Code

REPORTS OF BOROUGH OFFICIALS (If requested by Mayor or Committee Chair)

OLD BUSINESS

Resolution 17-134 Authorizing Transfer of Appropriations for 2017 #2

NEW BUSINESS

PUBLIC COMMENT (Any item)

ADJOURNMENT

TIME OUT: _____

ORDINANCE NO: 18-01
INTRODUCTION DATE: 01-02-18
ADOPTION DATE:

AN ORDINANCE SETTING THE SALARY RANGE AND COMPENSATION OF CERTAIN OFFICIALS, POSITIONS AND EMPLOYEES IN THE BOROUGH OF ROOSEVELT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

BE IT ORDAINED by the Mayor and Council of the Borough of Roosevelt, County of Monmouth, State of New Jersey:

Section 1 The salary range for providing wages and compensation of certain officials, positions and employees of the Borough of Roosevelt, County of Monmouth, State of New Jersey are set as follows:

	MINIMUM:	MAXIMUM:
<u>Current Fund:</u>		
Borough Administrator	\$ 15,000.00	\$ 40,000.00
Borough Clerk	\$ 20,000.00	\$ 65,000.00
Deputy Borough Clerk	\$ 8,000.00	\$ 45,000.00
Registrar of Vital Statistics	\$ 2,500.00	\$ 6,000.00
Deputy Registrar of Vital Statistics	\$ 1,500.00	\$ 5,500.00
Purchasing Agent	\$ 10,000.00	\$ 70,000.00
Chief Financial Officer	\$ 6,000.00	\$ 30,000.00
Borough Treasurer	\$ 500.00	\$ 25,000.00
Tax Collector	\$ 6,500.00	\$ 25,000.00
Tax Assessor	\$ 6,500.00	\$ 25,000.00
Zoning Officer	\$ 500.00	\$ 10,000.00
Assistant Zoning Officer	\$ 500.00	\$ 2,500.00
Code Enforcement Officer	\$ 500.00	\$ 6,000.00
Assistant Code Enforcement Officer	\$ 500.00	\$ 2,500.00
Housing Inspector	\$ 500.00	\$ 10,000.00
Recycling Coordinator	\$ 250.00	\$ 1,000.00
Recreation Director	\$ 3,000.00	\$ 20,000.00
Clean Community Coordinator	\$ 150.00	\$ 1,000.00
Risk Management Officer	\$ 300.00	\$ 1,000.00
Right to Know Coordinator	\$ 300.00	\$ 1,000.00
Superintendent of Public Works	\$ 22,000.00	\$ 45,000.00
<u>Water/Sewer Utility Fund</u>		
Water/Sewer Collector	\$ 5,000.00	\$ 10,000.00
Chief Financial Officer	\$ 5,000.00	\$ 15,000.00
Borough Treasurer	\$ 4,000.00	\$ 10,000.00
Water/Sewer Operator	\$ 50,000.00	\$ 85,000.00

Section 2. The range for hourly rates for providing wages and compensation of certain officials, positions and employees in the Borough of Roosevelt, County of Monmouth, State of New Jersey are set as follows:

Current Fund

Assistant Administrative Clerk	\$ 10.00	\$ 30.00
Public Works Employee	\$ 8.00	\$ 25.00
Public Works Artisan	\$ 8.00	\$ 12.00
Temporary Emergency Help	\$ 10.00	\$ 17.00
Snow Plow Driver	\$ 10.00	\$ 25.00
Tree Maintenance Specialist	\$ 20.00	\$ 35.00
Planning Board Secretary	\$ 11.00	\$ 25.00
Environmental Commission Secretary	\$ 11.00	\$ 25.00
Crossing Guard	\$ 12.00	\$ 25.00
Clerk/Secretary	\$ 10.00	\$ 20.00

Water/Sewer Utility

Water/Sewer Maintenance	\$ 20.00	\$ 30.00
Clerk/Secretary	\$ 11.00	\$ 20.00

Section 3. The range for providing wages and compensation for the employees of the Roosevelt Community Summer Camp in the Borough of Roosevelt, County of Monmouth, State of New Jersey are set as follows:

Summer Camp Supervisor	\$400.00/year	\$800.00/year
Nursery Program Coordinator	\$ 8.25/hour	\$ 20.00/hour
Counselor	\$ 14.50/hour	\$ 17.00/hour
Lifeguard	\$ 10.25/hour	\$ 20.00/hour
Junior Counselor	\$ 8.25/hour	\$ 12.50/hour
Band Instructor	\$ 40.00/hour	\$ 50.00/hour

Section 4. The annual salaries and hourly rates shall be established by a resolution of the Borough Council.

Section 5. The Borough's Chief Financial Officer is hereby authorized to transfer such sums of money from the municipal operating accounts to the payroll account as may be necessary to cover periodic payroll payments.

Section 6. All ordinances or parts of ordinances inconsistent herewith are repealed, but only to the extent of such inconsistency.

Section 7. This Ordinance shall become effective immediately upon its final passage and publication as required by law.

Section 8. All ordinances and parts of ordinances inconsistent herewith are hereby repealed.

Section 9. This ordinance shall take effect upon adoption and publication as required by law.

ATTEST:

APPROVED:

Kathleen Hart, Borough Clerk

Peggy Malkin, Mayor

RESOLUTION NO. 17-134
MEETING DATE: 01-02-18

RESOLUTION AUTHORIZING TRANSFER OF APPROPRIATIONS FOR 2017 #2

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, N.J.S.A. 40A:4-58 provides for the transfer of appropriations when it shall become necessary to expend for any of the purposes specified in the Budget an amount in excess of the respective sums appropriated therefore; and when there shall be an excess in one or more appropriations over and above the amount deemed to be necessary to fulfill the purposes of such appropriations over and above the amount deemed to be necessary to fulfill the purposes of such appropriations.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Roosevelt on this 27th day of December, 2017 that the following transfer of 2017 appropriations be and the same are hereby authorized and the Chief Financial Officer be and is hereby directed to make said transfers on the records:

WATER-SEWER OPERATING FUND

	<u>FROM</u>	<u>TO</u>
Other Expenses	\$ 9,200.00	
Salaries and Wages		\$ 9,000.00
Social Security		200.00
	<hr/>	<hr/>
	<u>\$ 9,200.00</u>	<u>\$ 9,200.00</u>

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 2, 2018.

Kathleen Hart
Borough Clerk