

DRAFT
BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

COUNCIL REGULAR MEETING AGENDA
OCTOBER 20, 2025 @ 7:00 P.M.

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 6, 2025 which was posted on the Bulletin Board Roosevelt Post Office and in the Borough Hall. The notice was transmitted to The Times and Asbury Park Press.

ROLL CALL

Councilmember Louis Esakoff
Councilmember Danelle Feigenbaum
Councilmember Constance Herrstrom
Councilmember Kristine Kaufman-Marut
Councilmember Claudia Luongo
Councilmember Ralph Warnick
Mayor Peggy Malkin

MAYOR'S REPORT:

PUBLIC COMMENT: (Agenda items only)

DISCUSSION:

1. Roberts Engineering - Water Tower Inspection Report Review

CORRESPONDENCE:

1. Letter received from Roberts Engineering, dated October 10, 2025, regarding Watershed Inventory Report.
2. Letter received from NJ Department of Environmental Protection, dated October 9, 2025 regarding the inspection of the Roosevelt Water Tower.

MINUTES: None presented.

CONSENT AGENDA RESOLUTIONS:

- Resolution 25-109 Payment of Bills for October 20, 2025
Resolution 25-110 Resolution Authorizing Roberts Engineering Group, LLC, to Prepare a Watershed Inventory Report
Resolution 25-111 Resolution Authorizing the Renewal of Sustainable Land Use Pledge

REPORTS OF COMMITTEE CHAIRS:

Administration	Councilmember Esakoff
Community Dev/Code	Councilmember Herrstrom
Envi, Health & Safety	Councilmember Feigenbaum

Finance
Public Works
Utilities

Councilmember Kaufman-Marut
Councilmember Warnick
Councilmember Luongo

REPORTS OF BOROUGH OFFICIALS:

UNFINISHED BUSINESS:

1. TNR Program
2. Resolution 25-107 Authorizing the Borough of Roosevelt to Enter into a Shared Services Agreement with the Borough of Hightstown Regarding the Repair and Maintenance of Public Water and Sewer Lines, and Public Roads and Streets – TABLED TO 11/17/25

NEW BUSINESS:

1. Best Practice Inventory Report
2. Free Rabies Clinic – November 6, 2025

PUBLIC COMMENT (Any item)

M/Malkin opens the public comment at _____

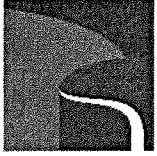
M/Malkin closes the public comment at _____

CLOSED SESSION:

Resolution 25- Providing for a Private Executive Meeting that Excludes the Public

ADJOURNMENT

TIME OUT: _____



Roberts

ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

October 10, 2025

Mayor and Council
Borough of Roosevelt
P.O. Box 128
33 North Rochdale Avenue
Roosevelt, New Jersey 08555

Re: Tier A MS4 Stormwater Permit
Watershed Inventory Report
Borough of Roosevelt, Monmouth County, New Jersey
Our File No.: R4102

Dear Mayor and Council:

The Borough's Tier A MS4 Stormwater Permit requires that the Borough prepare a Watershed Inventory Report prior to January 1, 2026. I am writing because the deadline is quickly approaching. The Watershed Inventory Report must follow a specific NJDEP outline and include mapping as outlined below:

1. All stormwater outfalls owned/operated by the Borough.
2. Drainage area for each Borough owned/operated outfall.
3. Receiving waterbodies of those outfalls.
4. Water quality classification of all receiving waterbody segments.
5. All stormwater interconnections from the Borough's MS4 system into another entities' storm or sanitary sewer system.
6. The drainage area for each interconnection into another entities' storm or sanitary sewer system.
7. All stormwater interconnections into the Borough's system from another entities' storm sewer system.
8. All storm drain inlets owned/operated by the Borough.
9. Area associated with each TMDL (Total Maximum Daily Limitation) for waters that lie within or border the Borough's property(s)/jurisdiction.
10. Area associated with each water quality impairment for waters that lie within or bordering the Borough's property /jurisdiction.
11. Overburdened communities.
12. Impervious areas.
13. Location and ownership of all stormwater infrastructure not owned or operated by the Borough.

We have reviewed the permit regulations and documentation available, and we are estimating the cost to prepare the Watershed Inventory Report at a fee not to exceed \$7,000.00.

Tier A MS4 Stormwater Permit
Watershed Inventory Report
Borough of Roosevelt, Monmouth County, New Jersey
Our File No.: R4102
Page 2 of 2

We are requesting authorization to begin this work as soon as possible to assure the Borough will meet compliance with its Stormwater Permit.

Should you wish to discuss this further, please feel free to contact me.

Very truly yours,

A handwritten signature in black ink that reads "Carmela Roberts". The signature is written in a cursive style with a large, prominent "C" at the beginning.

Carmela Roberts, P.E., C.M.E., C.P.W.M.
Borough Engineer

cc: Kathleen Hart, RMC, CMR, Borough Clerk
Ana Debevec, Borough Treasurer
Scott M. Frueh, Borough CFO
Gregory Cannon, Esq., Borough Attorney
Cameron Corini, P.E., C.M.E., C.P.W.M., Roberts Engineering Group, LLC
Kelly Pham, E.I.T., Roberts Engineering Group, LLC



State of New Jersey

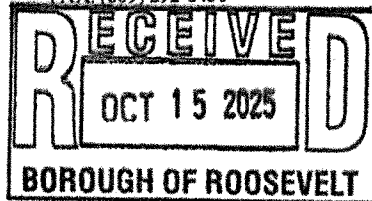
DEPARTMENT OF ENVIRONMENTAL PROTECTION
CENTRAL BUREAU OF WATER COMPLIANCE & ENFORCEMENT
Mail Code 44-03/P.O. BOX 420
401 EAST STATE STREET
Trenton, NJ 08625-0420
FAX: (609) 292-6450

SHAWN M. LATOURETTE
Commissioner

HILIP D. MURPHY
Governor

ANESHA L. WAY
Lt. Governor

Kathleen Hart, Borough Clerk
ROOSEVELT BOROUGH
P.O. Box 128
Roosevelt, NJ, 08555



October 9, 2025

CC: M+C
K. Hart
J. Holden,
C. Roberts
C. Corini
Server-w/s
2025

RE: Sanitary Survey & Water Allocation SCI
ROOSEVELT WATER DEPT
PROGRAM INTEREST ID # 1341001
PROGRAM: Water Supply
Compliance Activity # SCI250001
Roosevelt Boro, Monmouth County

Dear Ms. Hart:

A Sanitary Survey and Water Allocation SCI of your facility was conducted on August 18, 2025. Please address any comments or concerns noted in the attached report. The items noted in the attached report with a "Y" or "N" have the potential to place your facility in violation of the Safe Drinking Water Act (N.J.S.A. 58:12A-1 et seq.) and the Safe Drinking Water Act regulations (N.J.A.C. 7:10-1 et seq.) if not addressed.

A written report concerning specific details of remedial measures to be instituted for these items, as well as an implementation timetable, must be submitted to this Bureau within thirty (30) calendar days of receipt of this correspondence.

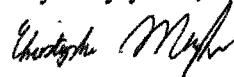
Note that you may also review your inspection report as well as many other DEP reports online at www.nj.gov/dep/inspections. This website also gives you the opportunity to provide us feedback about our operations. We would appreciate your input and will share all results with you

upon your completion of a survey.

This Department appreciates the continued operation of your facilities in an environmentally responsible manner.

If you have any questions concerning the attached report, contact me at (609) 414-0316

Very truly yours,



Christopher Meyler
Environmental Specialist II

Attachment

c: John Holden, Licensed Operator

CE Summary and Checklist with Included flag (No Block/Lot)

Date Printed: 10/9/2025

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Activity: SCI 250001 WS - Sanitary Survey (1341001)
Title Description: SS & WA FY26
Start Date/Time: 08/18/2025 **End Date/Time:** 08/18/2025

Program Interest: ROOSEVELT WATER DEPT
 1341001 (SAFE DRINKING WATER)
 9 OSCAR DR,
 ROOSEVELT BORO, MONMOUTH COUNTY

Mailing Address: PO BOX 128 Roosevelt NJ 08555

<u>Responsibility Entity(s)</u>	<u>Program Interests included in Inspection:</u>
Roosevelt Boro Dpw	1341001 (Safe Drinking Water)
Roosevelt Boro Dpw	5246 (Water Allocation)

<u>Lead Investigator</u>	<u>Other Investigators</u>	<u>Persons Interviewed</u>	<u>Witnesses</u>
Meyler, Christopher		John Holden, LO 609-575-2958 water@h2oservicesllc.com	

General Comments

FY26 Roosevelt Water Dept Sanitary Survey & Water Allocation inspection 8/18/2025.
 Water Allocation Permit 5246
 Expired 5/31/22
 Permit renewal pending.

