

DRAFT
BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

COUNCIL REGULAR MEETING AGENDA
APRIL 6, 2026 @ 7:00 P.M.

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on December 24, 2025 which was posted on the Bulletin Board Roosevelt Post Office and in the Borough Hall. The notice was transmitted to The Times and Asbury Park Press.

ROLL CALL

Councilmember Gregory S. DeFoe, Jr.
Councilmember Danelle Feigenbaum
Councilmember Constance Herrstrom
Councilmember Kristine Kaufman-Marut
Councilmember Claudia Luongo
Councilmember Ralph Warnick
Mayor Peggy Malkin

MAYOR'S REPORT:

PUBLIC COMMENT: (Agenda items only)

PROCLAMATION:

1. Abor Day – April 24, 2026

CORRESPONDENCE:

2. Letter received from ETM Associates, LLC, dated March 12, 2026 regarding the FDR Amphitheater Rehabilitation Bid Approval.
3. Resignation letter from Donna Taylor, Tax Assessor, effective June 1, 2026.

MINUTES:

1. Closed Session Council Minutes – February 2, 2026
2. Regular Council Meeting Minutes – February 17, 2026
3. Regular Council Meeting Minutes – March 2, 2026

ORDINANCE:

First Reading
Ordinance 2026-04

An Ordinance Setting the Salary Range and Compensation of Certain Officials, Positions and Employees in the Borough of Roosevelt, County of Monmouth, State of New Jersey

Second reading and public hearing scheduled for April 20, 2026 at Borough Hall, 33 North Rochdale Avenue, Roosevelt, NJ.

CONSENT AGENDA RESOLUTIONS:

- Resolution 26-49 Payment of Bills for March 16, 2026
- Resolution 26-50 Resolution of the Borough Council of the Borough of Roosevelt Waiving January/February Water and Sewer Utility Billings for 5 Cedar Court, Block 2, Lot 51
- Resolution 26-51 Resolution Awarding Contract for Improvements to the Franklin Delano Roosevelt Memorial Amphitheater to Rudna Construction, Inc. in an Amount not to Exceed \$596,447.00
- Resolution 26-52 Resolution Authorizing Amendment No. 1 to the Shared Services Agreement with the Borough of Hightstown for Solid Waste Collection Services
- Resolution 26-53 Payment of Bills for April 6, 2026
- Resolution 26-54 Resolution Awarding Contract for the Repair of the Storage Shed Located on the Grounds of the Franklin Delano Roosevelt Memorial Amphitheater
- Resolution 26-55 Resolution Ratifying Emergency Contract for the Repair of the Borough's Wastewater Clarifier
- Resolution 26-56 Resolution Authorizing the Borough of Roosevelt to Apply for the Green Communities Grant Inventory and Community Forest Management Plan Development Grant
- Resolution 26-57 Resolution Authorizing Roberts Engineering Group, LLC to Survey, Design, Permit, Bid and Construction Administration/Inspection for the Road Replacement Project on Improvements to Pine Drive, Phase II
- Resolution 26-58 Resolution Authorizing Roberts Engineering Group, LLC to Survey, Design, Permit, Bid and Construction Administration/Inspection for the Water Main Improvements to Pine Drive, Phase II
- Resolution 26-59 Awarding Contract for Maintenance of Public Lands in the Borough to Kyle's Lawn and Landscaping

REPORTS OF COMMITTEE CHAIRS:

- Administration Councilmember Kaufman-Marut
- Community Dev/Code Councilmember Herrstrom
- Envi, Health & Safety Councilmember Feigenbaum
- Finance Councilmember DeFoe
- Public Works Councilmember Warnick
- Utilities Councilmember Luongo

REPORTS OF BOROUGH OFFICIALS:

UNFINISHED BUSINESS:

NEW BUSINESS:

1. Movie Night – April 11, 2026 at 6PM
2. Branch Pickup – April 27, 2026

3. Volunteers Needed for Litter Pickup – May 2, 2026
4. Bulk Trash Pickup – May 4, 2026
5. WWTP Fire Sprinkler System

PUBLIC COMMENT (Any item)

M/Malkin opens the public comment at _____

M/Malkin closes the public comment at _____

CLOSED SESSION:

Resolution 26- Providing for a Private Executive Meeting that Excludes the Public

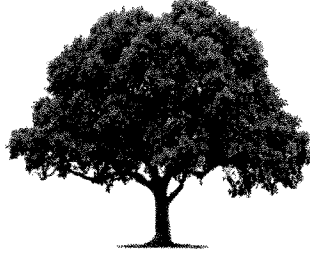
ADJOURNMENT

TIME OUT: _____

DRAFT

2026

Arbor Day Proclamation



Roosevelt Borough

- Whereas, In 1872, J. Sterling Morton Proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and
- Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and
- Whereas, Arbor Day is now observed throughout the nation and the world, and
- Whereas, trees can reduce the erosion of topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean air, produce oxygen and provide habitat for wildlife
- Whereas, trees are renewable resource giving us paper, wood for building homes, fuel for fires and countless wood products, and
- Whereas, trees in our Borough increase property values, enhance the economic vitality of business areas, and beautify our community, and
- Whereas, trees greatly enhance the lives of our residents.

Now, Therefore, I, Peggy Malkin, Mayor of the Borough of Roosevelt, Monmouth County, New Jersey, do hereby proclaim April 24, 2026 as Arbor Day in the Borough of Roosevelt

Further, I encourage all our residents to plant a tree and celebrate Arbor Day.

Peggy Malkin, Mayor



ETM ASSOCIATES, L.L.C.

PUBLIC SPACE MANAGEMENT
PROJECT MANAGEMENT
PUBLIC SPACE DESIGN

March 12, 2026

Ana Debevec
Roosevelt Borough Treasurer
33 N. Rochdale Avenue
P.O. Box 128
Roosevelt NJ 08555

Re: FDR Amphitheater Rehabilitation Bid Approval

Dear Mayor and Council,

ETM Associates, L.L.C. (ETM) in collaboration with local resident and project committee member Gail Hunton have reviewed the submitted bid proposals for the FDR Amphitheater Rehabilitation project received on February 12, 2026. Roberts Engineering conducted the bid opening; the bid tally is attached.

Three separate contracting firms submitted bids for the project including:

- Best Restoration Services (\$806,175.00)
- Rudna Construction Inc. (\$596,447.00)
- Spartan Construction General Contracting (\$667,313.33)

Our bid review team thoroughly reviewed the bids and identified the apparent low bidder (Rudna Construction Inc.). We conducted several follow-up calls and emails with Rudna Construction to further clarify their construction approach, qualifications and capabilities, and all sub-contractors, in addition to interviewing provided references to verify their relevant project histories and experience.

In summary, our review team recommends the project be awarded to Rudna Construction Inc. Please note that our review did not include verification of bidder insurance, bond, or completeness of required front-end forms and should be verified by the Borough prior to award.

If you have any questions or concerns regarding the bid proposal award, do not hesitate to contact me by phone at 732.572.6626 or by email at dave@etmassociatesllc.com.

Sincerely,
Dave Sitrler

Project Manager
ETM Associates, L.L.C.

Donna Taylor
62 Hampshire Court
New Egypt, NJ 08533

March 26, 2026

The Borough of Roosevelt, NJ
33 North Rochdale Ave.
P.O. Box 128
Roosevelt, NJ 08555

Re: Retirement / Resignation

Dear Mayor & Council,

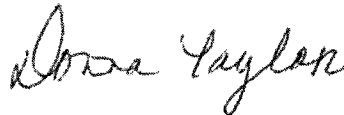
Please accept this letter as my formal resignation from my position as Tax Assessor. I will be retiring effective June 1, 2026.

I am retiring from my position after about 15 years of service with The Borough of Roosevelt. It is time for me to move on to the next chapter of my life, and I am looking forward to all the adventures and experiences that retirement will bring.

I am grateful for the opportunities I have had while working at the Borough, and appreciate the experience, knowledge and friendships gained during my time here. I want to thank you and the entire staff for the support and guidance provided throughout my career.

I am committed to making the transition process as smooth as possible and will ensure that all my duties are completed before my last day of work. Please let me know if there is anything else I can do to assist with the transition.

Sincerely,

A handwritten signature in cursive script that reads "Donna Taylor".

