

DRAFT
BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

COUNCIL REGULAR MEETING AGENDA
JULY 20, 2026 @ 7:00 P.M.

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on December 24, 2025 which was posted on the Bulletin Board Roosevelt Post Office and in the Borough Hall. The notice was transmitted to The Times and Asbury Park Press.

ROLL CALL

Councilmember Gregory S. DeFoe, Jr.
Councilmember Danelle Feigenbaum
Councilmember Constance Herrstrom
Councilmember Kristine Kaufman-Marut
Councilmember Claudia Luongo
Councilmember Ralph Warnick
Mayor Peggy Malkin

MAYOR'S REPORT:

PUBLIC COMMENT: (Agenda items only)

MINUTES:

1. Closed Meeting Minutes – May 18, 2026

ORDINANCES:

SECOND READING

2026-09 AN ORDINANCE OF THE BOROUGH OF ROOSEVELT AMENDING
CHAPTER 3: "POLICE REGULATIONS" TO PROHIBIT IMPROPER
DISPOSAL OF WASTE INTO THE BOROUGH'S STORMWATER SYSTEM

M/Malkin opens the public hearing at _____.

M/Malkin closes the public hearing at _____.

CONSENT AGENDA RESOLUTIONS:

Resolution 26-94 Resolution Approving Change Order No. 1, With No Change to Contract
Amount, and Change Order No. 2 Increasing by \$48,399.99 the Contract
for Improvements to the Franklin Delano Roosevelt Memorial
Amphitheater
Resolution 26-95 Payment of Bills for July 20, 2026

Resolution 26-96 Resolution of the Borough Council of the Borough of Roosevelt Waiving May/June Water and Sewer Utility Billings for 5 Cedar Court, Block 2, Lot 51
Resolution 26-97 Rescind Resolution 26-89
Resolution 26-98 Resolution for Authorizing the Tax Collector to Process Third Quarter Estimated Tax Bills Due August 1, 2026
Resolution 26-99 Resolution Approving a Shared Services Agreement with the County of Monmouth to Provide the iTax Map/Collaboration Center System

REPORTS OF COMMITTEE CHAIRS:

Administration	Councilmember Kaufman-Marut
Community Dev/Code	Councilmember Herrstrom
Envi, Health & Safety	Councilmember Feigenbaum
Finance	Councilmember DeFoe
Public Works	Councilmember Warnick
Utilities	Councilmember Luongo

REPORTS OF BOROUGH OFFICIALS:

UNFINISHED BUSINESS:

NEW BUSINESS:

PUBLIC COMMENT (Any item)

M/Malkin opens the public comment at _____

M/Malkin closes the public comment at _____

CLOSED SESSION:

Resolution 26- Providing for a Private Executive Meeting that Excludes the Public

ADJOURNMENT

TIME OUT: _____

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

ORDINANCE 2026-09
INTRODUCTION DATE: 07-06-2026
PUBLIC HEARING DATE: 07-20-2026

**AN ORDINANCE OF THE BOROUGH OF ROOSEVELT AMENDING
CHAPTER 3: "POLICE REGULATIONS" TO PROHIBIT IMPROPER
DISPOSAL OF WASTE INTO THE BOROUGH'S STORMWATER SYSTEM**

BE IT ORDAINED by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey, that Chapter 3: "Police Regulations" of the Borough's Revised General Ordinances is hereby augmented with *new* Section 3-12: "Improper Disposal of Waste" as follows (~~stricken text~~ indicates deletions, underlined text indicates additions):

CHAPTER 3
POLICE REGULATIONS

* * *

§ 3-12 IMPROPER DISPOSAL OF WASTE.

This section shall prohibit the spilling, dumping, or disposal of materials other than stormwater to the municipal separate storm sewer system (MS4) operated by [insert name of municipality] to protect the environment, public health, safety, and welfare, and to prescribe penalties for failure to comply.

§ 3-12.1 Definitions.

For the purpose of this ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

A conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by the Borough of Roosevelt or other public body, and is designed and used for collecting and conveying stormwater.

PERSON

Any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

STORMWATER

Water resulting from precipitation (including rain and snow) that runs off the land's surface, is transmitted to the subsurface, is captured by separate storm sewers or other sewerage or drainage facilities or is conveyed by snow removal equipment.

§ 3-12.2 Regulated Activities.

The spilling, dumping, or disposal of materials other than stormwater that causes the discharge of pollutants to the municipal separate storm sewer system operated by the Borough of Roosevelt is prohibited.

§ 3-12.3 Exemptions.

