

BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

Mayor and Council
Regular Meeting Minutes of October 7, 2024

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on September 10, 2024 which was posted on the Bulletin Board Roosevelt Post Office and in the Borough Hall. The notice was transmitted to The Times and Asbury Park Press.

ROLL CALL

	PRESENT	ABSENT	LATE ARRIVAL
<i>Councilmember Lou Esakoff</i>	✓		
<i>Councilmember Michael Hamilton</i>	✓		
<i>Councilmember Constance Herrstrom</i>	✓		
<i>Councilmember Tina Kaufman-Marut</i>	✓		
<i>Councilmember Steven Macher</i>	✓		
<i>Councilmember Joe Trammell</i>	✓		
<i>Mayor Peggy Malkin</i>	✓		

Also in attendance: Greg Cannon, Esq., Kathleen Hart, Borough Clerk

MAYOR’S REPORT: No Report

PUBLIC COMMENT: (Agenda items only)

M/Malkin opened the meeting to Public Comment for agenda items only at 5:23 p.m.

1. Maureen Parrott, 2 Tamara Drive – States that she has been copied on emails form SHPO regarding the FDR Amphitheater project. Ms. Parrott speaks about an email from Dave Sitler regarding an upcoming meeting Monday regarding the blue stone. Ms. Parrott states once again the amphitheater committee is illegal. Decisions are being made by a committee that has no legal authority. Ms. Parrott refers to a September 25, 2024 letter from SHPO.
2. Ellen Silverman, 10 N Valley Road – states that Hilary Wilder has offered her services for website design.
3. Bob Kragen, 7 School Lane – speaks about the difficult making this meeting tonight and would encourage the Council to do live feed video or a zoom meeting so anyone from the community could participate.

M/Malkin closed the Public Comment for agenda items at 5:36 p.m.

MINUTES:

1. August 5, 2024 Regular Council Minutes

On a motion by C/Hamilton to table the minutes, with a second offered by C/Herrstrom the minutes were tabled by the following roll call vote:

Roll Call:

AYES: C/Hamilton, C/Herrstrom, C/Macher, C/Trammell

NAYS: C/Esakoff, C/Kaufman-Marut ABSTAIN: None ABSENT: None

The minutes of August 5, 2024 have been tabled until October 21, 2024.

CORRESPONDENCE:

1. Letter received from the Township of Manalapan regarding the Shared Service Agreement for Regional Animal Control Services 2025-2026.
2. Letter from the Senior Citizens of Roosevelt, dated September 21, 2024, thanking the governing body for their generous support and help in funding their luncheon cruise.
3. Letter from Monmouth County Sheriff’s Office, dated September 20, 2024, regarding the recertification of the biennial Emergency Operations Plan.
4. Petition received regarding Bond Ordinance 2024-09.

RESOLUTIONS:

Resolution 24-98 Resolution to Authorizing the Budget to be Read by Title Only

On a motion by C/Hamilton to authorize the Budget to be Read by Title Only, with a second offered by C/Esakoff the Resolution was approved by the following roll call vote:

Roll Call:

AYES:	C/Esakoff, C/Hamilton, C/Herrstrom, C/Kaufman-Marut, C/Macher, C/Trammell
NAYS:	None ABSTAIN: None ABSENT: None

PRESENTATION AND PUBLIC HEARING OF THE 2024 BUDGET

The public hearing has been held opened.

M/Malkin opens the public comment at 5:40pm

1. Ellen Silverman, 10 N. Valley Road – Discusses with the Council the difference in the amount received by municipalities in the Tier A and Tier B categories and how much Roosevelt has received and if Roosevelt will be receiving additional funds.
2. Maureen Parrott, 2 Tamara Drive – Asks about the senior freeze and if the budget has anything to do with the seniors getting their refund.

M/Malkin closes the public comment at 5:47pm.

Resolution 24-99 Resolution to Amend Budget

C/Hamilton made a motion to adopt the Resolution’s 24-99, (and explains there were technical issues which this resolution addresses) with a second from C/Esakoff, by the following roll call vote:

Roll Call:

AYES:	C/Esakoff, C/Hamilton, C/Herrstrom, C/Kaufman-Marut, C/Macher, C/Trammell
NAYS:	None ABSTAIN: None ABSENT: None

Resolution 24-100 Resolution Adopting the 2024 Budget

C/Esakoff made a motion to adopt Resolution 24-100, with a second from C/Hamilton.

