

**DRAFT**  
**BOROUGH OF ROOSEVELT**  
**33 N. Rochdale Ave, Roosevelt Borough, NJ 08555**

**COUNCIL REGULAR MEETING AGENDA**  
**JANUARY 20, 2026 @ 7:00 P.M.**

**TIME IN \_\_\_\_\_**

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on December 24, 2025 which was posted on the Bulletin Board Roosevelt Post Office and in the Borough Hall. The notice was transmitted to The Times and Asbury Park Press.

**OATH OF OFFICE (Administered to Newly Elected Officials)**

Borough Council (3 Year Term expires 12/31/28) .....Danelle Feigenbaum

**ROLL CALL**

Councilmember  
Councilmember Danelle Feigenbaum  
Councilmember Constance Herrstrom  
Councilmember Kristine Kaufman-Marut  
Councilmember Claudia Luongo  
Councilmember Ralph Warnick  
Mayor Peggy Malkin

**MAYOR'S REPORT:**

**PUBLIC COMMENT: (Agenda items only)**

**CORRESPONDENCE:**

1. Email sent to Borough Council from Roosevelt Democratic Committee, dated January 12, 2026 presenting three names for consideration.

**MINUTES:** None Presented

**ORDINANCE:**

**SECOND READING**

2026-01                      Calendar Year 2026 Ordinance to Exceed the Municipal Budget  
Appropriation Limits and to Establish a Cap Bank (NJSA. 40A:4-45.14)

**CONSENT AGENDA RESOLUTIONS:**

Resolution 26-28            Payment of Bills for January 20, 2026  
Resolution 26-29            Resolution Authorizing Roberts Engineering Group, LLC to Prepare Contracts,  
Advertise and Provide Contract Administration for the Repairs to the Water  
Tower

- Resolution 26-30      Resolution Amending Resolution 23-94 Authorizing Roberts Engineering Group, LC to Survey, Design, Permit, Bid, Construction Administration/ Inspection and Stormwater Easement for the Road Replacement Project on North Valley Road
- Resolution 26-31      Resolution of the Borough Council of the Borough of Roosevelt Waiving November/December Water and Sewer Utility Billings for 5 Cedar Court, Block 2, Lot 51

**REPORTS OF COMMITTEE CHAIRS:**

- |                       |                             |
|-----------------------|-----------------------------|
| Administration        | Councilmember               |
| Community Dev/Code    | Councilmember Herrstrom     |
| Envi, Health & Safety | Councilmember Feigenbaum    |
| Finance               | Councilmember Kaufman-Marut |
| Public Works          | Councilmember Warnick       |
| Utilities             | Councilmember Luongo        |

**REPORTS OF BOROUGH OFFICIALS:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**PUBLIC COMMENT (Any item)**

M/Malkin opens the public comment at \_\_\_\_\_

M/Malkin closes the public comment at \_\_\_\_\_

**CLOSED SESSION:**

Resolution 26-xxx      Providing for a Private Executive Meeting that Excludes the Public

**ADJOURNMENT**

**TIME OUT:** \_\_\_\_\_

## Council Member Replacement

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From Peggy Malkin <peggymalkin@rooseveltnj.us>

Date Mon 1/12/2026 8:16 PM

To KATHLEEN HART <clerk@rooseveltnj.us>; ANA DEBEVEC <finance@rooseveltnj.us>; Danelle Feigenbaum <dfeigenbaum@rooseveltnj.us>; CONSTANCE HERRSTROM <cherrstrom@rooseveltnj.us>; Claudia Luongo <cluongo@rooseveltnj.us>; Tina Kaufman <tkaufman@rooseveltnj.us>; Ralph Warnick <rwarnick@rooseveltnj.us>

CAUTION: This email originated outside the organization. Do not click links or open attachments unless you recognize the sender.

Hello Councilmembers,  
Sadly, the time has come to replace Lou.

I am happy to present to you these three names for consideration.

- 1- Scott Defoe
- 2- Cheri Katz
- 3- Erin Schneider

Scott and Cheri are basically lifelong Roosevelt residents, and Erin has lived here for over 8 years.

They are all qualified, terrific people.

Scott is the one who is most interested in the position and has the most availability.

