

BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

Mayor and Council
Reorganization & Regular Meeting Minutes of January 6, 2025

Mayor Malkin opened the meeting at 7:17pm and read the Open Public Meeting Act statement which stated, “Adequate notice of this meeting, as required by Chapter 251, P.L. 1975, has been provided by a public notice on January 3, 2025 which was posted on the Bulletin Board Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

OATH OF OFFICE was administered by Borough Clerk, Kathleen Hart to Ms. Kristine Kaufman-Marut for a 3-year term, term expires 12/31/27, Mr. Ralph Warnick for 3-year term to the Borough Council, term expires 12/31/27.

ROLL CALL

	PRESENT	ABSENT	LATE ARRIVAL
<i>Councilmember Lou Esakoff</i>	✓		
<i>Councilmember Constance Herrstrom</i>	✓		
<i>Councilmember Tina Kaufman-Marut</i>	✓		
<i>Councilmember Joseph Trammell</i>	✓		
<i>Councilmember Ralph Warnick</i>	✓		
<i>Mayor Peggy Malkin</i>	✓		

Also in attendance: Greg Cannon, Esq., Kathleen Hart, Borough Clerk

MAYOR’S REPORT: Mayor Malkin welcomes everyone to the first meeting of the Borough Council for 2025, this is both our reorganization and regular meeting. 2025 was a very full year a great deal happened in town, both happy and some sad things. Roosevelt has been going through many changes in the past years, and will continue in 2025. There are many new state mandates, new stormwater regulations, affordable housing obligation has increased, in fact Andy Thomas is her tonight to discuss. We continue to have capital projects and infrastructure improvements for 2025. We have quite a few new residents as many long term residents have moved. We still have quite a few original families here. We also have families that are 3rd and 4th generation. One change in town is the addition of a winery, they are hoping to open in the spring. There are 3 other farms in Roosevelt and those farmers have some ideas concerning their future. There was dissention on the council and with residents regarding the FDR Amphitheater restoration project, which has resulted in a referendum at a later date this year. We’ve had a generator failure at the utility plant, an air conditioning system failure, water main breaks and the ceiling in the meeting room collapsing at the end of the year. We have had changes with employees either retiring or moving on. My goal since becoming mayor has been to retain the roots and uniqueness of Roosevelt our history, culture, art, nature and close knit relationships. Roosevelt has archives at 2 different universities. There have been a number of PhD dissertations on Roosevelt as well as a number of museum exhibitions. Mayor Malkin was told that the exhibition about Roosevelt that was held at the Morven Museum in Princeton in 2020-2021 had the highest attendance of any exhibit ever shown there. Roosevelt also consistently has the highest voter turnout in Monmouth County. Roosevelt runs on volunteerism and thanks everyone who volunteers, we couldn’t do it without you. Roosevelt is truly a special place with wonderful people. In closing, I want to wish everyone a Happy New Year and sincerely hope it is a good year for all. It really is a privilege and honor to serve as your Mayor, it is a very meaningful position.

PUBLIC COMMENT: (Agenda items only)

M/Malkin opened the meeting to Public Comment for agenda items only at 7:27pm.

1. Maureen Parrott, 2 Tamara Drive - Asks that the public portion at the beginning of the meeting be open to all comments and not just agenda items. Attorney, Greg Cannon is asked his opinion and he explains that in other towns it is done the same way so that public business can be conducted, then gives an example, in the Borough of Red Bank 50 people came to every meeting (for 1 year) and wanted to discuss the Arab/Israeli conflict and so those people came and stayed till the end, because they had a right to speak, the business was conducted and then they had a chance to speak at the end of the meeting. This way everyone that is there to see a bill paid or a street paved, they don't have to wait through 50 people. You can do it anyway you want you are required to have one public comment.
2. Michael Ticktin, 37 N. Valley Road – Asks if Michael Hamilton also resigned from the Environmental Commission? The answer is yes.

M/Malkin closed the Public Comment for agenda items at 7:35pm.

CORRESPONDENCE:

1. Received letter from State of NJ, Department of Transportation, dated December 9, 2025 regarding the Transportation Alternatives Set-Aside Program Request for Applications.
2. Environmental Commission end of year report for 2025.
3. Clerk Hanlon Advises Monmouth County Voters of New Date for the Primary Election, June 10, 2025.
4. Resignation letter from Councilman Michael Hamilton, effective January 6, 2025.

ORDINANCE:

FIRST READING

2025-01 Calendar Year 2025 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (NJSA. 40a:4-45.14)

C/Esakoff made a motion to adopt on first reading Ordinance 2025-01, with a second offered by C/Warnick

Roll Call:

AYES: C/Esakoff, C/Herrstrom, C/Kaufman-Marut, C/Trammell, C/Warnick
 NAYS: None ABSTAIN: None ABSENT: None

Second reading and public hearing scheduled for February 3, 2025 at Borough Hall, 33 North Rochdale Avenue, Roosevelt, NJ.

