

**BOROUGH OF ROOSEVELT**  
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

Mayor and Council  
Regular Meeting Minutes of April 6, 2026

Mayor Malkin opened the meeting at 7:13pm and read the Open Public Meeting Act statement which stated, “Adequate notice of this meeting, as required by Chapter 261, P.L. 1975, has been provided by a public notice on December 24, 2025 which was posted on the Bulletin Board Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.”

**ROLL CALL**

	PRESENT	ABSENT	LATE ARRIVAL
<i>Councilmember Gregory S. DeFoe</i>		✓	7:32PM
<i>Councilmember Danelle Feigenbaum</i>	✓		
<i>Councilmember Constance Herrstrom</i>	✓		
<i>Councilmember Claudia Luongo</i>	✓		
<i>Councilmember Tina Kaufman-Marut</i>	✓		
<i>Councilmember Ralph Warnick</i>	✓		
<i>Mayor Peggy Malkin</i>	✓		
<i>Other Attendees:</i>			
<i>Greg Cannon, Borough Attorney</i>	✓		
<i>Kathleen Hart, Borough Clerk</i>	✓		

MAYOR’S REPORT: None

PUBLIC COMMENT: (Agenda items only)

M/Malkin opened the meeting to Public Comment for agenda items only at 7:13pm.  
No Public Comment.  
M/Malkin closed the Public Comment for agenda items at 7:14pm.

**PROCLAMATION:**

Mayor Malkin reads the proclamation into the record:

2026 Arbor Day Proclamation

Whereas, In 1872, J. Sterling Morton Proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean air, produce oxygen and provide habitat for wildlife

Whereas, trees are renewable resource giving us paper, wood for building homes, fuel for fires and countless wood products, and

Whereas, trees in our Borough increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees greatly enhance the lives of our residents.

Now, Therefore, I, Peggy Malkin, Mayor of the Borough of Roosevelt, Monmouth County, New Jersey, do hereby proclaim April 24, 2026 as Arbor Day in the Borough of Roosevelt

Further, I encourage all our residents to plant a tree and celebrate Arbor Day. Peggy Malkin, Mayor

CORRESPONDENCE:

- 1. Letter received from ETM Associates, LLC, dated March 12, 2026 regarding the FDR Amphitheater Rehabilitation Bid Approval.
- 2. Resignation letter from Donna Taylor, Tax Assessor, effective June 1, 2026.

MINUTES:

- 1. Closed Session Council Minutes – February 2, 2026

On a motion by C/Warnick to accept the minutes, with a second offered by C/Luongo the minutes were approved by the following roll call vote:

Roll Call:

AYES: C/Feigenbaum, C/Herrstrom, C/Luongo, C/Kaufman-Marut, C/Warnick  
NAYS: None ABSTAIN: None ABSENT: C/DeFoe

- 2. Regular Council Meeting Minutes – February 17, 2026

On a motion by C/Warnick to accept the minutes, with a second offered by C/Herrstrom the minutes were approved by the following roll call vote:

Roll Call:

AYES: C/Herrstrom, C/Luongo, C/Kaufman-Marut, C/Warnick  
NAYS: None ABSTAIN: C/Feigenbaum ABSENT: C/DeFoe

- 3. Regular Council Meeting Minutes – March 2, 2026

On a motion by C/Warnick to accept the minutes, with a second offered by C/Kaufman-Marut the minutes were approved by the following roll call vote:

Roll Call:

AYES: C/Herrstrom, C/Luongo, C/Kaufman-Marut, C/Warnick  
NAYS: None ABSTAIN: C/Feigenbaum ABSENT: C/DeFoe

ORDINANCE:

First Reading

Ordinance 2026-04

An Ordinance Setting the Salary Range and Compensation of Certain Officials, Positions and Employees in the Borough of Roosevelt, County of Monmouth, State of New Jersey

C/Warnick made a motion to adopt on first reading Ordinance 2026-04, with a second offered by C/Luongo

Roll Call:

AYES: C/Feigenbaum, C/Herrstrom, C/Luongo, C/Kaufman-Marut, C/Warnick  
 NAYS: None ABSTAIN: None ABSENT: C/DeFoe

Second reading and public hearing scheduled for April 20, 2026 at Borough Hall, 33 North Rochdale Avenue, Roosevelt, NJ.

CONSENT AGENDA RESOLUTIONS:

- Resolution 26-49 Payment of Bills for March 16, 2026
- Resolution 26-50 Resolution of the Borough Council of the Borough of Roosevelt Waiving January/February Water and Sewer Utility Billings for 5 Cedar Court, Block 2, Lot 51
- Resolution 26-51 Resolution Awarding Contract for Improvements to the Franklin Delano Roosevelt Memorial Amphitheater to Rudna Construction, Inc. in an Amount not to Exceed \$596,447.00
- Resolution 26-52 Resolution Authorizing Amendment No. 1 to the Shared Services Agreement with the Borough of Hightstown for Solid Waste Collection Services
- Resolution 26-53 Payment of Bills for April 6, 2026
- Resolution 26-54 Resolution Awarding Contract for the Repair of the Storage Shed Located on the Grounds of the Franklin Delano Roosevelt Memorial Amphitheater
- Resolution 26-55 Resolution Ratifying Emergency Contract for the Repair of the Borough’s Wastewater Clarifier
- Resolution 26-56 Resolution Authorizing the Borough of Roosevelt to Apply for the Green Communities Grant Inventory and Community Forest Management Plan Development Grant
- Resolution 26-57 Resolution Authorizing Roberts Engineering Group, LLC to Survey, Design, Permit, Bid and Construction Administration/Inspection for the Road Replacement Project on Improvements to Pine Drive, Phase II
- Resolution 26-58 Resolution Authorizing Roberts Engineering Group, LLC to Survey, Design, Permit, Bid and Construction Administration/Inspection for the Water Main Improvements to Pine Drive, Phase II
- Resolution 26-59 Awarding Contract for Maintenance of Public Lands in the Borough to Kyle’s Lawn and Landscaping

