

DRAFT
BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

COUNCIL REGULAR MEETING AGENDA
APRIL 20, 2026 @ 7:00 P.M.

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on December 24, 2025 which was posted on the Bulletin Board Roosevelt Post Office and in the Borough Hall. The notice was transmitted to The Times and Asbury Park Press.

ROLL CALL

Councilmember Gregory S. DeFoe, Jr.
Councilmember Danelle Feigenbaum
Councilmember Constance Herrstrom
Councilmember Kristine Kaufman-Marut
Councilmember Claudia Luongo
Councilmember Ralph Warnick
Mayor Peggy Malkin

MAYOR'S REPORT:

PUBLIC COMMENT: (Agenda items only)

CORRESPONDENCE: None

MINUTES:

1. Regular Council Meeting Minutes – April 6, 2026

ORDINANCE:

Second Reading
Ordinance 2026-04

An Ordinance Setting the Salary Range and Compensation of Certain Officials, Positions and Employees in the Borough of Roosevelt, County of Monmouth, State of New Jersey

CONSENT AGENDA RESOLUTIONS:

Resolution 26-60	Payment of Bills for April 20, 2026
Resolution 26-61	Resolution Authorizing Renewal of Agreement with OnSolve, LLC for Codered Communications Services
Resolution 26-62	Resolution Authorizing 2026 Salaries for Roosevelt Borough Employees
Resolution 26-63	Resolution Amending Award of Contract for the Repair of the Storage Shed Located on the Grounds of the Franklin Delano Roosevelt Memorial Amphitheater

- Resolution 26-64 Resolution Awarding Contract for Inspection of Wastewater Treatment Plant Fire Suppression System
- Resolution 26-65 Resolution Authorizing a Professional Services Contract with the Watershed Institute, for the Creation of a Regional Watershed Management Plan

REPORTS OF COMMITTEE CHAIRS:

- Administration Councilmember Kaufman-Marut
- Community Dev/Code Councilmember Herrstrom
- Envi, Health & Safety Councilmember Feigenbaum
- Finance Councilmember DeFoe
- Public Works Councilmember Warnick
- Utilities Councilmember Luongo

REPORTS OF BOROUGH OFFICIALS:

UNFINISHED BUSINESS:

NEW BUSINESS:

1. Branch Pickup – April 27, 2026
2. Volunteers Needed for Litter Pickup – May 2, 2026
3. Bulk Trash Pickup – May 4, 2026
4. Weekend in Old Monmouth – May 2nd 10-5 & May 3rd 12-5

PUBLIC COMMENT (Any item)

M/Malkin opens the public comment at _____

M/Malkin closes the public comment at _____

CLOSED SESSION:

Resolution 26- Providing for a Private Executive Meeting that Excludes the Public

ADJOURNMENT

TIME OUT: _____

**BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH**

**ORDINANCE NO: 2026-04
INTRODUCTION DATE: 04-06-2026
PUBLIC HEARING DATE: 04-20-2026**

AN ORDINANCE SETTING THE SALARY RANGE AND COMPENSATION OF CERTAIN OFFICIALS, POSITIONS AND EMPLOYEES IN THE BOROUGH OF ROOSEVELT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

BE IT ORDAINED by the Mayor and Council of the Borough of Roosevelt, County of Monmouth, State of New Jersey:

Section 1. The salary range for providing wages and compensation of certain officials, positions and employees of the Borough of Roosevelt, County of Monmouth, State of New Jersey are set as follows:

	MINIMUM:	MAXIMUM:
Borough Administrator	\$ 15,000.00	\$ 40,000.00
Office Manager	\$ 10,000.00	\$ 15,000.00
Borough Clerk	\$ 20,000.00	\$ 65,000.00
Registrar of Vital Statistics	\$ 2,500.00	\$ 6,000.00
Deputy Registrar of Vital Statistics	\$ 1,200.00	\$ 4,000.00
Purchasing Agent	\$ 10,000.00	\$ 95,000.00
Chief Financial Officer	\$ 9,000.00	\$ 30,000.00
Borough Treasurer	\$ 4,500.00	\$ 30,000.00
Tax Collector/Water-Sewer Collector	\$ 9,500.00	\$ 35,000.00
Tax Assessor	\$ 6,500.00	\$ 25,000.00
Zoning Officer	\$ 500.00	\$ 10,000.00
Code Enforcement Officer	\$ 500.00	\$ 6,000.00
Housing Inspector	\$ 500.00	\$ 10,000.00
Recreation Director	\$ 3,000.00	\$ 20,000.00
Clean Community Coordinator	\$ 150.00	\$ 1,000.00
Superintendent of Public Works	\$ 22,000.00	\$ 45,000.00
OEM Coordinator	\$ 1,000.00	\$ 4,000.00

