

DRAFT
BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

COUNCIL REGULAR MEETING AGENDA
FEBRUARY 2, 2026 @ 7:00 P.M.

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on December 24, 2025 which was posted on the Bulletin Board Roosevelt Post Office and in the Borough Hall. The notice was transmitted to The Times and Asbury Park Press.

Motion to present the name of _____ as Council Member to replace Unexpired Term of Lou Esakoff, term expiring December 31, 2026.

Resolution 26-32 Resolution Appointing _____ to an Unexpired Term as Councilperson Within the Borough of Roosevelt, County of Monmouth with Said Term Expiring December 31, 2026

OATH OF OFFICE

Borough Council (fulfill unexpired term of Lou Esakoff term, expiring 12/31/26) - _____

ROLL CALL

Councilmember
Councilmember Danelle Feigenbaum
Councilmember Constance Herrstrom
Councilmember Kristine Kaufman-Marut
Councilmember Claudia Luongo
Councilmember Ralph Warnick
Mayor Peggy Malkin

MAYOR'S REPORT:

PUBLIC COMMENT: (Agenda items only)

CORRESPONDENCE:

1. Letter received from Roberts Engineering Group LLC, dated January 26, 2026 regarding the funding for the FY2026 Municipal Aid Program for Improvements to Pine Drive, Phase II
2. Letter received from Roberts Engineering Group LLC, dated January 22, 2026 regarding the Annual Certification and Stormwater Pollution Prevention Plan for Tier A NJPDES Stormwater Permit

MINUTES: None presented

CONSENT AGENDA RESOLUTIONS:

Resolution 26-33 Payment of Bills for February 2, 2026

- Resolution 26-34 Resolution Authorizing the County of Monmouth Mosquito Control Division to Conduct Aerial Mosquito Control Operations within Roosevelt Borough
- Resolution 26-35 Resolution Authorizing and Providing for the Issuance and Sale of \$1,750,550 Bond Anticipation Notes of the Borough of Roosevelt, in the County of Monmouth, New Jersey to the Monmouth County Improvement Authority, and Determining Various Matters in Connection Therewith
- Resolution 26-36 Resolution Authorizing Roberts Engineering Group, LLC to Prepare the Annual Certification and Stormwater Pollution Prevention Plan (SPPP) for the Borough of Roosevelt

RESOLUTION:

- Resolution 26-37 Resolution Amending Council Committees for the Year 2026

REPORTS OF COMMITTEE CHAIRS:

- | | |
|-----------------------|-----------------------------|
| Administration | Councilmember |
| Community Dev/Code | Councilmember Herrstrom |
| Envi, Health & Safety | Councilmember Feigenbaum |
| Finance | Councilmember Kaufman-Marut |
| Public Works | Councilmember Warnick |
| Utilities | Councilmember Luongo |

REPORTS OF BOROUGH OFFICIALS:

UNFINISHED BUSINESS:

NEW BUSINESS:

1. Environmental Commission request the Borough Council to pass a resolution participating in the Upper Millstone River Watershed Workgroup
2. Improvements to Pine Drive, Phase II – roadway and water main improvements

PUBLIC COMMENT (Any item)

M/Malkin opens the public comment at _____
 M/Malkin closes the public comment at _____

CLOSED SESSION:

- Resolution 26-38 Providing for a Private Executive Meeting that Excludes the Public

ADJOURNMENT

TIME OUT: _____

RESOLUTION NO. 26-32
MEETING DATE: 02-02-2026

**RESOLUTION APPOINTING _____ TO AN UNEXPIRED
TERM AS COUNCILPERSON WITHIN THE BOROUGH OF ROOSEVELT,
COUNTY OF MONMOUTH WITH SAID TERM EXPIRING DECEMBER 31, 2026**

C/ _____ offered the following resolution and moved its adoption, which was second by
C/ _____.