C/Luongo made a motion to adopt Consent Agenda Resolutions 26-49 through 26-59, with a second offered by C/Warnick.

Roll Call:

AYES: C/Feigenbaum, C/Herrstrom, C/Luongo, C/Kaufman-Marut, C/Warnick  
 NAYS: None ABSTAIN: None ABSENT: C/DeFoe

REPORTS OF COMMITTEE CHAIRS:

Administration: C/Kaufman-Marut spoke about records retention and states the entire history of audits, paperwork etc... are housed in the storage room. It has taken Ana 11 years to organize all the paperwork, which includes getting permission to destroy some records and also filing all permanent paperwork.

Community Dev/Code: C/Herrstrom reports on the Amphitheater and it’s been a long time coming but we are ready to award a contract. Gail Hunton, 19 Homestead Lane gives a brief overview and states that the contract has been awarded this evening and if anyone has any questions she will gladly answer them. We are hopeful that the contractor can do the job in 120 days.

Kurt Rothfuss, 3 Tamara Drive, is the Treasurer for FFR and states \$234,000 has been raised; a few pledges have not come in yet. We will continue to fund raise as the project goes along as our goal was \$275,000. Much of the funds came from people who live in Roosevelt, some funds came from

people who used to live in Roosevelt and from people who knew people from Roosevelt. Matching funds in the amount of \$17,000 still available.

M/Malkin states that Greg DeFoe arrives at 7:32pm

Seniors Group will meet on April 14, 2026 at Fernando's in Hightstown. Please RSVP by April 12, 2026. At the March 16, 2026 meeting we had about 26 in attendance at Borough Hall for pizza.

Environmental, Health & Safety: No Report.

Finance: No Report.

Public Works: C/Warnick states he looked at Pine Drive and road has deteriorated over the winter and glad we are moving forward.

Utilities: No report.

#### REPORTS OF BOROUGH OFFICIALS:

Michael Ticktin, 37 N. Valley Road: Environmental Commission – thank you for passing resolution applying for the Green Communities Grant Inventory and Community Forest Management Plan Development Grant. This will also help in identifying the Beech Trees in the Borough, some trees have been tagged from Sewer Plant to Solar Village.

C/Warnick states the Board of Education passed its budget, they did lose State Aid, they have no outstanding debt, looking to do repairs to roof and to the air conditioner. The school play will be open to the residents. Volunteers needed to weed the garden.

#### NEW BUSINESS:

1. Movie Night – April 11, 2026 at 6PM – Zootopia 2.
2. Branch Pickup – April 27, 2026 – M/Malkin states that no bamboo, cannot be placed curbside sooner than April 18, many people have already put branches out, this is not a local law, this has to do with Stormwater and it is a State Law. Code Enforcement has been out speaking with residents asking them to move the branches or they will receive a summons.
3. Volunteers Needed for Litter Pickup – May 2, 2026.
4. Bulk Trash Pickup – May 4, 2026. M/Malkin states you can't place bulk pickup at the curbside prior to April 25, 2026.
5. WWTP Fire Sprinkler System at Sewer Plant: M/Malkin states that we have had it for a minimum of 30 years. The building is concrete and chance of a fire is minimal, no one has fire suppression systems in the WWTP. It is very costly to maintain and we don't know why we have this system; as it is not required. We would like to abandon the system but to do this we will need to go to hire a company to come in and assess our need for it. The cost to inspect and analyze is approximately \$2750 and then will submit a report. The Council discussed and the consensus is to move forward with a resolution to be placed on the next council meeting.

#### PUBLIC COMMENT (Any item)

M/Malkin opens the public comment at 7:49pm

1. JoLynn Maloney – Watershed Institute: Thanks Hilary Wilder for her participation in the Assunpink and the Upper Millstone Regional Watershed Groups and updates the Borough Council regarding the Upper Millstone Watershed. 30% of the towns have declined to participate which means 6 towns have decided to participate, which Roosevelt is one and 4 towns have decided not to participate in the regional approach. The other towns have about 4 or 5 watershed that they are already in. When it comes to the regional approach its done on a watershed basis and the cost of the 30% is absorbed by the other participants. Roosevelt cost will be \$6,945. The consultant will create a Watershed Management Plan; this is a one-time fee. Consensus of the council is to move forward with a resolution to participate.

M/Malkin closes the public comment at 7:56pm

ADJOURNMENT:

C/Warnick made a motion, with a second offered by C/Feigenbaum, to adjourn meeting with an All in Favor.

Time Out: 7:57pm.

The audio tape is available in the Clerk's Office at Borough Hall.

Respectfully Submitted,

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Kathleen Hart, Borough Clerk

Adopted Date: April 20, 2026