Auditor, Gerard Stankiewicz states the DCA approved the introduced budget. C/Trammell asks about the budget for the Water/Sewer? Auditor, Gerard Stankiewicz replies we are holding our own, there is a surplus of \$303,000 and the budget is in good shape.

Roll Call:

AYES:	C/Esakoff, C/Hamilton, C/Herrstrom, C/Kaufman-Marut, C/Macher, C/Trammell
NAYS:	None ABSTAIN: None ABSENT: None

ORDINANCES:

SECOND READING

ORDINANCE 2024-10 AN ORDINANCE OF THE BOROUGH OF ROOSEVELT AMENDING CHAPTER 5: “ANIMAL CONTROL” TO AUTHORIZE THE BOROUGH’S ANIMAL CONTROL OFFICER TO ENFORCE WILDLIFE FEEDING REGULATIONS

M/Malkin opens the public comment at 5:57 p.m. No Public Comment. M/Malkin closes the public comment at 5:57 p.m.

C/Esakoff made a motion to adopt Ordinance 2024-10 on second reading, with a second offered by C/Trammell.

Roll Call:

AYES: C/Esakoff, C/Hamilton, C/Herrstrom, C/Kaufman-Marut, C/Macher, C/Trammell NAYS: None ABSTAIN: None ABSENT: None

M/Malkin expresses appreciation and gratitude to George Lang for his 22 years of service to Roosevelt Borough, he has been so beneficial to Roosevelt. It is the Borough’s lost that you are retiring and we couldn’t have had a better CFO.

CONSENT AGENDA RESOLUTIONS:

- Resolution 24-101 Resolution of the Borough Council of the Borough of Roosevelt Waiving July/August Water and Sewer Utility Billings for 5 & 6 Cedar Court
Resolution 24-102 Resolution Authorizing Execution of an Interlocal Services Agreement for Regional Animal Control Services for 2025-2026
Resolution 24-103 Authorizing the Award of a Non-Fair and Open Contract for Professional Website Services to AlphaDog
Resolution 24-104 Resolution of the Borough Council of the Borough of Roosevelt Authorizing the Sale of Surplus Personal Property No Longer Needed for Public Use on an Online Auction Website
Resolution 24-105 Payment of Bills – October 7, 2024

C/Esakoff made a motion to adopt the Consent Agenda Resolution’s 24-101 through 24-105, with a second from C/Herrstrom, by the following roll call vote:

Roll Call:

AYES: C/Esakoff, C/Hamilton, C/Herrstrom, C/Kaufman-Marut, C/Macher, C/Trammell NAYS: None ABSTAIN: None ABSENT: None

RESOLUTIONS:

- Resolution 24-106 Resolution Referring Proposed Improvements to the Franklin Delano Roosevelt Memorial Amphitheater to The Planning Board for Advisory Review Under N.J.S.A. 40:55D-31

C/Hamilton made a motion to adopt Resolution 24-106, with a second from C/Herrstrom.

C/Hamilton states that any capital project has to go to the Planning Board to see if it is consistent with the Master Plan.

Roll Call:

AYES: C/Esakoff, C/Hamilton, C/Herrstrom, C/Kaufman-Marut, C/Macher, C/Trammell NAYS: None ABSTAIN: None ABSENT: None

Resolution 24-107 Resolution Instructing ETM Associates, LLC to Withdraw the Borough’s Application for Improvements to the Franklin Delano Roosevelt Memorial Amphitheater from the NJDEP Historic Sites Council Agenda and to Follow the Comments Provided by the NJDEP Historic Preservation Office. (This means the project is being paused while ETM Associates responds to the concerns of the NJDEP has.

C/Esakoff made a motion to adopt Resolution 24-107, with a second from C/Hamilton.

