

DRAFT
BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

COUNCIL REGULAR MEETING AGENDA
JULY 7, 2025 @ 7:00 P.M.

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 6, 2025 which was posted on the Bulletin Board Roosevelt Post Office and in the Borough Hall. The notice was transmitted to The Times and Asbury Park Press.

ROLL CALL

Councilmember Louis Esakoff
Councilmember Danelle Feigenbaum
Councilmember Constance Herrstrom
Councilmember Kristine Kaufman-Marut
Councilmember Claudia Luongo
Councilmember Ralph Warnick
Mayor Peggy Malkin

MAYOR'S REPORT:

PUBLIC COMMENT: (Agenda items only)

CORRESPONDENCE:

1. Letter from Roberts Engineering Group, LLC, dated June 26, 2025 regarding the NJDOT Municipal Aid Application for Fiscal Year 2026 for Improvements to Pine Drive, Phase II.
2. Email correspondence received from the Environmental Commission regarding a motion from their June 18, 2025 meeting asking the Borough to reject Ordinance 2025-09.

MINUTES:

1. Closed Council Meeting Minutes – May 5, 2025
2. Regular Council Meeting Minutes – May 19, 2025

ORDINANCE:

Second Reading and Public Hearing:

Ordinance 2025-09

An Ordinance of the Borough of Roosevelt Amending Chapter 5: "Animal Control" to Prohibit the Feeding of Feral Cats on Public or Private Properties Within the Borough

RESOLUTION:

Resolution 25-83 Introduced 2025 Municipal Budget

Second Reading and Public Hearing is scheduled for August 4, 2025 at Roosevelt Borough Hall, 33 N. Rochdale Avenue, Roosevelt, NJ.

Resolution 25-84 Resolution Setting the Referendum on Bond Ordinance No. 2024-09 for the November 4, 2025 General Election and Setting the Referendum Question to be Placed Upon the Ballot in Accordance with N.J.S.A. 40:49-10

CONSENT AGENDA RESOLUTIONS:

Resolution 25-85 Payment of Bills for July 7, 2025
Resolution 25-86 Resolution Authorizing Return of Escrow Funds for 59 Lake Drive (Block 11, Lot 14)
Resolution 25-87 Resolution: Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Improvements to Pine Drive, Phase II

REPORTS OF COMMITTEE CHAIRS:

Administration	Councilmember Esakoff
Community Dev/Code	Councilmember Herrstrom
Envi, Health & Safety	Councilmember Feigenbaum
Finance	Councilmember Kaufman-Marut
Public Works	Councilmember Warnick
Utilities	Councilmember Luongo

REPORTS OF BOROUGH OFFICIALS:

UNFINISHED BUSINESS:

NEW BUSINESS:

PUBLIC COMMENT (Any item)

M/Malkin opens the public comment at _____

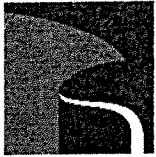
M/Malkin closes the public comment at _____

CLOSED SESSION:

Resolution 25- Providing for a Private Executive Meeting that Excludes the Public

ADJOURNMENT

TIME OUT: _____



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

June 26, 2025

Kathleen Hart, RMC, CMR, Borough Clerk
Borough of Roosevelt
P.O. Box 128
33 North Rochdale Avenue
Roosevelt, NJ 08555

Re: NJDOT Municipal Aid Application
Improvements to Pine Drive, Phase II
Municipal Aid Fiscal Year 2026
Our File No.: R4603

Dear Kathleen:

For your records we have attached a copy of the complete Municipal Aid 2026 Grant Application. Please have the Mayor and Clerk execute a Resolution/Agreement for the application; see attached sample resolution. Please have it adopted at the next Borough Council meeting. The application was submitted on June 26, 2025. **The Resolution/Agreement must be submitted within 30 days of the electronic submission date.**

Please provide us with a signed and sealed PDF copy of the Resolution/Agreement so we may upload it onto the NJDOT's newly implemented Project Management and Reporting System (PMRS) website by July 26, 2025.

After we submit the resolution, the 'Resolution and Agreement Execution Process' (LAAE) on PMRS will be moved to the Mayor's individual account for electronic signature. Finally, it will move to your court for electronic signature.