- a. Potable water line flushing and discharges from potable water sources, excluding the discharge of filter backwash and first flush water from potable well development/redevelopment activities utilizing chemicals in accordance with N.J.A.C. 7:90. The volume of first flush water, which is a minimum of three times the volume of the well water column, shall be handled and disposed of properly;
- b. Uncontaminated ground water (e.g., infiltration, crawl space or basement sump pumps, foundation or footing drains, rising ground waters);
- c. Air conditioning condensate (excluding contact and non-contact cooling water; and industrial refrigerant condensate);
- d. Irrigation water (including landscape and lawn watering runoff);
- e. Flows from springs, riparian habitats, wetlands, water reservoir discharges and diverted stream flows;
- f. Residential car washing water and dechlorinated swimming pool discharges from single family residential homes;
- g. Sidewalk, driveway, and street wash water;
- h. Flows from firefighting activities including the washing of fire fighting vehicles;
- i. Flows from clean water rinsing of beach maintenance equipment immediately following use and only if the equipment is used for its intended purpose;
- j. Rinsing of beach maintenance equipment is limited to exterior, undercarriage, and exposed parts and does not apply to engines or other enclosed machinery;

- k. Flows from clean water rinsing of equipment and vehicles used in the application of salt and deicing materials. Prior to rinsing, all equipment shall be cleaned using dry methods such as shoveling and sweeping. Recovered materials are to be returned to storage or properly discarded; and
- l. Rinsing of deicing equipment is limited to exterior, undercarriage, and exposed parts and does not apply to engines or other enclosed machinery.

§ 3-12.4 Enforcement.

This Section shall be enforced by the Borough's Code Enforcement Officer.

§ 3-12.5 Violations and Penalties.

Any person(s) who is found to be in violation of the provisions of this ordinance shall be subject to a fine no less than \$100 and not to exceed \$500 for each incident.

BE IT FURTHER ORDAINED that any ordinances or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed as of the effective date of this Ordinance. All other provisions of the Revised General Ordinances are ratified and remain in full force and effect.

BE IT FURTHER ORDAINED that, if any provision of this Ordinance or the application of such provision to any person or circumstance is declared invalid, such invalidity shall not affect the other provisions or applications of this Ordinance which can be given effect, and to this end, the provisions of this Ordinance are declared to be severable.

BE IT FURTHER ORDAINED that this ordinance shall be in full force and take effect upon final passage and publication, according to law.

ATTEST:

APPROVED

Kathleen Hart, Borough Clerk

Peggy Malkin, Mayor

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 26-94
MEETING DATE: 07-20-2026**

**RESOLUTION APPROVING CHANGE ORDER NO. 1, WITH NO CHANGE TO
CONTRACT AMOUNT, AND CHANGE ORDER NO. 2 INCREASING BY \$48,399.99
THE CONTRACT FOR IMPROVEMENTS TO THE FRANKLIN DELANO
ROOSEVELT MEMORIAL AMPHITHEATER**

C/ _____ offered the following resolution and moved its adoption, which was second
by C/ _____.

WHEREAS, by Resolution dated March 16, 2026, the Borough of Roosevelt, County of Monmouth, State of New Jersey (the "Borough") awarded a contract in the amount of \$596,447.00 to Rudna Construction, Inc. to construct improvements and restore the Franklin Delano Roosevelt Memorial Amphitheater (the "Project"); and

WHEREAS, the Project Engineer, ETM Associates, LLC, has recommended the approval of Change Order No. 1 for certain expenses necessary to address unforeseen conditions during the restoration work, which were charged to the base bid allowance and did not affect the overall contract price; and

WHEREAS, the Project Engineer, ETM Associates, LLC, has also recommended the approval of Change Order No. 2 for costs beyond the scope of the original bid for a qualified sculpture conservator to clean and caulk the FDR monument, resulting in an increase of \$48,399.99 to the contract price and increasing the total contract amount to \$644,846.99; and

WHEREAS, the Borough CFO has certified that funds are available to augment the contract;

NOW THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Roosevelt hereby approves Change Order Nos. 1, with no monetary changes, together with Change Order No. 2 increasing by \$48,399.99 its contract with Rudna Construction, Inc. to construct improvements and restore the Franklin Delano Roosevelt Memorial Amphitheater, for a new total contract amount of \$644,846.99; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the Chief Financial Officer, Purchasing Agent, Borough Engineer, Rudna Construction, Inc.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 20, 2026.

Kathleen Hart
Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 26-95
MEETING DATE: 07-20-2026**

PAYMENT OF BILLS FOR JULY 20, 2026

C/_____ offered the following resolution and moved its adoption, which was second by
C/_____.

WHEREAS, the attached list of bills has been submitted to the Council for payment approval;
and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of
bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough
Council at a meeting held on July 20, 2026.