WHEREAS, Louis Esakoff, a duly elected member of the Borough of Roosevelt Council, tragically passed away on December 27, 2025; and

WHEREAS, the Borough of Roosevelt Council deeply mourns the loss of Louis Esakoff and recognizes his dedicated service to the community; and

WHEREAS, the death of Louis Esakoff has created a vacancy in the office of Member of the Governing Body for the Borough of Roosevelt, term expiring on December 31, 2026; and

WHEREAS, on January 20, 2026, the Roosevelt Borough Democratic Committee submitted to the Borough Clerk the names of three (3) Borough residents, who are also members of the Democratic Party, to fill the unexpired term caused by the aforementioned resignation; and

WHEREAS, _____ was among the persons nominated to fill the unexpired term by the Roosevelt Borough Democratic Committee.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Roosevelt, County of Monmouth, State of New Jersey, that _____ is hereby appointed to the Borough Council of the Borough of Roosevelt to the office of Councilperson effective immediately, with said term of office expiring on December 31, 2026.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be sent to the Borough Clerk, County Clerk, County Board of Elections, County Democratic Chairperson, County Republican Chairperson, Roosevelt Municipal Democratic Chairperson, and Roosevelt Municipal Republican Chairperson.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 2, 2026.

Kathleen Hart
Borough Clerk

Oath of Office

BOROUGH OF ROOSEVELT
33 N. ROCHDALE AVENUE
P. O. BOX 128
ROOSEVELT, NJ 08555

I, _____, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey; that I will bear true faith and allegiance to the same and to the Governments established in the United States and in this State, under the Authority of the people; and that I will faithfully, impartially and justly perform all the duties of the office of **Roosevelt Borough Council** according to the best of my ability.

Signature _____

Street Address _____

City, State _____

Term of Office: to fulfill unexpired term of Lou Esakoff, expiring 12/31/26

Sworn and subscribed to before me on this

_____ day of _____, 2026



Roberts
 ENGINEERING GROUP LLC
 Women Business Enterprise Certified

1670 Whitchose-Hamilton Square Rd.
 Hamilton, New Jersey 08690
 609-586-1141 fax 609-586-1143
 www.RobertsEngineeringGroup.com

January 26, 2026

Mayor and Council
 Borough of Roosevelt
 P.O. Box 128
 33 North Rochdale Avenue
 Roosevelt, New Jersey 08555

Re: Improvements to Pine Drive, Phase II
 Municipal Aid Fiscal Year 2026
 Borough of Roosevelt, Monmouth County, New Jersey
 Our File No.: R4603

Dear Mayor and Council:

The New Jersey Department of Transportation has notified the Borough through its Project Management and Reporting System (PMRS) that it has been awarded funding through the Municipal Aid Program for the Improvements to Pine Drive, Phase II in the amount of \$177,509.00. A contract must be awarded to a contractor by November 17, 2027 to meet the award deadline.

You may recall that the estimated construction cost was \$442,587.00. The awarded allotment is \$265,078.00 less than the requested amount. This cost does not include the costs for water and sewer improvements.

The improvements for Pine Drive between Maple Court and the dead end to the west include milling and paving with base repairs as necessary, and the replacement of deteriorated curb, sidewalk, speed humps, manhole frames and covers, signage, and pavement markings. In addition, inlets will be upgraded to meet NJDOT Bicycle Safe Grate Standards and NJDEP Stormwater Regulations. Based on past experience in this area of the Borough, we understand that there may be some stormwater improvements that are necessary. Additional evaluation will be completed during the design phase to confirm the full scope of stormwater improvements that may be needed.

In consultation with the Borough Water Operator, I am recommending that the Borough consider replacing the curb boxes, fire hydrants, and a portion of the water main within the project limits. The curb boxes and fire hydrants have experienced many issues over the years and replacing them will ensure they operate as intended. As there is not a history of water main breaks or leaks within this section of Pine Drive, we do not recommend replacing the entire water main. We recommend replacing the portion of water main towards the Sewer Plant as it has poor flow. These improvements will cost approximately \$103,000.00.