He is a public school teacher in NY, and has 2 children in our schools.

His wife, Rama, is one of our crossing guards.

I'm sure you'll agree he will be a valuable addition to our council.

He will attend our meeting on the 20th.

See you then,

Peggy

Sent from my iPhone

*BOROUGH OF ROOSEVELT  
COUNTY OF MONMOUTH*

**ORDINANCE NO.: 2026-01  
INTRODUCED DATE: 01-05-2026  
PUBLIC HEARING DATE: 01-20-2026**

**CALENDAR YEAR 2026 ORDINANCE TO EXCEED THE MUNICIPAL  
BUDGET APPROPRIATION LIMITS AND TO ESTABLISH  
A CAP BANK (N.J.S.A. 40A:4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A:4-45. 1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.00% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A:4-45. 15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Governing Body of the Borough of Roosevelt in the County of Monmouth finds it advisable and necessary to increase its CY 2026 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Governing Body of the Borough of Roosevelt hereby determines that a 1.5% increase in the budget for said year, amounting to \$12,950.12 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Governing Body of the Borough of Roosevelt hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Governing Body of the Borough of Roosevelt, in the County of Monmouth, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2026 budget year, the final appropriations of the Borough of Roosevelt shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$30,216.95, and that the CY 2026 municipal budget for the Borough of Roosevelt be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon; be filed with said Director within 5 days after such adoption.

ATTEST:

APPROVED:

\_\_\_\_\_  
Kathleen Hart, Borough Clerk

\_\_\_\_\_  
Peggy Malkin, Mayor

*BOROUGH OF ROOSEVELT  
COUNTY OF MONMOUTH  
STATE OF NEW JERSEY*

**RESOLUTION NO. 26-28  
MEETING DATE: 01-20-2026**

**PAYMENT OF BILLS FOR JANUARY 20, 2026**

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C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was second by  
C/ \_\_\_\_\_.

**WHEREAS**, the attached list of bills has been submitted to the Council for payment approval;  
and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds for the payment of  
bills.

**NOW, THEREFORE, BE IT RESOLVED** that the bills on the attached bill list be paid.

**ROLL CALL:**

AYES:

NAYS:

ABSTAIN:

ABSENT:

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough  
Council at a meeting held on January 20, 2026.

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Kathleen Hart  
Borough Clerk

BOROUGH OF ROOSEVELT  
Bill List By Vendor Name

01/15/2026

1-20-26 BILL LIST 12:06 PM

Ranges	Item Status	Purchase Types	Misc
Range: First to Last Rcvd Batch Id Range: First to Last	Open: N Void: N Paid: N Held: Y Aprv: N Rcvd: Y	Bid: Y State: Y Other: Y Exempt: Y	P.O. Type: All Format: Condensed Include Non-Budgeted: Y Vendors: All