Donna Taylor

Cc: Matthew S. Clark, Admin
Monmouth County Tax Board

**BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH**

**ORDINANCE NO: 2026-04
INTRODUCTION DATE: 04-06-2026
ADOPTION DATE:**

**AN ORDINANCE SETTING THE SALARY RANGE AND COMPENSATION OF CERTAIN
OFFICIALS, POSITIONS AND EMPLOYEES IN THE BOROUGH OF ROOSEVELT, COUNTY OF
MONMOUTH, STATE OF NEW JERSEY**

BE IT ORDAINED by the Mayor and Council of the Borough of Roosevelt, County of Monmouth, State of New Jersey:

Section 1. The salary range for providing wages and compensation of certain officials, positions and employees of the Borough of Roosevelt, County of Monmouth, State of New Jersey are set as follows:

	MINIMUM:	MAXIMUM:
Borough Administrator	\$ 15,000.00	\$ 40,000.00
Office Manager	\$ 10,000.00	\$ 15,000.00
Borough Clerk	\$ 20,000.00	\$ 65,000.00
Registrar of Vital Statistics	\$ 2,500.00	\$ 6,000.00
Deputy Registrar of Vital Statistics	\$ 1,200.00	\$ 4,000.00
Purchasing Agent	\$ 10,000.00	\$ 95,000.00
Chief Financial Officer	\$ 9,000.00	\$ 30,000.00
Borough Treasurer	\$ 4,500.00	\$ 30,000.00
Tax Collector/Water-Sewer Collector	\$ 9,500.00	\$ 35,000.00
Tax Assessor	\$ 6,500.00	\$ 25,000.00
Zoning Officer	\$ 500.00	\$ 10,000.00
Code Enforcement Officer	\$ 500.00	\$ 6,000.00
Housing Inspector	\$ 500.00	\$ 10,000.00
Recreation Director	\$ 3,000.00	\$ 20,000.00
Clean Community Coordinator	\$ 150.00	\$ 1,000.00
Superintendent of Public Works	\$ 22,000.00	\$ 45,000.00
OEM Coordinator	\$ 1,000.00	\$ 4,000.00

Section 2. The range for hourly rates for providing wages and compensation of certain officials, positions and employees in the Borough of Roosevelt, County of Monmouth, State of New Jersey are set as follows:

Assistant Administrative Clerk	\$ 16.00	\$ 35.00
Deputy Borough Clerk	\$ 16.00	\$ 35.00
Fund Commissioner	\$ 16.00	\$ 35.00
Right to Know Coordinator	\$ 16.00	\$ 35.00
Safety Director	\$ 16.00	\$ 35.00
Public Works Employee	\$ 16.00	\$ 65.00
Custodian	\$ 16.00	\$ 30.00
Planning Board Secretary	\$ 16.00	\$ 30.00
Environmental Commission Secretary	\$ 16.00	\$ 35.00
Crossing Guard	\$ 16.00	\$ 30.00
Clerk/Secretary	\$ 16.00	\$ 30.00
Code Enforcement Officer	\$ 16.00	\$ 35.00

Section 3. The range for providing wages and compensation for the employees of the Roosevelt Community Summer Camp in the Borough of Roosevelt, County of Monmouth, State of New Jersey are set as follows:

Camp Supervisor	\$16.00/hour	\$25.00/hour
Assistant Camp Supervisor	\$16.00/hour	\$22.00/hour
Counselor	\$16.00/hour	\$19.00/hour

Section 4. The Planning Board Secretary shall receive \$200.00 flat fee for in person meetings only.

Section 5. The annual salaries and hourly rates shall be established by a resolution of the Borough Council.

Section 6. The Borough's Chief Financial Officer is hereby authorized to transfer such sums of money from the municipal operating accounts to the payroll account as may be necessary to cover periodic payroll payments.

Section 7. All ordinances or parts of ordinances inconsistent herewith are repealed, but only to the extent of such inconsistency.

Section 8. This Ordinance shall become effective immediately upon its final passage and publication as required by law.

Section 9. All ordinances and parts of ordinances inconsistent herewith are hereby repealed.

Section 10. This ordinance shall take effect upon adoption and publication as required by law.

ATTEST:

APPROVED:

Kathleen Hart, Borough Clerk

Peggy Malkin, Mayor

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 26-49
MEETING DATE: 04-06-2026**

PAYMENT OF BILLS FOR MARCH 16, 2026

C/ _____ offered the following resolution and moved its adoption, which was second by
C/ _____.

WHEREAS, the attached list of bills has been submitted to the Council for payment approval;
and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of
bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough
Council at a meeting held on April 6, 2026.

Kathleen Hart
Borough Clerk

3-16-26 BILL LIST

Ranges		Item Status	Purchase Types	Misc			
<i>Range: First to Last</i>		<i>Open: N</i>	<i>Bid: Y</i>	<i>P.O. Type: All</i>			
<i>Rcvd Batch Id Range: First to Last</i>		<i>Void: N</i>	<i>State: Y</i>	<i>Format: Condensed</i>			
		<i>Paid: N</i>	<i>Other: Y</i>	<i>Include Non-Budgeted: Y</i>			
		<i>Held: Y</i>	<i>Exempt: Y</i>	<i>Vendors: All</i>			
		<i>Aprv: N</i>					
		<i>Rcvd: Y</i>					
Vendor #	Name						
P.O. #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ALPHA005		ALPHADOG SOLUTIONS, INC.					
26-00063	01/29/26	2026 WEBSITE MANAGEMENT	Open	\$720.00	\$0.00		B
BOARD005		BOARD OF FIRE COMMISSIONERS OF					
26-00114	02/20/26	2026 FIRE/BLS SERVICES:1/Q/26	Open	\$41,372.25	\$0.00		
BOROU005		BOROUGH OF HIGHTSTOWN					
26-00113	02/20/26	SOLID WASTE CONTRACT:MAR 2026	Open	\$6,525.13	\$0.00		
26-00130	03/02/26	LANDFILL TIPPING FEES:JAN 2026	Open	\$1,906.49	\$0.00		
26-00160	03/12/26	LANDFILL TIPPING FEES:FEB 2026	Open	\$1,769.13	\$0.00		
Vendor Total:				\$10,200.75			
COMPL005		COMPLETE SECURITY SYSTEMS, INC					
26-00092	02/11/26	ALARM MONITORING 2/1-1/31/27	Open	\$523.20	\$0.00		
CONOV005		CONOVER BUILDING MAINTENANCE					
26-00126	03/02/26	MAR 2026 SERVICES	Open	\$223.89	\$0.00		
DELAW005		DELAWARE RIVER BASIN COMM.					
26-00156	03/12/26	WATER ALLOCATION ANNUAL FEE	Open	\$592.00	\$0.00		
26-00157	03/12/26	WASTEWATER DISCHRG ANNUAL FE	Open	\$802.00	\$0.00		
Vendor Total:				\$1,394.00			
GANNE005		GANNETT NJ NEWSPAPERS					
26-00123	02/26/26	JAN 2026 NOTICES	Open	\$322.32	\$0.00		
HOLDE005		HOLDEN, JOHN B.					
26-00082	02/04/26	2026 WATER PLANT MANAGEMENT	Open	\$5,415.00	\$0.00		B
26-00142	03/09/26	ADDITIONAL SERVICES-FEB 2026	Open	\$556.51	\$0.00		
Vendor Total:				\$5,971.51			
INTER015		INTERSTATE WASTE SERVICES, INC					
26-00014	01/08/26	2026 RECYCLING CONTRACT	Open	\$3,791.66	\$0.00		B
JCPL0005		JCP & L					
26-00132	03/03/26	FEB 2026 ELECTRIC SERVICE	Open	\$1,256.21	\$0.00		
26-00133	03/03/26	W/S-FEB 2026 ELECTRIC SERVICE	Open	\$4,453.58	\$0.00		
Vendor Total:				\$5,709.79			
LYONS005		LYONS ENVIRONMENTAL SERV, LLC					
26-00087	02/09/26	2026 SEWER PLANT MANAGEMENT	Open	\$9,900.00	\$0.00		B
26-00145	03/09/26	WATER TEST 1/21/26 & 2/3/26	Open	\$80.00	\$0.00		
Vendor Total:				\$9,980.00			
MODER005		MODERN GROUP LTD d/b/a					
25-00620	10/06/25	EMERG:NEW RADIATOR AT WTP	Open	\$6,780.53	\$0.00		