In discussion with the Sewer Operator, we do not anticipate any sewer improvements under this project.

As the grant amount is less than the estimated construction cost, design and inspection fees will likely not be reimbursable by the NJDOT grant. The anticipated costs for survey, design, permitting, bidding, and construction administration/inspection for the combined project are as follows:

| | |
|--|-------------|
| <u>Pine Drive Roadway Improvements</u> | |
| Survey, Design, Permitting, and Bidding = | \$30,000.00 |
| Construction Administration and Inspection = | \$35,000.00 |
| TOTAL = | \$65,000.00 |
| | |
| <u>Pine Drive Water Improvements</u> | |
| Survey, Design, Permitting, and Bidding = | \$ 3,500.00 |
| Construction Administration and Inspection = | \$15,000.00 |
| TOTAL = | \$18,500.00 |

Should Council choose to move forward with roadway improvements as well as water man improvements, the total cost will be \$83,500.

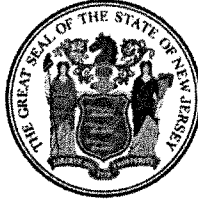
Please review the above figures and advise as to how the Council would like to move forward.

Should you have any questions, please feel free to contact me.

Very truly yours,

Carmela Roberts, PE, CME, CPWM
 Borough Engineer

cc: Kathleen Hart, RMC, CMR, Borough Clerk
 Scott Frueh, Borough CFO
 Ana Debevec, Borough Treasurer
 Cameron Corini, PE, CME, CPWM, Roberts Engineering Group, LLC
 Kelly Pham, EIT, Roberts Engineering Group, LLC



State of New Jersey

DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

PHILIP D. MURPHY
Governor

FRANCIS K. O'CONNOR
Commissioner

TAHESHA L. WAY
Lt. Governor

November 17, 2025

The Honorable Peggy Malkin
Mayor, Roosevelt Borough
33 North Rochdale Avenue
P.O. Box 128
Roosevelt Borough, New Jersey 08555

Dear Mayor Malkin,

I am pleased to inform you that Roosevelt Borough has been selected to receive funding from the New Jersey Department of Transportation's (NJDOT) Fiscal Year 2026 Municipal Aid Program for LA-2026 MA Roosevelt Borough Improvements to Pine Drive, Phase II 13 in the amount of \$177,509.00.

NJDOT's Municipal Aid Program is a very competitive program. This year the Department received 591 applications requesting more than \$363 million. There is \$150 million available in funds for this program from the Transportation Trust Fund (TTF) supported by the State gas tax.

As part of the Department's Commitment to Communities, NJDOT provides statewide assistance for local governments for improvements to and preservation of the local transportation network. This network makes up about 90 percent of New Jersey's roadways. The successful completion of your project will help achieve this goal and provide your constituents and everyone that uses local roads with a transportation system that provides the mobility they deserve.

Should you have any questions regarding your grant, please contact the NJDOT Local Aid District Office in your area.

District 1 - Mt. Arlington – 973-810-9120
District 2 - Newark - 862-350-5730

District 3 - Trenton – 609-963-2020
District 4 - Cherry Hill - 856-414-8414

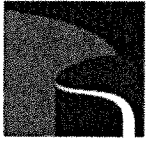
Again, thank you for your support of this program and good luck with your project.

Sincerely,

A handwritten signature in black ink that reads "Francis K. O'Connor".