Kathleen Hart
Borough Clerk

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

07/16/2026

11:59 AM

7-20-26 BILL LIST

Ranges		Item Status		Purchase Types		Misc	
Range: First to Last Rcvd Batch Id Range: First to Last		Open: N Void: N Paid: N Held: Y Aprv: N Rcvd: Y		Bid: Y State: Y Other: Y Exempt: Y		P.O. Type: All Format: Condensed Include Non-Budgeted: Y Vendors: All	
Vendor #	Name						
P.O. #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BISDI005		BIS DIGITAL, INC.					
26-00207	04/02/26	RECORDER ON-SITE SUPPORT	Open	\$661.50	\$0.00		
BOROU005		BOROUGH OF HIGHTSTOWN					
26-00381	06/24/26	SOLID WASTE CONTRACT:JUL 2026	Open	\$7,166.67	\$0.00		
26-00421	07/14/26	LANDFILL TIPPING FEES:JUN 2026	Open	\$2,330.93	\$0.00		
		Vendor Total:		\$9,497.60			
CANNI005		CANNIZZARO, SALVATORE					
26-00412	07/13/26	TAX COLL-REIMB:INK CARTS	Open	\$119.38	\$0.00		
CANNO010		CANNON & MCGUINN, LLC					
26-00422	07/14/26	LEGAL SERVICES-APR 2026	Open	\$3,011.85	\$0.00		
COMPL005		COMPLETE SECURITY SYSTEMS, INC					
26-00393	06/30/26	FIRE ALARM MONITORING-WWTP	Open	\$719.40	\$0.00		
CONOV005		CONOVER BUILDING MAINTENANCE					
26-00401	07/07/26	JUL 2026 SERVICES	Open	\$223.89	\$0.00		
CUBSC005		CUB SCOUTS - PACK 53					
26-00371	06/22/26	CLEAN COMM-LITTER PICKUP	Open	\$100.00	\$0.00		
DEBEV005		DEBEVEC, ANA					
26-00430	07/16/26	TRAVEL EXPENSE 1/8/26-7/15/26	Open	\$262.96	\$0.00		
EASTC005		EAST COAST FLAG & FLAGPOLE INC					
26-00398	07/06/26	U.S. FLAG & POW/MIA FLAG	Open	\$183.45	\$0.00		
EDMUN005		EDMUNDS GOVTECH					
26-00423	07/14/26	BLANK TAX BILLS (100)	Open	\$42.00	\$0.00		
FOODF005		FOOD FOR ALL FOOD TRUCK, LLC					
26-00419	07/13/26	BALANCE OF 7/4/26 CELEBRATION	Open	\$580.00	\$0.00		
HOLDE005		HOLDEN, JOHN B.					
26-00082	02/04/26	2026 WATER PLANT MANAGEMENT	Open	\$5,415.00	\$0.00		B
26-00432	07/16/26	ADDITIONAL SERVICES-JUN 2026	Open	\$841.75	\$0.00		
		Vendor Total:		\$6,256.75			
INTER015		INTERSTATE WASTE SERVICES, INC					
26-00014	01/08/26	2026 RECYCLING CONTRACT	Open	\$3,791.66	\$0.00		B
JCPL0005		JCP & L					
26-00402	07/07/26	JUN 2026 ELECTRIC SERVICE	Open	\$1,280.83	\$0.00		
26-00403	07/07/26	W/S-JUN 2026 ELECTRIC SERVICE	Open	\$3,416.13	\$0.00		
		Vendor Total:		\$4,696.96			

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

07/16/2026

11:59 AM

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
JCPL0005		JCP & L	<i>Account Continued</i>				
LYONS005		LYONS ENVIRONMENTAL SERV, LLC					
26-00087	02/09/26	2026 SEWER PLANT MANAGEMENT	Open	\$9,900.00	\$0.00		B
26-00413	07/13/26	ADOT'L SERVICES 6/10-6/21/26	Open	\$762.99	\$0.00		
26-00414	07/13/26	BACKFLOW TEST 2/Q/2026	Open	\$300.00	\$0.00		
26-00415	07/13/26	WATER TESTING 6/2/26	Open	\$50.00	\$0.00		
		Vendor Total:		\$11,012.99			
MONMO065		MONMOUTH COUNTY CLERK					
26-00425	07/14/26	2026 PRIMARY ELECTION	Open	\$540.79	\$0.00		
MONMO070		MONMOUTH COUNTY PUBLIC WORKS &					
26-00372	06/22/26	STREET SWEEPING 6/1 & 6/2/26	Open	\$1,911.10	\$0.00		
NJDEP010		NJ DEPT OF LABOR/WORKFORCE DEV					
26-00420	07/14/26	ANNUAL CIF ASSESSMENT	Open	\$49.23	\$0.00		
PASSA005		PASSAIC VALLEY SEWERAGE					
26-00424	07/14/26	SLUDGE DISPOSAL-JUN 2026	Open	\$907.20	\$0.00		
PEGER005		PEGER, KYLE d/b/a					
26-00214	04/09/26	PUBLIC LAND MAINTENANCE:2026	Open	\$4,575.00	\$0.00		B
PETTY005		PETTY CASH					
26-00404	07/08/26	REIMBURSE PETTY CASH	Open	\$21.92	\$0.00		
26-00405	07/08/26	REIMBURSE PETTY CASH	Open	\$17.05	\$0.00		
26-00406	07/08/26	REIMBURSE PETTY CASH	Open	\$48.00	\$0.00		
26-00431	07/16/26	REIMBURSE PETTY CASH	Open	\$13.00	\$0.00		
		Vendor Total:		\$99.97			
RIOSU005		RIO SUPPLY, INC.					
26-00373	06/22/26	(11) WATER METERS	Open	\$4,466.00	\$0.00		
ROBER005		ROBERTS ENGINEERING GROUP, LLC					
26-00399	07/07/26	MISC 5/13-6/3/26	Open	\$1,750.00	\$0.00		
ROOSE005		ROOSEVELT BOARD OF EDUCATION					
26-00382	06/24/26	LEASE PAYMENT FOR 2026	Open	\$1.00	\$0.00		
26-00384	06/24/26	JUL 2026 SCHOOL TAXES	Open	\$167,253.00	\$0.00		
		Vendor Total:		\$167,254.00			
RUDNA005		RUDNA CONSTRUCTION, INC.					
26-00211	04/08/26	IMPROVEMENTS TO FDR MEMORIAL	Open	\$81,003.20	\$0.00		B
RUSSE005		RUSSELL REID, INC.					
26-00088	02/10/26	2026 SLUDGE REMOVAL	Open	\$1,400.49	\$0.00		B
STATE005		STATE OF NEW JERSEY-PWT					
26-00428	07/15/26	2/Q/2026 WATER TAX	Open	\$52.05	\$0.00		
SUTPH005		SUTPHEN MEMORIAL, INC.					