Section 2. The range for hourly rates for providing wages and compensation of certain officials, positions and employees in the Borough of Roosevelt, County of Monmouth, State of New Jersey are set as follows:

Assistant Administrative Clerk	\$ 16.00	\$ 35.00
Deputy Borough Clerk	\$ 16.00	\$ 35.00
Fund Commissioner	\$ 16.00	\$ 35.00
Right to Know Coordinator	\$ 16.00	\$ 35.00
Safety Director	\$ 16.00	\$ 35.00
Public Works Employee	\$ 16.00	\$ 65.00
Custodian	\$ 16.00	\$ 30.00
Planning Board Secretary	\$ 16.00	\$ 30.00
Environmental Commission Secretary	\$ 16.00	\$ 35.00
Crossing Guard	\$ 16.00	\$ 30.00
Clerk/Secretary	\$ 16.00	\$ 30.00
Code Enforcement Officer	\$ 16.00	\$ 35.00

Section 3. The range for providing wages and compensation for the employees of the Roosevelt Community Summer Camp in the Borough of Roosevelt, County of Monmouth, State of New Jersey are set as follows:

Camp Supervisor	\$16.00/hour	\$25.00/hour
Assistant Camp Supervisor	\$16.00/hour	\$22.00/hour
Counselor	\$16.00/hour	\$19.00/hour

Section 4. The Planning Board Secretary shall receive \$200.00 flat fee for in person meetings only.

Section 5. The annual salaries and hourly rates shall be established by a resolution of the Borough Council.

Section 6. The Borough's Chief Financial Officer is hereby authorized to transfer such sums of money from the municipal operating accounts to the payroll account as may be necessary to cover periodic payroll payments.

Section 7. All ordinances or parts of ordinances inconsistent herewith are repealed, but only to the extent of such inconsistency.

Section 8. This Ordinance shall become effective immediately upon its final passage and publication as required by law.

Section 9. All ordinances and parts of ordinances inconsistent herewith are hereby repealed.

Section 10. This ordinance shall take effect upon adoption and publication as required by law.

ATTEST:

APPROVED:

Kathleen Hart, Borough Clerk

Peggy Malkin, Mayor

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 26-60
MEETING DATE: 04-20-2026**

PAYMENT OF BILLS FOR APRIL 20, 2026

C/ _____ offered the following resolution and moved its adoption, which was second by
C/ _____.

WHEREAS, the attached list of bills has been submitted to the Council for payment approval;
and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of
bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough
Council at a meeting held on April 20, 2026.

Kathleen Hart
Borough Clerk

4-20-26 BILL LIST

Ranges	Item Status	Purchase Types	Misc
<i>Range: First to Last</i> <i>Rcvd Batch Id Range: First to Last</i>	<i>Open: N</i> <i>Void: N</i> <i>Paid: N</i> <i>Held: Y</i> <i>Aprv: N</i> <i>Rcvd: Y</i>	<i>Bid: Y</i> <i>State: Y</i> <i>Other: Y</i> <i>Exempt: Y</i>	<i>P.O. Type: All</i> <i>Format: Condensed</i> <i>Include Non-Budgeted: Y</i> <i>Vendors: All</i>