Tank Interior Comments:

Interior inspected 7/8/2025 by Pittsburg Tank and Tower Group.
 According to the report, the roof attachment clips and hold down bolts are deteriorating. This is allowing the ingress of rain and wind-borne contaminants into the water system.
 PTTG recommends remounting the roof using gusset plates approximately every 3' on center, removing the through bolts, welding the holes, then seam sealing using Sikaflex® 1a around the circumference of the roof-to-shell connection to prevent the ingress of contaminants into the water system.
 The interior has not been cleaned since 2018. A tank cleaning is recommended.

Tank Exterior Comments:

Inspected annually. Last inspected 7/8/2025 by Pittsburg Tank and Tower Group.
 The exterior appeared to be in good condition on the day of the DEP inspection. It is recommended that Roosevelt Borough pressure wash the tank exterior to remove the algae buildup.

Inspection Attribute(s):	Quantity(s)
Number of Attributes: 0	

1341001 WSWA 72,038 - 5246 WA PERMIT - ALL DIVERSION SOURCES

IC - In Compliance	ND - Compliance Not Determined	N - No	NA - Not Applicable	PV - Potential Violation	H - Heading	NI - Not Inspected
NC - No Obvious Concern	ON - Out of Compliance, Non-referred	Y - Yes	OC - Out of Compliance	DC - Data Collection	S - Sub-Heading	RTC - Return to Compliance

CE Summary and Checklist with Included flag (No Block/Lot)

Date Printed: 10/9/2025

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Requirement	Status RTC	Results or Comments	Req# Source Ref # Req. Type
Maximum Diversion Rate <= 600.0 Gallons Per Minute. [N.J.A.C. 7:19- 2.14(a)2]	IC	Water Allocation Permit 5246 expired 5/31/22; Permit renewal pending	WAP 130001 1 L
Water Diverted <= 7.0 Million Gallons Per Month. [N.J.A.C. 7:19- 2.14(a)2]	IC		WAP 130001 3 L
Water Diverted <= 50.0 Million Gallons Per Year. [N.J.A.C. 7:19- 2.14(a)2]	IC		WAP 130001 4 L
Was a log book of month end meter readings for each diversion source maintained on site?	IC	Meter readings on 8/18/25 Well 3 meter: 98,631,000 gallons Well 4 meter: 22,214,300 gallons	WAP 130001 15 R
The permittee shall continue to implement, to the satisfaction of the Department, a water conservation and drought management program. The program shall encourage water conservation in all types of use within the area served by the permittee, including actions taken pursuant to this program and the impact thereof. An update to the water conservation and drought management plan shall be submitted. Submit Water Conservation and Drought Management Plan: after starting 1/31/2013 the end of each 2 years prior to January 31, 2015 and every two years thereafter. [N.J.A.C. 7:19- 2.14(a)10]	IC	Most recent plan dated 8/19/2024.	WAP 130001 17 S
Did the permittee divert water solely for purposes authorized by the permit?. [N.J.A.C. 7:19- 2.14(a)14]	IC		WAP 130001 40 T
Did the permittee provide a totalizing flow meter for all diversion sources?	IC		WAP 130001 44 T
Did the permittee calibrate each meter at least once every five years?	IC	Well 3 meter calibrated 1/9/23 Well 4 meter calibrated 11/23/20	WAP 130001 45 T
Did the permittee calibrate each meter to within five percent accuracy?	IC		WAP 130001 46 T
Did the permittee equip all wells with a permanent means of identification that includes the well permit numbers?	IC		WAP 130001 47 T
Did the permittee receive approval from the Bureau of Water Allocation and Well Permitting prior to increasing the pumping equipment capacity? . [N.J.A.C. 7:19- 1.5(a)5]	IC	No increases.	WAP 130001 48 T
Did the permittee seal all abandoned wells as required by the permit?	IC		WAP 130001 49 T
Did the permittee meter all existing services?	IC		WAP 130001 54 T

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1341001 WSWA 72,038 - 5246 WA PERMIT - ALL DIVERSION SOURCES

Requirement	Status RTC	Results or Comments	Req Source Ref # Req. Type
Did the permittee investigate any valid complaints by users of wells or surface water supplies within the zone of influence of this diversion, submit a report of the investigation to the Department's Bureau of Water Allocation and Well Permitting, or repair or replace any well or surface water supply that has been rendered unusable as a result of the permittee's diversions?. [N.J.A.C. 7:19- 2.14(a)11]	IC	No complaints noted.	WAP 130001 58 T
Did the permittee keep a copy of the permit at the work site and exhibit it upon request?. [N.J.A.C. 7:19- 2.14(a)]	IC		WAP 130001 72 T
Did the permittee protect each source from vandalism, tampering, and contamination at all times?	IC		WAP 130001 76 T

1341001 GSIN 0 - General System Info New Feb 2018

Requirement	Status RTC	Results or Comments	Req Source Ref # Req. Type
General System Info.	H		Rules T
Indicate system contact person(s), phone number(s), and email address.	DC	John Holden, LO 609-575-2958 water@h2oservicesllc.com	Rules T
Are there any discrepancies between the current NJEMS General Inventory Report and the actual system's inventory?.	Y	General contact email amended. See DEP GIR.	Rules T
Does the owner of the water system contract with another entity to operate the water system? .	Y	H2O Services	Rules T
Does the total population served change on a seasonal basis? If so, indicate when and total population served during these periods.	N		Rules T
When required, are the parameters analyzed using the appropriate analytical methods by laboratory(ies) certified in accordance with N.J.A.C. 7:18-1 et. seq.? . [N.J.A.C. 7:10- 5.3 (b)]	IC	LYONS ENVIRONMENTAL SERVICES LLC (13036) PACE ANALYTICAL SERVICES, LLC- FAIRFIELD (07010) EMSL ANALYTICAL INC (03036)	Rules T
LICENSED OPERATOR.	H		Rules T
Does the owner of the system employ a licensed operator(s) holding the appropriate VSWS, T and/or W class license(s) prescribed for this system?. [N.J.A.C. 7:10A- 1.10(a)]	IC	T2 W1 required.	Rules T
Verify name(s), license(s) held, contact numbers and email address for the system's licensed operator(s).	DC	John Holden, T3 W2 LO 609-575-2958 water@h2oservicesllc.com	Rules T

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1341001 GSIN 0 - General System Info New Feb 2018

Requirement	Status RTC	Results or Comments	Req Source Ref # Req. Type
How many hours per month is the licensed operator(s) on-site conducting duties pertaining to operation of the system? .	DC	28 hours per month.	Rules T
For T3/T4 systems is the licensed operator present for at least 35 hours a week?. [N.J.A.C. 7:10A- 1.10(g)]	NA		Rules T
Name of backup operator and licenses held?.	DC	Michael Hubler, T2 W2 856 906 2822 mhdesignsofsj@comcast.net	Rules T
Does the licensed operator conduct and document routine inspections and schedule preventative maintenance tasks which will be undertaken to ensure that the system is operated and maintained properly?. [N.J.A.C. 7:10A- 1.12(a)]	IC		Rules T
Has the licensed operator developed a protocol to ensure employees conducting operation and maintenance of the water system are aware of and completing said operation and maintenance?. [N.J.A.C. 7:10A- 1.12(a)2]	IC		Rules T
Did the licensed operator or owner of a Public Water Treatment System submit monthly operating reports in the manner required by the Department before the 10th day of the month following the month in which the data was collected?. [N.J.A.C. 7:10A- 1.12(d)]	IC		Rules T
WATER SYSTEM OPERATIONS, MAINTENANCE & EMERGENCIES.	H		Rules T
Have there been any modifications or additions to any source, treatment or storage unit since the previous inspection? If so, were permits obtained prior to commencement of construction?. [N.J.A.C. 7:10-11.5(a)]	IC	No recent modifications or additions to source, treatment or storage.	Rules T
Have any new or repaired components of source, treatment, storage and distribution mains been disinfected according to AWWA guidance prior to placing the components into service? . [N.J.A.C. 7:10-11.6(d)]	IC		Rules T
Was a CCC submitted to the Department for all issued permits at the completion of construction? . [N.J.A.C. 7:10-11.10]	IC	No recent construction permits.	Rules T
Does the system have a program for inspecting and exercising valves? Are isolation valves maintained and exercised on a regular basis? Are all valves inventoried?.	NA	302 service connections (less than 500). WQAA not required.	Rules T
Are all service connections metered, if the system serves 500 or more connections?. [N.J.A.C. 7:19- 6.5(a)5]	NA	302 service connections (less than 500). All connections are metered.	Rules T
Is auxiliary power equipment available for all indispensable source, pumping, and treatment units?. [N.J.A.C. 7:10-11.6(l)]	IC	Emergency plant generator onsite.	Rules T

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1341001 G SIN 0 - General System Info New Feb 2018