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
MONMOUTH COUNTY PUBLIC WORKS &							
MONMO070 26-00143	03/09/26	BRINING:1/28/26	Open	\$529.57	\$0.00		
26-00158	03/12/26	BRINING:2/6/26	Open	\$534.89	\$0.00		
		Vendor Total:		\$1,064.46			
ORKIN PEST CONTROL SERVICE							
ORKIN005 26-00129	03/02/26	FEB 2026 PEST CONTROL	Open	\$63.00	\$0.00		
PASSAIC VALLEY SEWERAGE							
PASSA005 26-00135	03/03/26	SLUDGE DISPOSAL-DEC 2025	Open	\$604.80	\$0.00		
26-00136	03/03/26	SLUDGE DISPOSAL-JAN 2026	Open	\$604.80	\$0.00		
		Vendor Total:		\$1,209.60			
PETTY CASH							
PETTY005 26-00127	03/02/26	REIMBURSE PETTY CASH	Open	\$17.05	\$0.00		
26-00153	03/11/26	REIMBURSE PETTY CASH	Open	\$54.22	\$0.00		
		Vendor Total:		\$71.27			
ROBERTS ENGINEERING GROUP, LLC							
ROBER005 22-00437	07/27/22	ROAD IMPROVEMENTS:TAMARA DRIV	Open	\$31.25	\$0.00		B
23-00499	09/25/23	ROAD IMPROVEMENTS:NORTH VALLE	Open	\$93.75	\$0.00		B
24-00090	02/07/24	REPLACE TRICKLING FILTERS	Open	\$1,670.00	\$0.00		B
24-00302	05/22/24	AMPHITHEATER FRONT-END SPECS	Open	\$468.50	\$0.00		B
26-00137	03/04/26	STORMWATER MAPPING	Open	\$2,237.50	\$0.00		
26-00138	03/04/26	STORMWATER MAPPING	Open	\$2,143.75	\$0.00		
26-00146	03/11/26	PB REVIEW-JCP&L	Open	\$1,100.00	\$0.00		
26-00149	03/11/26	REVIEW EARLE ASPHALT INVOICE	Open	\$90.00	\$0.00		
26-00150	03/11/26	ASSIST M.LYONS CLARIFIER MOTOR	Open	\$470.00	\$0.00		
26-00151	03/11/26	INVESTIGATE CRACKS:HOMESTEAD	Open	\$300.00	\$0.00		
		Vendor Total:		\$8,604.75			
ROOSEVELT BOARD OF EDUCATION							
ROOSE005 26-00111	02/20/26	MAR 2026 SCHOOL TAXES	Open	\$160,045.00	\$0.00		
RUSSELL REID, INC.							
RUSSE005 26-00088	02/10/26	2026 SLUDGE REMOVAL	Open	\$933.66	\$0.00		B
SHORE BUSINESS SOLUTIONS							
SHORE005 26-00128	03/02/26	USAGE 1/21/26-2/20/26	Open	\$32.14	\$0.00		
STAPLES BUSINESS ADVANTAGE							
STAPL005 26-00085	02/09/26	OFFICE & JANITORIAL SUPPLIES	Open	\$198.73	\$0.00		
SUTPHEN MEMORIAL, INC.							
SUTPH005 26-00015	01/08/26	2026 CEMETERY MANAGEMENT	Open	\$775.00	\$0.00		B
THE HOME DEPOT							
THEHO010 26-00124	02/27/26	MISC ITEMS 2/27/26	Open	\$120.72	\$0.00		
26-00139	03/05/26	MISC ITEMS 2/11 & 2/17/26	Open	\$50.30	\$0.00		
		Vendor Total:		\$171.02			

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

03/12/2026

01:47 PM

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	5-09	\$7,774.33	\$0.00	\$7,774.33	\$0.00	\$0.00	\$7,774.33
	6-01	\$222,012.17	\$0.00	\$222,012.17	\$0.00	\$0.00	\$222,012.17
	6-09	\$25,129.42	\$0.00	\$25,129.42	\$0.00	\$0.00	\$25,129.42
	Year Total:	\$247,141.59	\$0.00	\$247,141.59	\$0.00	\$0.00	\$247,141.59
	C-04	\$720.02	\$0.00	\$720.02	\$0.00	\$0.00	\$720.02
	C-08	\$1,670.00	\$0.00	\$1,670.00	\$0.00	\$0.00	\$1,670.00
	Year Total:	\$2,390.02	\$0.00	\$2,390.02	\$0.00	\$0.00	\$2,390.02
	G-02	\$4,381.25	\$0.00	\$4,381.25	\$0.00	\$0.00	\$4,381.25
	T-12	\$2,107.50	\$0.00	\$2,107.50	\$0.00	\$0.00	\$2,107.50
Total Of All Funds:		\$263,794.69	\$0.00	\$263,794.69	\$0.00	\$0.00	\$263,794.69

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Vendor #	Name						
P.O. #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
THEHO010		THE HOME DEPOT	<i>Account Continued</i>				
THOMA005		THOMAS PLANNING ASSOCIATES,LLC					
26-00147	03/11/26	PB REVIEW-JCP&L	Open	\$542.50	\$0.00		
26-00148	03/11/26	PB REVIEW-JCP&L	Open	\$465.00	\$0.00		
		Vendor Total:		\$1,007.50			
TOWNS015		TOWNSHIP OF MANALAPAN					
26-00110	02/20/26	ANIMAL CONTROL SERV-MAR 2026	Open	\$1,041.66	\$0.00		
UNITE005		UNITED FIRE PROTECTION CORP.					
26-00144	03/09/26	SEWER-SEMI-ANNUAL INSPECTION	Open	\$389.00	\$0.00		
WRNEU005		W.R. NEUMANN COMPANY, INC.					
26-00131	03/02/26	SEWER-SODIUM BISULFITE 2/20/26	Open	\$1,198.00	\$0.00		

Total Purchase Orders: 47 Total P.O. Line Items: 0 Total List Amount: **\$263,794.69** Total Void Amount: \$0.00

OK AZ

BOROUGH OF ROOSEVELT

I, Scott M. Frueh, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following bill list to be paid:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
3/16/26 Bill List	various	\$263,794.69

Scott M. Frueh

Scott M. Frueh
Chief Financial Officer

Dated: 3/16/26

**RESOLUTION NO. 26-50
MEETING DATE: 04-06-2026**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ROOSEVELT
WAIVING JANUARY/FEBRUARY WATER AND SEWER UTILITY BILLINGS FOR 5
CEDAR COURT, BLOCK 2, LOT 51**

C/ _____ offered the following resolution and moved its adoption, which was seconded by C/ _____.

WHEREAS, the Borough of Roosevelt, County of Monmouth, State of New Jersey (the “Borough”) operates public water and sewer utilities that provide such services to certain properties within the Borough; and

WHEREAS, the property known as 5 Cedar Court, Block 2, Lot 51 (the “Property”) maintains utility accounts with the Borough; and

WHEREAS, in early March 2023, the structures located upon the Property were severely damaged and destroyed in a casualty loss incident; and

WHEREAS, during the months of January and February 2026, the Borough billed the Property’s utility accounts for structures that were no longer habitable and/or no longer existed upon the Property; and

WHEREAS, the Borough has determined that the amount billed to the Property’s accounts do not accurately reflect the utilities being utilized, and finds that the Property did not utilize any of the municipal services for which it was billed.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey does hereby authorize the Borough CFO and Tax Collector to cancel and/or waive the Property’s water/sewer utility bill for January/February 2026 in the amount of \$372.00; and

BE IT FURTHER RESOLVED, that any interest and late fees shall be waived on the Property’s water/sewer utility accounts relating to the above-authorized cancellation; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Borough CFO, Tax Collector, and the owner of the Property.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 6, 2026.

Kathleen Hart
Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 26-51
MEETING DATE: 04-06-2026**

**RESOLUTION AWARDING CONTRACT FOR IMPROVEMENTS TO
THE FRANKLIN DELANO ROOSEVELT MEMORIAL AMPHITHEATER TO
RUDNA CONSTRUCTION, INC. IN AN AMOUNT NOT TO EXCEED \$596,447.00**

C/ _____ offered the following resolution and moved its adoption, which was seconded by C/ _____.

WHEREAS, the Borough of Roosevelt, County of Monmouth, State of New Jersey (the “Borough”) has a need to retain the services of a qualified contractor to construct improvements and restore the Franklin Delano Roosevelt Memorial Amphitheater (the “Project”); and

WHEREAS, the Borough duly advertised and solicited bids from contractors to perform and complete the Project, and received three (3) bids as follows:

(1)	Best Restoration Services	\$806,175.00
(2)	Rudna Construction, Inc.	\$596,447.00
(3)	Spartan Construction General Contracting	\$667,313.33

WHEREAS, the Project Engineer reviewed the aforementioned bids and recommended that the contract for the Project be awarded to Rudna Construction, Inc. as the lowest responsible bidder under the Local Public Contracts Law; and

WHEREAS, the Borough CFO has certified that funds are available to award the contract;

NOW THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Roosevelt hereby awards a contract in the amount of \$596,447.00 to Rudna Construction, Inc. to construct improvements and restore the Franklin Delano Roosevelt Memorial Amphitheater; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the Chief Financial Officer, Purchasing Agent, Borough Engineer, Rudna Construction, Inc., and all unsuccessful bidders.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 6, 2026.

Kathleen Hart
Borough Clerk

BOROUGH OF ROOSEVELT

I, Scott M. Frueh, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following contract to be awarded:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
Rudna Construction, Inc. (FDR Memorial Amphitheater Rehabilitation)	Bond Ord. 24-09	596,447.00

Scott M. Frueh

Scott M. Frueh
Chief Financial Officer

Dated: 3/16/26

RESOLUTION NO. 26-52
MEETING DATE: 04-06-2026

**RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE SHARED SERVICES
AGREEMENT WITH THE BOROUGH OF HIGHTSTOWN FOR SOLID WASTE
COLLECTION SERVICES**

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the “Uniform Shared Services and Consolidation Act,” N.J.S.A. 40:65-1, *et seq.*, authorizes local units of government to enter into agreements with one another for the provision of services; and

WHEREAS, the Borough of Roosevelt (“Roosevelt”) and the Borough of Hightstown (“Hightstown”) entered into a Shared Services Agreement for the provision of Solid Waste Collection services for the period January 1, 2026, through December 31 2030, which was authorized by the Borough of Roosevelt by Resolution No. 25-105, adopted on October 6, 2025; and

WHEREAS, the parties have identified an error in the Compensation section of Article II of the Agreement; and

WHEREAS, the parties desire to amend the Agreement to correct the compensation provisions by replacing Article II: Compensation/Costs, Section a – Compensation, in its entirety; and

WHEREAS, the Borough CFO has certified that funds are available to award the contract.