Vendor #	P.O. #	PO Date	Name	Description	Status	Amount	Void Amount	Contract	PO Type
BOROU005	26-00180	03/23/26	BOROUGH OF HIGHTSTOWN	SOLID WASTE CONTRACT:APR 2026	Open	\$6,525.13	\$0.00		
COMPL005	26-00200	03/31/26	COMPLETE SECURITY SYSTEMS, INC	SERVICE CALL 3/18/26 BORO HALL	Open	\$196.00	\$0.00		
CONOV005	26-00234	04/16/26	CONOVER BUILDING MAINTENANCE	APR 2026 SERVICES	Open	\$223.89	\$0.00		
CROSS005	26-00125	02/27/26	CROSS OVER NETWORKS, LLC	2026 IT SERVICES	Open	\$467.11	\$0.00		B
DONAT005	26-00225	04/14/26	DONATO, ESQ., MICHELE	PLANNING BOARD 12/18-2/26/26	Open	\$363.60	\$0.00		
GANNE005	26-00231	04/15/26	GANNETT NJ NEWSPAPERS	FEB 2026 NOTICES	Open	\$112.64	\$0.00		
	26-00232	04/15/26		MAR 2026 NOTICES	Open	\$153.80	\$0.00		
				Vendor Total:		\$266.44			
HOLDE005	26-00082	02/04/26	HOLDEN, JOHN B.	2026 WATER PLANT MANAGEMENT	Open	\$5,415.00	\$0.00		B
	26-00226	04/14/26		ADDITIONAL SERVICES-MAR 2026	Open	\$238.50	\$0.00		
				Vendor Total:		\$5,653.50			
JCPL0005	26-00209	04/07/26	JCP & L	MAR 2026 ELECTRIC SERVICE	Open	\$1,255.29	\$0.00		
	26-00210	04/07/26		W/S-MAR 2026 ELECTRIC SERVICE	Open	\$4,283.98	\$0.00		
				Vendor Total:		\$5,539.27			
LYONS005	26-00219	04/13/26	LYONS ENVIRONMENTAL SERV, LLC	WATER TESTING 3/3-3/16/26	Open	\$1,464.11	\$0.00		
	26-00220	04/13/26		ADDT'L SERVICES 3/4-3/17/26	Open	\$794.08	\$0.00		
				Vendor Total:		\$2,258.19			
NJADV005	26-00224	04/14/26	NJ ADVANCE MEDIA	LEGAL NOTICES-3/20/26	Open	\$88.40	\$0.00		
PARTY010	26-00109	02/20/26	PARTY PERFECT RENTALS, LLC	MOVIE NIGHT 4/11/26	Open	\$925.00	\$0.00		
PASSA005	26-00227	04/14/26	PASSAIC VALLEY SEWERAGE	SLUDGE DISPOSAL-MAR 2026	Open	\$1,209.60	\$0.00		
PETTY005	26-00217	04/13/26	PETTY CASH	REIMBURSE PETTY CASH	Open	\$3.30	\$0.00		

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
PSEGC005 26-00233	04/15/26	PSE & G CO. MAR 2026 GAS SERVICE	Open	\$1,092.96	\$0.00		
ROOSE005 26-00181	03/23/26	ROOSEVELT BOARD OF EDUCATION APR 2026 SCHOOL TAXES	Open	\$160,045.00	\$0.00		
RUSSE005 26-00088	02/10/26	RUSSELL REID, INC. 2026 SLUDGE REMOVAL	Open	\$1,867.32	\$0.00		B
SAMUE005 26-00222	04/13/26	SAMUEL KLEIN AND COMPANY, LLP REVIEW OF 2025 BUDGET	Open	\$1,100.00	\$0.00		
STAPL005 26-00162	03/16/26	STAPLES BUSINESS ADVANTAGE OFFICE & JANITORIAL SUPPLIES	Open	\$117.54	\$0.00		
STATE005 26-00223	04/13/26	STATE OF NEW JERSEY-PWT 1/Q/2026 WATER TAX	Open	\$44.58	\$0.00		
SUTPH005 26-00015	01/08/26	SUTPHEN MEMORIAL, INC. 2026 CEMETERY MANAGEMENT	Open	\$775.00	\$0.00		B
THEHO010 26-00213	04/08/26	THE HOME DEPOT EC-SUPPL FOR TRAIL PUNCHEONS	Open	\$189.34	\$0.00		
26-00229	04/14/26	MISC SUPPLIES	Open	\$41.90	\$0.00		
Vendor Total:				\$231.24			
TOWNS015 26-00179	03/23/26	TOWNSHIP OF MANALAPAN ANIMAL CONTROL SERV-APR 2026	Open	\$1,041.66	\$0.00		
WBMAS005 26-00235	04/16/26	W.B. MASON CO., INC. DELIVERY/RENTAL-FEB THRU APRIL	Open	\$60.85	\$0.00		
WRNEU005 26-00221	04/13/26	W.R. NEUMANN COMPANY, INC. SEWER-SODIUM BISULFITE 4/9/26	Open	\$1,437.60	\$0.00		

Total Purchase Orders: 29 Total P.O. Line Items: 0 Total List Amount: \$191,533.18 Total Void Amount: \$0.00