Requirement	Status RTC	Results or Comments	Req Source Ref # Req. Type
Did the purveyor notify the Department within 6 hours of any emergency that may tend to lessen the quality or pressure of delivered water or increase the likelihood of delivery of water that does not meet the standards?. [N.J.A.C. 7:10- 2.4(b)]	NA	None noted in the past 3 years.	Rules T
Did the system shock chlorinate any of its wells since the last inspection? If yes, which well(s), when and why?.	N		Rules T
Do all drinking water additives or water system components comply with the appropriate ANSI/NSF standards? . [N.J.A.C. 7:10- 8.2(b)]	IC	Sodium Hypochlorite, Caustic Soda, Klenphos 300.	Rules T
Does the system maintain a boil water advisory log?.	Y	No boil water events.	Rules T
Does the system maintain a log of events that may impact water quality?.	Y		Rules T
Did the purveyor provide public notice as required by the state regulations?. [N.J.A.C. 7:10- 7.4]	NA	No PN required.	Rules T
Did the purveyor provide public notice in accordance with CFR 141.201 et seq. of the federal regulations?. [N.J.A.C. 7:10- 5.5 (a)]	NA	No PN required.	Rules T
If the backwash water is discharged to sanitary sewer, is it discharged via an above-ground air gap and not through a direct connection and does the system have written approval from the appropriate sewerage authority to do so? [N.J.A.C. 7:10-11.14 (e)]. [N.J.A.C. 7:10-11.14(e)4]	IC		Rules T
FINISHED WATER STORAGE.	H		Rules T
Does the system have adequate total storage capacity? If not, does the water system have an effective storage waiver issued by the Department?. [N.J.A.C. 7:19- 6.7(b)]	IC	0.084 MG elevated tank.	Rules T

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CE Summary and Checklist with Included flag (No Block/Lot)

Date Printed: 10/9/2025

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1341001 GSIN 0 - General System Info New Feb 2018

Requirement	Status RTC	Results or Comments	Reqt Source Ref # Reqt. Type
Has the interior of the storage tank(s) been cleaned/inspected in the last 5 years?.	N	Interior inspected 7/8/2025 by Pittsburg Tank and Tower Group. According to the report, the roof attachment clips and hold down bolts are deteriorating. This is allowing the ingress of rain and wind-borne contaminants into the water system. PTTG recommends remounting the roof using gusset plates approximately every 3' on center, removing the through bolts, welding the holes, then seam sealing using Sikaflex® 1a around the circumference of the roof-to-shell connection to prevent the ingress of contaminants into the water system. The interior has not been cleaned since 2018. A tank cleaning is recommended.	Rules T
Has the exterior of the tank been inspected/maintained in the last year?.	Y	Inspected annually. Last inspected 7/8/2025 by Pittsburg Tank and Tower Group. The exterior appeared to be in good condition on the day of the DEP inspection. It is recommended that Roosevelt Borough pressure wash the tank exterior to remove the algae buildup.	Rules T
Do the air vents, roof vents, overflow, and hatches have screens? . [N.J.A.C. 7:10-11.11(c)5]	IC		Rules T
Are there visible problems with the foundation for the tank? (settling, cracks, deterioration etc.).	N		Rules T
Are there visible problems on the exterior coating of the tank? (rust, pitting, corrosion, leaks etc.).	N		Rules T
Do all tanks >100,000 gallons have an operable water level indicator? . [N.J.A.C. 7:10-11.11(a)6]	NA	Tank less than 100,000 gallons.	Rules T
Is a low level alarm present and functioning for all storage tanks?. [N.J.A.C. 7:10-11.11(a)5]	IC		Rules T
INTERCONNECTIONS.	H		Rules T
If the system is interconnected to any other water system via an interconnection of six inches or more in diameter, is there a written agreement specifying the conditions for its use and has said written agreement been approved by the Department?. [N.J.A.C. 7:19- 6.9(g)]	NA	No interconnections.	Rules T

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1341001 G SIN 0 - General System Info New Feb 2018

Requirement	Status RTC	Results or Comments	Reqd Source Ref # Req. Type
Does the system regularly purchase water under normal (non-emergent) operating conditions? If yes, indicate source(s) of interconnection(s), annual amounts (MGY), and months utilized.	NA		Rules T
Is the system a bulk distribution system as defined in N.J.A.C. 7:10-1.3? If yes, indicate system(s) supplemented, annual amounts (MGY), and months utilized.	NA		Rules T
If the purveyor is a Class 2 (10,001-50,000 persons) or Class 3 (over 50,000 persons) purveyor, were interconnection flow tests conducted on an annual basis on all interconnections six inches or more in diameter? Were the results of such tests submitted to the Department by the end of each calendar year?. [N.J.A.C. 7:19- 6.9(d)]	NA		Rules T
DISTRIBUTION SYSTEM MONITORING, PLANS AND DOCUMENTATION.	H		Rules T
If the system serves at least 10,000 people, did it analyze one iron and one manganese sample? Was one additional sample each taken for every 50,000 population served to a maximum of 5 samples each annually? (Not required for Non-Community Water Systems). [N.J.A.C. 7:10- 7.3(c)]	IC	System serves less than 10,000 people.	Rules T
REVISED TOTAL COLIFORM RULE.	S		Rules T
Has the water purveyor developed a revised total coliform rule sample siting plan in accordance with the Federal Regulations 40 CFR 141.853?. [N.J.A.C. 7:10- 5.1]	IC	Plan dated 6/8/22. 1 sample/ month required.	Rules T
Is the water purveyor collecting coliform samples at locations specified with the Revised Total Coliform Rule sample siting plan?. [N.J.A.C. 7:10- 5.1]	IC	Alternate two sampling stations every month.	Rules T
Are repeat sampling locations identified within the Revised Total Coliform Rule sample siting plan?. [N.J.A.C. 7:10- 5.1]	IC		Rules T
For surface water systems or ground water systems serving >4,900 people, are the routine coliform samples being collected at regular time intervals throughout each month?. [N.J.A.C. 7:10- 5.1]	NA	Population less than 4,900.	Rules T
Are the Total Coliform Rule sample sites evenly distributed? .	Y		Rules T
Were two routine total coliform samples taken on a biweekly basis each month for a system that does not disinfect (for groundwater systems with no more than 100 dwellings or properties)?. [N.J.A.C. 7:10- 4.1(b)]	NA	Water disinfected.	Rules T
LEAD & COPPER RULE.	S		Rules T

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1341001 GSIN 0 - General System Info New Feb 2018

Requirement	Status RTC	Results or Comments	Reqt Source Ref # Req. Type
Does the water system have a written lead and copper sampling plan that identifies a pool of targeted sampling sites which is sufficiently large to ensure that the water system can collect the number of lead and copper tap samples as required, whether on standard or reduced monitoring? . [N.J.A.C. 7:10- 5.1]	IC	Plan dated 9/18/18. 10 samples/ year required in June - September.	Rules T
For the most recent sampling event, did the water system sample from the targeted sampling pool identified in the lead and copper sampling plan? .	IC	Sampled 10 of 33 sampling sites in August 2024.	Rules T
During the most recent lead and copper sampling event, did the water system submit Form BSDW-56 as notification for all sample site changes between monitoring periods in accordance with 40 CFR 141.90(a)(1)(v)? . [N.J.A.C. 7:10- 5.1]	IC	No changes.	Rules T
Does the water system have any lead service lines? If yes, were at least 50% of the sites sampled during the most recent sampling event from lead service lines? . [N.J.A.C. 7:10- 5.1]	NA	No lead service lines.	Rules T
If the system had lead service lines, does the system maintain an inventory of these lead service lines and update the inventory as they are replaced?.	NA		Rules T
Has the system developed a plan for replacing annually at least 7 percent of the initial lead service lines if corrosion control treatment is installed and the lead action level is exceeded? .	NA		Rules T
Does the water system have a water quality parameter sampling plan, for monitoring water quality parameters under the lead and copper rule, that indicates sampling sites are representative of the entire distribution system?.	N	Not required.	Rules T
If the system has corrosion control treatment, does the system have records of maintenance, and for chemical feed corrosion control system? Does the system maintain dosage records and purchasing records for the chemical?.	NA	No CCT.	Rules T
STAGE 2 DBPR / Disinfection.	S		Rules T
Is a chlorine residual taken for every total coliform sample? . [N.J.A.C. 7:10- 5.1]	IC	1 sample taken/month.	Rules T
Is the water system ensuring the delivered water is microbiologically safe by disinfecting the water at the point of entry in compliance with the regulations found under N.J.A.C. 7:10-11.16 and maintaining a detectable chlorine residual in at least 95% of the monthly distribution system samples?. [N.J.A.C. 7:10- 4.1(a)]	IC		Rules T
Has the water purveyor updated the Stage 2 DBPR plan following operation changes, or have they changed sampling locations only after approval was received by the Department? (40CFR141.622). [N.J.A.C. 7:10- 5.1]	IC	No changes. Samples two sites every August.	Rules T