WHEREAS, the Mayor and Council of the Borough of Roosevelt find it to be in the best interests of the Borough to authorize Amendment No. 1 to the Shared Services Agreement with the Borough of Hightstown.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Roosevelt:

1. That the Mayor and Borough Clerk are hereby authorized to execute Amendment No. 1 to the Shared Services Agreement between the Borough of Roosevelt and the Borough of Hightstown for Solid Waste Collection Services, in substantially the form attached hereto and made part hereof.
2. That a certified copy of this resolution and a copy of the attached Amendment No. 1 to the Shared Service Agreement shall be sent to the Borough of Hightstown and to maintain a copy on file in the Clerk’s Office.

3. A copy of the executed Amendment No. 1 shall be filed with the Division of Local Government Services in the Department of Community Affairs, in accordance with N.J.S.A. 40A:65-5.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Certification

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 6, 2026.

Kathleen Hart
Borough Clerk

**AMENDMENT NO. 1
TO THE SHARED SERVICES AGREEMENT FOR SOLID WASTE
COLLECTION BETWEEN THE BOROUGH OF HIGHTSTOWN AND THE
BOROUGH OF ROOSEVELT**

This Amendment No. 1 to the Shared Services Agreement for Solid Waste Collection (the “Agreement”) is made by and between the Borough of Hightstown, and the Borough of Roosevelt, (collectively, the “Parties”).

WHEREAS, the Parties entered into a Shared Services Agreement for Solid Waste Collection Services executed in October 2025 for the term January 1, 2026, through December 31, 2030; and

WHEREAS, the Agreement was authorized by the Borough of Hightstown by Resolution No. 2025-196, adopted October 6, 2025, authorizing the Mayor and Borough Clerk to execute the Shared Services Agreement with the Borough of Roosevelt pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq.; and

WHEREAS, the Parties have identified an error in the Compensation section contained in Article II of the Agreement; and

WHEREAS, the Parties desire to amend the Agreement to correct the compensation provisions.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the Parties agree as follows:

ARTICLE II - AMENDMENT

Article II: Compensation/Costs, Section A – Compensation of the Agreement is hereby deleted in its entirety and replaced with the following:

A. Compensation

In consideration for the services to be rendered, compensation by Roosevelt to Hightstown shall be paid as follows:

1. The sum of \$86,000.00 in 2026, representing \$7,166.67 per month; and
2. The sum of \$89,440.00 in 2027, representing \$7,453.33 per month; and
3. The sum of \$93,017.60 in 2028, representing \$7,751.47 per month; and
4. The sum of \$96,738.30 in 2029, representing \$8,061.55 per month; and
5. The sum of \$100,607.80 in 2030, representing \$8,383.99 per month.

Rates above represent an annual 4% increase throughout the five-year term of the Agreement. All compensation shall be due and payable to Hightstown in monthly increments on or prior to the first day of each month.

In addition to the annual 4% increase, the Parties agree that if Hightstown's actual costs to provide these services exceed a defined cost-increase threshold in any given contract year, Hightstown may apply an additional adjustment above the 4% to reflect those increased costs. The Parties shall review actual and projected costs no later than December 1 of each year and establish the rate for the upcoming budget year accordingly.


RATIFICATION

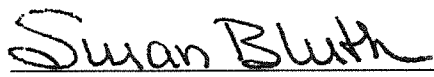
Except as expressly amended herein, all other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed Amendment No. 1 to this agreement.

ATTEST:

THE BOROUGH OF HIGHTSTOWN


MARGARET RIGGIO
BOROUGH CLERK


SUSAN BLUTH
MAYOR

ATTEST:

THE BOROUGH OF ROOSEVELT

KATHLEEN HART
BOROUGH CLERK

PEGGY MALKIN
MAYOR

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 26-53
MEETING DATE: 04-06-2026**

PAYMENT OF BILLS FOR APRIL 6, 2026

C/ _____ offered the following resolution and moved its adoption, which was second by
C/ _____.

WHEREAS, the attached list of bills has been submitted to the Council for payment approval;
and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of
bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough
Council at a meeting held on April 6, 2026.

Kathleen Hart
Borough Clerk

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

04/02/2026

11:17 AM

4-6-26 BILL LIST

Ranges	Item Status	Purchase Types	Misc
<i>Range: First to Last</i> <i>Rcvd Batch Id Range: First to Last</i>	<i>Open: N</i> <i>Void: N</i> <i>Paid: N</i> <i>Held: Y</i> <i>Aprv: N</i> <i>Rcvd: Y</i>	<i>Bid: Y</i> <i>State: Y</i> <i>Other: Y</i> <i>Exempt: Y</i>	<i>P.O. Type: All</i> <i>Format: Condensed</i> <i>Include Non-Budgeted: Y</i> <i>Vendors: All</i>

Vendor #	P.O. #	PO Date	Name	Description	Status	Amount	Void Amount	Contract	PO Type
ALPHA005	26-00177	03/23/26	ALPHADOG SOLUTIONS, INC.	PUBLIC NOTICES-ANNUAL LIC FEE	Open	\$900.00	\$0.00		
BRIMA005	26-00165	03/18/26	BRIMAR INDUSTRIES, INC.	VARIOUS SIGNS	Open	\$181.98	\$0.00		
CANNO010	26-00189	03/25/26	CANNON & MCGUINN, LLC	LEGAL SERVICES-JAN 2026	Open	\$3,000.00	\$0.00		
	26-00190	03/26/26		JAN 2026-GREEN ACRES VIOLATION	Open	\$332.50	\$0.00		
	26-00191	03/26/26		JAN 2026-TAX APPEALS	Open	\$262.50	\$0.00		
				Vendor Total:		\$3,595.00			
CROSS005	26-00125	02/27/26	CROSS OVER NETWORKS, LLC	2026 IT SERVICES	Open	\$934.22	\$0.00		B
DILWO005	26-00185	03/25/26	DILWORTH & PAXSON, LLP	PREPARE BOND ORD. 26-02	Open	\$570.00	\$0.00		
	26-00186	03/25/26		PREPARE BOND ORD. 26-03	Open	\$570.00	\$0.00		
	26-00192	03/26/26		BAN CLOSING 3/12/26	Open	\$4,400.00	\$0.00		
				Vendor Total:		\$5,540.00			
FRANC005	26-00178	03/23/26	FRANCOTYP-POSTALIA, INC.	2/Q/2026 METER/SCALE RENTAL	Open	\$162.54	\$0.00		
INTER015	26-00014	01/08/26	INTERSTATE WASTE SERVICES, INC	2026 RECYCLING CONTRACT	Open	\$3,791.66	\$0.00		B
LEAF0005	26-00195	03/30/26	LEAF COMMERCIAL CAPITAL, INC.	KYOCERA COPIER PYMT 29 OF 60	Open	\$171.48	\$0.00		
LYONS005	26-00087	02/09/26	LYONS ENVIRONMENTAL SERV, LLC	2026 SEWER PLANT MANAGEMENT	Open	\$9,900.00	\$0.00		B
	26-00170	03/18/26		ADDT'L SERVICES 2/5-3/4/26	Open	\$2,766.25	\$0.00		
				Vendor Total:		\$12,666.25			
MGLFO005	26-00161	03/13/26	MGL FORMS-SYSTEMS, LLC	DEPOSIT SLIPS-ANIMAL CONTROL	Open	\$135.00	\$0.00		
MONMO060	26-00199	03/31/26	MONMOUTH COUNTY ASSESSORS ASSN	2026 MEMBERSHIP DUES	Open	\$150.00	\$0.00		
MONMO005	26-00182	03/24/26	MONMOUTH COUNTY BOARD OF	TAX ASSESSOR-2026 POSTCARDS	Open	\$164.50	\$0.00		
NJADV005	26-00169	03/18/26	NJ ADVANCE MEDIA	LEGAL NOTICES-2/4/26	Open	\$16.38	\$0.00		

