

**Meeting Minutes
Roosevelt Borough Council
Regular Meeting
November 28, 2016**

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 8, 2016 which was posted on the Bulletin Board at the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

Roll Call.

	PRESENT	ABSENT
<i>Councilmember Bonna</i>	✓	
<i>Councilmember Impellizzeri</i>	✓	
<i>Councilmember Lipoti</i>	✓	
<i>Councilmember Malkin</i>	✓	
<i>Councilmember Ticktin</i>	✓	
<i>Councilmember Trammell</i>	✓	
<i>Mayor Ellentuck</i>	✓	

Also in attendance: Debra Sopronyi, Borough Clerk; and Richard Shaklee, Borough Attorney.

The Borough Attorney swore Joseph Trammell and Michael Ticktin into the office of Councilmember for the unexpired terms for which they were elected in the general election.

Mayors Report

Mayor Ellentuck announced that there will be a special Borough Council meeting on December 7, 2016 at 7:30pm at which the public hearing on bond ordinance 2016-020 will be held. He congratulated Henry John Alder for being named as a Fellow of the American Association for the Advancement of Science; and Councilmember Jill Lipoti for her appointment to the Interstate Environmental Commission.

Mayor Ellentuck then noted that physical intimidation of any kind at a Borough Council meeting will not be tolerated, and anyone seen making such intimidations will be immediately removed from the meeting.

Mayor Ellentuck opened the public comment period on the consent agenda; there being no comments, the public comment period was closed.

Consent Agenda

Councilmember Ticktin moved resolutions 16-108, 16-109, 16-110, and the payment of bills as the consent agenda for approval, Councilmember Bonna seconded.

Council members Bonna, Impellizzeri, Lipoti, Malkin, Ticktin, and Trammell voted yes.

Consent Agenda adopted 6-0.

Resolution 16-108: Authorizing Return of Escrow Funds – 64 & 66 Lake Drive (Block 7/Lots 10.01 & 10.02)

Resolution 16-109: Authorizing an Adjustment of Water/Sewer Billing - 22 N. Rochdale Avenue (Block 3/Lot 1)

Resolution 16-110: Authorizing an Adjustment of Water/Sewer Billing – 15 Lake Drive (Block 10/Lot 19)

Payment of Bills

Mayor Ellentuck commented that two of the resolutions passed in the consent agenda authorized adjustments to water/sewer billing, and that he had a zero balance bill. He noted that the issues must be investigated.

Councilmember Lipoti responded that all the meters were installed at the same time and are being replaced as they go bad. She then reviewed the process for replacing the meters as needed.

Reports/Meetings of Council Committees:

Councilmember Ticktin: commented that he is filling a vacancy and inquired as to what committee(s) he will be serving on.

Mayor Ellentuck noted that this can be decided at the next meeting.

Councilmember Lipoti: Advised that 17 water meters have been replaced. She then noted that a group hunted for, and located, several manholes which could not be located by the Engineer; she reviewed the locations at which the manholes were located noting that the Engineer is very happy that they have been located.

Councilmember Lipoti advised that she met with Christine Schmelzle regarding the USDA civil rights compliance requirements; and the LEP requirements are also due and additional information on completing it is forthcoming. She then noted that the Borough should type “Roosevelt Borough is an Equal Opportunity Employer” on the bottom of its letterhead to be in compliance. During the meeting they toured the plants and discussed available funding. The Borough needs to submit the pre-application for eligibility; the NJEIT and USDA work together to assure proper funding for projects.

Mayor Ellentuck explained the difference between grants and loan funding.

OLD BUSINESS

Condemnation of Firehouse

Mayor Ellentuck reviewed that the firehouse has been condemned as unusable and that the First Aid may also be condemned; the previous report from PEOSHA required the installation of a support and ventilation at the firehouse. He then reviewed the violations issued by the Department of Health in which they require bathrooms, etc. noting that the report does not specify the locations of the violations. Once the support is installed at the firehouse, negotiations will take place with PEOSHA regarding its use.

NEW BUSINESS

USDA Civil Rights Requirements

Mayor Ellentuck noted that this has already been discussed.

RFP for Development of Gas Station Property

Mayor Ellentuck noted that a request for proposals has been out for the gas station property redevelopment, and while the deadline has not yet been established, he has been approached by a marijuana pharmacy that would like to

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put in a medical marijuana distribution center that would eventually put in greenhouses to grow. They would like a letter from the town acknowledging the use and that there is no objection. He would like to provide the letter and inquired if there were any objections to this use for the property.

There was discussion regarding security at the facility; growing marijuana at the facility; state regulations and parameters; and being open-minded to this type of facility.

Councilmember Tickin moved to have the Mayor provide the requested letter, Councilmember Trammell seconded. All Ayes.

Councilmember Malkin noted that the shared service agreement with Hightstown for a Municipal Clerk expires on December 31st and suggested that the Borough extend the shared service agreement for one month until the Borough decides what it is going to do.

Mayor Ellentuck noted that the Administration Committee is already working on this matter. Councilmember Lipoti noted that interviews and meetings are scheduled for next week regarding the matter and she would like to complete them prior to do anything with the agreement. Mayor Ellentuck requested that this matter be placed on the special meeting agenda for December 7th.

The Borough Clerk confirmed that she will re-notice the meeting with this item of discussion added to the notice to be in compliance with OPMA.

Mayor Ellentuck opened the public comment period and the following individuals spoke:

Bert Ellentuck – inquired if Council was going to approve the payment of bills. Mayor Ellentuck confirmed that this was done in the consent agenda. Mr. Ellentuck inquired as to whether the sale of the fire truck will have any impact on building the new firehouse; Mayor Ellentuck replied that it will not as this truck is not included in the count for the number of needed bays.

April Suk – noted that residents have inquired as to whether the Fire Department will have Santa delivering gifts this year. Given the issues raised last year, they would like to get Council permission for the delivery of gifts on December 18th this year.

There was discussion regarding the use of the siren during the delivery of gifts.

Council approved the Santa deliveries.

Councilmember Malkin noted that a menorah should be placed in the window of Borough Hall as part of the holiday décor. There was discussion with the Borough Attorney regarding the matter and he advised that it is appropriate to put the menorah on display, provided that there is also non-sectarian décor included in the display.

There being no further comments, the public comment period was closed.

Councilmember Bonna moved to adjourn at 7:40pm, Councilmember Impellizzeri seconded. All ayes.

Respectfully Submitted,

Debra L. Sopronyi, RMC
Borough Clerk

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