IC - In Compliance	ND - Compliance Not Determined	N - No	NA - Not Applicable	PV - Potential Violation	H - Heading	NI - Not Inspected
NC - No Obvious Concern	ON - Out of Compliance, Non-referred	Y - Yes	OC - Out of Compliance	DC - Data Collection	S - Sub-Heading	RTC - Return to Compliance

CE Summary and Checklist with Included flag (No Block/Lot)

1341001 GSIN 0 - General System Info New Feb 2018

Requirement	Status RTC	Results or Comments	Reqd Source Ref # Reqd. Type
MCL VIOLATIONS.	H		Rules T
Did the water supplier notify the Department of all MCL exceedances in a timely manner?. [N.J.A.C. 7:10- 5.4(c)]	NA	No MCL exceedances.	Rules T
Did the water supplier take all necessary actions to return the water system to compliance within one year of receiving the results that caused an MCL violation to occur?. [N.J.A.C. 7:10- 5.7(a)]	NA		Rules T

1341001 GW01 0 - Ground Water POE Monitoring Requirements 01

Requirement	Status RTC	Results or Comments	Reqd Source Ref # Reqd. Type
GROUND WATER POINT OF ENTRY 01.	H		Rules T
Indicate the Treatment Plant Facility ID number and local name:.	DC	TP001001, Oscar Drive Treatment Plant, Wells 3 & 4.	Rules T
SOURCE FACILITIES.	H		Rules T
Is each well being properly maintained?. [N.J.A.C. 7: 9D- 1.2.2 (a)18]	IC		Rules T
Have measures been taken to prevent contamination of the raw water at the source facility during a flood event?.	Y		Rules T
Has any source facility been flooded since the last inspection? If so, was the operation of the source impaired? .	N		Rules T
Are there any visible places where wildlife can enter the facility and take shelter (including rodents, birds, and snakes)?.	N		Rules T
Where are the residuals measured?.	DC	Finished water sample tap.	Rules T
What is the minimum chlorine residual leaving the treatment plant since the last inspection? Is there logical variation?. [N.J.A.C. 7:10-11.16(e)3]	IC	0.65mg/L	Rules T
Have there been any interruptions in disinfection? . [N.J.A.C. 7:10- 4.1(a)]	IC	No.	Rules T
If so, was the DEP notified? . [N.J.A.C. 7:10- 2.4(b)]	NA		Rules T

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CE Summary and Checklist with Included flag (No Block/Lot)

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1341001 GW01 0 - Ground Water POE Monitoring Requirements 01

Requirement	Status RTC	Results or Comments	Reqd Source Ref # Reqd. Type
Is chlorination the last treatment process in a treatment plant with multiple treatment processes? If no, is it allowed by a permit?. [N.J.A.C. 7:10-11.16(a)2]	IC		Rules T
4-LOG TREATMENT.	H		Rules T
Is the system required to have 4-log virus treatment under the GWR?.	N		Rules T
If 4-log virus treatment is required, is the system performing compliance monitoring under 40CFR141.403(b) for chlorine before entrance into the distribution system, specifically required under N.J.A.C. 7:10:11.16e(1)? What monitoring period was reviewed?. [N.J.A.C. 7:10-11.16(e)1]	NA		Rules T
Did the system elect to get 4-log certified in lieu of triggered source water monitoring under the GWR?.	N		Rules T
SECONDARY MONITORING.	H		Rules T
Was secondary monitoring performed in accordance with the state regulations? (Not required for Non-Community Water Systems). [N.J.A.C. 7:10- 7.3(b)]	IC	Samples required every 3 years. Last samples taken 2/6/2024. Next samples required in 2027.	Rules T
Were there any exceedances of the recommended upper limits?. [N.J.A.C. 7:10- 7.2]	IC	No.	Rules T
Is the system on increased monitoring for any secondary parameter? If yes, note parameter(s), frequency and sample dates reviewed.	N		Rules T

1341001 WTSD 0 - GWR Sanitary Survey

Requirement	Status RTC	Results or Comments	Reqd Source Ref # Reqd. Type
GROUND WATER RULE SIGNIFICANT DEFICIENCIES.	H		Rules T
SOURCE.	S		Rules T
Does the public water system have a raw water tap immediately followed by a check valve that is prior to any treatment, storage, pressure tank, and/or distribution system component? [N.J.A.C. 7:10- 5.1]	IC		Rules T
TREATMENT.	S		Rules T

IC - In Compliance	ND - Compliance Not Determined	N - No	NA - Not Applicable	PV - Potential Violation	H - Heading	NI - Not Inspected
NC - No Obvious Concern	ON - Out of Compliance, Non-referred	Y - Yes	OC - Out of Compliance	DC - Data Collection	S - Sub-Heading	RTC - Return to Compliance

CE Summary and Checklist with Included flag (No Block/Lot)

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1341001 WTSD 0 - GWR Sanitary Survey

Requirement	Status RTC	Results or Comments	Reqt Source Ref # Reqt. Type
Is each treatment system constructed and operated in accordance with the conditions of the approved construction and operation permit?. [N.J.A.C. 7:10- 5.1]	IC		Rules T
DISTRIBUTION SYSTEM.	S		Rules T
According to the water purveyor, is a minimum pressure of 20 psi maintained throughout the system?. [N.J.A.C. 7:10- 5.1]	IC		Rules T
FINISHED WATER STORAGE.	S		Rules T
Does the supplier of water have a finished water storage maintenance plan and/or maintain records for finished water storage?. [N.J.A.C. 7:10- 5.1]	IC	Records kept onsite.	Rules T
PUMPS, PUMP FACILITIES & CONTROLS.	S		Rules T
Are all pump and pumping components adequate to meet the water system demands? (for public community water systems only). [N.J.A.C. 7:10- 5.1]	IC		Rules T
MONITORING, REPORTING & DATA VERIFICATION.	S		Rules T
Does the water system maintain records of preventative maintenance and repairs? [N.J.A.C. 7:10- 5.1]	IC		Rules T
WATER SYSTEM MANAGEMENT & OPERATION.	S		Rules T
Does the licensed operator have readily available written detailed Operation and Maintenance procedures designed to maximize preventative maintenance and operational techniques?. [N.J.A.C. 7:10- 5.1]	IC	Plan dated January 2020.	Rules T
OPERATOR COMPLIANCE WITH STATE REQUIREMENTS.	S		Rules T
If the licensed operator of record is/was not available, did the owner of the water system obtain the services of a licensee holding a license not more than one class lower than the classification required for the operation of the system to cover the system during the unavailability of the licensed operator. [N.J.A.C. 7:10- 5.1]	IC		Rules T

5246 WSWA 72,038 - 5246 WA PERMIT - ALL DIVERSION SOURCES

IC - In Compliance	ND - Compliance Not Determined	N - No	NA - Not Applicable	PV - Potential Violation	H - Heading	NI - Not Inspected
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CE Summary and Checklist with Included flag (No Block/Lot)

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Requirement	Status RTC	Results or Comments	Reqd Source Ref # Req. Type
Maximum Diversion Rate <= 600.0 Gallons Per Minute. [N.J.A.C. 7:19- 2.14(a)2]	IC	Water Allocation Permit 5246 expired 5/31/22; Permit renewal pending	WAP 130001 1 L
Water Diverted <= 7.0 Million Gallons Per Month. [N.J.A.C. 7:19- 2.14(a)2]	IC		WAP 130001 3 L
Water Diverted <= 50.0 Million Gallons Per Year. [N.J.A.C. 7:19- 2.14(a)2]	IC		WAP 130001 4 L
Was a log book of month end meter readings for each diversion source maintained on site?	IC	Meter readings on 8/18/25 Well 3 meter: 98,631,000 gallons Well 4 meter: 22,214,300 gallons	WAP 130001 15 R
The permittee shall continue to implement, to the satisfaction of the Department, a water conservation and drought management program. The program shall encourage water conservation in all types of use within the area served by the permittee, including actions taken pursuant to this program and the impact thereof. An update to the water conservation and drought management plan shall be submitted. Submit Water Conservation and Drought Management Plan: after starting 1/31/2013 the end of each 2 years prior to January 31, 2015 and every two years thereafter. [N.J.A.C. 7:19- 2.14(a)10]	IC	Most recent plan dated 8/19/2024.	WAP 130001 17 S
Did the permittee divert water solely for purposes authorized by the permit?. [N.J.A.C. 7:19- 2.14(a)14]	IC		WAP 130001 40 T
Did the permittee provide a totalizing flow meter for all diversion sources?	IC		WAP 130001 44 T
Did the permittee calibrate each meter at least once every five years?	IC	Well 3 meter calibrated 1/9/23 Well 4 meter calibrated 11/23/20	WAP 130001 45 T
Did the permittee calibrate each meter to within five percent accuracy?	IC		WAP 130001 46 T
Did the permittee equip all wells with a permanent means of identification that includes the well permit numbers?	IC		WAP 130001 47 T
Did the permittee receive approval from the Bureau of Water Allocation and Well Permitting prior to increasing the pumping equipment capacity? . [N.J.A.C. 7:19- 1.5(a)5]	IC	No increases.	WAP 130001 48 T
Did the permittee seal all abandoned wells as required by the permit?	IC		WAP 130001 49 T
Did the permittee meter all existing services?	IC		WAP 130001 54 T