Vendor #	P.O. #	PO Date	Name	Description	Status	Amount	Void Amount	Contract	PO Type
ALPHA005	25-00128	02/21/25	ALPHADOG SOLUTIONS, INC.	2025 WEBSITE MANAGEMENT	Open	\$720.00	\$0.00		B
ANJEC005	26-00011	01/08/26	ANJEC	ENVIRONMENTAL COMM-2026 DUES	Open	\$475.00	\$0.00		
APPS4005	26-00033	01/12/26	APPS4RENT,LLC	OFFICE 365 AND G3 LICENSE	Open	\$252.00	\$0.00		
BOROU005	25-00768	12/31/25	BOROUGH OF HIGHTSTOWN	LANDFILL TIPPING FEES:OCT 2025	Open	\$4,382.63	\$0.00		
	26-00039	01/14/26		SOLID WASTE CONTRACT:JAN 2026	Open	\$6,525.13	\$0.00		
	26-00041	01/14/26		LANDFILL TIPPING FEES:DEC 2025	Open	\$2,721.44	\$0.00		
				<b>Vendor Total:</b>		<b>\$13,629.20</b>			
CANNI005	26-00035	01/12/26	CANNIZZARO, SALVATORE	TAX COLL-REIMB:INK CARTS	Open	\$87.41	\$0.00		
CANNO010	25-00767	12/31/25	CANNON & MCGUINN, LLC	LEGAL SERVICES-SEP 2025	Open	\$2,750.00	\$0.00		
CONOV005	26-00006	01/08/26	CONOVER BUILDING MAINTENANCE	JAN 2026 SERVICES	Open	\$223.89	\$0.00		
CROSS005	25-00110	02/13/25	CROSS OVER NETWORKS, LLC	2025 IT SERVICES	Open	\$907.08	\$0.00		B
DEBEV005	26-00018	01/09/26	DEBEVEC, ANA	TRAVEL EXPENSE 7/2-12/29/25	Open	\$232.54	\$0.00		
DILWO005	25-00769	12/31/25	DILWORTH & PAXSON, LLP	PREPARE BOND ORD. 25-13	Open	\$570.00	\$0.00		
	26-00001	01/08/26		PREPARE BOND ORD. 25-14	Open	\$570.00	\$0.00		
				<b>Vendor Total:</b>		<b>\$1,140.00</b>			
DONAT005	25-00757	12/31/25	DONATO, ESQ., MICHELE	POOL REVIEW-18 S. ROCHDALE	Open	\$626.50	\$0.00		
EDMUN005	26-00009	01/08/26	EDMUNDS GOVTECH	2026 SOFTWARE MAINT & HOSTING	Open	\$16,394.49	\$0.00		
ETMAS005	23-00182	04/05/23	ETM ASSOCIATES, LLC	LANDSCAPE DESIGN:AMPHITHEATER	Open	\$11,395.00	\$0.00		B
FRANC005	26-00027	01/09/26	FRANCOTYP-POSTALIA, INC.	1/Q/2026 METER/SCALE RENTAL	Open	\$162.54	\$0.00		

BOROUGH OF ROOSEVELT  
Bill List By Vendor Name

01/15/2026

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Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
GANNE005 25-00771	12/31/25	GANNETT NJ NEWSPAPERS NOV 2025 NOTICES	Open	\$97.24	\$0.00		
HACHC005 25-00752	12/29/25	HACH COMPANY WATER-LAB TESTING SUPPLIES	Open	\$367.38	\$0.00		
HOLDE005 25-00091	02/10/25	HOLDEN, JOHN B. 2025 WATER PLANT MANAGEMENT	Open	\$5,415.00	\$0.00		B
26-00002	01/08/26	ADDITIONAL SERVICES-DEC 2025	Open	\$1,371.38	\$0.00		
		<b>Vendor Total:</b>		<b>\$6,786.38</b>			
INTER015 26-00014	01/08/26	INTERSTATE WASTE SERVICES, INC 2026 RECYCLING CONTRACT	Open	\$3,791.66	\$0.00		B
JCPL0005 25-00772	12/31/25	JCP & L DEC 2025 ELECTRIC SERVICE	Open	\$1,257.73	\$0.00		
25-00773	12/31/25	W/S-DEC 2025 ELECTRIC SERVICE	Open	\$4,927.00	\$0.00		
		<b>Vendor Total:</b>		<b>\$6,184.73</b>			
LEAF0005 26-00007	01/08/26	LEAF COMMERCIAL CAPITAL, INC. KYOCERA COPIER PYMT 26 OF 60	Open	\$188.63	\$0.00		
LYONS005 25-00081	02/03/25	LYONS ENVIRONMENTAL SERV, LLC 2025 SEWER PLANT MANAGEMENT	Open	\$9,750.00	\$0.00		B
25-00760	12/31/25	BACKFLOW TEST 4/Q & WATER TEST	Open	\$350.00	\$0.00		
26-00038	01/13/26	ADDT'L SERVICES 12/3-12/18/25	Open	\$2,786.75	\$0.00		
		<b>Vendor Total:</b>		<b>\$12,886.75</b>			
MONMO070 26-00044	01/15/26	MONMOUTH COUNTY PUBLIC WORKS & BRINING: 12/12/25	Open	\$472.60	\$0.00		
MONMO025 26-00022	01/09/26	MONMOUTH COUNTY-COUNTY TAX 1/Q/2026 COUNTY TAXES	Open	\$59,034.67	\$0.00		
MONMO035 26-00024	01/09/26	MONMOUTH COUNTY-HEALTH TAX 1/Q/2026 HEALTH TAXES	Open	\$1,028.55	\$0.00		
MONMO030 26-00023	01/09/26	MONMOUTH COUNTY-LIBRARY TAX 1/Q/2026 LIBRARY TAXES	Open	\$3,761.20	\$0.00		
MONMO040 26-00025	01/09/26	MONMOUTH COUNTY-OPEN SPACE TAX 1/Q/2026 OPEN SPACE TAXES	Open	\$8,912.49	\$0.00		
MONMO020 26-00028	01/09/26	MONMOUTH MUNICIPAL JIF 2026 INSUR-FIRST INSTALLMENT	Open	\$23,309.00	\$0.00		
NEWJE005 26-00010	01/08/26	NEW JERSEY PLANNING OFFICIALS P/L BOARD-2026 MEMBER DUES	Open	\$425.00	\$0.00		
NJADV005 25-00754	12/30/25	NJ ADVANCE MEDIA LEGAL NOTICES-11/24/25	Open	\$7.28	\$0.00		