Francis K. O'Connor
Commissioner

cc: Municipal Clerk
Municipal Engineer



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

January 22, 2026

Kathleen Hart, RMC, CMR
Borough Clerk
Borough of Roosevelt
33 North Rochdale Avenue
Roosevelt, New Jersey 08555
Email: clerk@rooseveltnj.us

Re: Tier A NJPDES Stormwater Permit
Annual Certification and Stormwater Pollution Prevention Plan
Borough of Roosevelt, Monmouth County, New Jersey
Our File No.: R4104

Dear Kathleen:

As you know, the Borough is now required by the NJDEP to provide a yearly certification that it has met the requirements of its Tier A NJDPES Stormwater Permit. In order to provide this information to the NJDEP, we will prepare the Annual Certification, and we must also prepare a full Stormwater Pollution Prevention Plan. To prepare the Annual Certification and the Stormwater Pollution Prevention Plan, Roberts Engineering Group, LLC will undertake the research necessary and prepare both documents to reflect how the Borough has complied with the permit in 2025 at a cost not to exceed \$7,000.00.

The Annual Certification and the Stormwater Pollution Prevention Plan must be submitted no later than May 1, 2026. Please provide authorization to move forward with these two (2) documents as soon as possible.

Should you have any questions, please feel free to call.

Very truly yours,

A handwritten signature in cursive script that reads "Carmela Roberts".

Carmela Roberts, P.E., C.M.E., C.P.W.M.
Borough Engineer

cc: Mayor and Council
Maria Dellasala, Deputy Clerk
Scott M. Frueh, Borough CFO
Ana Debevec, Borough Treasurer
Cameron Corini, P.E., C.M.E., C.P.W.M., Roberts Engineering Group, LLC
Kelly Pham, E.I.T., Roberts Engineering Group, LLC

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 26-33
MEETING DATE: 02-02-2026**

PAYMENT OF BILLS FOR FEBRUARY 2, 2026

C/ _____ offered the following resolution and moved its adoption, which was second by
C/ _____.

WHEREAS, the attached list of bills has been submitted to the Council for payment approval;
and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of
bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough
Council at a meeting held on February 2, 2026.

Kathleen Hart
Borough Clerk

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

| Vendor # | Name | | | | | | |
|----------|----------|--------------------------------|--------|--------------------------|-------------|----------|---------|
| P.O. # | PO Date | Description | Status | Amount | Void Amount | Contract | PO Type |
| THOMA005 | | THOMAS PLANNING ASSOCIATES,LLC | | <i>Account Continued</i> | | | |
| 26-00052 | 01/21/26 | PB REVIEW-JCP&L | Open | \$542.50 | \$0.00 | | |

Total Purchase Orders: 23 Total P.O. Line Items: 0 Total List Amount: **\$23,881.35** Total Void Amount: \$0.00

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

01/29/2026

11:18 AM

| Totals by Year-Fund | | | | | | | |
|----------------------------|--------------------|--------------------|--------------------|---------------------|----------------------|------------------|--------------------|
| Fund Description | Fund | Budget Rcvd | Budget Held | Budget Total | Revenue Total | G/L Total | Total |
| | 5-01 | \$12,564.50 | \$0.00 | \$12,564.50 | \$0.00 | \$0.00 | \$12,564.50 |
| | 5-09 | \$2,361.00 | \$0.00 | \$2,361.00 | \$0.00 | \$0.00 | \$2,361.00 |
| | Year Total: | \$14,925.50 | \$0.00 | \$14,925.50 | \$0.00 | \$0.00 | \$14,925.50 |
| | 6-01 | \$5,812.85 | \$0.00 | \$5,812.85 | \$0.00 | \$0.00 | \$5,812.85 |
| | C-04 | \$2,556.75 | \$0.00 | \$2,556.75 | \$0.00 | \$0.00 | \$2,556.75 |
| | C-08 | \$43.75 | \$0.00 | \$43.75 | \$0.00 | \$0.00 | \$43.75 |
| | Year Total: | \$2,600.50 | \$0.00 | \$2,600.50 | \$0.00 | \$0.00 | \$2,600.50 |
| | T-12 | \$542.50 | \$0.00 | \$542.50 | \$0.00 | \$0.00 | \$542.50 |
| Total Of All Funds: | | \$23,881.35 | \$0.00 | \$23,881.35 | \$0.00 | \$0.00 | \$23,881.35 |