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

07/16/2026

11:59 AM

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
SUTPH005		SUTPHEN MEMORIAL, INC.	<i>Account Continued</i>				
26-00015	01/08/26	2026 CEMETERY MANAGEMENT	Open	\$775.00	\$0.00		B
THEHO010		THE HOME DEPOT					
26-00400	07/07/26	MISC SUPPL FOR WTP REPAIRS	Open	\$260.36	\$0.00		
26-00407	07/08/26	FUEL ADDITIVES FOR DPW EQUIP	Open	\$48.55	\$0.00		
26-00433	07/16/26	MISC SUPPLIES 7/16/26	Open	\$12.21	\$0.00		
		Vendor Total:		\$321.12			
TOWNS015		TOWNSHIP OF MANALAPAN					
26-00380	06/24/26	ANIMAL CONTROL SERV-JUL 2026	Open	\$1,041.66	\$0.00		
TREAS015		TREASURER, STATE OF NJ					
26-00426	07/15/26	1/Q/2026 MARRIAGE/CIVIL UNION	Open	\$25.00	\$0.00		
26-00427	07/15/26	2/Q/2026 MARRIAGE/CIVIL UNION	Open	\$50.00	\$0.00		
		Vendor Total:		\$75.00			
HUNTE005		TRU STOR, LLC d/b/a					
26-00374	06/22/26	AVAYA SUPPORT & EQUIP CONTRACT	Open	\$1,350.00	\$0.00		

Total Purchase Orders: 45 Total P.O. Line Items: 0 Total List Amount: **\$308,732.20** Total Void Amount: \$0.00



TOTAL CARRIED FORWARD FROM BILL LIST	308,732.20
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MANUAL CHECKS

CHECK # 14710	TRYSTONE CAPITAL ASSETS, LLC (OUTSIDE REDEMPTION B8/L11)	67,278.33
		67,278.33

GRAND TOTAL OF 7/20/26 BILL LIST	<u><u>376,010.53</u></u>
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BOROUGH OF ROOSEVELT
Bill List By Vendor Name

07/16/2026

11:59 AM

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	6-01	\$199,133.95	\$0.00	\$199,133.95	\$0.00	\$0.00	\$199,133.95
	6-09	\$28,495.05	\$0.00	\$28,495.05	\$0.00	\$0.00	\$28,495.05
	Year Total:	\$227,629.00	\$0.00	\$227,629.00	\$0.00	\$0.00	\$227,629.00
	C-04	\$81,003.20	\$0.00	\$81,003.20	\$0.00	\$0.00	\$81,003.20
	G-02	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00
Total Of All Funds:		\$308,732.20	\$0.00	\$308,732.20	\$0.00	\$0.00	\$308,732.20

**RESOLUTION NO. 26-96
MEETING DATE: 07-20-2026**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ROOSEVELT
WAIVING MAY/JUNE WATER AND SEWER UTILITY BILLINGS FOR 5 CEDAR
COURT, BLOCK 2, LOT 51**

C/_____ offered the following resolution and moved its adoption, which was seconded by C/_____.

WHEREAS, the Borough of Roosevelt, County of Monmouth, State of New Jersey (the “Borough”) operates public water and sewer utilities that provide such services to certain properties within the Borough; and

WHEREAS, the property known as 5 Cedar Court, Block 2, Lot 51 (the “Property”) maintains utility accounts with the Borough; and

WHEREAS, in early March 2023, the structures located upon the Property were severely damaged and destroyed in a casualty loss incident; and

WHEREAS, during the months of May and June 2026, the Borough billed the Property’s utility accounts for structures that were no longer habitable and/or no longer existed upon the Property; and

WHEREAS, the Borough has determined that the amount billed to the Property’s accounts do not accurately reflect the utilities being utilized, and finds that the Property did not utilize any of the municipal services for which it was billed.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey does hereby authorize the Borough CFO and Tax Collector to cancel and/or waive the Property’s water/sewer utility bill for May/June 2026 in the amount of \$372.00; and

BE IT FURTHER RESOLVED, that any interest and late fees shall be waived on the Property’s water/sewer utility accounts relating to the above-authorized cancellation; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Borough CFO, Tax Collector, and the owner of the Property.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 20, 2026.