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

04/16/2026

10:33 AM

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	5-01	\$660.00	\$0.00	\$660.00	\$0.00	\$0.00	\$660.00
	5-09	\$440.00	\$0.00	\$440.00	\$0.00	\$0.00	\$440.00
	Year Total:	\$1,100.00	\$0.00	\$1,100.00	\$0.00	\$0.00	\$1,100.00
	6-01	\$172,931.33	\$0.00	\$172,931.33	\$0.00	\$0.00	\$172,931.33
	6-09	\$17,198.05	\$0.00	\$17,198.05	\$0.00	\$0.00	\$17,198.05
	Year Total:	\$190,129.38	\$0.00	\$190,129.38	\$0.00	\$0.00	\$190,129.38
	C-04	\$263.76	\$0.00	\$263.76	\$0.00	\$0.00	\$263.76
	C-08	\$40.04	\$0.00	\$40.04	\$0.00	\$0.00	\$40.04
	Year Total:	\$303.80	\$0.00	\$303.80	\$0.00	\$0.00	\$303.80
Total Of All Funds:		\$191,533.18	\$0.00	\$191,533.18	\$0.00	\$0.00	\$191,533.18

BOROUGH OF ROOSEVELT

I, Scott M. Frueh, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following bill list to be paid:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
4/20/26 Bill List	various	\$191,533.18

Scott M. Frueh

Scott M. Frueh
Chief Financial Officer

Dated: 4/20/26

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 26-61
MEETING DATE: 04-20-2026**

**RESOLUTION AUTHORIZING RENEWAL OF AGREEMENT WITH
ONSOLVE, LLC FOR CODERED COMMUNICATIONS SERVICES**

C/_____ offered the following resolution and moved its adoption, which was second by C/_____.

WHEREAS, the Borough of Roosevelt, County of Monmouth, State of New Jersey (the “Borough”) requires the services of a telecommunications/software company to provide emergency contact and attendant communications (CodeRed) services to promote and protect the health and safety of the residents of the Borough during times of emergency; and

WHEREAS, on or about June 1, 2017, the Borough entered into a Services Agreement with OnSolve, LLC to provide the aforesaid services to the Borough; and

WHEREAS, the Borough has been pleased with the services provided by OnSolve, during the term of the Services Agreement; and

WHEREAS, the Borough desires to authorize the renewal of its Services Agreement with OnSolve, LLC for a one year period (06/01/26 – 05/31/27); and

WHEREAS, the total amount of the contract awarded to OnSolve, LLC is below the bid threshold of \$17,500.00; and

WHEREAS, the annual service fee to be paid by the Borough under the Agreement is \$2,404.50; and

WHEREAS, the Borough CFO has certified that funds are available to award the contract.

NOW THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Roosevelt hereby authorizes the Mayor or Mayor’s designee into a Services Agreement with OnSolve, LLC for emergency contact and attendant communications (CodeRED) services for one year at a cost of \$2,404.50.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the Borough CFO, Purchasing Agent, Emergency Management Coordinator, and OnSolve, LLC.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 20, 2026.

Kathleen Hart
Borough Clerk

BOROUGH OF ROOSEVELT

I, Scott M. Frueh, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following contract to be awarded:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
OnSolve, LLC	General Administration-CodeRED	2,441.25

Only amounts in the temporary budget are certified as available. Amounts past the temporary budget are subject to sufficient funds being available in the adopted budget.

Scott M. Frueh

Scott M. Frueh
Chief Financial Officer

Dated: 4/20/26



ORDER FORM

This Order Form documents the purchase of Subscription Services and other Services being purchased by the customer listed below ("Customer") from OnSolve, LLC ("OnSolve"), and is entered into as of the date the Customer signs (the "Effective Date").

Initial Term: 1.00 year(s) commencing on the Service Start Date

Service Start Date: June 01, 2026

Customer Information	Company Name:	Borough of Roosevelt, NJ
	Street Address:	33 North Rochdale Ave
	City, State, Zip, Country:	Roosevelt, NJ, 08555, US
Customer Delivery Address	Company Name:	Borough of Roosevelt, NJ
	Name:	Ana Debevec
	Street Address:	33 North Rochdale Ave
	City, State, Zip, Country:	Roosevelt, NJ, 08555, US
	Phone:	(609) 448-0539 Ex.4
	Email:	finance@rooseveltnj.us
Customer Primary Contact <i>Note: this contact will be setup in the Services as an Administrator</i>	Name:	Ana Debevec
	Title:	Borough Treasurer
	Phone:	(609) 448-0539 Ex.4
	Email:	finance@rooseveltnj.us
Billing Information Purchase Order Number	Company Name:	Borough of Roosevelt, NJ
	Name:	Ana Debevec
	Street Address:	P. O. Box 128
	City, State, Zip, Country:	Roosevelt, NJ, 08555, US
	Phone:	(609) 448-0539 Ex.4
	Email:	finance@rooseveltnj.us
	Billing Currency	USD