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CE Summary and Checklist with Included flag (No Block/Lot)

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5246 WSWA 72,038 - 5246 WA PERMIT - ALL DIVERSION SOURCES

Requirement	Status RTC	Results or Comments	Req Source Ref # Req. Type
Did the permittee investigate any valid complaints by users of wells or surface water supplies within the zone of influence of this diversion, submit a report of the investigation to the Department's Bureau of Water Allocation and Well Permitting, or repair or replace any well or surface water supply that has been rendered unusable as a result of the permittee's diversions?. [N.J.A.C. 7:19- 2.14(a)11]	IC	No complaints noted.	WAP 130001 58 T
Did the permittee keep a copy of the permit at the work site and exhibit it upon request?. [N.J.A.C. 7:19- 2.14(a)]	IC		WAP 130001 72 T
Did the permittee protect each source from vandalism, tampering, and contamination at all times?	IC		WAP 130001 76 T

5246 GSIN 0 - General System Info New Feb 2018

Requirement	Status RTC	Results or Comments	Req Source Ref # Req. Type
General System Info.	H		Rules T
Indicate system contact person(s), phone number(s), and email address.	DC	John Holden, LO 609-575-2958 water@h2oservicesllc.com	Rules T
Are there any discrepancies between the current NJEMS General Inventory Report and the actual system's inventory?.	Y	General contact email amended. See DEP GIR.	Rules T
Does the owner of the water system contract with another entity to operate the water system? .	Y	H2O Services	Rules T
Does the total population served change on a seasonal basis? If so, indicate when and total population served during these periods.	N		Rules T
When required, are the parameters analyzed using the appropriate analytical methods by laboratory(ies) certified in accordance with N.J.A.C. 7:18-1 et. seq.? . [N.J.A.C. 7:10- 5.3 (b)]	IC	LYONS ENVIRONMENTAL SERVICES LLC (13036) PACE ANALYTICAL SERVICES, LLC- FAIRFIELD (07010) EMSL ANALYTICAL INC (03036)	Rules T
LICENSED OPERATOR.	H		Rules T
Does the owner of the system employ a licensed operator(s) holding the appropriate VSWS, T and/or W class license(s) prescribed for this system?. [N.J.A.C. 7:10A- 1.10(a)]	IC	T2 W1 required.	Rules T
Verify name(s), license(s) held, contact numbers and email address for the system's licensed operator(s).	DC	John Holden, T3 W2 LO 609-575-2958 water@h2oservicesllc.com	Rules T

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5246 GSIN 0 - General System Info New Feb 2018

Requirement	Status RTC	Results or Comments	Reqt Source Ref # Reqt. Type
How many hours per month is the licensed operator(s) on-site conducting duties pertaining to operation of the system? .	DC	28 hours per month.	Rules T
For T3/T4 systems is the licensed operator present for at least 35 hours a week?. [N.J.A.C. 7:10A- 1.10(g)]	NA		Rules T
Name of backup operator and licenses held?.	DC	Michael Hubler, T2 W2 856 906 2822 mhdesignsofsj@comcast.net	Rules T
Does the licensed operator conduct and document routine inspections and schedule preventative maintenance tasks which will be undertaken to ensure that the system is operated and maintained properly?. [N.J.A.C. 7:10A- 1.12(a)]	IC		Rules T
Has the licensed operator developed a protocol to ensure employees conducting operation and maintenance of the water system are aware of and completing said operation and maintenance?. [N.J.A.C. 7:10A- 1.12(a)2]	IC		Rules T
Did the licensed operator or owner of a Public Water Treatment System submit monthly operating reports in the manner required by the Department before the 10th day of the month following the month in which the data was collected?. [N.J.A.C. 7:10A- 1.12(d)]	IC		Rules T
WATER SYSTEM OPERATIONS, MAINTENANCE & EMERGENCIES.	H		Rules T
Have there been any modifications or additions to any source, treatment or storage unit since the previous inspection? If so, were permits obtained prior to commencement of construction?. [N.J.A.C. 7:10-11.5(a)]	IC	No recent modifications or additions to source, treatment or storage.	Rules T
Have any new or repaired components of source, treatment, storage and distribution mains been disinfected according to AWWA guidance prior to placing the components into service? . [N.J.A.C. 7:10-11.6(d)]	IC		Rules T
Was a CCC submitted to the Department for all issued permits at the completion of construction? . [N.J.A.C. 7:10-11.10]	IC	No recent construction permits.	Rules T
Does the system have a program for inspecting and exercising valves? Are isolation valves maintained and exercised on a regular basis? Are all valves inventoried?.	NA	302 service connections (less than 500). WQAA not required.	Rules T
Are all service connections metered, if the system serves 500 or more connections?. [N.J.A.C. 7:19- 6.5(a)5]	NA	302 service connections (less than 500). All connections are metered.	Rules T
Is auxiliary power equipment available for all indispensable source, pumping, and treatment units?. [N.J.A.C. 7:10-11.6(l)]	IC	Emergency plant generator onsite.	Rules T

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CE Summary and Checklist with Included flag (No Block/Lot)

5246 GSIN 0 - General System Info New Feb 2018

Requirement	Status RTC	Results or Comments	Reqt Source Ref # Reqt. Type
Did the purveyor notify the Department within 6 hours of any emergency that may tend to lessen the quality or pressure of delivered water or increase the likelihood of delivery of water that does not meet the standards?. [N.J.A.C. 7:10- 2.4(b)]	NA	None noted in the past 3 years.	Rules T
Did the system shock chlorinate any of its wells since the last inspection? If yes, which well(s), when and why?	N		Rules T
Do all drinking water additives or water system components comply with the appropriate ANSI/NSF standards? . [N.J.A.C. 7:10- 8.2(b)]	IC	Sodium Hypochlorite, Caustic Soda, Klenphos 300.	Rules T
Does the system maintain a boil water advisory log?.	Y	No boil water events.	Rules T
Does the system maintain a log of events that may impact water quality?.	Y		Rules T
Did the purveyor provide public notice as required by the state regulations?. [N.J.A.C. 7:10- 7.4]	NA	No PN required.	Rules T
Did the purveyor provide public notice in accordance with CFR 141.201 et seq. of the federal regulations?. [N.J.A.C. 7:10- 5.5 (a)]	NA	No PN required.	Rules T
If the backwash water is discharged to sanitary sewer, is it discharged via an above-ground air gap and not through a direct connection and does the system have written approval from the appropriate sewerage authority to do so? [N.J.A.C. 7:10-11.14 (e)]. [N.J.A.C. 7:10-11.14(e)4]	IC		Rules T
FINISHED WATER STORAGE.	H		Rules T
Does the system have adequate total storage capacity? If not, does the water system have an effective storage waiver issued by the Department?. [N.J.A.C. 7:19- 6.7(b)]	IC	0.084 MG elevated tank.	Rules T

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5246 GSIN 0 - General System Info New Feb 2018

Requirement	Status RTC	Results or Comments	Reqt Source Ref # Reqt. Type
Has the interior of the storage tank(s) been cleaned/inspected in the last 5 years?.	N	Interior inspected 7/8/2025 by Pittsburg Tank and Tower Group. According to the report, the roof attachment clips and hold down bolts are deteriorating. This is allowing the ingress of rain and wind-borne contaminants into the water system. PTTG recommends remounting the roof using gusset plates approximately every 3' on center, removing the through bolts, welding the holes, then seam sealing using Sikaflex® 1a around the circumference of the roof-to-shell connection to prevent the ingress of contaminants into the water system. The interior has not been cleaned since 2018. A tank cleaning is recommended.	Rules T
Has the exterior of the tank been inspected/maintained in the last year?.	Y	Inspected annually. Last inspected 7/8/2025 by Pittsburg Tank and Tower Group. The exterior appeared to be in good condition on the day of the DEP inspection. It is recommended that Roosevelt Borough pressure wash the tank exterior to remove the algae buildup.	Rules T
Do the air vents, roof vents, overflow, and hatches have screens? . [N.J.A.C. 7:10-11.11(c)5]	IC		Rules T
Are there visible problems with the foundation for the tank? (settling, cracks, deterioration etc.).	N		Rules T
Are there visible problems on the exterior coating of the tank? (rust, pitting, corrosion, leaks etc.).	N		Rules T
Do all tanks >100,000 gallons have an operable water level indicator? . [N.J.A.C. 7:10-11.11(a)6]	NA	Tank less than 100,000 gallons.	Rules T
Is a low level alarm present and functioning for all storage tanks?. [N.J.A.C. 7:10-11.11(a)5]	IC		Rules T
INTERCONNECTIONS.	H		Rules T
If the system is interconnected to any other water system via an interconnection of six inches or more in diameter, is there a written agreement specifying the conditions for its use and has said written agreement been approved by the Department?. [N.J.A.C. 7:19- 6.9(g)]	NA	No interconnections.	Rules T