BOROUGH OF ROOSEVELT

I, Scott M. Frueh, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following bill list to be paid:

| <u>Vendor</u> | <u>Budget Account</u> | <u>Total Award</u> |
|------------------|-----------------------|--------------------|
| 2/2/26 Bill List | various | \$23,881.35 |

Scott M. Frueh

Scott M. Frueh
Chief Financial Officer

Dated: 2/2/26

**RESOLUTION NO. 26-34
MEETING DATE: 02-02-2026**

**AUTHORIZING THE COUNTY OF MONMOUTH MOSQUITO CONTROL DIVISION
TO CONDUCT AERIAL MOSQUITO CONTROL OPERATIONS WITHIN
ROOSEVELT BOROUGH**

C/ _____ offered the following Resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the Monmouth County Board of County Commissioners, pursuant to N.J.S.A. 26:9-27 et seq. has elected through its Mosquito Control Division to perform all acts necessary for the elimination of mosquito breeding areas and/or to exterminate mosquitos within the county; and

WHEREAS, the County has instituted an Integrated Pest Management Program consisting of surveillance, water management, biological control, and chemical control to exterminate the mosquito population within the county of Monmouth; and

WHEREAS, prior to conducting aerial dispensing operations over a designated “congested area,” the County is required, pursuant to Federal Aviation Administration Regulation (FAR Part 137.51), to secure prior written approval from the governing body of the political subdivision over which the aircraft is to be operated; and

WHEREAS, the Borough of Roosevelt is designated as a “congested area” by the Federal Aviation Administration and the County has requested that this governing body consent to its proposed aerial dispensing operation.

NOW, THEREFORE BE IT RESOLVED as follows:

1. The Roosevelt Borough Council hereby authorizes the County of Monmouth Mosquito Control Division or its agent to apply pesticides by aircraft for mosquito control in certain areas of the municipality designated by the County as being either larval mosquito habitat or areas harboring high populations of mosquitos constituting either a nuisance, a health hazard, or both with the understanding that:
 - a. The County shall utilize pesticides, application equipment and aircraft that are approved for aerial applications by the applicable Federal (USEPA) and State (NJDEP) agencies, and
 - b. Such operations will be performed in compliance with the applicable Federal and State regulations, and

- c. The County will notify the police department of each municipality over which aerial pesticide operations are planned prior to commencement of such operations.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 2, 2026.

Kathleen Hart
Borough Clerk

RESOLUTION NO. 26-35
MEETING DATE: 02-02-2026

RESOLUTION AUTHORIZING AND PROVIDING FOR THE ISSUANCE AND SALE OF \$1,750,550 BOND ANTICIPATION NOTES OF THE BOROUGH OF ROOSEVELT, IN THE COUNTY OF MONMOUTH, NEW JERSEY TO THE MONMOUTH COUNTY IMPROVEMENT AUTHORITY, AND DETERMINING VARIOUS MATTERS IN CONNECTION THEREWITH

C/_____ offered the following resolution and moved its adoption, which was seconded by C/_____.

WHEREAS, the Borough of Roosevelt, in the County of Monmouth, New Jersey (the “Township”) has heretofore adopted, from time to time, various bond ordinances (the “Bond Ordinances”) authorizing various capital improvements, and the issuance and sale, from time to time, of its bonds and bond anticipation notes in order to finance such capital improvements; and

WHEREAS, the Bond Ordinances authorize the Chief Financial Officer to sell any bond anticipation notes thereunder at public or private sale, as determined by the Chief Financial Officer; and

WHEREAS, the Borough has applied to The Monmouth County Improvement Authority (the “MCIA”) to participate in its pooled governmental note financing program (the “Program”); and