Kathleen Hart
Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 26-97
MEETING DATE: 07-20-2026**

RESCIND RESOLUTION 26-89

C/_____ offered the following resolution and moved its adoption, which was second by C/_____.

WHEREAS, the governing body of the Borough of Roosevelt previously adopted Resolution 26-89, titled "Resolution for Authorizing the Tax Collector to Process Third Quarter Estimated Tax Bills due August 1, 2026"; and

WHEREAS, the governing body desires to rescind Resolution 26-89.

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Roosevelt, County of Monmouth, New Jersey hereby requests, that Resolution No. 26-89 is hereby rescinded in its entirety.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 20, 2026.

Kathleen Hart
Borough Clerk

**RESOLUTION NO. 26-98
MEETING DATE: 07-20-2026**

**RESOLUTION FOR AUTHORIZING THE TAX COLLECTOR
TO PROCESS THIRD QUARTER ESTIMATED TAX BILLS
DUE AUGUST 1, 2026**

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, pursuant to NJSA 54:4-66.2, which permits the Tax Collector to issue an estimated tax bill for the third installment of taxes in a calendar year when the tax rate has not yet been certified; and

WHEREAS, the County Tax Board of Taxation has not certified the tax rate at this time and the Tax Collector will be unable to mail the tax bills on a timely basis; and

WHEREAS, the Tax Collector, in consultation with the Chief Financial Officer, has computed an estimate tax levy in accordance with NJSA 54:4-6.3; and

WHEREAS, it is desirous of the Borough of Roosevelt to issue estimated tax bills for the third installment of taxes payable to the Borough in 2026 to ensure timely and consistent billings to the taxpayers; and

WHEREAS, the Borough estimates a total Tax Levy of \$3,268,697.24 and the estimated tax rate is set at \$2.276, inclusive of the County/Regular, Health, Library and County Open Space, Consolidated School, and Municipal Levies in accordance with the attached analyses, reflecting estimated total annual billings for 2026 of 4.39% over the final billing for 2025.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Roosevelt, in the County of Monmouth and State of New Jersey on this 20th day of July 2026 that the Tax Collector is hereby authorized and directed to process estimated tax bills for the third quarterly installment of 2026 taxes.

BE IT FURTHER RESOLVED that, the third quarterly installment of 2026 taxes shall not be subject to interest until thirty (30) calendar days after the date the estimated tax bills were mailed. The estimated tax bills shall contain a notice specifying the date on which interest may begin to accrue.

BE IT FURTHER RESOLVED, by the Mayor and Borough Council of the Borough of Roosevelt, that the Borough Clerk be and she is hereby authorized to forward copies of the within Resolution, certified to be true copies to the following:

1. Borough of Roosevelt:
Salvatore P. Cannizzaro, Tax Collector [email: taxcollector@rooseveltnj.us]
Scott Frueh, Chief Financial Officer [email: cfo@rooseveltnj.us]

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 20, 2026.

Kathleen Hart
Borough Clerk

ATTACHMENT TO RESOLUTION #26-98

BOROUGH OF ROOSEVELT MONMOUTH COUNTY, NEW JERSEY

THIRD QUARTER ESTIMATED TAX BILL FOR 2026

	2026		[Actual] 2025		Difference	
	Amount	Tax Rate	Amount	Tax Rate	Increased/ (Decrease)	
County Tax:						
Regular	\$250,630.53	0.175	\$236,120.98	0.180	\$14,509.55	
Health	6,926.70	0.005	4,113.92	0.003	2,812.78	
Library	15,469.11	0.011	15,043.62	0.012	425.49	
Open Space	53,697.40	0.037	35,647.30	0.027	18,050.10	
	<u>\$326,723.74</u>	<u>0.228</u>	<u>\$290,925.82</u>	<u>0.222</u>	<u>\$35,797.92</u>	
School District	\$2,006,970.00	1.397	\$1,920,545.00	1.463	\$86,425.00	
Municipal:						
Regular	<u>\$935,003.50</u>	<u>0.651</u>	<u>\$919,686.44</u>	<u>0.700</u>	<u>\$15,317.06</u>	
	<u><u>\$3,268,697.24</u></u>	<u><u>2.276</u></u>	<u><u>\$3,131,157.26</u></u>	<u><u>2.385</u></u>	<u><u>\$137,539.98</u></u>	<u><u>4.39%</u></u>
Assessed Value	\$143,613,200.00		\$131,340,329.00			

*Note: Estimated 2026 tax bill is within the 95% to 105% criteria set by NJDCA.
County and School taxes are actual for 2026*

I hereby certify and approve the above tax analyses in connection with the 2026 third quarter estimated tax bills for the Borough of Roosevelt.

Salvatore P. Cannizzaro, Tax Collector
Borough of Roosevelt

Dated: July 20, 2026

**RESOLUTION NO. 26-99
MEETING DATE: 07-20-2026**

**RESOLUTION APPROVING A SHARED SERVICES AGREEMENT WITH THE COUNTY
OF MONMOUTH TO PROVIDE THE iTAX MAP/COLLABORATION CENTER SYSTEM**

C/_____ offered the following resolution and moved its adoption, which was second by
C/_____.