BOROUGH OF ROOSEVELT  
Bill List By Vendor Name

01/15/2026

12:06 PM

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
NJADV005		NJ ADVANCE MEDIA	<i>Account Continued</i>				
26-00037	01/13/26	LEGAL NOTICES-DEC 24,25,31	Open	\$67.08	\$0.00		
		<b>Vendor Total:</b>		<b>\$74.36</b>			
NJCON005		NJ CONFERENCE OF MAYORS					
26-00013	01/08/26	2026 MEMBERSHIP DUES	Open	\$400.00	\$0.00		
NJSTA005		NJ STATE LEAGUE/MUNICIPALITIES					
26-00012	01/08/26	2026 MEMBERSHIP DUES	Open	\$290.00	\$0.00		
ONECA005		ONE CALL CONCEPTS, INC.					
25-00759	12/31/25	4/Q/2025 "CALL BEFORE YOU DIG"	Open	\$50.40	\$0.00		
ORKIN005		ORKIN PEST CONTROL SERVICE					
25-00758	12/31/25	DEC 2025 PEST CONTROL	Open	\$63.00	\$0.00		
PEGER005		PEGER, KYLE d/b/a					
25-00764	12/31/25	SALTING:12/15 & 12/16/25	Open	\$689.00	\$0.00		
26-00032	01/12/26	SALTING:12/27/25	Open	\$1,700.00	\$0.00		
		<b>Vendor Total:</b>		<b>\$2,389.00</b>			
PETTY005		PETTY CASH					
25-00751	12/23/25	REIMBURSE PETTY CASH	Open	\$45.00	\$0.00		
25-00762	12/31/25	REIMBURSE PETTY CASH	Open	\$1.44	\$0.00		
26-00005	01/08/26	REIMBURSE PETTY CASH	Open	\$17.05	\$0.00		
26-00043	01/14/26	REIMBURSE PETTY CASH	Open	\$55.00	\$0.00		
		<b>Vendor Total:</b>		<b>\$118.49</b>			
PSEGC005		PSE & G CO.					
25-00763	12/31/25	NOV 2025 GAS SERVICE	Open	\$663.70	\$0.00		
26-00040	01/14/26	DEC 2025 GAS SERVICE	Open	\$1,031.76	\$0.00		
		<b>Vendor Total:</b>		<b>\$1,695.46</b>			
RIOSU005		RIO SUPPLY, INC.					
26-00026	01/09/26	NEPTUNE 360 AMR SUBSCRIPTION	Open	\$2,340.00	\$0.00		
ROBER005		ROBERTS ENGINEERING GROUP, LLC					
22-00437	07/27/22	ROAD IMPROVEMENTS:TAMARA DRIVE	Open	\$500.00	\$0.00		B
24-00090	02/07/24	REPLACE TRICKLING FILTERS	Open	\$1,816.75	\$0.00		B
25-00584	09/17/25	SEWER MAIN REPAIR/REPLACE:LAKE	Open	\$185.00	\$0.00		B
25-00661	10/22/25	WATERSHED INVENTORY REPORT	Open	\$1,007.50	\$0.00		B
25-00714	11/24/25	PREPARE SOC SAMPLING WAIVERS	Open	\$2,098.00	\$0.00		B
25-00756	12/31/25	POOL ENG REVIEW-18 S. ROCHDALE	Open	\$545.00	\$0.00		
26-00029	01/09/26	PB REVIEW-28 HOMESTEAD LANE	Open	\$1,221.00	\$0.00		
26-00030	01/09/26	RVW NJDEP WATER TOWER REPORT	Open	\$87.50	\$0.00		
26-00034	01/12/26	RVW NJDEP WWTP INSPECT REPORT	Open	\$99.00	\$0.00		
		<b>Vendor Total:</b>		<b>\$7,559.75</b>			
ROOSE005		ROOSEVELT BOARD OF EDUCATION					
26-00016	01/08/26	JAN 2026 SCHOOL TAXES	Open	\$160,045.00	\$0.00		

