

**DRAFT**  
**BOROUGH OF ROOSEVELT**  
**33 N. Rochdale Ave, Roosevelt Borough, NJ 08555**

**COUNCIL REGULAR MEETING AGENDA**  
**MAY 4, 2026 @ 7:00 P.M.**

**TIME IN \_\_\_\_\_**

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on December 24, 2025 which was posted on the Bulletin Board Roosevelt Post Office and in the Borough Hall. The notice was transmitted to The Times and Asbury Park Press.

**ROLL CALL**

Councilmember Gregory S. DeFoe, Jr.  
Councilmember Danelle Feigenbaum  
Councilmember Constance Herrstrom  
Councilmember Kristine Kaufman-Marut  
Councilmember Claudia Luongo  
Councilmember Ralph Warnick  
Mayor Peggy Malkin

**MAYOR'S REPORT:**

**PUBLIC COMMENT: (Agenda items only)**

**CORRESPONDENCE:**

1. Resignation letter from John Impellizzeri received April 27, 2026 from the Planning Board, effective immediately.
2. Letter, dated April 29, 2026, regarding the NJ Department of Transportation for the Municipal Aid Program for 2027.

**MINUTES:**

1. Regular Council Meeting Minutes – April 20, 2026

**CONSENT AGENDA RESOLUTIONS:**

Resolution 26-66	Payment of Bills for May 4, 2026
Resolution 26-67	Resolution Appointing Part-Time Public Works Employee
Resolution 26-68	Resolution Appointing Part-Time Certified Municipal Recycling Coordinator

**REPORTS OF COMMITTEE CHAIRS:**

Administration	Councilmember Kaufman-Marut
Community Dev/Code	Councilmember Herrstrom
Envi, Health & Safety	Councilmember Feigenbaum

Finance  
Public Works  
Utilities

Councilmember DeFoe  
Councilmember Warnick  
Councilmember Luongo

**REPORTS OF BOROUGH OFFICIALS:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

1. Application for NJDOT Municipal Aid Program for 2027

**PUBLIC COMMENT (Any item)**

M/Malkin opens the public comment at \_\_\_\_\_

M/Malkin closes the public comment at \_\_\_\_\_

**CLOSED SESSION:**

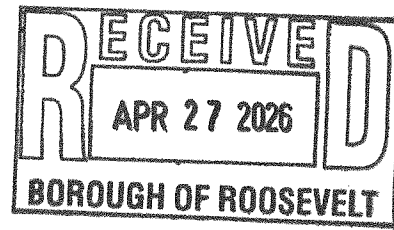
Resolution 26- Providing for a Private Executive Meeting that Excludes the Public

**ADJOURNMENT**

**TIME OUT:** \_\_\_\_\_

DRAFT

John Impellizzeri  
27 N Valley Rd  
Roosevelt, NJ 08555  
April 27, 2026



cc: Mayor Malkin  
A. Claudio  
K. Hart  
Server PB

Mayor and Planning Board  
Roosevelt NJ 08555

Dear Mayor and Board,

I regret to inform you that I am resigning from my position as a member of the Roosevelt planning board, effective immediately.

I understand that this sudden resignation may cause some inconvenience, and I apologize for any disruption this may cause to the board. However, due to unforeseen circumstances, I must step down from my position immediately.

Sincerely,

John Impellizzeri

 4/27/2026



**Roberts**  
**ENGINEERING GROUP LLC**

1670 Whitehorse-Hamilton Square Rd.  
Hamilton, New Jersey 08690  
609-586-1141 fax 609-586-1143  
www.RobertsEngineeringGroup.com

April 29, 2026

Mayor and Council  
Borough of Roosevelt  
33 North Rochdale Avenue  
Roosevelt, New Jersey 08555

Re: NJDOT Application for Municipal Aid Grant FY2027  
Borough of Roosevelt, Monmouth County, New Jersey  
Our File No.: R4603

Dear Mayor and Council:

The New Jersey Department of Transportation has announced that it will be accepting applications for the Municipal Aid, Transit Village, Bikeway, and Safe Streets to Transit grant Programs. Applications must be submitted on or before July 1, 2026. I have reviewed the grant programs and recommend the Borough make an application under the Municipal Aid Program this year. This year I am recommending that a grant application be submitted for one of the following:

**1. Sidewalk Improvements at Lake Drive and North Rochdale Avenue**

The improvements would include removal of asphalt sidewalks on Lake Drive and replacement with concrete as well as tree removal as needed. Additionally, the scope would include new sidewalks and curbing on one side of North Rochdale Avenue between Borough Hall and the existing sidewalk at the intersection of Farm Lane. This would provide a complete pedestrian access route that connects Borough Hall, Roosevelt Elementary School, the Post Office, and the Roosevelt Amphitheater.

**2. Tamara Drive Boardwalk/Trail**

Improvements would include a new off-road trail from Tamara Drive (near the intersection with Pine Drive) into the school property. This would potentially include boardwalks and clearing to provide an accessible route. This project has been discussed in the past, but conceptual plans and layout have not yet been prepared. A formal evaluation of the feasibility would have to be conducted as the grant application is prepared.

I am prepared to move forward with the preparation of an application for Municipal Aid and request authorization at your next available Council Meeting. Our cost to prepare the application will be at a cost not to exceed \$3,500.00.

Should you have any questions, please do not hesitate to contact me.

Very truly yours,

Cameron Corini, PE, CME, CPWM  
Borough Engineer

cc: Kathleen Hart, RMC, CMR, Borough Clerk  
Scott M. Frueh, Borough CFO  
Ana Debevec, Borough Treasurer  
Kelly Pham, EIT, Roberts Engineering Group, LLC  
Jonathan Buckley, Roberts Engineering Group, LLC  
Ama Nimako, Roberts Engineering Group, LLC

*BOROUGH OF ROOSEVELT  
COUNTY OF MONMOUTH  
STATE OF NEW JERSEY*

**RESOLUTION NO. 26-66  
MEETING DATE: 05-04-2026**

**PAYMENT OF BILLS FOR MAY 4, 2026**

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C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was second by  
C/ \_\_\_\_\_.

**WHEREAS**, the attached list of bills has been submitted to the Council for payment approval;  
and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds for the payment of  
bills.

**NOW, THEREFORE, BE IT RESOLVED** that the bills on the attached bill list be paid.

**ROLL CALL:**

AYES:

NAYS:

ABSTAIN:

ABSENT:

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough  
Council at a meeting held on May 4, 2026.

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Kathleen Hart  
Borough Clerk

5-4-26 BILL LIST 12:45 PM

Ranges		Item Status	Purchase Types	Misc
<i>Range: First to Last</i>		<i>Open: N</i>	<i>Bid: Y</i>	<i>P.O. Type: All</i>
<i>Rcvd Batch Id Range: First to Last</i>		<i>Void: N</i>	<i>State: Y</i>	<i>Format: Condensed</i>
		<i>Paid: N</i>	<i>Other: Y</i>	<i>Include Non-Budgeted: Y</i>
		<i>Held: Y</i>	<i>Exempt: Y</i>	<i>Vendors: All</i>
		<i>Aprv: N</i>		
		<i>Rcvd: Y</i>		