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et. seq. authorizes a local unit to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, including services incidental to primary purposes of any of the participating local units; and

WHEREAS, in accordance with N.J.A.C. 18:23A-1.1, each municipality is to provide for the preparation of revisions to their tax map; and

WHEREAS, a County to Municipality shared services agreement would provide map conversion and maintenance services, ushering in the transition from analog to a Countywide standard of state-certified digital tax maps for all 53 municipalities in Monmouth County; and

WHEREAS, the intent of the digital tax map shared services program is to reduce municipality costs and to provide for the most up to date GIS parcel layer and tax map data for public and government stakeholders; and

WHEREAS, this service provides participating municipalities with numerous benefits, including: anticipated cost-savings through economies-of-scale; reduce cost to comply with state regulations and standards; transition from analog to state-certified digital maps; streamlined editing and ongoing maintenance procedures; more consistent and accurate municipal and County-wide information; unprecedented assemblage of data made available to taxpayers, municipalities and the County; and seamless flow of tax information into GIS and additional information systems; and

WHEREAS, the County of Monmouth has the facilities to provide the aforesaid services; and

WHEREAS, there are no costs for the municipality for the initial two (2) years of service, wherein during the initial two (2) years of the agreement, the County shall pay for the conversion and maintenance of all parcels within the municipality to a County/State digital standard; and

WHEREAS, once all municipalities who agreed to participate have been brought to the County/State digital standard, a per parcel annual maintenance cost shall be determined and presented to all municipalities for review and consideration; and

WHEREAS, the County will pay for all costs associated with the maintenance and hosting of the iTaxMap/Collaboration applications within the County's IT facilities; and

WHEREAS, any and all additional costs of releases or future add-ons, will be mutually agreed upon by the municipalities; and

WHEREAS, the term of the Agreement shall be effective from January 1, 2026 through December 31, 2030 unless sooner terminated or extended; and

WHEREAS, the County and the Borough will have the right to terminate the Agreement upon ninety (90) days written notice; and

WHEREAS, it is in the best interest of the Borough of Roosevelt to enter into such an Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Borough of Roosevelt hereby approves entry into the aforesaid Shared Services Agreement with the County of Monmouth consistent with the foregoing.

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are each hereby authorized to execute the Shared Services Agreement, for the County of Monmouth to provide the iTaxMap/Collaboration Center System, on behalf of the Borough.

BE IT FURTHER RESOLVED, that the Borough Clerk shall forward a certified copy of this Resolution to the following: Office of Shared Services; Borough of Roosevelt Tax Assessor; Borough of Roosevelt Chief Financial Officer and Borough of Roosevelt Treasurer.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 20, 2026.

Kathleen Hart
Borough Clerk

**SHARED SERVICE AGREEMENT
FOR THE COUNTY OF MONMOUTH TO PROVIDE
TAX MAP MAINTENANCE**

THIS SHARED SERVICE AGREEMENT (the “Agreement”) is made this ____ day of _____, 20 ____ by and between the COUNTY OF MONMOUTH (hereinafter referred to as “County”), a body politic of the State of New Jersey, having its principal offices located at the Hall of Records, 1 East Main Street, Freehold, New Jersey 07728 and _____ (Municipality) in the County of Monmouth, a municipal entity of the State of New Jersey, having its principal offices located at _____, New Jersey _____ (zip code) (hereinafter referred to as the “municipality”).

WHEREAS, The Uniform Shared Services and Consolidation Act (C.40A:565-1, et seq.), authorizes local units of this State to enter into a contract with any other local unit(s) for the joint provision within their several jurisdictions of any service, which any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, each municipality is to provide for the preparation of yearly revisions to the tax map under New Jersey State law N.J.A.C. 18:23A-1.1, and this legal requirement is not followed by all municipalities based on limited financial, technical and professional resources; and

WHEREAS, each physical description of a parcel of land drives the mass-appraisal calculation of the land portion of its property tax assessment, and land data inaccuracies and errors lead to poor distribution of the annual tax levy, potentially resulting in years of tax bill overpayments and underpayments; and

WHEREAS, working collaboratively through a Shared Services Agreement, the County of Monmouth and its fifty-three (53) municipalities have completed map maintenance services, ushering in the transition from analog to a Countywide standard of state-certified digital tax maps for all 53 municipalities; and

WHEREAS, the intent of the Tax Map Maintenance Shared Services Program is to reduce municipality costs in complying with the law and provide for the most up-to-date GIS parcel layer and tax map data for public and government stakeholders; and

WHEREAS, the Commissioners have approved the awarding of a contract for tax mapping in Resolution #2026-0211; and

WHEREAS, this service provides participating municipalities with numerous benefits, including: anticipated cost-savings through economies-of-scale; reduce cost to comply with state regulations and standards; weekly maintenance of parcel geometry, annual state recertification of digital maps; more consistent and accurate municipal and County-wide information; unprecedented assemblage of data made available to taxpayers, municipalities and the County; and seamless flow of tax information into GIS and additional information systems.