Subscription Service Fees

Item/Description	Order Term	Qty	Unit Price	Term Total
CodeRED by Crisis24: Critical Communications CodeRED Core Package (Population/Contacts) - Service Area: Borough of Roosevelt, NJ (Population/Contacts)	06/01/2026 - 05/31/2027	2,500	\$0.96	\$2,404.50

Item/Description	Order Term	Qty	Unit Price	Term Total
Critical Communications CodeRED Premium Contact Data	06/01/2026 - 05/31/2027	2,500	Included	Included
Critical Communications Transactions - CodeRED Unlimited Message Unit Upgrade for Public Safety Alerting (Population/Contacts U.S. only)	06/01/2026 - 05/31/2027	2,500	\$0.21	\$525.00
Critical Communications Transactions - Included Annual Message Units (MUs)	06/01/2026 - 05/31/2027	37,000	Included	Included
Critical Communications Transactions - Included Unlimited Email/Mobile	06/01/2026 - 05/31/2027	1	Included	Included
Total: Subscription Fees				\$2,929.50

Non-Recurring Service Fees

Item/Description	Qty	Unit Price	Term Total
Implementation – Critical Communications: Assigned Upgrade Specialist for structured implementation/migration support to the OnSolve platform. Fees waived for implementation of like-to-like features; additional implementation fees may apply for features included in the package that have not been previously implemented.	1	\$0.00	\$0.00
One-time credit for two-month complimentary Service period	1	-\$488.25	-\$488.25
Total: Non-Recurring Service Fees			-\$488.25

ORDER TOTAL **\$2,441.25**

Annual Fees

Year 1 Subscription Fees + Non-Recurring Service Fees	\$2,441.25
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The figures shown above may have been rounded to two decimal places for display purposes. As many as ten decimal places may be present in the actual price. The totals for this order were calculated using the actual price, rather than the fees displayed above, and are the true and binding totals for this order.

Prices shown above do not include any taxes that may apply. Any such taxes are the responsibility of Customer. This is not an invoice. For customers based in the United States, any applicable taxes will be determined based on the laws and regulations of the governing taxing authority(ies).

Planned Use

Customer will use the Services to send Alerts to prepare and respond to emergencies and critical events to protect people and property from harm or damage.

OnSolve by Crisis24 Transaction Fees

The Subscription Service includes the bundled and/or block purchased Message Units (MUs) as indicated above. Message Units are utilized for sending Short Message Service (SMS), Voice, Facsimile (Fax)

(collectively "Transactions"). If fees have been prorated, then the quantity of any annual Transactions that are included will also be prorated accordingly. Unused bundled and/or block purchased Transactions do not roll over year-to-year. Use that exceeds the bundled and/or block purchased Transactions will be billed on a calendar quarterly basis at the rates specified below.

- Message Unit overage rate \$0.02/MU

Each U.S. minute and/or SMS segment will consume 1 MU. Facsimile and international messages will consume MUs based the Contact (recipient) destination per the Message Unit consumption table located at the following URL: <https://www.onsolve.com/company/legal/op3-mu-rates/>

