

DRAFT
BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

COUNCIL REGULAR MEETING AGENDA
MARCH 16, 2026 @ 7:00 P.M.

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on December 24, 2025 which was posted on the Bulletin Board Roosevelt Post Office and in the Borough Hall. The notice was transmitted to The Times and Asbury Park Press.

ROLL CALL

Councilmember Gregory S. DeFoe, Jr.
Councilmember Danelle Feigenbaum
Councilmember Constance Herrstrom
Councilmember Kristine Kaufman-Marut
Councilmember Claudia Luongo
Councilmember Ralph Warnick
Mayor Peggy Malkin

MAYOR'S REPORT:

PUBLIC COMMENT: (Agenda items only)

CORRESPONDENCE:

1. Letter received from ETM Associates, LLC, dated March 12, 2026 regarding the FDR Amphitheater Rehabilitation Bid Approval.

MINUTES:

1. Closed Session Council Minutes – February 2, 2026
2. Regular Council Meeting Minutes – February 17, 2026

CONSENT AGENDA RESOLUTIONS:

Resolution 26-49	Payment of Bills for March 16, 2026
Resolution 26-50	Resolution of the Borough Council of the Borough of Roosevelt Waiving January/February Water and Sewer Utility Billings for 5 Cedar Court, Block 2, Lot 51
Resolution 26-51	Resolution Awarding Contract for Improvements to the Franklin Delano Roosevelt Memorial Amphitheater to Rudna Construction, Inc. in an Amount not to Exceed \$596,447.00

REPORTS OF COMMITTEE CHAIRS:

Administration	Councilmember Kaufman-Marut
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Community Dev/Code
Envi, Health & Safety
Finance
Public Works
Utilities

Councilmember Herrstrom
Councilmember Feigenbaum
Councilmember DeFoe
Councilmember Warnick
Councilmember Luongo

REPORTS OF BOROUGH OFFICIALS:

UNFINISHED BUSINESS:

NEW BUSINESS:

1. Spring Branch Pickup – April 27, 2026
2. Movie Night – April 11, 2026 at 6PM

PUBLIC COMMENT (Any item)

M/Malkin opens the public comment at _____

M/Malkin closes the public comment at _____

CLOSED SESSION:

Resolution 26- Providing for a Private Executive Meeting that Excludes the Public

ADJOURNMENT

TIME OUT: _____



ETM ASSOCIATES, L.L.C.

PUBLIC SPACE MANAGEMENT
PROJECT MANAGEMENT
PUBLIC SPACE DESIGN

March 12, 2026

Ana Debevec
Roosevelt Borough Treasurer
33 N. Rochdale Avenue
P.O. Box 128
Roosevelt NJ 08555

Re: FDR Amphitheater Rehabilitation Bid Approval

Dear Mayor and Council,

ETM Associates, L.L.C. (ETM) in collaboration with local resident and project committee member Gail Hunton have reviewed the submitted bid proposals for the FDR Amphitheater Rehabilitation project received on February 12, 2026. Roberts Engineering conducted the bid opening; the bid tally is attached.

Three separate contracting firms submitted bids for the project including:

- Best Restoration Services (\$806,175.00)
- Rudna Construction Inc. (\$596,447.00)
- Spartan Construction General Contracting (\$667,313.33)

Our bid review team thoroughly reviewed the bids and identified the apparent low bidder (Rudna Construction Inc.). We conducted several follow-up calls and emails with Rudna Construction to further clarify their construction approach, qualifications and capabilities, and all sub-contractors, in addition to interviewing provided references to verify their relevant project histories and experience.

In summary, our review team recommends the project be awarded to Rudna Construction Inc. Please note that our review did not include verification of bidder insurance, bond, or completeness of required front-end forms and should be verified by the Borough prior to award.

If you have any questions or concerns regarding the bid proposal award, do not hesitate to contact me by phone at 732.572.6626 or by email at dave@etmassociatesllc.com.

Sincerely,
Dave Sittler

Project Manager
ETM Associates, L.L.C.

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 26-49
MEETING DATE: 03-16-2026**

PAYMENT OF BILLS FOR MARCH 16, 2026

C/ _____ offered the following resolution and moved its adoption, which was second by
C/ _____.

WHEREAS, the attached list of bills has been submitted to the Council for payment approval;
and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of
bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough
Council at a meeting held on March 16, 2026.