WHEREAS, under the Program, the MCIA will issue and sell its pooled notes (the “MCIA Notes”), which MCIA Notes will be secured by (i) payments by various governmental entities located in Monmouth County (including the Borough) under various notes issued by such entities to the MCIA and (ii) the unconditional guaranty of the County of Monmouth (the “County”); and

WHEREAS, on January 14, 2026, the New Jersey Local Finance Board held a hearing and issued positive findings in respect of the issuance of the MCIA Notes by the MCIA; and

WHEREAS, the Borough wishes to participate in the Program, and to issue and sell all or a portion of its bond anticipation notes to the MCIA; and

WHEREAS, the Borough will receive a proposal for the purchase of such bond anticipation notes from the MCIA, which purchase will be effected through a note purchase agreement to be entered into between the Borough and the MCIA; and

WHEREAS, the Borough acknowledges that the MCIA intends to execute a contract of purchase with an underwriter pertaining to the sale of the MCIA Notes, the proceeds of which shall be used by the MCIA, inter alia, to purchase the such bond anticipation notes of the Township; and

WHEREAS, the Borough now wishes to authorize the issuance and sale of its bond anticipation notes, and the issuance and sale of all or a portion thereof to the MCIA;

NOW, THEREFORE, BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF ROOSEVELT, IN THE COUNTY OF MONMOUTH, NEW JERSEY, as follows:

SECTION 1. The Chief Financial Officer is hereby authorized to cause all or a portion of its bond anticipation notes (the "Program Notes") to be issued and sold to the MCIA in accordance with the Program.

SECTION 2. The terms and conditions of the sale of the Program Notes to the MCIA shall be set forth in a Note Purchase Agreement to be dated on or about the date of pricing of the MCIA Notes, between the MCIA and the Borough. The execution and delivery by the Mayor, the Business Administrator or the Chief Financial Officer of the Borough (each, an "Authorized Officer") of the Note Purchase Agreement, in such form as shall be approved by such officer, is hereby authorized, such approval to be conclusively evidenced by such officer's execution thereof.

SECTION 3. The Borough hereby authorizes the use of certain information concerning the Program Notes and the Borough in the Preliminary Official Statement and final Official Statement of the MCIA, to be used in connection with the marketing and sale of the MCIA Notes.

SECTION 4. The execution and delivery by an Authorized Officer of a Continuing Disclosure Agreement, if any, to be dated as of the date of closing of the MCIA Notes, between the Borough and the trustee for the MCIA Notes, in such form as shall be approved by such officer, is hereby authorized, such approval to be conclusively evidenced by such officer's execution thereof.

SECTION 5. A portion of the proceeds of sale of the Program Notes to the MCIA may be retained by the MCIA as payment for the Borough's allocable share of issuance expenses and expenses related to the County Guaranty. Any Authorized Officer is hereby authorized and directed to pay all of the costs associated with the sale and issuance of the Program Notes.

SECTION 6. The Authorized Officers and any other officer of the Borough, and the staff and consultants of the Borough, are hereby authorized and directed to take all actions and execute any other agreement which may be necessary or convenient to effectuate the terms of this resolution in connection with the issuance, sale and delivery of the Program Notes, which includes the review and delivery of a preliminary official statement and official statement on behalf of the Borough, and the execution of the Note Purchase Agreement, the Continuing Disclosure Agreement, if any, and any other agreement to be executed in connection with the issuance of the Program Notes or the MCIA Notes.

SECTION 7. This resolution shall take effect immediately.

ROLL CALL:
AYES:
NAYS:
ABSTAIN:
ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 2, 2026.

Kathleen Hart
Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 26-36
MEETING DATE: 02-02-2026**

**RESOLUTION AUTHORIZING ROBERTS ENGINEERING GROUP, LLC TO
PREPARE THE ANNUAL CERTIFICATION AND STORMWATER POLLUTION
PREVENTION PLAN (SPPP) FOR THE BOROUGH OF ROOSEVELT**

C/ _____ offered the following resolution and moved its adoption, which was seconded by
C/ _____.