Service Description

Critical Communications CodeRED

- Deliver the right messages to the right people at the right time. Fast, effective two-way communications critical communications.
- Alerts
- Multi-channel delivery: Deliver alerts through multi-channel delivery methods, including voice, SMS, email, Facebook and X (fka Twitter).
 - Bi-directional / Two-Way Alerts: Allow recipients to respond to alerts via a polling response (recipients select one response from the options specified by the alert sender).
 - Boundary Management: Boundaries can be set using FIPS or Zip or using a shape file (SHP or KLM formats).
 - Linked Alerts: Group multiple alerts with their own settings and devices and send using one workflow. Linked Alerts can fill the need to simultaneously alert different groups of recipients that require slightly different messaging.
 - Map and geofenced alerts: Use map groups and geofenced alerting to target contacts who have locations in the defined map area. Geofence allows the contact to receive an alert on a mobile device when the user enters that boundary (utilizes location services on mobile device).
 - Subscribe to automated location-based weather alerts in the United States/U.S. territories and Canada.
- Contact Management
 - Account Portal for Public Enrollment (PEP): Allow an organization admin to create a configured portal for public population to self-enroll or update their information. The portal can be branded with the organization's logo, color theme, policy statements, and help text (using WYSIWYG HTML editor). Includes 1 Text-to-Keyword to enable Customer to configure a custom keyword to allow recipients to text an OnSolve SMS short code and Opt-in directly to the organization and into associated groups and/or topics, to receive SMS alerts or to receive an SMS Public Enrollment Portal registration link.
 - Compound Groups comprised of a set of groups that can include static, dynamic, and/or map groups, as well as individual contacts. A nested group is also considered dynamic, as its membership changes according to changes in the member groups that belong to it.
 - Dynamic Groups comprised of one or more sets of filtered criteria from contact data. Dynamic groups auto-update when criteria change. Group members are automatically added and removed from dynamic groups based on contact data field updates.
 - Map Groups: Create a dynamic group of people based on the definition of a map shape. The map group consists of contacts with location records that fall within a geographic location defined by a map shape. The Map Groups feature targets an area on a map to instantly identify and send alerts to individuals with location records in that area or their current identified location if geofence is enabled.
 - Import Static Groups & Contacts: Import Contacts (large or small contact files) into the OnSolve Platform using a comma-separated value (CSV) file format. This process imports contacts, creates their contact records, and configures the data in contact

- records so alerts can be sent immediately following the import process. The import utility can also include static groups to which the contact should be added during the import processing.
- Divisions – Single-level Hierarchy: Organize data (contacts, groups, alerts and more) with one-level data hierarchy of divisions for location, corporate structure and/or messaging use cases, using one or more first-level structures (no tiered structures).
 - Mobile – CodeRED Mobile: Allows public recipients to receive push notifications, public safety alerts, and community notifications directly to their mobile device, based on their GPS location and proximity to the event.
 - Premium Call Data: OnSolve's set of data for residential and business phone records (land lines) in the United States and Canada. This data is specified for emergency use only.
 - Security & Access, Administration
 - Manage user permissions based on customized roles.
 - Single Sign-On (SSO) – Enable Users to authenticate to the OnSolve Platform user interface with a singular ID/password used for multiple applications. Supports SP and IDP.
 - Multi-Factor Authentication (MFA) – Enable user credential verification via the user interface or mobile.
 - Email Authentication – Authenticate email with Domain Keys Identified Mail (DKIM), using a domain name provided by OnSolve to protect email recipients from spam, spoofing, and phishing.
 - Customer Experience
 - Languages/Dialects – Over 25 languages/dialects, including Arabic, Chinese (simplified and traditional), Czech, Danish, Dutch, English (U.S. and U.K), Finnish, French (France and Canada), German, Greek, Hindi, Hungarian, Italian, Japanese, Korean, Norwegian, Nynorsk, Polish, Portuguese (Brazil and Portugal), Romanian, Russian, Spanish (Mexico and Spain), Swedish, Turkish, and Thai. Available for:
 - Multi-Language User interface – View the user interface in any of the supported languages.
 - Multi-Language Alerts – Compose alerts in multiple languages. The message content can be automatically translated into the additional language tabs.
 - Multi-Language Text to Speech (TTS) – Deliver voice alerts in multiple TTS-supported languages.
 - Custom Workspace: URL (<https://<company name>.onsolve.net>).
 - Resource Library: Access self-based training and documentation
-

All Services being purchased by Customer in this Order Form shall be exclusively governed under the OnSolve standard terms and conditions set forth at the following URL: <https://www.onsolve.com/legal/TC-Government/> (the "Terms"). In the event of a conflict between the Terms and this Order Form, the terms of this Order Form shall control.

Tax Exemption Status: If Customer claims exemption from sales or similar tax, Customer must provide a current, valid exemption certificate. Click [here](#) to upload the exemption certificate via secure link or email to salestax@onsolve.com. If there is not a valid exemption certificate on file at the time of invoice, sales or other applicable tax will be added for taxable line items on the invoice.

Borough of Roosevelt, NJ

By: Ana Debevec

Name: Ana Debevec

Title: Borough Treasurer

Date: 4/6/2026

RESOLUTION NO. 26-62
MEETING DATE: 04-20-2026

RESOLUTION AUTHORIZING 2026 SALARIES FOR ROOSEVELT BOROUGH EMPLOYEES

C/ offered the following resolution and moved its adoption, which was second by C/.
WHEREAS, the Borough finds that salary adjustments for employees of the Borough are warranted.