Kathleen Hart
Borough Clerk

3-1626 BILL LIST 01:47 PM

Ranges	Item Status	Purchase Types	Misc
<i>Range: First to Last</i> <i>Rcvd Batch Id Range: First to Last</i>	<i>Open: N</i> <i>Void: N</i> <i>Paid: N</i> <i>Held: Y</i> <i>Aprv: N</i> <i>Rcvd: Y</i>	<i>Bid: Y</i> <i>State: Y</i> <i>Other: Y</i> <i>Exempt: Y</i>	<i>P.O. Type: All</i> <i>Format: Condensed</i> <i>Include Non-Budgeted: Y</i> <i>Vendors: All</i>

Vendor #	P.O. #	PO Date	Name	Description	Status	Amount	Void Amount	Contract	PO Type
ALPHA005	26-00063	01/29/26	ALPHADOG SOLUTIONS, INC.	2026 WEBSITE MANAGEMENT	Open	\$720.00	\$0.00		B
BOARD005	26-00114	02/20/26	BOARD OF FIRE COMMISSIONERS OF	2026 FIRE/BLS SERVICES:1/Q/26	Open	\$41,372.25	\$0.00		
BOROU005	26-00113	02/20/26	BOROUGH OF HIGHTSTOWN	SOLID WASTE CONTRACT:MAR 2026	Open	\$6,525.13	\$0.00		
	26-00130	03/02/26		LANDFILL TIPPING FEES:JAN 2026	Open	\$1,906.49	\$0.00		
	26-00160	03/12/26		LANDFILL TIPPING FEES:FEB 2026	Open	\$1,769.13	\$0.00		
				Vendor Total:		\$10,200.75			
COMPL005	26-00092	02/11/26	COMPLETE SECURITY SYSTEMS, INC	ALARM MONITORING 2/1-1/31/27	Open	\$523.20	\$0.00		
CONOV005	26-00126	03/02/26	CONOVER BUILDING MAINTENANCE	MAR 2026 SERVICES	Open	\$223.89	\$0.00		
DELA005	26-00156	03/12/26	DELAWARE RIVER BASIN COMM.	WATER ALLOCATION ANNUAL FEE	Open	\$592.00	\$0.00		
	26-00157	03/12/26		WASTEWATER DISCHRG ANNUAL FE	Open	\$802.00	\$0.00		
				Vendor Total:		\$1,394.00			
GANNE005	26-00123	02/26/26	GANNETT NJ NEWSPAPERS	JAN 2026 NOTICES	Open	\$322.32	\$0.00		
HOLDE005	26-00082	02/04/26	HOLDEN, JOHN B.	2026 WATER PLANT MANAGEMENT	Open	\$5,415.00	\$0.00		B
	26-00142	03/09/26		ADDITIONAL SERVICES-FEB 2026	Open	\$556.51	\$0.00		
				Vendor Total:		\$5,971.51			
INTER015	26-00014	01/08/26	INTERSTATE WASTE SERVICES, INC	2026 RECYCLING CONTRACT	Open	\$3,791.66	\$0.00		B
JCPL0005	26-00132	03/03/26	JCP & L	FEB 2026 ELECTRIC SERVICE	Open	\$1,256.21	\$0.00		
	26-00133	03/03/26		W/S-FEB 2026 ELECTRIC SERVICE	Open	\$4,453.58	\$0.00		
				Vendor Total:		\$5,709.79			
LYONS005	26-00087	02/09/26	LYONS ENVIRONMENTAL SERV, LLC	2026 SEWER PLANT MANAGEMENT	Open	\$9,900.00	\$0.00		B
	26-00145	03/09/26		WATER TEST 1/21/26 & 2/3/26	Open	\$80.00	\$0.00		
				Vendor Total:		\$9,980.00			
MODER005	25-00620	10/06/25	MODERN GROUP LTD d/b/a	EMERG:NEW RADIATOR AT WTP	Open	\$6,780.53	\$0.00		