CONSENT AGENDA RESOLUTIONS:

M/Malkin asks for a motion on Resolution 25-01, Council President: C/Herrstrom motions for C/Trammell as Council President with a second from C/Warnick – no other nominations are made.

Resolution 25-02, Council Committees: C/Trammell asks if this can wait until the next meeting. C/Herrstrom said this is all new to us and that is why we are asking for more time.

On a motion by C/Trammell to pull Resolution 25-02, and table until the January 21, 2025 meeting, with a second offered by C/Herrstrom. The motion was approved by the following roll call vote:

Roll Call:

AYES: C/Esakoff, C/Herrstrom, C/Kaufman-Marut, C/Trammell, C/Warnick
 NAYS: None ABSTAIN: None ABSENT: None

Attorney Greg Cannon explains the process of replacing C/Hamilton on the Borough Council and will fulfil his expire term ending December 31, 2025.

Resolution 25-01	Selecting a President of the Council for the Year 2025
Resolution 25-03	Appointing the Planning Board Class III Member for the Year 2025
Resolution 25-04	Adopting “Roberts Rules of Order”
Resolution 25-05	Establishing Schedule of Public Meetings
Resolution 25-06	Designating Official Newspapers for the Borough Trenton Times and Asbury Park Press
Resolution 25-07	Consent to Appointments for 2025 – Borough Officials
Resolution 25-08	Authorizing the Award of a Contract for Professional Legal Services
Resolution 25-09	Authorizing the Award of a Contract for Professional Engineering Services
Resolution 25-10	Authorizing the Award of a Contract for Professional Auditing Services
Resolution 25-11	Authorizing the Award of a Contract for Professional Bond Counsel Services
Resolution 25-12	Authorizing the Award of a Contract for Professional Planning Consultant Services
Resolution 25-13	Resolution Adopting Cash Management Plan

M/Malkin stops to say goodbye to Chief Maloney, as we all know Millstone is our First Responders, Fire and First Aid, and since he has to leave M/Malkin introduces him to everyone. Chief Maloney states he has come to wish everyone the best of luck this year. He is the newly appointed Fire Chief for Millstone, anything that we can do for you feel free to reach out.

Resolution 25-14	Appointing a Public Agency Compliance Officer
Resolution 25-15	2025 Designating Northfield Bank as Depository for the Roosevelt Municipal Court
Resolution 25-16	Designating Provident Bank as Depository for the Borough of Roosevelt
Resolution 25-17	Authorizing the Roosevelt Tax Collector to Cancel Property Tax Refunds and Delinquencies of Less than \$5.00 Pursuant to N.J.S.A. 40A17.1
Resolution 25-18	Establishing the Rate of Interest to be Charged on Delinquent Taxes and Other Municipal Charges
Resolution 25-19	Authorizing a Shared Services Agreement with Millstone Township for the Utilization of Millstone Municipal Court and Related Personnel Services
Resolution 25-20	Appointments of Municipal Court Officers and Employees
Resolution 25-21	Authorizing a Shared Services Agreement with the Township of Millstone for Repair, Maintenance and Snow Removal on Nurko Road for the Year 2025
Resolution 25-22	Authorizing a Shared Services Agreement with the Township of Millstone for Certified Municipal Recycling Coordinator and Recycling Reporting Services
Resolution 25-23	Acknowledging Deputy Registrar of Vital Statistics
Resolution 25-24	Appointing Councilmembers to Serve as Representatives to the Various Boards and Committees of the Borough
Resolution 25-25	Appointment of a Representative and an Alternate Representative to the Monmouth County Community Development Block Grant (CDBG)
Resolution 25-26	Authorizing the Award of a Non-Fair and Open Contract for Professional Information Technology Services to Cross Over Networks, LLC, 34 Almond Drive, Toms River, NJ 08753
Resolution 25-27	Designating a Borough Historian for the Borough of Roosevelt
Resolution 25-28	Providing for 2025 Temporary Budget Appropriations
Resolution 25-29	Resolution Awarding Contract for Periodic Maintenance and Repair of the Borough’s Emergency Standby Generators
Resolution 25-30	Resolution Ratifying Emergency Contracts for the Rental and Repair of the Borough’s Wastewater Generator

C/Esakoff made a motion to adopt Resolution 25-01 and Resolutions 25-03 through 25-30, with a second offered by C/Trammell

Roll Call:

AYES: C/Esakoff, C/Herrstrom, C/Kaufman-Marut, C/Trammell, C/Warnick
NAYS: None ABSTAIN: None ABSENT: None

ANNOUNCEMENT OF MAYOR’S APPOINTMENTS NOT REQUIRING COUNCIL APPROVAL

Mayor Malkin appoints the following people to serve as members on the Borough of Roosevelt Planning Board

BE IT FURTHER RESOLVED that Heidi Mendies is hereby appointed as a Class IV member to the Borough of Roosevelt Planning Board to fulfill Tina Kaufman-Marut unexpired term ending December 31, 2027.