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

04/02/2026

11:17 AM

Vendor #	Name						
P.O. #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
NJDEP005		NJ DEPARTMENT OF HEALTH					
26-00172	03/19/26	DOG REPORT:AUG 2025	Open	\$1.20	\$0.00		
26-00173	03/19/26	DOG REPORT:SEP 2025	Open	\$15.60	\$0.00		
26-00174	03/19/26	DOG REPORT:JAN 2026	Open	\$75.60	\$0.00		
26-00175	03/19/26	DOG REPORT:FEB 2026	Open	\$22.20	\$0.00		
		Vendor Total:		\$114.60			
ONECA005		ONE CALL CONCEPTS, INC.					
26-00202	04/01/26	1/Q/2026 "CALL BEFORE YOU DIG"	Open	\$37.80	\$0.00		
PASSA005		PASSAIC VALLEY SEWERAGE					
26-00171	03/18/26	SLUDGE DISPOSAL-FEB 2026	Open	\$604.80	\$0.00		
PETTY005		PETTY CASH					
26-00164	03/17/26	REIMBURSE PETTY CASH	Open	\$90.90	\$0.00		
26-00176	03/23/26	REIMBURSE PETTY CASH	Open	\$40.33	\$0.00		
26-00187	03/25/26	REIMBURSE PETTY CASH	Open	\$80.00	\$0.00		
26-00193	03/30/26	REIMBURSE PETTY CASH	Open	\$47.97	\$0.00		
26-00196	03/31/26	REIMBURSE PETTY CASH	Open	\$90.90	\$0.00		
26-00197	03/31/26	REIMBURSE PETTY CASH	Open	\$90.90	\$0.00		
26-00205	04/01/26	REIMBURSE PETTY CASH	Open	\$17.05	\$0.00		
		Vendor Total:		\$458.05			
PSEGC005		PSE & G CO.					
26-00166	03/18/26	FEB 2026 GAS SERVICE	Open	\$1,552.37	\$0.00		
ROBER005		ROBERTS ENGINEERING GROUP, LLC					
22-00437	07/27/22	ROAD IMPROVEMENTS:TAMARA DRIVE	Open	\$993.75	\$0.00		B
24-00090	02/07/24	REPLACE TRICKLING FILTERS	Open	\$45.00	\$0.00		B
26-00093	02/11/26	CERT 2025 PERMIT/UPDATE SPPP	Open	\$1,140.00	\$0.00		B
26-00140	03/05/26	DRBC YEARLY WATER AUDIT	Open	\$996.25	\$0.00		B
26-00141	03/05/26	PREP RESTORATION SURVEY B7/L23	Open	\$200.00	\$0.00		B
26-00203	04/01/26	REVIEW EARLE ASPHALT INVOICE	Open	\$200.00	\$0.00		
26-00204	04/01/26	ASSIST M.LYONS CLARIFIER MOTOR	Open	\$100.00	\$0.00		
		Vendor Total:		\$3,675.00			
SHORE005		SHORE BUSINESS SOLUTIONS					
26-00206	04/01/26	USAGE 2/21/26-3/20/26	Open	\$3.36	\$0.00		
THEHO010		THE HOME DEPOT					
26-00188	03/25/26	CABLE TIE & SPRING LINK	Open	\$12.92	\$0.00		
26-00198	03/31/26	MISC ITEMS FOR BORO HALL 3/31	Open	\$40.42	\$0.00		
		Vendor Total:		\$53.34			
TREEW005		TREE WISE MEN, LLC					
26-00119	02/26/26	EMERGENCY TREE REMOVAL	Open	\$1,400.00	\$0.00		
26-00154	03/12/26	EMERG:REMOVE FALLEN TREE	Open	\$900.00	\$0.00		
26-00194	03/30/26	EMERG:TREE REMOVAL-NURKO ROAD	Open	\$3,200.00	\$0.00		
		Vendor Total:		\$5,500.00			

BOROUGH OF ROOSEVELT
 Bill List By Vendor Name

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
VERIZ015 26-00183	03/24/26	VERIZON PHONE/INTERNET-MAR 2026	Open	\$1,060.89	\$0.00		
WWGRA005 26-00152	03/11/26	W.W. GRAINGER, INC. TANKLESS WATER HEATER-WWTP	Open	\$315.25	\$0.00		
WEBHA005 26-00134	03/03/26	WEB HAULING & DISTRIBUTION, INC PUMP BORO HALL PUMP PIT 2/11	Open	\$274.40	\$0.00		
26-00167	03/18/26	PUMP SLUDGE TANK 3/5/26	Open	\$889.08	\$0.00		
26-00168	03/18/26	PUMP LAKE DR PUMP PIT 3/6/26	Open	\$274.40	\$0.00		
Vendor Total:				\$1,437.88			
WEBOU005 26-00159	03/12/26	WEB OUTBACK RESTROOM RENTAL-DEC/JAN/FEB	Open	\$525.00	\$0.00		

Total Purchase Orders: 51 Total P.O. Line Items: 0 Total List Amount: \$43,747.35 Total Void Amount: \$0.00

BOROUGH OF ROOSEVELT
 Bill List By Vendor Name

04/02/2026

11:17 AM

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	5-09	\$175.00	\$0.00	\$175.00	\$0.00	\$0.00	\$175.00
	6-01	\$18,040.41	\$0.00	\$18,040.41	\$0.00	\$0.00	\$18,040.41
	6-09	\$17,607.69	\$0.00	\$17,607.69	\$0.00	\$0.00	\$17,607.69
	Year Total:	\$35,648.10	\$0.00	\$35,648.10	\$0.00	\$0.00	\$35,648.10
	C-04	\$4,212.27	\$0.00	\$4,212.27	\$0.00	\$0.00	\$4,212.27
	C-08	\$2,366.48	\$0.00	\$2,366.48	\$0.00	\$0.00	\$2,366.48
	Year Total:	\$6,578.75	\$0.00	\$6,578.75	\$0.00	\$0.00	\$6,578.75
	G-02	\$1,230.90	\$0.00	\$1,230.90	\$0.00	\$0.00	\$1,230.90
ANIMAL CONTROL	T-13	\$114.60	\$0.00	\$114.60	\$0.00	\$0.00	\$114.60
Total Of All Funds:		\$43,747.35	\$0.00	\$43,747.35	\$0.00	\$0.00	\$43,747.35

BOROUGH OF ROOSEVELT

I, Scott M. Frueh, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following bill list to be paid:

Vendor	Budget Account	Total Award
4/6/26 Bill List	various	\$43,747.35

Scott M. Frueh

Scott M. Frueh
Chief Financial Officer

Dated: 4/6/26

RESOLUTION NO. 26-54
MEETING DATE: 04-06-2026

**RESOLUTION AWARDING CONTRACT FOR THE REPAIR
OF THE STORAGE SHED LOCATED ON THE GROUNDS OF THE
FRANKLIN DELANO ROOSEVELT MEMORIAL AMPHITHEATER**

C/_____ offered the following resolution and moved its adoption, which was second by
C/_____.

WHEREAS, the Borough of Roosevelt, County of Monmouth, State of New Jersey (the
“Borough”) has a need to retain a qualified contractor to repair the storage shed located upon the grounds
of the Franklin Delano Roosevelt Memorial Amphitheater (the “Project”); and

WHEREAS, the Borough Purchasing Agent solicited quotes from three (3) contractors to complete
the Project as follows:

(1)	Alan’s Additions	\$13,500.00
(2)	Stephen’s Home Improvements, LLC	\$15,700.00
(3)	Fresh Start Renovations	\$18,000.00

WHEREAS, because the value of the services will not exceed the bid threshold of \$17,500,
pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-6.1, the Borough is permitted to award a
contract to the contractor “whose response is most advantageous, price and other factors considered”; and

WHEREAS, Alan’s Additions is duly qualified and provided the lowest price quote; and

WHEREAS, the Borough CFO has certified that funds are available to award the contract;

NOW THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Roosevelt
awards a contract in the amount of \$13,500.00 to Alan’s Additions, P.O. Box 369, Roosevelt, New Jersey
08555 for the repair the storage shed located upon the grounds of the Franklin Delano Roosevelt Memorial
Amphitheater; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the Chief
Financial Officer, Purchasing Agent, Borough Engineer, and Alan’s Additions.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Certification

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough
Council at a meeting held on April 6, 2026.

Kathleen Hart
Borough Clerk

BOROUGH OF ROOSEVELT

I, Scott M. Frueh, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following contract to be awarded:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
Alan's Additions (Shed Repairs at FDR Memorial Amphitheater)	Bond Ord. 24-09	\$13,500.00

Scott M. Frueh

Scott M. Frueh
Chief Financial Officer

Dated: 4/6/26

RESOLUTION NO. 26-55
MEETING DATE: 04-06-2026

**RESOLUTION RATIFYING EMERGENCY CONTRACT FOR THE
REPAIR OF THE BOROUGH'S WASTEWATER CLARIFIER**

C/_____ offered the following resolution and moved its adoption, which was second by
C/_____.