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CE Summary and Checklist with Included flag (No Block/Lot)

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5246 G SIN 0 - General System Info New Feb 2018

Requirement	Status RTC	Results or Comments	Reqt Source Ref # Reqt. Type
Does the system regularly purchase water under normal (non-emergent) operating conditions? If yes, indicate source(s) of interconnection(s), annual amounts (MGY), and months utilized.	NA		Rules T
Is the system a bulk distribution system as defined in N.J.A.C. 7:10-1.3? If yes, indicate system(s) supplemented, annual amounts (MGY), and months utilized.	NA		Rules T
If the purveyor is a Class 2 (10,001-50,000 persons) or Class 3 (over 50,000 persons) purveyor, were interconnection flow tests conducted on an annual basis on all interconnections six inches or more in diameter? Were the results of such tests submitted to the Department by the end of each calendar year?. [N.J.A.C. 7:19- 6.9(d)]	NA		Rules T
DISTRIBUTION SYSTEM MONITORING, PLANS AND DOCUMENTATION.	H		Rules T
If the system serves at least 10,000 people, did it analyze one iron and one manganese sample? Was one additional sample each taken for every 50,000 population served to a maximum of 5 samples each annually? (Not required for Non-Community Water Systems). [N.J.A.C. 7:10- 7.3(c)]	IC	System serves less than 10,000 people.	Rules T
REVISED TOTAL COLIFORM RULE.	S		Rules T
Has the water purveyor developed a revised total coliform rule sample siting plan in accordance with the Federal Regulations 40 CFR 141.853?. [N.J.A.C. 7:10- 5.1]	IC	Plan dated 6/8/22. 1 sample/ month required.	Rules T
Is the water purveyor collecting coliform samples at locations specified with the Revised Total Coliform Rule sample siting plan? . [N.J.A.C. 7:10- 5.1]	IC	Alternate two sampling stations every month.	Rules T
Are repeat sampling locations identified within the Revised Total Coliform Rule sample siting plan?. [N.J.A.C. 7:10- 5.1]	IC		Rules T
For surface water systems or ground water systems serving >4,900 people, are the routine coliform samples being collected at regular time intervals throughout each month? . [N.J.A.C. 7:10- 5.1]	NA	Population less than 4,900.	Rules T
Are the Total Coliform Rule sample sites evenly distributed? .	Y		Rules T
Were two routine total coliform samples taken on a biweekly basis each month for a system that does not disinfect (for groundwater systems with no more than 100 dwellings or properties)?. [N.J.A.C. 7:10- 4.1(b)]	NA	Water disinfected.	Rules T
LEAD & COPPER RULE.	S		Rules T

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CE Summary and Checklist with Included flag (No Block/Lot)

5246 GSIN 0 - General System Info New Feb 2018

Requirement	Status RTC	Results or Comments	Reqt Source Ref # Req. Type
Does the water system have a written lead and copper sampling plan that identifies a pool of targeted sampling sites which is sufficiently large to ensure that the water system can collect the number of lead and copper tap samples as required, whether on standard or reduced monitoring? . [N.J.A.C. 7:10- 5.1]	IC	Plan dated 9/18/18. 10 samples/ year required in June - September.	Rules T
For the most recent sampling event, did the water system sample from the targeted sampling pool identified in the lead and copper sampling plan? .	IC	Sampled 10 of 33 sampling sites in August 2024.	Rules T
During the most recent lead and copper sampling event, did the water system submit Form BSDW-56 as notification for all sample site changes between monitoring periods in accordance with 40 CFR 141.90(a)(1)(v)? . [N.J.A.C. 7:10- 5.1]	IC	No changes.	Rules T
Does the water system have any lead service lines? If yes, were at least 50% of the sites sampled during the most recent sampling event from lead service lines? . [N.J.A.C. 7:10- 5.1]	NA	No lead service lines.	Rules T
If the system had lead service lines, does the system maintain an inventory of these lead service lines and update the inventory as they are replaced?.	NA		Rules T
Has the system developed a plan for replacing annually at least 7 percent of the initial lead service lines if corrosion control treatment is installed and the lead action level is exceeded? .	NA		Rules T
Does the water system have a water quality parameter sampling plan, for monitoring water quality parameters under the lead and copper rule, that indicates sampling sites are representative of the entire distribution system?.	N	Not required.	Rules T
If the system has corrosion control treatment, does the system have records of maintenance, and for chemical feed corrosion control system? Does the system maintain dosage records and purchasing records for the chemical?.	NA	No CCT.	Rules T
STAGE 2 DBPR / Disinfection.	S		Rules T
Is a chlorine residual taken for every total coliform sample? . [N.J.A.C. 7:10- 5.1]	IC	1 sample taken/month.	Rules T
Is the water system ensuring the delivered water is microbiologically safe by disinfecting the water at the point of entry in compliance with the regulations found under N.J.A.C. 7:10-11.16 and maintaining a detectable chlorine residual in at least 95% of the monthly distribution system samples?. [N.J.A.C. 7:10- 4.1(a)]	IC		Rules T
Has the water purveyor updated the Stage 2 DBPR plan following operation changes, or have they changed sampling locations only after approval was received by the Department? (40CFR141.622). [N.J.A.C. 7:10- 5.1]	IC	No changes. Samples two sites every August.	Rules T

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CE Summary and Checklist with Included flag (No Block/Lot)

5246 GSIN 0 - General System Info New Feb 2018

Requirement	Status RTC	Results or Comments	Req Source Ref # Req. Type
MCL VIOLATIONS.	H		Rules T
Did the water supplier notify the Department of all MCL exceedances in a timely manner?. [N.J.A.C. 7:10- 5.4(c)]	NA	No MCL exceedances.	Rules T
Did the water supplier take all necessary actions to return the water system to compliance within one year of receiving the results that caused an MCL violation to occur?. [N.J.A.C. 7:10- 5.7(a)]	NA		Rules T

5246 GW01 0 - Ground Water POE Monitoring Requirements 01

Requirement	Status RTC	Results or Comments	Req Source Ref # Req. Type
GROUND WATER POINT OF ENTRY 01.	H		Rules T
Indicate the Treatment Plant Facility ID number and local name:.	DC	TP001001, Oscar Drive Treatment Plant, Wells 3 & 4.	Rules T
SOURCE FACILITIES.	H		Rules T
Is each well being properly maintained?. [N.J.A.C. 7: 9D- 1.2.2 (a)18]	IC		Rules T
Have measures been taken to prevent contamination of the raw water at the source facility during a flood event?.	Y		Rules T
Has any source facility been flooded since the last inspection? If so, was the operation of the source impaired? .	N		Rules T
Are there any visible places where wildlife can enter the facility and take shelter (including rodents, birds, and snakes)?.	N		Rules T
Where are the residuals measured?.	DC	Finished water sample tap.	Rules T
What is the minimum chlorine residual leaving the treatment plant since the last inspection? Is there logical variation?. [N.J.A.C. 7:10-11.16(e)3]	IC	0.65mg/L	Rules T
Have there been any interruptions in disinfection? . [N.J.A.C. 7:10- 4.1(a)]	IC	No.	Rules T
If so, was the DEP notified? . [N.J.A.C. 7:10- 2.4(b)]	NA		Rules T

IC - In Compliance	ND - Compliance Not Determined	N - No	NA - Not Applicable	PV - Potential Violation	H - Heading	NI - Not Inspected
NC - No Obvious Concern	ON - Out of Compliance, Non-referred	Y - Yes	OC - Out of Compliance	DC - Data Collection	S - Sub-Heading	RTC - Return to Compliance

CE Summary and Checklist with Included flag (No Block/Lot)

5246 GW01 0 - Ground Water POE Monitoring Requirements 01

Requirement	Status RTC	Results or Comments	Reqt Source Ref # Reqt. Type
Is chlorination the last treatment process in a treatment plant with multiple treatment processes? If no, is it allowed by a permit?. [N.J.A.C. 7:10-11.16(a)2]	IC		Rules T
4-LOG TREATMENT.	H		Rules T
Is the system required to have 4-log virus treatment under the GWR?.	N		Rules T
If 4-log virus treatment is required, is the system performing compliance monitoring under 40CFR141.403(b) for chlorine before entrance into the distribution system, specifically required under N.J.A.C. 7:10:11.16e(1)? What monitoring period was reviewed?. [N.J.A.C. 7:10-11.16(e)1]	NA		Rules T
Did the system elect to get 4-log certified in lieu of triggered source water monitoring under the GWR?.	N		Rules T
SECONDARY MONITORING.	H		Rules T
Was secondary monitoring performed in accordance with the state regulations? (Not required for Non-Community Water Systems). [N.J.A.C. 7:10- 7.3(b)]	IC	Samples required every 3 years. Last samples taken 2/6/2024. Next samples required in 2027.	Rules T
Were there any exceedances of the recommended upper limits?. [N.J.A.C. 7:10- 7.2]	IC	No.	Rules T
Is the system on increased monitoring for any secondary parameter? If yes, note parameter(s), frequency and sample dates reviewed.	N		Rules T