BE IT FURTHER RESOLVED that Fred Septak is hereby appointed as a Class IV to the Borough of Roosevelt Planning Board for a four (4) year term commencing January 1, 2025 and ending December 31, 2028.

BE IT FURTHER RESOLVED that Esther Psarakis is hereby appointed as an Alternate 1 to the Borough of Roosevelt Planning Board for a two (2) year term commencing January 1, 2025 and ending December 31, 2026.

Mayor Malkin appoints the following people to serve as members on the Borough of Roosevelt Environmental Commission

BE IT RESOLVED that Michael Ticktin is hereby appointed as Chairperson to the Borough of Roosevelt Environmental Commission, term ending December 31, 2025.

BE IT FURTHER RESOLVED that Dave Teich is hereby appointed as a member to the Borough of Roosevelt Environmental Commission for a three (3) year, term commencing January 1, 2025 and ending December 31, 2027.

BE IT FURTHER RESOLVED that Lawrence Mendies is hereby appointed as a member to the Borough of Roosevelt Environmental Commission for a three (3) year, term commencing January 1, 2025 and ending December 31, 2027.

BE IT FURTHER RESOLVED that Maureen Parrott is hereby appointed as a member to the Borough of Roosevelt Environmental Commission for a three (3) year, term commencing January 1, 2025 and ending December 31, 2027.

BE IT FURTHER RESOLVED that Kathleen Murphy is hereby appointed as an Alternate No. 1 to the Borough of Roosevelt Environmental Commission for a two (2) year term, commencing January 1, 2025 and ending December 31, 2026.

REPORTS OF COMMITTEE CHAIRS:

Administration: No Report

Community Dev/Code: C/Herrstrom gives an update to the FDR Amphitheater, the Committee waiting for proposal from Carmela Roberts, re: to confirm the underlying condition at the foundation and the interior of the brick walls; we are looking for Carmela Roberts to work with Dave Sitler and Gail Hunton on this. The second part of that is the wetlands delineation application filing, hopig to get Mike Hamilton’s help with the Board of Education. Also we are January 7, 2025 the Senior Citizens will tour the renovated Monmouth County Library with lunch.

Environmental, Health & Safety:

Finance: No Report

Public Works: No Report.

Utilities: C/Trammell reports there have been a few complaints on the roads in Roosevelt, M/Malkin states the Monmouth County has brined our roads.

REPORTS OF BOROUGH OFFICIALS: None

NEW BUSINESS: None

GOOD AND WELFARE: C/Trammell thanks Mike Hamilton for all his years of service.

PUBLIC COMMENT (Any item)

M/Malkin opens the public comment at 8:11pm

No Public Comment

M/Malkin closes the public comment at 8:11pm

CLOSED SESSION: The Borough Clerk read into record Resolution 25-31. There will be no formal action taken.

Resolution 25-31 Providing for a Private Executive Meeting that Excludes the Public

WHEREAS, the “Open Public Meetings Act” enacted October 21, 1975 permits a public body to exclude the public from meetings or portions thereof wherein matters are to be discussed which are exempted from the requirements of the Act; and

WHEREAS, the said Act requires that prior to the holding of a meeting or portion thereof from which the public shall be excluded, the public body should adopt a Resolution at a public meeting providing for the holding of a private meeting; and

WHEREAS, the Borough Council of the Borough of Roosevelt has determined that a meeting should be held from which the public should be excluded in order to discuss a subject which is exempted under the said Act.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, as follows:

- That the next portion of this meeting be held in Private Session.
- That the general nature of the matter(s) to be discussed relate to the matters:
 - a. Items Falling Under Attorney Client Privilege
- That no official action will be taken at the meeting but Minutes shall be kept and shall be available to the public after official action on the subject matter has been taken.
- It is anticipated the discussion conducted in closed session can be disclosed to the public after no further action is required in the matter.

C/Trammell offered the following Resolution and moved its adoption, which was second by C/Warnick

ROLL CALL VOTE:

AYES: C/Esakoff, C/Herrstrom, C/Kaufman-Marut, C/Trammell, C/Warnick

NAYS: None

ABSTAIN: None

ABSENT: None

C/Trammell made a motion, with a second offered by C/Esakoff, to adjourn closed session meeting with an All in Favor

Time In: 8:14pm. Time Out: 9:31pm.

C/Esakoff made a motion, with a second offered by C/Trammell, to adjourn meeting with an All in Favor.

Time Out: 9:31 pm.

The audio tape is available in the Clerk's Office at Borough Hall.

Respectfully Submitted,

Kathleen Hart, Borough Clerk

Adopted Date: April 7, 2025