WHEREAS, the Borough of Roosevelt, County of Monmouth, State of New Jersey (the "Borough") owns and operates a wastewater collection and treatment system as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*; and

WHEREAS, on or about February 16, 2026, the Borough Sewer Operator advised that, during the course of completing another repair, it was discovered that the torque drive on the #1 final clarifier at the wastewater treatment plant was installed with incorrect rotation in 1991; and

WHEREAS, on March 16, 2026, Pumping Services, Inc. submitted a quote to modify the torque drive to rotate correctly on the #1 final clarifier at the wastewater treatment plant at a cost of \$10,427.37; and

WHEREAS, the Borough Sewer Operator advised that failing to immediately repair the Borough's torque drive could create an emergency affecting the public health, safety and welfare of the Borough's residents; and

WHEREAS, in accordance with N.J.S.A. 40A:11-6, the Borough Sewer Operator advised the Borough's Purchasing Agent in writing of the nature and necessity of an emergency contract; and

WHEREAS, under N.J.S.A. 40A:11-6, the Borough is authorized to award contracts for goods and services without public advertising for bids and bidding therefor, regardless of whether or not the contract price will exceed the bid threshold, when an emergency affecting the public health, safety or welfare requires the immediate delivery of goods or the performance of services;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey hereby approves and ratifies the Borough Purchasing Agent's emergency award of a contract in the amount of \$10,427.37 to Pumping Services, Inc. for the emergency modification of the torque drive on the #1 final clarifier at the wastewater treatment plant at a cost of \$10,427.37.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Certification

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 6, 2026.

Kathleen Hart
Borough Clerk

BOROUGH OF ROOSEVELT

I, Scott M. Frueh, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following Emergency contract to be awarded:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
Pumping Services, Inc. (Torque Drive rotation change plus replacement of parts)	Sewer-O/E	\$10,427.37

Scott M. Frueh

Scott M. Frueh
Chief Financial Officer

Dated: 4/6/26



PSI
PROCESS
Employee Owned

Pumping Services, Inc.
201 Lincoln Boulevard
Middlesex, NJ 08846
(732) 469-4540

Service Quotation

www.psiprocess.com
Electrical Contractor Bus. Permit #34EB01825300

Quote #	SQ47329
Quote Date	02/13/26
Date Printed	03/16/26
Page	1 of 2

BILL TO
001944
Borough of Roosevelt
P.O. Box 128
Roosevelt, NJ 08555

SHIP TO
Borough of Roosevelt
Waste Water Plant
85 Pine St
Roosevelt, NJ 08555

CONTACT Mike Lyons	PAYMENT TERMS Net 30 Days Pending Approval	JOB #	INSTRUCTIONS
WRITTEN BY Justin Hoffman	FREIGHT TERMS FREIGHT INCLUDED	SHIP VIA OUR TRUCK - PICK-UP REQUIRED	

PRODUCT/DESCRIPTION	QUANTITY	PRICE	U/M	EXTENSION
---------------------	----------	-------	-----	-----------

-----> Description Of Service Job A <-----

New gearbox was installed with the wrong rotation. Working with the manufacturer and them going through their records indicates the new gearbox was shipped "as built" in 1991. Torque limiter has been the wrong rotation from the beginning according to the records, unit is not covered under warranty by the manufacturer.

Quote is for the rotation change of the torque limiter and install only. Additional issues found onsite not included in this quote.

-----> Solution Of Service Job A <-----

Change torque limiter to the correct rotation, make adjustments, and test. Lead time 4 to 5 weeks

PART Sumitomo rework limiter rotation change	1	5734.2000	EA	5,734.20
PART Sumitomo estimate fee	1	575.0000	EA	575.00
PART Shipping	1	750.0000	EA	750.00

-----> Description Of Service Job B <-----

This section is to replaced the threaded rod, yoke ends, turnbuckles, cotter pins, and clevis pins found damaged from gearbox running backwards.

-----> Solution Of Service Job B <-----

Service Amount				1,022.32
PART 849WF0 YOKE END LH	6			
PART YOKE END 849WE4 RH	6			
PART 41MD47 CLEVIS PIN 3/4	12			

Continued...



PSI
PROCESS
Employee Owned

Pumping Services, Inc.

201 Lincoln Boulevard
 Middlesex, NJ 08846
 (732) 469-4540

Service Quotation

www.psiprocess.com

Electrical Contractor Bus. Permit #34EB01825300

Quote #	SQ47329
Quote Date	02/13/26
Date Printed	03/16/26
Page	2 of 2

PRODUCT/DESCRIPTION	QUANTITY	PRICE	U/M	EXTENSION
PART 4FGX1 3/4X10 THREADED ROD 3FT	6			
PART 4FHC6 3/4X10 LH ROD THREADED 6FT	3			
PART 833TT2 TURNBUCKLE	6			

-----> Description Of Service Job C <-----
 Install Equipment

-----> Solution Of Service Job C <-----

We will provide the labor, material, and lifting means to install all of the above listed equipment unless otherwise noted in this proposal.

We will verify that the operation of the system is correct, voltage and amperage of the related equipment is within name plate rating. Run the station through automatic mode to ensure it is operating properly.

The cost of materials required during installation not listed, if applicable, is invoiced as an addition to the quoted labor charge if not listed.

LAB19 Crew (2) Prevailing Wage Regular time	8	421.0218	EA	3,368.17
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All tariffs, duties, taxes, or related governmental charges imposed to this quote shall be the responsibility of the Buyer. The seller reserves the right to adjust pricing accordingly and bill these additional charges as a separate line item. The Buyer acknowledges and agrees to pay such adjustments as part of the total order cost.

Prices are valid for 15 days beyond the original quote date. Pumping Services, Inc. CANNOT store equipment more than one month after transmittal of our first quote. If this quote involves equipment in our shop for repair, we will contact you twice via phone and/or email and finally once by receipt requested email. Two weeks after receipt of our final email or its undeliverable return, Pumping Services, Inc. will dispose of the equipment.

SUB-TOTAL	HANDLING	MISC CHARGE	TAX	FREIGHT	QUOTE TOTAL
10,427.37	0.00	0.00	0.00	0.00	10,427.37

Acceptance of Proposal:

The preceding prices, specifications and conditions including those on the reverse side (rev. 2004.03.09) of this page are satisfactory and hereby accepted. You are authorized to proceed.

 Signature Accepted By

 Print Name

 Purchase Order Number
 Date: ___/___/___

Terms and Conditions - Rev. 2004.03.09

All orders shall be made out to Pumping Services, Inc. ("PSI") and shall be subject to acceptance by PSI. Hereafter, PSI is sometimes referred to interchangeably as the Seller and We. The purchaser of goods and services from PSI shall be referred to as the Buyer and You.

IN ADDITION TO THOSE TERMS AND CONDITIONS LISTED ABOVE, THE FOLLOWING ADDITIONAL TERMS AND CONDITIONS SHALL APPLY TO RENTAL TRANSACTIONS AND A RENTAL AGREEMENT IS UNDERSTOOD TO EXIST UNDER THE TERMS AND CONDITIONS LISTED BELOW IF EQUIPMENT IS RENTED BY BUYER REGARDLESS OF WHETHER BUYER SIGNS A SPECIFIC RENTAL CONTRACT (PSI IS HEREAFTER REFERRED TO AS "LESSOR" AND BUYER AS "LESSEE"):