NOW, THEREFORE, in consideration of the above and the provisions set forth hereinafter, it is mutually agreed as follows:

IT IS AGREED:

1. Grant of Sublicense. The County hereby grants the municipality use of the Collaboration Center as provided by Civil Solutions or equivalent, under the terms of this Agreement.

2. Costs.

(a) The County shall pay the following annual maintenance costs:

Line	Component	Contractor's Proposed Cost			Cost Component Description
A	B	C	D	E	F
1	Annual Project Management Cost			\$ 44,460.00	Includes the cost of delivering the weekly GIS update file containing all changes to parcel geometry.
2	Annual Cost for Software			\$ 24,000.00	Includes all costs for proprietary or third-party software.
3	1+2 County Cost w/o Annual Recertification Cost:			\$ 68,460.00	Total fixed vendor costs paid by the County.
4	Annual Tax Map Recertification Cost	Cost Per Town \$ 600	# of Towns 53	(CxD) \$ 31,800.00	Utilize full participation for 53 towns. Variable fee for the annual recertification of each
5	3+4 Total County Cost w Annual Recertification:			\$ 100,260.00	Total fixed vendor costs including estimated annual recertification.
6	Annual Per Parcel Maintenance Fee	Cost Per Parcel 150	Est. Parcels Changed 256.87	(CxD) \$ 38,530.35	The stated <i>Per Parcel Maintenance Fee</i> from Column D, will be utilized to calculate the annual billing for services rendered.
7	5+6 Total Estimate Annual Cost to be paid by the County:			\$ 138,790.35	Total estimated annual Tax Map maintenance cost including: project management, software costs, annual State recertification, countywide parcel maintenance and weekly delivery of GIS update file.

(b) The County shall pay for all costs associated with the maintenance and hosting of the iTaxMap/Collaboration applications or equivalent within the County's IT facilities.

(c) The County shall pay for all costs associated with the annual recertification of the digital tax map with the State.

(d) Pursuant to Resolution 2026-0211, the County was authorized to execute a contract with Civil Solutions to provide Tax Map maintenance, Tax Map Annual State Recertification,

GIS data maintenance and upgrades for one initial year, at a total not to exceed amount of \$138,810.00.

- (e) Any and all additional costs of releases or other future add-ons, will be mutually agreed upon by the municipalities.

3. Other Costs.

- (a) The municipality will provide the necessary personal computer(s), printer(s) and internet connection for the proper operation of iTaxMap/Collaboration Center System or equivalent. For current operating requirements, see Exhibit "A" attached.

4. iTaxMap/Collaboration Center System access through Civil Solutions or equivalent.

- (a) Each participating municipality has access to the iTaxMap/Collaboration Center system or equivalent.
- (b) Each municipality is entitled to two (2) named users accounts to access the Collaboration Center system or equivalent, one of which shall be the municipal Assessor.

5. Maintenance and Support.

- (a) The Monmouth County Office of Geographic Information Systems will procure and maintain vendor software licensing. Civil Solutions is responsible for maintenance and upgrades to the iTaxMap System.
- (b) Municipalities will have access to Civil Solutions' technical help and support services to assist with questions regarding the iTaxMap System.
- (c) In the event of any major changes in the maintenance and support arrangements with iTaxMap System or its successor, all municipalities in good standing under this Agreement will receive prior and timely notification of such changes.

6. Copyright & Trademark Acknowledgement.

- (a) The iTaxMap System product is the exclusive property of Civil Solutions, a Division of ARH. Civil Solutions owns the title, copyright, and other intellectual property rights in web-based software. The iTaxMap System is licensed, not sold. The iTaxMap System is protected by copyright and other intellectual property laws and treaties. Except for those rights expressly granted by ARH, Civil Solutions retains all proprietary rights to the iTaxMap System.
- (b) The iTaxMap System may not be reproduced, exploited, modified, transmitted, licensed or distributed without the prior written consent of Civil Solutions. The licensee,

municipalities and other users shall not disassemble; decompile, or reverse engineer Civil Solutions products.

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All rights reserved.

7. Ownership of Images, Metadata, and Database Information.

- (a) All data, associated metadata, and database information of the municipality remain the sole property of the municipality. Monmouth shall make the Municipal Tax Map and updated GIS data available to the public without the prior written consent of the municipality.

8. Term of Agreement.

This Agreement shall be effective from January 1, 2026, through December 31, 2030, unless sooner terminated or extended.

9. Termination of Agreement.

- (a) Either party has the right to terminate this Agreement upon ninety (90) days written notice to the other party. In addition, Monmouth may terminate this Agreement, upon thirty (30) days' notice, if the municipality fails to make timely payment(s) required under this Agreement.
- (b) If the underlying agreement between Monmouth and Civil Solutions is terminated for any reason, Monmouth shall promptly notify all municipalities of such termination and the effective termination date, whereupon this Agreement shall terminate.
- (c) If the agreement between Monmouth and the municipality is terminated for any reason, upon the written request of the municipality, Monmouth shall, within sixty (60) days from the effective termination date, provide the municipality with a copy of all data and metadata stored within the iTaxMap System for the municipality ("municipality's data"). At Monmouth's discretion, delivery may be on any standard media, including, but not limited to CD, DVD or removable HDD. Upon delivery, Monmouth shall retain no custodial right or duty with regard to the municipality's data.