WHEREAS, the NJDEP requires a yearly certification of its Tier A NJDPES Stormwater Permit and prepare a full Stormwater Pollution Prevention Plan (SPPP); and

WHEREAS, the Borough Engineer will undertake the research necessary and prepare both documents to reflect how the Borough has compiled with the permit in 2025 at a cost not to exceed \$7,000.00; and

WHEREAS, the Borough's Chief Financial Officer has certified the availability of funds in the amount not to exceed \$7,000,00.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey that Roberts Engineering Group, LLC is hereby authorized to perform the necessary work to undertake the research necessary and prepare both documents to reflect how the Borough has compiled with the permit in 2025 in an amount not to exceed \$7,000.00.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the Chief Financial Officer, Purchasing Agent, and Roberts Engineering Group, LLC.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 2, 2026.

Kathleen Hart
Borough Clerk

BOROUGH OF ROOSEVELT

I, Scott M. Frueh, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following contract to be awarded:

| <u>Vendor</u> | <u>Budget Account</u> | <u>Total Award</u> |
|---|-----------------------------|--------------------|
| Roberts Engineering Group (2025 Annual Certification and Stormwater Permit Compliance & Update Stormwater Pollution Prevention Plan) | Stormwater Assistance Grant | \$7,000.00 |

Scott M. Frueh

Scott M. Frueh
Chief Financial Officer

Dated: 2/2/26

RESOLUTION NO. 26-37
MEETING DATE: 02-02-2026

RESOLUTION AMENDING COUNCIL COMMITTEES FOR THE YEAR 2026

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, N.J.S.A. 40A:60-3(e) authorizes the Borough Council at its annual meeting to establish committees of the Council for the ensuing year; and

WHEREAS, it is the desire of the Borough Council to amend the committees.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Roosevelt, in the County of Monmouth, State of New Jersey as follows:

1. The following Borough Council Committees are hereby amended for the year 2026:

| COMMITTEE | COMMITTEE CHAIR | | |
|--|-----------------|--|--|
| Administration | | | |
| Community Development/Code Enforcement | | | |
| Environmental Health & Safety | | | |
| Finance | | | |
| Public Works | | | |
| Utilities | | | |

2. Special committees shall be established as deemed necessary by the Mayor or a majority of the members of the Borough Council.
3. The Committee Chair shall report at each meeting of the Borough Council on the committee's principal activities and recommendations.
4. Committees shall not act in any manner or make decisions which set precedent or are at variance with existing policy.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 2, 2026.

Kathleen Hart
Borough Clerk

RESOLUTION #26 AUTHORIZING A PROFESSIONAL SERVICES CONTRACT WITH THE WATERSHED INSTITUTE, FOR THE CREATION OF A REGIONAL WATERSHED MANAGEMENT PLAN

WHEREAS, all municipalities within the State, including the Township of x, are required by the 2023 Municipal Separate Storm Sewer System (MS4) permit to develop a Watershed Improvement Plan (WIP) to reduce flooding, reduce water pollution, meet the pollution reduction goals in Total Maximum Daily Loads and achieve designated uses for waterways within each municipality; and

WHEREAS, the Department of Environmental Protection encourages municipalities to coordinate with their neighboring municipalities and to develop the Watershed Improvement plans on a regional basis; and

WHEREAS, the proposed watershed management plan would study the current status of water quality in the Upper Millstone River Watershed and its tributaries; develop a matrix of best management practices (stormwater management systems) to address the water pollution impairments and flooding; and identify potential locations, projects and costs within the watershed to reduce water pollution and reduce flooding; and

WHEREAS, the proposed agreement would allow X Township to work collaboratively with the other municipalities of the Upper Millstone River Watershed, and help the municipality meet many of the obligations of the MS4 permit to develop the WIP; and