C/Hamilton states that SHPO requires a formal letter or an email that the project is being withdrawn from the Historic Site Council, which basically means that you have an encroachment due to the blue stone and they rather us use brick for the seating area. We are agreeing to not go before the Historic Site Council to protest that and we are agreeing to use brick instead of blue stone for the seats to remove that encroachment so the project can, hopefully, continue with other things that we can negotiate with SHPO. This is just a formal statement by us agreeing. C/Esakoff asks why didn’t EMT know that? C/Herrstrom responds that in our meeting today, we had Gail Hutton read the standards and give some interpretation, it is a renovation not a reconstruction. It is how you interpret the standards and Gail Hutton knows how it works. Attorney, Greg Cannon states we cannot do anything until the Historic Preservation office or the Historic Sites Council says we can. So no matter what they have to give us the ok. They have given us comments that this is not ok and revised plans need to be resubmitted. The decision in the end will be made by SHPO. C/Kaufman-Marut asks does SHPO come and speak with the whole Council? Greg Cannon stated that the answer is no; it would be ETM Associates, Dave Sitler who is representing you. SHPO will tell you what it can be and the referendum will tell you if you can spend the money. The Borough is the applicant and that is why this resolution was done.

Roll Call:

AYES: C/Esakoff, C/Hamilton, C/Herrstrom, C/Kaufman-Marut, C/Macher, C/Trammell
 NAYS: None ABSTAIN: None ABSENT: None

Attorney, Greg Cannon leaves the meeting at 6:15pm.

Municipal Clerk to send a copy of the adopted Resolution 24-107 to ETM Associates.

REPORTS:

1. Certificate of Determination and Award – CFO, George Lang explain it is the BAN and possibility in the future finance with MCIA.

REPORTS OF COMMITTEE CHAIRS: No Reports.

REPORTS OF BOROUGH OFFICIALS: No Reports.

OLD BUSINESS: None

NEW BUSINESS:

1. Branch Pickup – November 11th

GOOD AND WELFARE: None

PUBLIC COMMENT:

M/Malkin opens the public comment at 6:20pm.

1. Maureen Parrott, 2 Tamara Drive – Asks about Resolution 24-106, what is going to the Planning Board – the revised plan or the current plan? M/Malkin will check with the Planning Board Attorney it should be the final plan.

2. Ellen Silverman, 10 N. Valley Road – There will be a joint meeting with the Borough’s Environmental Commission and the Millstone Township Environmental Commission regarding Regionalization of Stormwater Management by the Watershed Institute on November 20, 2024 at 7:00pm. Ms. Silverman encourages all Borough Council members to attend. Ms. Silverman would like a resolution on the next agenda to allow Roberts Engineering to attend the meeting. M/Malkin closes the public comment at 6:26pm.

CLOSED SESSION: The Borough Clerk read Resolution 24-108 into record. There will be no formal action taken.

Resolution 24-108 Providing for a Private Executive Meeting that Excludes the Public

WHEREAS, the “Open Public Meetings Act” enacted October 21, 1975 permits a public body to exclude the public from meetings or portions thereof wherein matters are to be discussed which are exempted from the requirements of the Act; and

WHEREAS, the said Act requires that prior to the holding of a meeting or portion thereof from which the public shall be excluded, the public body should adopt a Resolution at a public meeting providing for the holding of a private meeting; and

WHEREAS, the Borough Council of the Borough of Roosevelt has determined that a meeting should be held from which the public should be excluded in order to discuss a subject which is exempted under the said Act.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, as follows:

- That the next portion of this meeting be held in Private Session.
- That the general nature of the matter(s) to be discussed relate to the matters:
 - a. Items Falling Under Attorney Client Privilege – Personnel
- That no official action will be taken at the meeting but Minutes shall be kept and shall be available to the public after official action on the subject matter has been taken.
- It is anticipated the discussion conducted in closed session can be disclosed to the public after no further action is required in the matter.

C/Esakoff offered the following Resolution and moved its adoption, which was second by C/Trammell

ROLL CALL VOTE:

AYES: C/Esakoff, C/Hamilton, C/Herrstrom, C/Kaufman-Marut, C/Macher, C/Trammell

NAYS: None ABSTAIN: None ABSENT: None

C/Esakoff made a motion, with a second offered by C/Hamilton, to adjourn closed session meeting with an All in Favor

Time In: 6:28pm. Time Out: 7:01pm.

C/Esakoff made a motion, with a second offered by C/Herrstrom, to adjourn meeting with an All in Favor.

Time Out: 7:01 pm.

The audio tape is available in the Clerk’s Office at Borough Hall.

Respectfully Submitted,

Kathleen Hart, Borough Clerk

Adopted Date: February 18, 2025