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Vendor #	P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
MONMO070								
MONMOUTH COUNTY PUBLIC WORKS &								
26-00143		03/09/26	BRINING:1/28/26	Open	\$529.57	\$0.00		
26-00158		03/12/26	BRINING:2/6/26	Open	\$534.89	\$0.00		
			Vendor Total:		\$1,064.46			
ORKIN005								
ORKIN PEST CONTROL SERVICE								
26-00129		03/02/26	FEB 2026 PEST CONTROL	Open	\$63.00	\$0.00		
PASSA005								
PASSAIC VALLEY SEWERAGE								
26-00135		03/03/26	SLUDGE DISPOSAL-DEC 2025	Open	\$604.80	\$0.00		
26-00136		03/03/26	SLUDGE DISPOSAL-JAN 2026	Open	\$604.80	\$0.00		
			Vendor Total:		\$1,209.60			
PETTY005								
PETTY CASH								
26-00127		03/02/26	REIMBURSE PETTY CASH	Open	\$17.05	\$0.00		
26-00153		03/11/26	REIMBURSE PETTY CASH	Open	\$54.22	\$0.00		
			Vendor Total:		\$71.27			
ROBER005								
ROBERTS ENGINEERING GROUP, LLC								
22-00437		07/27/22	ROAD IMPROVEMENTS:TAMARA DRIVE	Open	\$31.25	\$0.00		B
23-00499		09/25/23	ROAD IMPROVEMENTS:NORTH VALLE	Open	\$93.75	\$0.00		B
24-00090		02/07/24	REPLACE TRICKLING FILTERS	Open	\$1,670.00	\$0.00		B
24-00302		05/22/24	AMPHITHEATER FRONT-END SPECS	Open	\$468.50	\$0.00		B
26-00137		03/04/26	STORMWATER MAPPING	Open	\$2,237.50	\$0.00		
26-00138		03/04/26	STORMWATER MAPPING	Open	\$2,143.75	\$0.00		
26-00146		03/11/26	PB REVIEW-JCP&L	Open	\$1,100.00	\$0.00		
26-00149		03/11/26	REVIEW EARLE ASPHALT INVOICE	Open	\$90.00	\$0.00		
26-00150		03/11/26	ASSIST M.LYONS CLARIFIER MOTOR	Open	\$470.00	\$0.00		
26-00151		03/11/26	INVESTIGATE CRACKS:HOMESTEAD	Open	\$300.00	\$0.00		
			Vendor Total:		\$8,604.75			
ROOSE005								
ROOSEVELT BOARD OF EDUCATION								
26-00111		02/20/26	MAR 2026 SCHOOL TAXES	Open	\$160,045.00	\$0.00		
RUSSE005								
RUSSELL REID, INC.								
26-00088		02/10/26	2026 SLUDGE REMOVAL	Open	\$933.66	\$0.00		B
SHORE005								
SHORE BUSINESS SOLUTIONS								
26-00128		03/02/26	USAGE 1/21/26-2/20/26	Open	\$32.14	\$0.00		
STAPL005								
STAPLES BUSINESS ADVANTAGE								
26-00085		02/09/26	OFFICE & JANITORIAL SUPPLIES	Open	\$198.73	\$0.00		
SUTPH005								
SUTPHEN MEMORIAL, INC.								
26-00015		01/08/26	2026 CEMETERY MANAGEMENT	Open	\$775.00	\$0.00		B
THEHO010								
THE HOME DEPOT								
26-00124		02/27/26	MISC ITEMS 2/27/26	Open	\$120.72	\$0.00		
26-00139		03/05/26	MISC ITEMS 2/11 & 2/17/26	Open	\$50.30	\$0.00		
			Vendor Total:		\$171.02			

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

03/12/2026

01:47 PM

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	5-09	\$7,774.33	\$0.00	\$7,774.33	\$0.00	\$0.00	\$7,774.33
	6-01	\$222,012.17	\$0.00	\$222,012.17	\$0.00	\$0.00	\$222,012.17
	6-09	\$25,129.42	\$0.00	\$25,129.42	\$0.00	\$0.00	\$25,129.42
	Year Total:	\$247,141.59	\$0.00	\$247,141.59	\$0.00	\$0.00	\$247,141.59
	C-04	\$720.02	\$0.00	\$720.02	\$0.00	\$0.00	\$720.02
	C-08	\$1,670.00	\$0.00	\$1,670.00	\$0.00	\$0.00	\$1,670.00
	Year Total:	\$2,390.02	\$0.00	\$2,390.02	\$0.00	\$0.00	\$2,390.02
	G-02	\$4,381.25	\$0.00	\$4,381.25	\$0.00	\$0.00	\$4,381.25
	T-12	\$2,107.50	\$0.00	\$2,107.50	\$0.00	\$0.00	\$2,107.50
Total Of All Funds:		\$263,794.69	\$0.00	\$263,794.69	\$0.00	\$0.00	\$263,794.69