BOROUGH OF ROOSEVELT  
Bill List By Vendor Name

01/15/2026

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Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
RUSSE005 25-00100	02/11/25	RUSSELL REID, INC. 2025 SLUDGE REMOVAL	Open	\$933.66	\$0.00		B
SHORE005 25-00753	12/30/25	SHORE BUSINESS SOLUTIONS USAGE 11/21/25-12/20/25	Open	\$66.97	\$0.00		
STAPL005 25-00722	12/01/25	STAPLES BUSINESS ADVANTAGE OFFICE & JANITORIAL SUPPLIES	Open	\$184.72	\$0.00		
25-00749	12/10/25	OFFICE & JANITORIAL SUPPLIES	Open	\$117.84	\$0.00		
		<b>Vendor Total:</b>		<b>\$302.56</b>			
STATE005 25-00761	12/31/25	STATE OF NEW JERSEY-PWT 4/Q/2025 WATER TAX	Open	\$42.24	\$0.00		
SUTPH005 26-00015	01/08/26	SUTPHEN MEMORIAL, INC. 2026 CEMETERY MANAGEMENT	Open	\$775.00	\$0.00		B
THEHO010 25-00750	12/23/25	THE HOME DEPOT AA BATT + BROADCAST SPREADER	Open	\$80.84	\$0.00		
TOWNS015 26-00017	01/08/26	TOWNSHIP OF MANALAPAN ANIMAL CONTROL SERV-JAN 2026	Open	\$1,041.66	\$0.00		
TREAS015 25-00770	12/31/25	TREASURER, STATE OF NJ 4/Q/2025 MARRIAGE/CIVIL UNION	Open	\$50.00	\$0.00		
TREAS010 26-00008	01/08/26	TREASURER, STATE OF NJ WATER ALLOCATION PERMIT	Open	\$4,935.00	\$0.00		
USABL005 26-00031	01/12/26	USA BLUEBOOK WTP-CHEMICAL PUMP PARTS	Open	\$778.80	\$0.00		
VERIZ015 25-00766	12/31/25	VERIZON PHONE/INTERNET-DEC 2025	Open	\$830.61	\$0.00		
WBMAS005 26-00036	01/13/26	W.B. MASON CO., INC. DELIVERY/RENTAL-SEPT THRU JAN	Open	\$26.75	\$0.00		
WRNEU005 26-00004	01/08/26	W.R. NEUMANN COMPANY, INC. SEWER-SODIUM BISULFITE 1/2/26	Open	\$1,198.00	\$0.00		
WEBHA005 25-00724	12/01/25	WEB HAULING & DISTRIBUTION, INC PUMP BORO HALL PUMP PIT 11/19	Open	\$274.40	\$0.00		
25-00735	12/04/25	PUMP LAKE DR PUMP PIT 11/24/25	Open	\$274.40	\$0.00		
25-00742	12/09/25	PUMP SLUDGE TANK 11/28/25	Open	\$889.08	\$0.00		
25-00755	12/30/25	PUMP LAKE DR PUMP PIT 12/24/25	Open	\$274.40	\$0.00		
		<b>Vendor Total:</b>		<b>\$1,712.28</b>			
WEBOU005 25-00765	12/31/25	WEB OUTBACK RESTROOM RENTAL-NOV 2025	Open	\$175.00	\$0.00		