Vendor #	Name	P.O. #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ALPHA005	ALPHADOG SOLUTIONS, INC.	26-00063	01/29/26	2026 WEBSITE MANAGEMENT	Open	\$720.00	\$0.00		B
BOROU005	BOROUGH OF HIGHTSTOWN	26-00262	04/30/26	LANDFILL TIPPING FEES:MAR 2026	Open	\$2,193.21	\$0.00		
BRIMA005	BRIMAR INDUSTRIES, INC.	26-00230	04/14/26	SAFETY SIGN + U-CHANNEL SYSTEM	Open	\$204.21	\$0.00		
CANNO010	CANNON & MCGUINN, LLC	26-00253	04/28/26	LEGAL SERVICES-FEB 2026	Open	\$3,011.95	\$0.00		
		26-00255	04/28/26	FEB 2026-GREEN ACRES VIOLATION	Open	\$332.50	\$0.00		
				<b>Vendor Total:</b>		<b>\$3,344.45</b>			
CMRSF005	CMRS-FP	26-00236	04/21/26	POSTAGE FOR POSTAGE METER	Open	\$270.00	\$0.00		
LEAF0005	LEAF COMMERCIAL CAPITAL, INC.	26-00252	04/28/26	KYOCERA COPIER PYMT 30 OF 60	Open	\$171.48	\$0.00		
MAINP005	MAIN POOL & CHEMICAL CO., INC.	26-00245	04/27/26	WATER-2026 SODIUM HYPOCHLORITE	Open	\$793.36	\$0.00		B
		26-00246	04/27/26	SEWER-2026 SODIUM HYPOCHLORITE	Open	\$6,050.00	\$0.00		B
				<b>Vendor Total:</b>		<b>\$6,843.36</b>			
MONMO025	MONMOUTH COUNTY-COUNTY TAX	26-00258	04/29/26	2/Q/2026 COUNTY TAXES	Open	\$59,030.25	\$0.00		
MONMO035	MONMOUTH COUNTY-HEALTH TAX	26-00260	04/29/26	2/Q/2026 HEALTH TAXES	Open	\$1,028.48	\$0.00		
MONMO030	MONMOUTH COUNTY-LIBRARY TAX	26-00259	04/29/26	2/Q/2026 LIBRARY TAXES	Open	\$3,760.91	\$0.00		
MONMO040	MONMOUTH COUNTY-OPEN SPACE TAX	26-00261	04/29/26	2/Q/2026 OPEN SPACE TAXES	Open	\$8,911.83	\$0.00		
PETTY005	PETTY CASH	26-00244	04/23/26	REIMBURSE PETTY CASH	Open	\$7.00	\$0.00		
		26-00249	04/28/26	REIMBURSE PETTY CASH	Open	\$23.30	\$0.00		
		26-00250	04/28/26	REIMBURSE PETTY CASH	Open	\$57.60	\$0.00		
				<b>Vendor Total:</b>		<b>\$87.90</b>			
ROBER005	ROBERTS ENGINEERING GROUP, LLC	22-00437	07/27/22	ROAD IMPROVEMENTS:TAMARA DRIV	Open	\$331.25	\$0.00		B
		23-00499	09/25/23	ROAD IMPROVEMENTS:NORTH VALLE	Open	\$193.75	\$0.00		B
		24-00090	02/07/24	REPLACE TRICKLING FILTERS	Open	\$450.00	\$0.00		B

BOROUGH OF ROOSEVELT  
Bill List By Vendor Name

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
ROBER005		ROBERTS ENGINEERING GROUP, LLC		<i>Account Continued</i>			
26-00093	02/11/26	CERT 2025 PERMIT/UPDATE SPPP	Open	\$1,080.00	\$0.00		B
26-00140	03/05/26	DRBC YEARLY WATER AUDIT	Open	\$3,517.50	\$0.00		B
26-00141	03/05/26	PREP RESTORATION SURVEY B7/L23	Open	\$2,011.00	\$0.00		B
26-00218	04/13/26	PB REVIEW-JCP&L	Open	\$500.00	\$0.00		
26-00256	04/29/26	PB REVIEW-JCP&L	Open	\$135.00	\$0.00		
26-00257	04/29/26	CO-ORD/INSPECT EAC REPAIRS	Open	\$886.00	\$0.00		
		<b>Vendor Total:</b>		<b>\$9,104.50</b>			
SAMUE005		SAMUEL KLEIN AND COMPANY, LLP					
26-00237	04/21/26	2024 ANNUAL AUDIT-50% BILLING	Open	\$11,375.00	\$0.00		
SCHUB005		SCHUBIGER, ERIC					
26-00243	04/23/26	REIMB:ITEMS-MOVIE NIGHT 4/11	Open	\$169.81	\$0.00		
STAPL005		STAPLES BUSINESS ADVANTAGE					
26-00208	04/06/26	OFFICE & JANITORIAL SUPPLIES	Open	\$173.69	\$0.00		
SUSTA005		SUSTAINABLE JERSEY					
26-00242	04/23/26	SUMMIT 5/15/26:TIM HARTLEY	Open	\$50.00	\$0.00		
USBAN010		U.S. BANK OPERATIONS CENTER					
26-00238	04/21/26	2012 MCIA-BOND INTEREST PYMT	Open	\$1,199.83	\$0.00		
26-00241	04/22/26	2021 MCIA-BOND INTEREST PYMT	Open	\$15,249.73	\$0.00		
		<b>Vendor Total:</b>		<b>\$16,449.56</b>			
VERIZ015		VERIZON					
26-00247	04/27/26	PHONE/INTERNET-APR 2026	Open	\$1,059.62	\$0.00		