5246 WTSD 0 - GWR Sanitary Survey

Requirement	Status RTC	Results or Comments	Reqt Source Ref # Reqt. Type
GROUND WATER RULE SIGNIFICANT DEFICIENCIES.	H		Rules T
SOURCE.	S		Rules T
Does the public water system have a raw water tap immediately followed by a check valve that is prior to any treatment, storage, pressure tank, and/or distribution system component? [N.J.A.C. 7:10- 5.1]	IC		Rules T
TREATMENT.	S		Rules T

IC - In Compliance	ND - Compliance Not Determined	N - No	NA - Not Applicable	PV - Potential Violation	H - Heading	NI - Not Inspected
NC - No Obvious Concern	ON - Out of Compliance, Non-referred	Y - Yes	OC - Out of Compliance	DC - Data Collection	S - Sub-Heading	RTC - Return to Compliance

CE Summary and Checklist with Included flag (No Block/Lot)

Date Printed: 10/9/2025

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5246 WTSD 0 - GWR Sanitary Survey

Requirement	Status RTC	Results or Comments	Reqd Source Ref # Req. Type
Is each treatment system constructed and operated in accordance with the conditions of the approved construction and operation permit?. [N.J.A.C. 7:10- 5.1]	IC		Rules T
DISTRIBUTION SYSTEM.	S		Rules T
According to the water purveyor, is a minimum pressure of 20 psi maintained throughout the system?. [N.J.A.C. 7:10- 5.1]	IC		Rules T
FINISHED WATER STORAGE.	S		Rules T
Does the supplier of water have a finished water storage maintenance plan and/or maintain records for finished water storage?. [N.J.A.C. 7:10- 5.1]	IC	Records kept onsite.	Rules T
PUMPS, PUMP FACILITIES & CONTROLS.	S		Rules T
Are all pump and pumping components adequate to meet the water system demands? (for public community water systems only). [N.J.A.C. 7:10- 5.1]	IC		Rules T
MONITORING, REPORTING & DATA VERIFICATION.	S		Rules T
Does the water system maintain records of preventative maintenance and repairs? [N.J.A.C. 7:10- 5.1]	IC		Rules T
WATER SYSTEM MANAGEMENT & OPERATION.	S		Rules T
Does the licensed operator have readily available written detailed Operation and Maintenance procedures designed to maximize preventative maintenance and operational techniques?. [N.J.A.C. 7:10- 5.1]	IC	Plan dated January 2020.	Rules T
OPERATOR COMPLIANCE WITH STATE REQUIREMENTS.	S		Rules T
If the licensed operator of record is/was not available, did the owner of the water system obtain the services of a licensee holding a license not more than one class lower than the classification required for the operation of the system to cover the system during the unavailability of the licensed operator. [N.J.A.C. 7:10- 5.1]	IC		Rules T

IC - In Compliance	ND - Compliance Not Determined	N - No	NA - Not Applicable	PV - Potential Violation	H - Heading	NI - Not Inspected
NC - No Obvious Concern	ON - Out of Compliance, Non-referred	Y - Yes	OC - Out of Compliance	DC - Data Collection	S - Sub-Heading	RTC - Return to Compliance

**RESOLUTION NO. 25-109
MEETING DATE: 10-20-2025**

PAYMENT OF BILLS FOR OCTOBER 20, 2025

C/_____ offered the following resolution and moved its adoption, which was second by C/_____.

WHEREAS, the attached list of bills have been submitted to the Council for payment approval; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 20, 2025.

Kathleen Hart
Borough Clerk

10-20-25 BILL LIST 12:50 PM

Ranges		Item Status	Purchase Types	Misc					
<i>Range: First to Last</i> <i>Rcvd Batch Id Range: First to Last</i>		<i>Open: N</i> <i>Void: N</i> <i>Paid: N</i> <i>Held: Y</i> <i>Aprv: N</i> <i>Rcvd: Y</i>	<i>Bid: Y</i> <i>State: Y</i> <i>Other: Y</i> <i>Exempt: Y</i>	<i>P.O. Type: All</i> <i>Format: Condensed</i> <i>Include Non-Budgeted: Y</i> <i>Vendors: All</i>					
Vendor #	P.O. #	PO Date	Name	Description	Status	Amount	Void Amount	Contract	PO Type
ALPHA005	25-00128	02/21/25	ALPHADOG SOLUTIONS, INC.	2025 WEBSITE MANAGEMENT	Open	\$720.00	\$0.00		B
APPS4005	25-00636	10/15/25	APPS4RENT,LLC	OFFICE365-20 EMAIL ACCOUNTS	Open	\$1,468.50	\$0.00		
BOROU005	25-00641	10/16/25	BOROUGH OF HIGHTSTOWN	SOLID WASTE CONTRACT:OCT 2025	Open	\$6,274.17	\$0.00		
CANNO010	25-00634	10/14/25	CANNON & MCGUINN, LLC	LEGAL SERVICES-JUL 2025	Open	\$2,750.00	\$0.00		
	25-00635	10/14/25		JUL 2025-NVR EASEMENTS	Open	\$330.00	\$0.00		
				Vendor Total:		\$3,080.00			
CONOV005	25-00617	10/03/25	CONOVER BUILDING MAINTENANCE	OCT 2025 SERVICES	Open	\$223.89	\$0.00		
GANNE005	25-00616	10/03/25	GANNETT NJ NEWSPAPERS	SEP 2025 NOTICES	Open	\$80.08	\$0.00		
HOLDE005	25-00091	02/10/25	HOLDEN, JOHN B.	2025 WATER PLANT MANAGEMENT	Open	\$5,415.00	\$0.00		B
	25-00623	10/06/25		ADDITIONAL SERVICES-SEP 2025	Open	\$127.00	\$0.00		
				Vendor Total:		\$5,542.00			
INTER015	25-00015	01/13/25	INTERSTATE WASTE SERVICES, INC	2025 RECYCLING CONTRACT	Open	\$3,577.00	\$0.00		B
JCPL0005	25-00625	10/07/25	JCP & L	SEP 2025 ELECTRIC SERVICE	Open	\$1,222.65	\$0.00		
	25-00646	10/16/25		W/S-SEP 2025 ELECTRIC SERVICE	Open	\$2,619.90	\$0.00		
				Vendor Total:		\$3,842.55			
LYONS005	25-00081	02/03/25	LYONS ENVIRONMENTAL SERV, LLC	2025 SEWER PLANT MANAGEMENT	Open	\$9,750.00	\$0.00		B
	25-00644	10/16/25		ADDTL SERVICES 9/17-9/23/25	Open	\$1,603.00	\$0.00		
	25-00645	10/16/25		LEAD/COPPER & BACKFLOW TEST 3Q	Open	\$950.00	\$0.00		
				Vendor Total:		\$12,303.00			
MONMO025	25-00588	09/18/25	MONMOUTH COUNTY-COUNTY TAX	4/Q/2025 COUNTY TAXES	Open	\$66,778.09	\$0.00		
MONMO035	25-00589	09/22/25	MONMOUTH COUNTY-HEALTH TAX	4/Q/2025 HEALTH TAXES	Open	\$1,093.46	\$0.00		
MONMO030	25-00590	09/22/25	MONMOUTH COUNTY-LIBRARY TAX	4/Q/2025 LIBRARY TAXES	Open	\$4,033.23	\$0.00		