BOROUGH OF ROOSEVELT  
Bill List By Vendor Name

Vendor #	Name	Status	Amount	Void Amount	Contract	PO Type
WEBOU005	WEB OUTBACK					

*Account Continued*

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Total Purchase Orders: 79 Total P.O. Line Items: 0 Total List Amount: \$364,216.76 Total Void Amount: \$0.00

BOROUGH OF ROOSEVELT  
 Bill List By Vendor Name

<b>Totals by Year-Fund</b>							
<b>Fund Description</b>	<b>Fund</b>	<b>Budget Rcvd</b>	<b>Budget Held</b>	<b>Budget Total</b>	<b>Revenue Total</b>	<b>G/L Total</b>	<b>Total</b>
	5-01	\$19,456.09	\$0.00	\$19,456.09	\$0.00	\$0.00	\$19,456.09
	5-09	\$30,882.34	\$0.00	\$30,882.34	\$0.00	\$0.00	\$30,882.34
	<b>Year Total:</b>	<b>\$50,338.43</b>	<b>\$0.00</b>	<b>\$50,338.43</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$50,338.43</b>
	6-01	\$275,763.37	\$0.00	\$275,763.37	\$0.00	\$0.00	\$275,763.37
	6-09	\$20,596.39	\$0.00	\$20,596.39	\$0.00	\$0.00	\$20,596.39
	<b>Year Total:</b>	<b>\$296,359.76</b>	<b>\$0.00</b>	<b>\$296,359.76</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$296,359.76</b>
	C-04	\$1,109.16	\$0.00	\$1,109.16	\$0.00	\$0.00	\$1,109.16
	C-08	\$2,621.91	\$0.00	\$2,621.91	\$0.00	\$0.00	\$2,621.91
	<b>Year Total:</b>	<b>\$3,731.07</b>	<b>\$0.00</b>	<b>\$3,731.07</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,731.07</b>
	G-02	\$11,395.00	\$0.00	\$11,395.00	\$0.00	\$0.00	\$11,395.00
	T-12	\$2,392.50	\$0.00	\$2,392.50	\$0.00	\$0.00	\$2,392.50
<b>Total Of All Funds:</b>		<b>\$364,216.76</b>	<b>\$0.00</b>	<b>\$364,216.76</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$364,216.76</b>

BOROUGH OF ROOSEVELT

I, Scott M. Frueh, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following bill list to be paid:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
1/20/26 Bill List	various	\$364,216.76

Scott M. Frueh  
Scott M. Frueh  
Chief Financial Officer

Dated: 1/20/26

*BOROUGH OF ROOSEVELT  
COUNTY OF MONMOUTH  
STATE OF NEW JERSEY*

**RESOLUTION NO. 26-29  
MEETING DATE: 01-20-2026**

**RESOLUTION AUTHORIZING ROBERTS ENGINEERING GROUP, LLC, TO PREPARE  
CONTRACTS, ADVERTISE AND PROVIDE CONTRACT ADMINISTRATION FOR THE  
REPAIRS TO THE WATER TOWER**

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C/\_\_\_\_\_ offered the following resolution and moved its adoption, which was seconded by  
C/\_\_\_\_\_.

**WHEREAS**, the Pittsburgh Tank & Tower Group completed their inspection of the water tank for the Borough of Roosevelt on July 8, 2025; and

**WHEREAS**, the Borough Engineer reviewed the report and says the costs to prepare contracts, advertise and provide contract administration for the repairs to the water tower at a cost not to exceed \$20,000.00; and

**WHEREAS**, the Borough's Chief Financial Officer has certified the availability of funds in the amount not to exceed \$20,000.00.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey that Roberts Engineering Group, LLC, is authorized to prepare contracts, advertise and provide contract administration for the repairs to the water town at a cost not to exceed \$20,000.00.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be sent to the Chief Financial Officer, Purchasing Agent, and Roberts Engineering Group, LLC.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 20, 2026.