1. All transactions between Buyer and Seller shall be governed solely by the terms and conditions set forth herein, which supersede any conflicting terms and conditions of Buyer's purchase order, notwithstanding any statement in Buyer's purchase order to the contrary. Exceptions to any of Seller's terms and conditions must be contained in a typed statement received from the Buyer. Seller shall not be deemed to have waived any of its terms and conditions or to have assented to any modification or alteration of such terms and conditions unless such waiver or assent is in writing and signed by an authorized officer of Seller. No representation of any kind has been made by Seller except as set forth herein. This agreement supersedes all prior writings and negotiations with respect thereto, and Seller is obligated to furnish only the quantities and items specifically listed on its proposal. Seller assumes no responsibility for furnishing other equipment or material shown on any plans and/or in specifications for a project.
2. Seller shall not be responsible for any delays in shipping.
3. Any claim that equipment, materials or services are unacceptable or nonconforming shall be made in writing to the Seller, within ten (10) days of the delivery of the goods or the rendering of the services, and if not so made same shall be deemed waived, and such waiver shall be deemed to bind Buyer to pay Seller the full price for such equipment, materials or services. Any statement of account sent by Seller to Buyer shall be considered correct, accepted and binding upon Buyer, except for specific objections which the Buyer makes in writing to Seller within fifteen (15) days of the date of the statement. Failure to make such timely objection in writing shall be deemed an admission by Buyer that the amount set forth on the statement is due and owing to Seller and that, as of the date of the statement, there are no set-offs, credits or counterclaims which would affect the amount of such debt.
4. Any errors in pricing or calculation are subject to correction.
5. Unless otherwise noted, prices are F.O.B. shipping point. A claim for loss or damage in transit must be entered with the carrier and prosecuted by Buyer.
6. In order to secure the obligations of Buyer to Seller, Buyer hereby grants to Seller, pursuant to Article 9 of the Uniform Commercial Code, a lien upon all equipment and materials sold by Seller to Buyer. In the event Buyer shall default in any obligation owed to Seller, Seller shall have all rights of a secured party upon default as provided for in Article 9 of the Uniform Commercial Code. Buyer agrees to execute any documents deemed necessary to Seller to perfect the security interest granted herein.
7. The amount of any applicable present or future tax or other government charge upon the production, sale, shipment or use of equipment or materials ordered or sold, serviced or rented will be added for billing unless Buyer provides Seller with an appropriate exemption certificate.
8. Orders may be canceled only with the written consent of Seller and upon payment of a cancellation charge as determined by Seller. Equipment and materials may be returned only when specifically authorized and Buyer shall be charged for placing returned goods in salable condition, any sales expenses then incurred by Seller, plus a restocking charge to be determined by Seller, and any outgoing and incoming transportation costs which Seller pays.
9. SELLER DOES NOT MAKE ANY WARRANTY AS TO MERCHANTABILITY OR AS TO FITNESS OF THE EQUIPMENT OR MATERIALS FOR A PARTICULAR PURPOSE, OR ANY OTHER WARRANTY, EXPRESS OR IMPLIED, except that title to any goods sold by Seller is not the subject of any lien, claim or encumbrance.
10. All sales shall be governed by the laws of the State of New Jersey and shall be deemed to have occurred in the State of New Jersey. The Courts of the State of New Jersey shall have exclusive jurisdiction over any cause of action arising from or connected with the sale of equipment or materials or the rendering of services by Seller to Buyer hereunder.
11. Buyer hereby agrees to pay all invoices when due. Any invoice not so paid will accrue interest at the rate of one and one-half percent (1.5%) per month calculated from the date of each invoice. If Buyer fails to pay to Seller any amount when due, then all outstanding amounts shall, without demand, become immediately due and payable by Buyer to Seller. If, after default, the matter is referred by Seller to an attorney for collection, then, without demand, there shall be added to the amount due, attorneys' fees equal to twenty percent (20%) of the balance due, plus all costs of suit, including deposition costs, repositioning/retaking fees, transcript costs, the cost of experts' reports, and expert witness fees.
12. Seller may, in its sole discretion, decline to deliver or provide equipment, materials or services except for cash, or stop equipment or materials in transit, whenever Seller has any reasonable doubt as to Buyer's ability to pay for such equipment, materials or services. Pro-rata payments shall become due with partial shipments. Where Buyer is responsible for any delay in shipment, the date of the completion of the equipment or materials shall be the date of shipment for purposes of payment. Completed equipment and materials shall be held at Buyer's cost and risk, and Buyer shall be responsible for all storage and insurance costs.
13. Seller shall not be liable to Buyer or to any other person for any loss, damage or expense of any kind or for direct or consequential damages relative to, arising from or caused directly or indirectly by any equipment, materials or services or any supplies or accessories or the use thereof, or any deficiency, defect or inadequacy thereof, or any delay in delivery or installation thereof, it being agreed that the extent of Seller's liability, express or implied, shall be limited to adjustment, repair or parts replacement as provided herein.
14. Equipment or parts manufactured by others but furnished, assembled, packaged or installed by Seller shall be repaired or replaced only to the extent of the original manufacturer's warranty. Seller's warranty on repairs/service is 90 days from the date of service. Seller, upon receipt of a customer request for service or repairs under its warranty, shall, during normal working hours, make the necessary adjustment, repairs and parts replacements without charge to Buyer. Any service, repairs or parts or replacement of any equipment necessitated by loss or damage resulting from causes other than normal wear and tear to the equipment are not covered by this warranty, and shall be invoiced to Buyer at Seller's then prevailing rates. No warranty shall apply to equipment which has been altered or repaired by anyone except Seller's authorized employees, and Seller shall not be liable in any event for alterations or repairs made by others, except those made with its written consent. Explicitly excluded from this warranty are pump wear parts and hoses installed in bypass pumping.
15. All services performed by Seller shall be charged on a time and materials basis unless a different charge is agreed to in writing in advance of such service. All field service involving sewage pumps and/or confined spaces require two (2) servicemen. Charges for services performed shall commence when Seller begins preparations at its shop and end upon the last serviceman's return. Travel time is billed at the same rate. Boom equipped service trucks, confined space entry, work at landfills or hazardous waste sites, mechanics and helpers, and all rental equipment and material utilized will be billed at Seller's then prevailing rates. All unscheduled service requested by Buyer without at least one business day's notice shall be charged at one and one half (1 1/2) times the Seller's then prevailing rates. There shall be a minimum charge for emergency service, which charge is subject to change without notice. Charges for emergency service commence when the servicemen leave home and end upon their return, if applicable.
16. LESSEE shall not encumber the rental contract or the equipment or permit the equipment to be removed to a location other than the address shown on the contract or credit application, or permit any others to use the equipment without LESSOR'S prior written consent.
17. LESSEE agrees to properly care for the equipment and to use it within its rated capacity, to restrict its use to LESSEE's qualified personnel who have been previously instructed in proper equipment operation, to prohibit anyone other than LESSOR's authorized personnel to repair or adjust the equipment, and to notify LESSOR immediately of accidents, disabilities, failures or similar information concerning the equipment. LESSEE further agrees to pay for all damages to the equipment resulting from improper use or abuse of the equipment upon receipt of invoices therefor from LESSOR for LESSOR's cost and expense of such repair. LESSEE shall be responsible for all ordinary maintenance of the equipment, including supplying fuel, oil, grease and water and daily checking of the general condition, including oil level, cooling system and batteries, recharging batteries, etc. LESSOR will service the equipment so as to maintain it in working condition, and LESSEE agrees to make the equipment available for such servicing by LESSOR at reasonable times during business hours. LESSEE agrees to pay the difference between the straight use and overtime use for mechanic's time in performing such servicing.
18. LESSEE agrees that LESSOR shall not be liable to LESSEE or the rental contract impugned based on LESSOR's failure to repair the equipment if disabled or furnish substitute equipment for any reason whatsoever. LESSOR shall, in no event, be liable for special or consequential damages of any nature whatsoever or however caused.
19. The equipment is leased F.O.B. LESSOR's warehouse, and LESSEE agrees not to remove the equipment to a location other than that shown on the contract or credit application without the prior written consent of LESSOR.
20. LESSEE agrees at the termination of the contract to return, at LESSEE's expense, the equipment to LESSOR's warehouse in the same condition as when received by LESSEE, reasonable wear and tear excepted.
21. To the fullest extent permitted by law, LESSEE shall indemnify and hold harmless LESSOR and all of its agents, servants and employees from and against any and all claims, damages, loss, expenses and attorneys' fees arising out of or resulting from the operation, maintenance and use of the equipment.
22. A) LESSEE shall provide and pay for all risk insurance against physical loss or damage to the equipment in an amount equal to the full insurable value of the equipment. Such policies shall name LESSOR and its assigns as an additional insured, as their interests may appear.
B) LESSEE also agrees to provide and pay, at its own cost and expense, for comprehensive general liability insurance, including contractual liability coverage, which insures both LESSEE and LESSOR and their agents, servants and employees for any and all claims, accidents, liability, damages, loss and expenses arising out of or in any way resulting from the operation, maintenance and use of the equipment rented under this agreement, that results in bodily injury, sickness, disease, death or injury to or destruction of property, including the loss of use resulting therefrom. The insurance herein shall be primary insurance for LESSOR and LESSEE and shall be in an amount not less than \$1,000,000 combined single limit for bodily injury or property damage.
C) LESSEE shall furnish LESSOR with certificates of insurance evidencing the coverage's set forth above, which shall provide for thirty (30) days prior written notice by certified mail, return receipt requested, to LESSOR of any cancellation or change reducing any such coverage. The certificates of insurance shall specifically state that LESSOR is an additional insured under LESSEE's policy of insurance as reflected in Paragraphs A and B above, and that the coverage for LESSOR is primary coverage, and not excess to or concurrent with any other insurance coverage that may be available to LESSOR. The insurance so provided shall be effective during the period from the moment of delivery of each item of equipment to LESSEE until the moment of return or surrender of possession of the last such item of equipment to LESSOR or his authorized representative.
23. If LESSEE fails to pay any rental or other sum payable hereunder when due or if LESSEE becomes subject to any state or federal insolvency, bankruptcy, receivership, trusteeship or similar proceeding, or if LESSEE shall default in any other term of this contract, LESSOR may immediately terminate this contract by notice in writing to LESSEE and repossess all items of equipment wherever they may be found, but LESSEE shall nevertheless remain liable for all sums then due. The remedies provided herein in favor of LESSOR shall not be deemed exclusive but shall be cumulative and shall be in addition to all other remedies in LESSOR's favor existing at law or in equity. Any notice hereunder shall be deemed sufficiently given if in writing and delivered to LESSEE personally or sent by mail addressed to LESSEE at the address set forth on the contract or credit application.
24. Any option to purchase the equipment upon any basis whatsoever given by LESSOR to LESSEE must be a separate written option duly signed by an officer of LESSOR. Unless such a written option is actually provided to LESSEE, it is understood that no option of any kind, written or oral, has been provided.
25. All rates on gas and diesel driven equipment are based on an 8 hour day, 40 hour week, and 160 hour month. Overtime shall be charged by the hour at one and one-half (1 1/2) the then applicable rates. A rental month is 28 calendar days.
26. Rental starts immediately upon delivery of the equipment to LESSEE at LESSOR's warehouse. Rental ends upon return of the last item of equipment to LESSOR's warehouse. No allowance shall be made for Sundays, holidays, or time in transit, or for any period of time the equipment may not be in actual use while in LESSEE's possession. All transportation or trucking charges are to be paid by LESSEE.
27. LESSEE covenants and agrees to make a complete inspection within 24 hours after receipt of the equipment. Any claims for defects shall be made within such 24-hour period, and if no such claims are made within such 24-hour period, then said equipment shall be deemed to be in good, safe and serviceable condition, and fit for its intended uses, and LESSEE's right to make a claim for defects shall be deemed waived.
28. Neither the whole, nor any part of the equipment hereby leased, shall be sublet, or suffered to be sublet, by LESSEE.
29. The failure by LESSOR at any one or more times to insist upon strict performance by LESSEE of the terms and/or conditions of this agreement shall not be construed as a waiver of LESSOR's right to demand strict compliance with and performance under all terms and/or conditions hereunder. Notice of said demand for strict compliance is hereby waived and time is expressly made of the essence hereunder.
30. All engine driven equipment is delivered full of fuel. On return, LESSOR shall refill the machinery and LESSEE shall be responsible for payment for the fuel used at LESSOR's then prevailing rates.