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

10/16/2025

12:50 PM

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
MONMO030		MONMOUTH COUNTY-LIBRARY TAX		<i>Account Continued</i>			
MONMO040 25-00591	09/22/25	MONMOUTH COUNTY-OPEN SPACE TAX 4/Q/2025 OPEN SPACE TAXES	Open	\$10,277.30	\$0.00		
MUNIC010 25-00537	08/25/25	MUNICIPAL MAINTENANCE CO. REMOVE/REPLACE CHECK VALVE	Open	\$1,160.00	\$0.00		
ONECA005 25-00619	10/06/25	ONE CALL CONCEPTS, INC. 3/Q/2025 "CALL BEFORE YOU DIG"	Open	\$80.80	\$0.00		
PASSA005 25-00630	10/08/25	PASSAIC VALLEY SEWERAGE SLUDGE DISPOSAL-SEP 2025	Open	\$604.80	\$0.00		
PEGER005 25-00228	04/08/25	PEGER, KYLE d/b/a PUBLIC LAND MAINTENANCE:2025	Open	\$1,798.00	\$0.00		B
PETTY005 25-00613	10/03/25	PETTY CASH REIMBURSE PETTY CASH	Open	\$31.44	\$0.00		
25-00614	10/03/25	REIMBURSE PETTY CASH	Open	\$7.97	\$0.00		
25-00615	10/03/25	REIMBURSE PETTY CASH	Open	\$17.05	\$0.00		
25-00621	10/06/25	REIMBURSE PETTY CASH	Open	\$97.57	\$0.00		
25-00622	10/06/25	REIMBURSE PETTY CASH	Open	\$97.57	\$0.00		
25-00640	10/15/25	REIMBURSE PETTY CASH	Open	\$57.19	\$0.00		
		Vendor Total:		\$308.79			
PSEGC005 25-00638	10/15/25	PSE & G CO. SEP 2025 GAS SERVICE	Open	\$147.55	\$0.00		
ROBER005 25-00229	04/08/25	ROBERTS ENGINEERING GROUP, LLC ROAD IMPROV:LAKE/SPRUCE/S.VALL	Open	\$2,352.50	\$0.00		B
25-00584	09/17/25	SEWER MAIN REPAIR/REPLACE:LAKE	Open	\$1,819.00	\$0.00		B
25-00639	10/15/25	POOL ENG REVIEW-18 S. ROCHDALE	Open	\$937.00	\$0.00		
		Vendor Total:		\$5,108.50			
RUSSE005 25-00100	02/11/25	RUSSELL REID, INC. 2025 SLUDGE REMOVAL	Open	\$933.66	\$0.00		B
SHORE005 25-00628	10/08/25	SHORE BUSINESS SOLUTIONS USAGE 7/21/25-8/20/25	Open	\$0.26	\$0.00		
25-00629	10/08/25	USAGE 8/21/25-9/20/25	Open	\$30.63	\$0.00		
		Vendor Total:		\$30.89			
STATE005 25-00643	10/16/25	STATE OF NEW JERSEY-PWT 3/Q/2025 WATER TAX	Open	\$52.62	\$0.00		
SUTPH005 25-00371	06/05/25	SUTPHEN MEMORIAL, INC. 2025 CEMETERY MANAGEMENT	Open	\$775.00	\$0.00		B
THOMA005 25-00085	02/05/25	THOMAS PLANNING ASSOCIATES,LLC HOUSING PLAN ELEMENT ROUND 4	Open	\$697.50	\$0.00		B

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
THOMA005		THOMAS PLANNING ASSOCIATES,LLC		<i>Account Continued</i>			
TOWNS015 25-00642	10/16/25	TOWNSHIP OF MANALAPAN ANIMAL CONTROL SERV-OCT 2025	Open	\$1,041.66	\$0.00		
TREAS015 25-00612	10/03/25	TREASURER, STATE OF NJ 3/Q/2025 MARRIAGE/CIVIL UNION	Open	\$25.00	\$0.00		
USBAN010 25-00631	10/09/25	U.S. BANK OPERATIONS CENTER 2012 MCIA-PRIN & INTEREST	Open	\$62,250.00	\$0.00		
25-00633	10/14/25	2021 MCIA-PRIN & INTEREST	Open	\$102,425.00	\$0.00		
		Vendor Total:		\$164,675.00			
WRNEU005 25-00626	10/08/25	W.R. NEUMANN COMPANY, INC. SEWER-SODIUM BISULFITE 9/27/25	Open	\$1,198.00	\$0.00		
WEBOU005 25-00618	10/03/25	WEB OUTBACK RESTROOM RENTAL-SEP 2025	Open	\$175.00	\$0.00		

Total Purchase Orders: 45 Total P.O. Line Items: 0 Total List Amount: **\$298,106.04** Total Void Amount: \$0.00

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

10/16/2025

12:50 PM

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	5-01	\$119,338.99	\$0.00	\$119,338.99	\$0.00	\$0.00	\$119,338.99
	5-09	\$173,658.55	\$0.00	\$173,658.55	\$0.00	\$0.00	\$173,658.55
	Year Total:	\$292,997.54	\$0.00	\$292,997.54	\$0.00	\$0.00	\$292,997.54
	C-04	\$2,352.50	\$0.00	\$2,352.50	\$0.00	\$0.00	\$2,352.50
	C-08	\$1,819.00	\$0.00	\$1,819.00	\$0.00	\$0.00	\$1,819.00
	Year Total:	\$4,171.50	\$0.00	\$4,171.50	\$0.00	\$0.00	\$4,171.50
	T-12	\$937.00	\$0.00	\$937.00	\$0.00	\$0.00	\$937.00
Total Of All Funds:		\$298,106.04	\$0.00	\$298,106.04	\$0.00	\$0.00	\$298,106.04

BOROUGH OF ROOSEVELT

I, Scott M. Frueh, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following bill list to be paid:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
10/20/25 Bill List	various	\$298,106.04

Scott M. Frueh

Scott M. Frueh
Chief Financial Officer

Dated: 10/20/25

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 25-110
MEETING DATE: 10-20-2025**

**RESOLUTION AUTHORIZING ROBERTS ENGINEERING GROUP, LLC, TO PREPARE A
WATERSHED INVENTORY REPORT**

C/_____ offered the following resolution and moved its adoption, which was seconded by
C/_____.

WHEREAS, the Borough's Tier A MS4 Stormwater Permit requires that the Borough prepare a Watershed Inventory Report prior to January 1, 2026; and

WHEREAS, the Borough Engineer has reviewed the permit regulations and documentation available to prepare the Watershed Inventory Report at a cost not to exceed \$7,000.00; and

WHEREAS, the Borough's Chief Financial Officer has certified the availability of funds in the amount not to exceed \$7,000.00.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey that Roberts Engineering Group, LLC, is authorized to prepare the Watershed Inventory Report at a cost not to exceed \$7,000.00.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the Chief Financial Officer, Purchasing Agent, and Roberts Engineering Group, LLC.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 20, 2025.

Kathleen Hart
Borough Clerk

BOROUGH OF ROOSEVELT

I, Scott M. Frueh, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following contract to be awarded:

Vendor	Budget Account	Total Award
Roberts Engineering Group (Watershed Inventory Report)	Engineering-O/E	\$7,000.00

Scott M. Frueh

Scott M. Frueh
Chief Financial Officer

Dated: 10/20/25

RESOLUTION NO. 25-111
MEETING DATE: 10-20-2025

RESOLUTON AUTHORIZING THE RENEWAL OF SUSTAINABLE LAND USE PLEDGE

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, land use is an essential component of overall sustainability for a municipality; and

WHEREAS, poor land-use decisions can lead to and increase societal ills such as decreased mobility, high housing costs, increased greenhouse gas emissions, loss of open space and the degradation of natural resources; and

WHEREAS, well planned land use can create transportation choices, provide for a range of housing options, create walkable communities, preserve open space, provide for adequate recreation, and allow for the continued protection and use of vital natural resources; and

WHEREAS, Given New Jersey's strong tradition of home rule and local authority over planning and zoning, achieving a statewide sustainable land use pattern will require municipalities to take the lead.

NOW THEREFORE, we the Borough of Roosevelt, County of Monmouth, State of New Jersey resolve to take the following steps with regard to our municipal land-use decisions with the intent of making the Borough of Roosevelt a truly sustainable community. It is our intent to include these principles in the next master plan revision and reexamination report and to update our land-use zoning, natural resource protection, and other ordinances accordingly.

Regional Cooperation - We pledge to reach out to administrations of our neighboring municipalities concerning land-use decisions, and to take into consideration regional impacts when making land-use decisions.

Transportation Choices - We pledge to create transportation choices with a Complete Streets approach by considering all modes of transportation, including walking, biking, transit and automobiles, when planning transportation projects and reviewing development applications. We will reevaluate our parking with the goal of limiting the amount of required parking spaces, promoting shared parking and other innovative parking alternatives, and encouraging structured parking alternatives where appropriate.

Natural Resource Protection - We pledge to take action to protect the natural resources of the State for environmental, recreational and agricultural value, avoiding or mitigating negative impacts to these resources. Further, we pledge to complete a Natural Resources Inventory when feasible to identify and assess the extent of our natural resources and to link natural resource management and protection to carrying capacity analysis, land-use and open space planning.

Mix of Land Uses - We pledge to use our zoning power to allow for a mix of residential, retail, commercial, recreational and other land use types in areas that make the most sense for our municipality and the region, particularly in downtown and town center areas.

Housing Options - We pledge, through the use of our zoning and revenue generating powers, to foster a diverse mix of housing types and locations, including single- and multi-family, for-sale and rental options, to meet the needs of all people at a range of income levels.

Green Design - We pledge to incorporate the principles of green design and renewable energy generation into municipal buildings to the extent feasible and when updating our site plan and subdivision requirements for residential and commercial buildings.

Municipal Facilities Siting - We pledge, to the extent feasible, to take into consideration factors such as walkability, bikability, greater access to public transit, proximity to other land-use types, and open space when locating new or relocated municipal facilities.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 20, 2025.

Kathleen Hart
Borough Clerk