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Kathleen Hart  
Borough Clerk

BOROUGH OF ROOSEVELT

I, Scott M. Frueh, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following contract to be awarded:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
Roberts Engineering Group (Repairs to Water Tower)	Bond Ord. 25-13	\$20,000.00

Scott M. Frueh

Scott M. Frueh  
Chief Financial Officer

Dated: 1/20/26

**RESOLUTION NO. 26-30  
MEETING DATE: 01-20-2026**

**RESOLUTION AMENDING RESOLUTION 23-94 AUTHORIZING ROBERTS ENGINEERING GROUP, LLC TO SURVEY, DESIGN, PERMIT, BID, CONSTRUCTION ADMINISTRATION/INSPECTION AND STORMWATER EASEMENT FOR THE ROAD REPLACEMENT PROJECT ON NORTH VALLEY ROAD**

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C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was seconded by C/ \_\_\_\_\_.

**WHEREAS**, on September 5, 2023 the Governing Body adopted Resolution 23-94 authorizing Roberts Engineering Group, LLC to survey, design, permit, bid, construction administration/inspection and preparation of stormwater easements in an amount of \$61,000.00 for road improvements to North Valley Road (the “Road Replacement Project”); and;

**WHEREAS**, during the design phase and during early construction, Roberts Engineering Group, LLC spent a great deal of time meeting with the six (6) private property owners to discuss their concerns, created easements for filing, modified and redesigned the layout of the stormwater pipeline a number of times, and negotiated with two contracts to determine the final pipeline alignment; and

**WHEREAS**, Roberts Engineering Group, LLC has requested the Governing Body to increase their original contract amount by \$9,000.00 for the additional work for Construction Administration and Inspection; and

**WHEREAS**, the Borough’s Chief Financial Officer has certified the availability of funds for the additional \$9,000.00.

**NOW, THEREFORE BE IT RESOLVED**, by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey that Resolution 23-94 is amended to include the increase of \$9,000.00 for the additional Construction Administration and Inspect for the project on North Valley Road for a total contract price of \$70,000.00

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be sent to the Chief Financial Officer, Purchasing Agent, and Roberts Engineering Group, LLC.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 20, 2026.

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Kathleen Hart, Borough Clerk

## BOROUGH OF ROOSEVELT

I, Scott M. Frueh, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following contract to be awarded:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
Roberts Engineering Group, LLC Additional Engineering Fees (FY2023 NJDOT-North Valley Road Road Improvements)	Bond Ord. No. 23-06	\$9,000.00

Scott M. Frueh

Scott M. Frueh  
Chief Financial Officer

Dated: 1/20/26

**RESOLUTION NO. 26-31  
MEETING DATE: 01-20-2026**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ROOSEVELT  
WAIVING NOVEMBER/DECEMBER WATER AND SEWER UTILITY BILLINGS FOR  
5 CEDAR COURT, BLOCK 2, LOT 51**

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C/\_\_\_\_\_ offered the following resolution and moved its adoption, which was seconded by C/\_\_\_\_\_.

**WHEREAS**, the Borough of Roosevelt, County of Monmouth, State of New Jersey (the “Borough”) operates public water and sewer utilities that provide such services to certain properties within the Borough; and

**WHEREAS**, the property known as 5 Cedar Court, Block 2, Lot 51 (the “Property”) maintains utility accounts with the Borough; and

**WHEREAS**, in early March 2023, the structures located upon the Property were severely damaged and destroyed in a casualty loss incident; and

**WHEREAS**, during the months of November and December 2025, the Borough billed the Property’s utility accounts for structures that were no longer habitable and/or no longer existed upon the Property; and

**WHEREAS**, the Borough has determined that the amount billed to the Property’s accounts do not accurately reflect the utilities being utilized, and finds that the Property did not utilize any of the municipal services for which it was billed.

**NOW, THEREFORE, BE IT RESOLVED**, that the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey does hereby authorize the Borough CFO and Tax Collector to cancel and/or waive the Property’s water/sewer utility bill for November/December 2025 in the amount of \$372.00; and

**BE IT FURTHER RESOLVED**, that any interest and late fees shall be waived on the Property’s water/sewer utility accounts relating to the above-authorized cancellation; and

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the Borough CFO, Tax Collector, and the owner of the Property.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 20, 2026.

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Kathleen Hart  
Borough Clerk