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**Total Purchase Orders: 32 Total P.O. Line Items: 0 Total List Amount: \$124,948.26 Total Void Amount: \$0.00**



<b>Totals by Year-Fund</b>							
<b>Fund Description</b>	<b>Fund</b>	<b>Budget Rcvd</b>	<b>Budget Held</b>	<b>Budget Total</b>	<b>Revenue Total</b>	<b>G/L Total</b>	<b>Total</b>
	5-01	\$6,225.00	\$0.00	\$6,225.00	\$0.00	\$0.00	\$6,225.00
	5-09	\$5,150.00	\$0.00	\$5,150.00	\$0.00	\$0.00	\$5,150.00
	Year Total:	\$11,375.00	\$0.00	\$11,375.00	\$0.00	\$0.00	\$11,375.00
	6-01	\$83,860.58	\$0.00	\$83,860.58	\$0.00	\$0.00	\$83,860.58
	6-09	\$27,011.05	\$0.00	\$27,011.05	\$0.00	\$0.00	\$27,011.05
	Year Total:	\$110,871.63	\$0.00	\$110,871.63	\$0.00	\$0.00	\$110,871.63
	C-04	\$525.00	\$0.00	\$525.00	\$0.00	\$0.00	\$525.00
	C-08	\$450.00	\$0.00	\$450.00	\$0.00	\$0.00	\$450.00
	Year Total:	\$975.00	\$0.00	\$975.00	\$0.00	\$0.00	\$975.00
	G-02	\$1,091.63	\$0.00	\$1,091.63	\$0.00	\$0.00	\$1,091.63
	T-12	\$635.00	\$0.00	\$635.00	\$0.00	\$0.00	\$635.00
<b>Total Of All Funds:</b>		\$124,948.26	\$0.00	\$124,948.26	\$0.00	\$0.00	\$124,948.26

BOROUGH OF ROOSEVELT

I, Scott M. Frueh, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following bill list to be paid:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
5/4/26 Bill List	various	\$124,948.26

Scott M. Frueh

Scott M. Frueh  
Chief Financial Officer

Dated: 5/4/26

**RESOLUTION NO. 26-67  
MEETING DATE: 05-04-2026**

**RESOLUTION APPOINTING PART-TIME PUBLIC WORKS EMPLOYEE**

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C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/ \_\_\_\_\_.

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Roosevelt that John Giovanelli be and is hereby appointed Part-Time Public Works Employee at an hourly rate of \$27.00, effective May 6, 2026.

**BE IT FURTHER RESOLVED** that a copy of this resolution, certified by the Borough Clerk to be a true copy be forwarded to John Giovanelli, Scott Frueh - Chief Financial Officer and Ana Debevec - Treasurer.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 4, 2026.

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Kathleen Hart  
Borough Clerk

**RESOLUTION NO. 26-68**  
**MEETING DATE: 05-04-2026**

**RESOLUTION APPOINTING PART-TIME CERTIFIED MUNICIPAL RECYCLING  
COORDINATOR**

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C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was second  
by C/ \_\_\_\_\_.

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Roosevelt that Jaye Sims be and is hereby appointed Part-Time Certified Municipal Recycling Coordinator at an annual salary of \$300.00, effective May 4, 2026.

**BE IT FURTHER RESOLVED** that a copy of this resolution, certified by the Borough Clerk to be a true copy be forwarded to Jaye Sims, Scott Frueh - Chief Financial Officer, Ana Debevec – Treasurer and Samuel Guidetti, Monmouth County Recycling Coordinator.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 4, 2026.

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Kathleen Hart  
Borough Clerk