

**Meeting Minutes
Roosevelt Borough Council
Regular Meeting
March 28, 2016**

The meeting was called to order by Mayor Ellentuck at 7:00 pm and he read the Open Public Meetings Act statement which stated, “Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on November 27, 2015, which was posted on the Bulletin Board at the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.”

Roll Call.

	PRESENT	ABSENT
<i>Councilmember Bonna</i>	✓	
<i>Councilmember Impellizzeri</i>	✓	
<i>Councilmember Lipoti</i>	✓	
<i>Councilmember Malkin</i>	✓	
<i>Councilmember Ticktin</i>	✓	
<i>Vacancy</i>		
<i>Mayor Ellentuck</i>	✓	

Also in attendance: Debra Sopronyi, Borough Clerk; and Richard Shaklee, Borough Attorney.

Mayor Ellentuck announced that he had sent an e-mail to Mary Tuloss regarding the white substance she saw on the road and questioned at the last meeting; he had erred in saying it was salt; it was not salt, but flour!

Mayor Ellentuck advised the public of the Harbor House Bike Run and that while the Fire Department cannot head up the July 4th celebration, they are happy to assist.

Councilmember Ticktin moved the minutes of the March 14, 2016 meeting for approval, Councilmember Lipoti seconded.

Council members Lipoti, Malkin, and Ticktin voted yes; Council members Bonna and Impellizzeri abstained.

Minutes approved 3-0 with two abstentions.

Mayor Ellentuck opened the public comment period on the consent agenda and announced that a resolution issuing an emergency temporary appropriation in the amount of \$500.00 has been added to the consent agenda. There being no public comment, the public comment period was closed.

Consent Agenda:

Councilmember Ticktin moved resolutions 16-47 and the payment of bills as the consent agenda for approval, Councilmember Lipoti seconded.

Council members Bonna, Impellizzeri, Lipoti, Malkin, and Ticktin voted yes.

Consent Agenda adopted 5-0.

Resolution 16-47: Authorizing Temporary Emergency Appropriations
March 28, 2016

Payment of Bills

Reports/Meetings of Council Committees:

Councilmember Impellizzeri: Noted that branch pick-up will be held on April 25th to coincide with the invasive species removal; bulk pick-up will be scheduled for May; we are working with Hightstown regarding a possible leaf pick-up in the fall; KTK is going to repair the hole in front of the garage that housing the fire trucks as soon as the asphalt plant opens; a storm pipe in front of the deli has sunk and is causing a safety hazard, it is hoped the County will assist with the needed work since it is a County road.

Councilmember Ticktin: noted that the Environmental Commission has been awarded another \$2,000.00 Sustainable Jersey grant.

There was discussion regarding stream monitoring training to be held on April 9th from 10am to 3:30pm, sponsored by the Environmental Commission.

Borough Clerk Sopronyi: Advised that Kelly will be covering the two meetings in April as she will be attending the Purchasing Conference in the beginning of the month and the Clerk's conference at the end of the month.

Councilmember Malkin: advised that the Finance Committee met with the CFO and a salary for Mr. McGrath must be established, and Ralph needs to be notified by the Administration Committee that he has been replaced. There was discussion regarding paying Mr. McGrath the same salary that was paid to Ralph. The Borough Clerk will send the salary ordinance to Council members Malkin and Bonna and the CFO.

Councilmember Ticktin: noted that the vacant property list will be issued soon. There was discussion regarding violations at 44 Pine Drive.

Councilmember Malkin: commented that the Alderman House closed tonight; the salaries and over time of various employees needs to be discussed, overtime is a concern. There was discussion regarding hiring of a part-time employee to work at the utility plants. Councilmember Malkin then noted that the water/sewer plants ran in the black in 2015 for the first time in a long time.

Councilmember Lipoti: advised that the Borough is in the process of refinancing debt with the NJEIT and the refinancing does not allow all of the funds from previous repairs to be included, we may be able to use those surplus funds; she will speak to the CFO. She then inquired if the Environmental Commission will be holding a public hearing on the trails, to which she was advised that one is planned. She then noted that the litter pick-up is being funded by Clean Community funds.

At this time Councilmember Lipoti introduced Manuel Ponte, the newly hired Utility Engineer to present the Preliminary Assessment of the Water and Sewerage Systems in the Borough.

Mr. Ponte then presented a powerpoint presentation (a copy attached hereto and included as part of these minutes) that included an overview of the process and statistics for the systems; a summary of potable water flows; unaccounted for/unmetered water; possible infiltration and inflow into the sewer system; various concrete and effluent box repairs, and the installation of variable speed drives that are needed; excessive chemical use; the dangerous condition of the sludge storage tanks; and the need to add a recorder to determine accurately the water produced vs consumed vs STP influent flows. It was also noted that sump pumps should not pump into the system.

Council thanked Mr. Ponte and noted that if they have any questions, after they read the entire report, they will reach out to him.

Old Business

Firefighter Equipment Storage

Mayor Ellentuck asked that this item be held until the Fire Chief returns.

New Business

Leaf Pick-Up

Mayor Ellentuck noted that Councilmember Impellizzeri already covered this in his report.

Time for Special Meeting on May 16, 2016

There was discussion and it was decided that the special meeting will be held at 7:00pm on May 16, 2016.

Councilmember Lipoti advised that a resident on Lake Drive had to get a line jetted, and it was found to be a Borough issue, so the Borough will be reimbursing the resident for the service. She then noted that May is National Wildlife Federation Monarch Butterfly Month, and it would be a good time for Mayor Ellentuck to take the Mayor's Monarch Butterfly Pledge and add his name to the group of Mayors, who are trying to support the Monarch Butterflies. 1:35

Fire Chief Suk had returned to the meeting and Mayor and Council addressed the Firefighter Equipment Storage. After reviewing the quotes provided by the Fire Department, the Mayor inquired of the Chief as to whether he had any reason that they should not go with the lowest price. Chief Suk answered that he did not.

Councilmember Ticktin moved that the fire storage racks be purchased from Safe-T in the amount of \$3,039.84, Councilmember Lipoti seconded.

Council members Bonna, Impellizzeri, Lipoti, Malkin, and Ticktin voted yes.

Motion approved 5-0.

Councilmember Impellizzeri reviewed the quotes received for landscaping services for 2016. There was discussion regarding the lowest price and previous negative experience with the vendor. The Borough Attorney advised that the award can be made on price and other factors. There was further discussion.

Councilmember Lipoti moved that the landscaping contract be awarded to Acer based on work quality and that Dr. K. will increase his pricing for taking brush away, Councilmember Impellizzeri seconded.

Council members Bonna, Impellizzeri, Lipoti, Malkin, and Ticktin voted yes.

Motion approved 5-0.

Mayor Ellentuck opened the public comment period and the following individuals spoke:

Bob Clark – inquired as to the subject matter for the special meeting on May 16th. Mayor Ellentuck explained that there is a very specific timeline for resolutions required for the NJEIT and a special meeting must be held during that time to meet the timeline.

Chief Chris Suk – noted that he has two applications from Farm Lane that need to be approved by Council. Mayor Ellentuck directed Chief Suk to give the applications to the Borough Clerk and it will be addressed at the next meeting.

Chief Suk then inquired as to when he can have keys to the trailer; he was informed he could have it tonight. Mayor Ellentuck then asked for keys to the Fire Chief vehicle.

There being no further comments, the public comment period was closed.

Councilmember Tickin moved to adjourn at 8:45pm, Councilmember Bonna seconded. All ayes.

Respectfully Submitted,

Debra L. Sopronyi, RMC
Borough Clerk