RESOLUTION NO. 26-56
MEETING DATE: 04-01-2026

**RESOLUTION AUTHORIZING THE BOROUGH OF ROOSEVELT TO APPLY FOR
THE GREEN COMMUNITIES GRANT INVENTORY AND COMMUNITY FOREST
MANAGEMENT PLAN DEVELOPMENT GRANT**

C/_____ offered the following Resolution and moved its adoption, which was second by C/_____.

WHEREAS, the governing body of the Borough of Roosevelt desires to further the public interest by obtaining a grant from the State of New Jersey in the amount of approximately \$9,000.00 to fund the following project: *NJUCF Green Communities Grant Inventory and Community Forest Management Plan Development*; and

WHEREAS, the Environmental Commission supports this request enthusiastically.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Roosevelt, County of Monmouth, State of New Jersey, as follows:

1. Therefore, the governing body resolves that Peggy Malkin or the successor to the office of Mayor is authorized (a) to make application for such a grant, (b) if awarded, to execute a grant agreement with the State for a grant in an amount not less than \$0.00 not more than \$9,000.00 and (c) to execute: any amendments thereto.
2. The Grantee agrees to comply with all applicable Federal, State, and municipal laws, rules, and regulations in its performance pursuant to the agreement.

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 6, 2026.

Kathleen Hart
Borough Clerk

RESOLUTION NO. 26-57
MEETING DATE: 04-06-2026

**RESOLUTION AUTHORIZING ROBERTS ENGINEERING GROUP, LLC TO
SURVEY, DESIGN, PERMIT, BID AND CONSTRUCTION ADMINISTRATION/INSPECTION
FOR THE ROAD REPLACEMENT PROJECT ON IMPROVEMENTS TO PINE DRIVE,
PHASE II**

C/ _____ offered the following resolution and moved its adoption, which was seconded by
C/ _____.

WHEREAS, on or about November 17, 2025, the New Jersey Department of Transportation (“NJDOT”) awarded the Borough of Roosevelt, County of Monmouth, State of New Jersey (the “Borough”) a municipal aid grant in the amount of \$177,509.00 for road improvements to Pine Drive, Phase II (the “Road Replacement Project”); and

WHEREAS, the Borough must make an award of a contract to complete the Road Replacement Project on or before November 17, 2027, or the Borough will forfeit the NJDOT’s municipal aid grant and jeopardize the Borough’s eligibility for future NJDOT grant funding; and

WHEREAS, the Borough’s Governing Body has adopted a bond ordinance to move forward with the Road Replacement Project; and

WHEREAS, the Borough Engineer has provided a proposal to the Borough for the Borough Engineer’s work to survey, design, permit, bid and construction administration/inspection in an amount of \$65,000.00 in order to meet the deadline of the municipal aid grant; and

WHEREAS, the Borough’s Chief Financial Officer has certified the availability of funds in the amount not to exceed \$65,000.00.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey that Roberts Engineering Group, LLC is hereby authorized to survey, design, permit, bid and construction administration/inspection roadway replacement project on Pine Drive, Phase II, in a total amount not to exceed \$65,000.00.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the Chief Financial Officer, Purchasing Agent, and Roberts Engineering Group, LLC.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 6, 2026.

Kathleen Hart
Borough Clerk

BOROUGH OF ROOSEVELT

I, Scott M. Frueh, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following contract to be awarded:

Vendor	Budget Account	Total Award
Roberts Engineering Group, LLC (FY2026 NJDOT-Pine Drive-Phase II Road Improvements)	Bond Ord. No. 26-02	\$65,000.00

Scott M. Frueh

Scott M. Frueh
Chief Financial Officer

Dated: 4/6/26

RESOLUTION NO. 26-58
MEETING DATE: 04-06-2026

**RESOLUTION AUTHORIZING ROBERTS ENGINEERING GROUP, LLC TO
SURVEY, DESIGN, PERMIT, BID AND CONSTRUCTION
ADMINISTRATION/INSPECTION FOR THE WATER MAIN IMPROVEMENTS TO
PINE DRIVE, PHASE II**

C/ _____ offered the following resolution and moved its adoption, which was seconded by C/ _____.

WHEREAS, on or about November 17, 2025, the New Jersey Department of Transportation (“NJDOT”) awarded the Borough of Roosevelt, County of Monmouth, State of New Jersey (the “Borough”) a municipal aid grant in the amount of \$177,509.00 for road improvements to Pine Drive, Phase II (the “Road Replacement Project”); and

WHEREAS, the Borough must make an award of a contract to complete the Road Replacement Project on or before November 17, 2027, or the Borough will forfeit the NJDOT’s municipal aid grant and jeopardize the Borough’s eligibility for future NJDOT grant funding; and

WHEREAS, the Borough Engineer and the Borough Water Operator, has reviewed the water mains and strongly recommends that a number of repairs be done to the curb boxes, fire hydrants and a portion of the water main replacement within the project limits on Pine Drive, Phase II; and

WHEREAS, the Borough’s Governing Body has adopted certain bond ordinances to move forward with the Road Replacement Project and the Water Main Improvements; and

WHEREAS, the Borough Engineer has provided proposals to the Borough for the Borough Engineer’s work to survey, design, permit, bid and construction administration/inspection for the water main improvements not to exceed \$18,500.00; and

WHEREAS, the Borough’s Chief Financial Officer has certified the availability of funds in the amount not to exceed \$18,500.00.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey that Roberts Engineering Group, LLC is hereby authorized to survey, design, permit, bid and construction administration/inspection water main improvements on Pine Drive, Phase II, in a total amount not to exceed \$18,500.00.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the Chief Financial Officer, Purchasing Agent, and Roberts Engineering Group, LLC.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 6, 2026.

Kathleen Hart
Borough Clerk

BOROUGH OF ROOSEVELT

I, Scott M. Frueh, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following contract to be awarded:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
Roberts Engineering Group, LLC (Pine Drive, Phase II-Water Main Replacement)	Bond Ord. No. 26-03	\$18,500.00

Scott M. Frueh

Scott M. Frueh
Chief Financial Officer

Dated: 4/6/26

RESOLUTION NO. 26-59
MEETING DATE: 04-06-2026

**AWARDING CONTRACT FOR MAINTENANCE OF PUBLIC LANDS IN THE BOROUGH
TO KYLE'S LAWN AND LANDSCAPING**

C/ _____ offered the following resolution and moved its adoption, which was second by
C/ _____.

WHEREAS, the Mayor and Council of the Borough of Roosevelt wish to have an agreement for landscape maintenance of public lands in the Borough; and

WHEREAS, requests were sent out for quotes and one (1) proposal was received as follows:

Kyle's Lawn and Landscaping, LLC	\$14,910.00
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WHEREAS, the Chief Financial Officer only certifies the amount in the temporary budget as available and amounts past the temporary budget are subject to sufficient funds being available in the 2026 adopted budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Roosevelt that the Borough retain the services of Kyle's Lawn and Landscaping at a price not to exceed \$14,910.00, in accordance with the attached proposal.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Borough Clerk to be a true copy, be forwarded to Kyle's Lawn and Landscaping, LLC, the Certified Municipal Financial Officer, the Treasurer and the Attorney.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council hereby approve the proposal and award a contract for maintenance of public lands in the Borough to Kyle's Lawn and Landscaping, LLC in accordance with the attached specifications, for the period of April through October 2026.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Certification

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 6, 2026.

Kathleen Hart
Borough Clerk

BOROUGH OF ROOSEVELT

I, Scott M. Frueh, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following contract to be awarded:

<u>Vendor</u>	<u>Budget Account</u>	<u>Temporary Budget</u>	<u>Total Award</u>
Kyle's Lawn & Landscaping, LLC	Buildings & Grounds	4,000.00	14,910.00

Only amounts in temporary budget are certified as available. Amounts past the temporary budget are subject to sufficient funds being available in the adopted budget.

Scott M. Frueh

Scott M. Frueh
Chief Financial Officer

Dated: 4/6/26