10. Dispute Resolution.

- (a) Monmouth agrees to continue providing the municipality access to the iTaxMap System web-based interface and all data during the pendency of a dispute.

11. Limitation of Liability/Indemnification.

- (a) The County makes no warranties, either express or implied under this Agreement. The County shall not be liable to the municipality for damages of any kind arising from the County's non-performance or flawed performance under this Agreement.
- (b) The municipality shall defend, indemnify and hold harmless the County, its officers, agents and employees from and against any and losses, costs, damages, claims, suits and/or liabilities (including counsel fees and cost of suit), to which the County may be subject by reason of any actions or inactions by the municipality, its officers, agents and employees.

12. Terms of Use and Notices.

In order to access the iTaxMap System, the municipality and its external authorized users must agree to any Terms of Use posted thereon.

13. Support Process.

The iTaxMap System Product Support process attached hereto as Exhibit "A" is incorporated herein.

14. Changes.

The terms and conditions of this Agreement may not be amended, waived or modified, except in a writing signed by the parties.

15. Force Majeure.

A party shall not be liable for any failure of or delay in the performance of this Agreement for the period of time that such failure or delay is (a) beyond the reasonable control of a party, including, without limitation, acts of God, terrorist acts, shortage of supply, breakdowns or malfunctions, interruptions or malfunctions of computer facilities, or loss of data due to power failures or mechanical difficulties with information storage or retrieval systems, labor difficulties, war, or civil unrest, and (b) materially affects the performance of any of its obligations under this agreement, and (c) could not reasonably have been foreseen or provided against. The affected party shall provide the other with prompt notice, as soon as practicable, any such delay or failure in performance occurs and keep the other party apprised of developments and mitigation effort with respect thereto. No party shall be liable or responsible to the other party, nor be deemed to have defaulted under or breached the Agreement, for the delay in performance of this Agreement when and to the extent such failure or delay is caused by acts beyond the parties' control.

16. Choice of Law.

This Agreement shall be governed by and interpreted in accordance with the laws of the State of New Jersey.

17. Filing of Agreement.

The County's Clerk of the Board shall file a fully executed copy of this Agreement with the Division of Local Government Services, New Jersey Department of Community Affairs in accordance with N.J.S.A. 40A:65-4(b).

18. Authority to Execute Agreement.

Each party to this Agreement represents to the other party that its governing body has taken the necessary action to authorize the execution of this Agreement.

19. Counterparts.

This Agreement may be fully executed in any number of counterparts, each of which shall be deemed to be an original and all of which taken together shall constitute one agreement binding upon all parties, notwithstanding that all parties have not signed the same counterpart. Such executions may be transmitted to the parties electronically or by facsimile, and such electronic or facsimile executions shall have the same force and effect as an original signature.

20. Notices.

Any notices that are provided pursuant to this Agreement shall be in writing (including facsimile and electronic transmissions) and mailed or transmitted or delivered as follows:

To Monmouth:

County of Monmouth
1 East Main Street
Freehold, NJ 07728
Attn: Teri O'Connor, Administrator
Email: Teri.O'Connor@co.monmouth.nj.us
Fax: 732-409-4820

County of Monmouth
1 East Main Street
Freehold, NJ 07728
Attn: Robert Ferragina, Shared Services Coordinator
Email: Robert.Ferragina@co.monmouth.nj.us
Fax:

To the Municipality:

Or to such other address or individual as any party may from time to time notify the other.

IN WITNESS WHEREOF, the parties have executed this Agreement.

ATTEST:

COUNTY OF MONMOUTH

TAMARA BROWN
Clerk of the Board

By: _____
THOMAS A. ARNONE
Commissioner Director

Date: _____

ATTEST:

By: _____
Title: _____

Date: _____

Exhibit "A"

END USER PC(s)

Support Services:

- *Civil Solutions Collaboration Center is a web-centric tool that allows users to:*
 - *Input change requests; upload attachments for documentation and support*
 - *Track work order status*
 - *View completed tax map products via direct link*
 - *View backup documentation, uploaded in original order, via direct link*
 - *Track all map change requests and responsible parties*
 - *Track dates submitted, changed and state approved*

Supported Browser Versions:

- The iTaxMap System is supported in the most recent and second most recent versions of Mozilla Firefox, Microsoft Edge and Google Chrome.
- They do not support Internet Explorer 9 and below.
- JavaScript needs to be enabled on your web browser.

Suggested System Specifications for Basic Browsing:

- PC with at least 2GB of RAM, or
- Modern tablet devices, and
- Latest version of Mozilla Firefox, Microsoft Edge, or Google Chrome

Suggested System Specifications for Advanced or Professional Use:

- PC with at least 8GB of RAM, and
- Latest version of Mozilla Firefox, Microsoft Edge, or Google Chrome