WHEREAS, the following salary shall be effective January 1, 2026:

Borough Clerk	\$ 35,181.00
Registrar of Vital Statistics	\$ 3,661.00
Borough Treasurer	\$ 19,730.00
Purchasing Agent	\$ 92,365.00
Office Manager	\$ 14,072.00
Chief Financial Officer	\$ 28,875.00
Tax Collector	\$ 29,551.00
Tax Assessor	\$ 12,649.00
Recreation Director	\$ 12,509.00
Zoning Officer	\$ 7,896.00
Housing Inspector	\$ 1,677.00
Deputy Clerk	\$ 30.39/hour
Environmental Comm. Secretary	\$ 30.39/hour
Assistant Administrative Clerk	\$ 28.15/hour
Public Works Employee1&2	\$ 35.19/hour
Public Works Employee 3	\$ 30.39/hour
Code Enforcement Officer	\$ 30.39/hour
Assistant Administrative Clerk Tax	\$ 32.12/hour
Planning Board Secretary	\$ 29.77/hour
Planning Board Secretary in-person Meeting	\$200.00/mtg

WHEREAS, the following salary shall be effective September 1, 2026:

Crossing Guard	\$ 25.47/hour
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NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Roosevelt that the salary adjustments contained herein are approved and shall be effective as noted above.

BE IT FURTHER RESOLVED that a copy of this resolution, certified by the Borough Clerk to be a true copy be forwarded to employees, Scott M. Frueh, Chief Financial Officer and Ana Debevec, Treasurer.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on, April 20, 2026.

Kathleen Hart
Borough Clerk

RESOLUTION NO. 26-63
MEETING DATE: 04-20-2026

**RESOLUTION AMENDING AWARD OF CONTRACT FOR THE REPAIR
OF THE STORAGE SHED LOCATED ON THE GROUNDS OF THE
FRANKLIN DELANO ROOSEVELT MEMORIAL AMPHITHEATER**

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the Borough of Roosevelt, County of Monmouth, State of New Jersey (the “Borough”) has a need to retain a qualified contractor to repair the storage shed located upon the grounds of the Franklin Delano Roosevelt Memorial Amphitheater (the “Project”); and

WHEREAS, the Borough Purchasing Agent solicited quotes from three (3) contractors to complete the Project as follows:

(1)	Alan’s Additions	\$13,500.00
(2)	Stephen’s Home Improvements, LLC	\$15,700.00
(3)	Fresh Start Renovations	\$18,000.00

WHEREAS, because the value of the services will not exceed the bid threshold of \$17,500, pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-6.1, the Borough is permitted to award a contract to the contractor “whose response is most advantageous, price and other factors considered”; and

WHEREAS, Alan’s Additions is duly qualified and provided the lowest price quote, but has since advised that its principal is now operating under Godlove’s Home Improvements; and

WHEREAS, Godlove’s Home Improvements is also duly qualified and willing to accept assignment of the lowest price quote submitted by Alan’s Additions hereinabove; and

WHEREAS, the Borough CFO previously certified available funds to award the contract;

NOW THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Roosevelt awards a contract in the amount of \$13,500.00 to Godlove’s Home Improvements, 518 Woodland Street, Trenton, New Jersey 08610 for the repair the storage shed located upon the grounds of the Franklin Delano Roosevelt Memorial Amphitheater; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the Chief Financial Officer, Purchasing Agent, Borough Engineer, Alan’s Additions, and Godlove’s Home Improvements.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Certification

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 20, 2026.

Kathleen Hart
Borough Clerk

RESOLUTION NO. 26-64
MEETING DATE: 04-20-2026

**RESOLUTION AWARDING CONTRACT FOR INSPECTION OF
WASTEWATER TREATMENT PLANT FIRE SUPPRESSION SYSTEM**

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the Borough of Roosevelt, County of Monmouth, State of New Jersey (the “Borough”) has a need to retain a qualified contractor to inspect and analyze the fire suppression system at the Borough’s wastewater treatment plant for regulatory compliance (the “Project”); and

WHEREAS, the Borough has obtained a quote from K&E Fire Protection Corp. to complete the initial inspection required for the Project in the amount of \$2,750.00; and

WHEREAS, because the value of the services will not exceed the bid threshold of \$17,500, pursuant to the Local Public Contracts Law, the Borough is permitted to award a contract to the contractor “whose response is most advantageous, price and other factors considered”; and

WHEREAS, K&E Fire Protection Corp. is duly qualified and provided an advantageous price quote; and

WHEREAS, the Borough CFO has certified that funds are available to award the contract;

NOW THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Roosevelt awards a contract in the amount of \$2,750.00 to K&E Fire Protection Corp., 14 Plaza Nine, Manalapan, New Jersey 07726 to complete the initial inspection required to analyze the fire suppression system at the Borough’s wastewater treatment plant for regulatory compliance; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the Chief Financial Officer, Purchasing Agent, Borough Engineer, and K&E Fire Protection Corp.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Certification

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 20, 2026.