WHEREAS, it is anticipated that a regional approach for the Upper Millstone River Watershed will reduce costs in development and implementation of the Watershed Improvement Plan by using a watershed based approach, rather than each municipality performing independent studies and project development; and

WHEREAS, X Township, through its professionals, has been engaging with the Upper Millstone River Watershed work group organized by The Watershed Institute beginning in June 2025 to discuss stormwater management, flooding and water pollution issues; and

WHEREAS, The Watershed Institute secured proposals from two consultants to develop the watershed management plan for the Upper Millstone River for a total cost ranging between \$227,186.09 (without water quality monitoring) and \$313,186.09 (with water quality monitoring); and

WHEREAS, The cost of the plan is anticipated to be divided proportionally amongst eleven participating municipalities based upon the amount of impervious cover each municipalities have within the watershed. The allocation of cost would be adjusted as a result of the number of municipalities participating in the plan.

WHEREAS, the Township has a need to acquire the services to be provided hereunder as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and

WHEREAS, The Watershed Institute has or will provide a Business Entity Registration, Insurance Certificate and other required documents, including a Business Entity Disclosure Certification,

which certifies that TWI and its employees, principals and agents have not made any reportable contributions to a political or candidate committee in the Township within the previous one (1) year and that the contract will prohibit TWI from making any reportable contributions through the term of the contract; and

WHEREAS, it has been determined that the value of these services over the course of the contract is anticipated to exceed \$17,500.00; and

WHEREAS, The New Jersey Local Public Contracts Law N.J.S.A. 40A:11-1 et seq authorizes the award of a contract as "professional services" without competitive bidding; and

WHEREAS, funds have previously been budgeted for this Watershed Management Plan, and the Chief Financial Officer has provided a certification that sufficient funds are available for payment of this contract under Account #'s; and

WHEREAS, the term of this contract shall be for twelve (12) months.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of X, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute an Agreement with The Watershed Institute to prepare the Upper Millstone River Watershed Management Plan for a total amount of \$# for which X Township's portion shall not to exceed \$# without further approval from the Township Committee.
2. A copy of this Resolution, the proposal, Pay-to-Play Forms, the agreement between municipalities, and contract will be kept on file in the Office of the Clerk.
3. A notice of this action shall be published in the official newspaper as required by law.

CERTIFICATION
I HEREBY CERTIFY THE ABOVE TO BE A
TRUE COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
X AT A MEETING HELD

February ?, 2026

TOWNSHIP CLERK

RESOLUTION NO. 26-38
MEETING DATE: 02-02-2026

**PROVIDING FOR A PRIVATE EXECUTIVE MEETING THAT
EXCLUDES THE PUBLIC**

C/ _____ offered the following Resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the “Open Public Meetings Act” enacted October 21, 1975 permits a public body to exclude the public from meetings or portions thereof wherein matters are to be discussed which are exempted from the requirements of the Act; and

WHEREAS, the said Act requires that prior to the holding of a meeting or portion thereof from which the public shall be excluded, the public body should adopt a Resolution at a public meeting providing for the holding of a private meeting; and

WHEREAS, the Borough Council of the Borough of Roosevelt has determined that a meeting should be held from which the public should be excluded in order to discuss a subject which is exempted under the said Act.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, as follows:

- That the next portion of this meeting be held in Private Session.
- That the general nature of the matter(s) to be discussed relate to the matters:
 - a. Items Falling Under Attorney/Client Privilege:
 - i. Green Acres Encroachment
 - b. Contract: Affordable Housing Rehabilitation
- That no official action will be taken at the meeting but Minutes shall be kept and shall be available to the public after official action on the subject matter has been taken.
- It is anticipated the discussion conducted in closed session can be disclosed to the public after no further action is required in the matter.

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 2, 2026.

Kathleen Hart
Borough Clerk