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Vendor #	Name	Status	Amount	Void Amount	Contract	PO Type
P.O. #	PO Date	Description				
THEHO010		THE HOME DEPOT	<i>Account Continued</i>			
THOMA005		THOMAS PLANNING ASSOCIATES,LLC				
26-00147	03/11/26	PB REVIEW-JCP&L	Open	\$542.50	\$0.00	
26-00148	03/11/26	PB REVIEW-JCP&L	Open	\$465.00	\$0.00	
		Vendor Total:		\$1,007.50		
TOWNS015		TOWNSHIP OF MANALAPAN				
26-00110	02/20/26	ANIMAL CONTROL SERV-MAR 2026	Open	\$1,041.66	\$0.00	
UNITE005		UNITED FIRE PROTECTION CORP.				
26-00144	03/09/26	SEWER-SEMI-ANNUAL INSPECTION	Open	\$389.00	\$0.00	
WRNEU005		W.R. NEUMANN COMPANY, INC.				
26-00131	03/02/26	SEWER-SODIUM BISULFITE 2/20/26	Open	\$1,198.00	\$0.00	
Total Purchase Orders: 47			Total P.O. Line Items: 0	Total List Amount: \$263,794.69	Total Void Amount: \$0.00	

\$263,794.69

OK AD

BOROUGH OF ROOSEVELT

I, Scott M. Frueh, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following bill list to be paid:

Vendor	Budget Account	Total Award
3/16/26 Bill List	various	\$263,794.69

Scott M. Frueh

Scott M. Frueh
Chief Financial Officer

Dated: 3/16/26

**RESOLUTION NO. 26-50
MEETING DATE: 03-16-2026**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ROOSEVELT
WAIVING JANUARY/FEBRUARY WATER AND SEWER UTILITY BILLINGS FOR 5
CEDAR COURT, BLOCK 2, LOT 51**

C/ _____ offered the following resolution and moved its adoption, which was seconded by C/ _____.

WHEREAS, the Borough of Roosevelt, County of Monmouth, State of New Jersey (the “Borough”) operates public water and sewer utilities that provide such services to certain properties within the Borough; and

WHEREAS, the property known as 5 Cedar Court, Block 2, Lot 51 (the “Property”) maintains utility accounts with the Borough; and

WHEREAS, in early March 2023, the structures located upon the Property were severely damaged and destroyed in a casualty loss incident; and

WHEREAS, during the months of January and February 2026, the Borough billed the Property’s utility accounts for structures that were no longer habitable and/or no longer existed upon the Property; and

WHEREAS, the Borough has determined that the amount billed to the Property’s accounts do not accurately reflect the utilities being utilized, and finds that the Property did not utilize any of the municipal services for which it was billed.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey does hereby authorize the Borough CFO and Tax Collector to cancel and/or waive the Property’s water/sewer utility bill for January/February 2026 in the amount of \$372.00; and

BE IT FURTHER RESOLVED, that any interest and late fees shall be waived on the Property’s water/sewer utility accounts relating to the above-authorized cancellation; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Borough CFO, Tax Collector, and the owner of the Property.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on March 16, 2026.

Kathleen Hart
Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 26-51
MEETING DATE: 03-16-2026**

**RESOLUTION AWARDING CONTRACT FOR IMPROVEMENTS TO
THE FRANKLIN DELANO ROOSEVELT MEMORIAL AMPHITHEATER TO
RUDNA CONSTRUCTION, INC. IN AN AMOUNT NOT TO EXCEED \$596,447.00**

C/_____ offered the following resolution and moved its adoption, which was seconded by C/_____.

WHEREAS, the Borough of Roosevelt, County of Monmouth, State of New Jersey (the "Borough") has a need to retain the services of a qualified contractor to construct improvements and restore the Franklin Delano Roosevelt Memorial Amphitheater (the "Project"); and

WHEREAS, the Borough duly advertised and solicited bids from contractors to perform and complete the Project, and received three (3) bids as follows:

(1)	Best Restoration Services	\$806,175.00
(2)	Rudna Construction, Inc.	\$596,447.00
(3)	Spartan Construction General Contracting	\$667,313.33

WHEREAS, the Project Engineer reviewed the aforementioned bids and recommended that the contract for the Project be awarded to Rudna Construction, Inc. as the lowest responsible bidder under the Local Public Contracts Law; and

WHEREAS, the Borough CFO has certified that funds are available to award the contract;

NOW THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Roosevelt hereby awards a contract in the amount of \$596,447.00 to Rudna Construction, Inc. to construct improvements and restore the Franklin Delano Roosevelt Memorial Amphitheater; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the Chief Financial Officer, Purchasing Agent, Borough Engineer, Rudna Construction, Inc., and all unsuccessful bidders.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on March 16, 2026.

Kathleen Hart
Borough Clerk

BOROUGH OF ROOSEVELT

I, Scott M. Frueh, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following contract to be awarded:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
Rudna Construction, Inc. (FDR Memorial Amphitheater Rehabilitation)	Bond Ord. 24-09	596,447.00

Scott M. Frueh

Scott M. Frueh
Chief Financial Officer

Dated: 3/16/26