Kathleen Hart
Borough Clerk

BOROUGH OF ROOSEVELT

I, Scott M. Frueh, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following contract to be awarded:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
K & E Fire Protection Corp. (Initial inspection required to analyze the fire suppression system at the WWTP)	Sewer-O/E	\$2,750.00

Scott M. Frueh
Chief Financial Officer

Dated: 4/20/26

**RESOLUTION NO. 26-65
MEETING DATE: 04-20-2026**

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT WITH THE
WATERSHED INSTITUTE, FOR THE CREATION OF A REGIONAL WATERSHED
MANAGEMENT PLAN**

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, all municipalities within the State, including the Borough of Roosevelt, are required by the 2023 Municipal Separate Storm Sewer System (MS4) permit to develop a Watershed Improvement Plan (WIP) to reduce flooding, reduce water pollution, meet the pollution reduction goals in Total Maximum Daily Loads and achieve designated uses for waterways within each municipality; and

WHEREAS, the Department of Environmental Protection encourages municipalities to coordinate with their neighboring municipalities and to develop the Watershed Improvement plans on a regional basis; and

WHEREAS, the proposed watershed management plan would study the current status of water quality in the Upper Millstone River Watershed and its tributaries; develop a matrix of best management practices (stormwater management systems) to address the water pollution impairments and flooding; and identify potential locations, projects and costs within the watershed to reduce water pollution and reduce flooding; and

WHEREAS, the proposed agreement would allow the Borough of Roosevelt to work collaboratively with the other municipalities of the Upper Millstone River Watershed, and help the municipality meet many of the obligations of the MS4 permit to develop the WIP; and

WHEREAS, it is anticipated that a regional approach for the Upper Millstone River Watershed will reduce costs in development and implementation of the Watershed Improvement Plan by using a watershed based approach, rather than each municipality performing independent studies and project development; and

WHEREAS, the Borough of Roosevelt, through its professionals, has been engaging with the Upper Millstone River Watershed work group organized by The Watershed Institute beginning in June 2025 to discuss stormwater management, flooding and water pollution issues; and

WHEREAS, The Watershed Institute secured proposals from two consultants to develop the watershed management plan for the Upper Millstone River for a total cost of \$201,395.17; and

WHEREAS, the cost of the plan is anticipated to be divided proportionally amongst six participating municipalities based upon the amount of impervious cover each of the municipalities have within the watershed; and

WHEREAS, the Borough has a need to acquire the services to be provided hereunder as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and

WHEREAS, The Watershed Institute has or will provide a Business Entity Registration, Insurance Certificate and other required documents, including a Business Entity Disclosure Certification, which

certifies that TWI and its employees, principals and agents have not made any reportable contributions to a political or candidate committee in the Borough of Roosevelt within the previous one (1) year and that the contract will prohibit TWI from making any reportable contributions through the term of the contract; and

WHEREAS, it has been determined that the value of these services over the course of the contract is anticipated to exceed \$17,500.00; and

WHEREAS, The New Jersey Local Public Contracts Law N.J.S.A. 40A:11-1 et seq authorizes the award of a contract as “professional services” without competitive bidding; and

WHEREAS, the Borough CFO has certified that funds are available to award the contract; and

WHEREAS, the term of this contract shall be for twelve (12) months.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Borough of Roosevelt, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute an Agreement with The Watershed Institute to prepare the Upper Millstone River Watershed Management Plan for a total amount not to exceed \$6,945.00 without further approval from the Borough Council.
2. A copy of this Resolution, the proposal, Pay-to-Play Forms, the agreement between municipalities, and contract will be kept on file in the Office of the Clerk.
3. A notice of this action shall be published in the official newspaper as required by law.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Certification

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 20, 2026.

Kathleen Hart
Borough Clerk

BOROUGH OF ROOSEVELT

I, Scott M. Frueh, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following contract to be awarded:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
The Watershed Institute (Prepare the Upper Millstone River Watershed Management Plan)	Sewer-Permit Fees	\$6,945.00

Scott M. Frueh

Scott M. Frueh
Chief Financial Officer

Dated: 4/20/26