Should you have any questions, please do not hesitate to contact our office.

Very truly yours,

A handwritten signature in cursive script that reads "Carmela Roberts".

Carmela Roberts, PE, CME, CPWM
Borough Engineer

cc: Mayor and Council
Ana Debevec, Borough Treasurer
Cameron Corini, PE, CME, CPWM, Roberts Engineering Group, LLC
Kelly Pham, EIT, Roberts Engineering Group, LLC
Stephanie Katz, Roberts Engineering Group, LLC

 Outlook

EC meeting of 6/18/25

From MARIA DELLASALA <maria@rooseveltnj.us>

Date Thu 6/19/2025 4:13 PM

To KATHLEEN HART <clerk@rooseveltnj.us>; PEGGY MALKIN <mayor@rooseveltnj.us>; ANA DEBEVEC <finance@rooseveltnj.us>

Kathleen:

At the Environmental Commission meeting of 6/18/25 a motion was made and passed asking the Borough Council to reject the criminality of the feral cat ordinance and for the Borough Council to explore a comprehensive solution to deal with the feral cat problem, such as a TNR program.

Thank you,
Maria Dellasala
Environmental Commission Secretary
609-448-0539

ORDINANCE NO. 2025-09
INTRODUCTION DATE: 06-16-2025
PUBLIC HEARING DATE: 07-07-2025

**AN ORDINANCE OF THE BOROUGH OF ROOSEVELT AMENDING
CHAPTER 5: "ANIMAL CONTROL" TO PROHIBIT THE FEEDING OF FERAL
CATS ON PUBLIC OR PRIVATE PROPERTIES WITHIN THE BOROUGH**

BE IT ORDAINED by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey, that Chapter 5: "Animal Control" of the Borough's Revised General Ordinances is hereby amended as follows (~~stricken text~~ indicates deletions, underlined text indicates additions):

CHAPTER 5
ANIMAL CONTROL

* * *

§ 5-14 WILDLIFE FEEDING.

This section shall prohibit the feeding of unconfined wildlife in any public park or on any other property owned or operated by Borough of Roosevelt to protect public health, safety and welfare, and to prescribe penalties for failure to comply.

§ 5-14.1 Definitions.

For the purpose of this section, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this section clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

FEED

To give, place, expose, deposit, distribute or scatter any edible material with the intention of feeding, attracting or enticing wildlife. Feeding does not include baiting in the legal taking of fish and/or game.

PERSON

Any individual, corporation, company, partnership, firm, association, or political subdivision of this state subject to municipal jurisdiction.

WILDLIFE

All animals that are neither human nor domesticated.

§ 5-14.2 Prohibited Conduct.

- a. No person shall feed, in any public park or on any other property owned or operated by the Borough of Roosevelt, any wildlife, excluding confined wildlife (for example, wildlife confined in zoos, parks or rehabilitation centers, or unconfined wildlife at environmental education centers, or feral cats as part of an approved Trap-Neuter-Release program).
- b. No person shall feed, on any public property or private property, any feral cats at any time, except as expressly licensed and permitted as part of an approved Trap-Neuter-Release program.

§ 5-14.3 Enforcement.

- a. This section shall be enforced by the New Jersey State Police and/or the Borough's Animal Control Officer and/or the Borough's Code Enforcement Officer.
- b. Any person found to be in violation of this section shall be ordered to cease the feeding immediately.

§ 5-14.4 Violations and Penalties.

Any person(s) who is found to be in violation of the provisions of this section shall be subject to a fine not to exceed \$500 for a first offense; \$1,000 for a second offense; and \$2,000 for a third or subsequent offense.

BE IT FURTHER ORDAINED that any ordinances or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed as of the effective date of this Ordinance. All other provisions of the Revised General Ordinances are ratified and remain in full force and effect.

BE IT FURTHER ORDAINED that, if any provision of this Ordinance or the application of such provision to any person or circumstance is declared invalid, such invalidity shall not affect the other provisions or applications of this Ordinance which can be given effect, and to this end, the provisions of this Ordinance are declared to be severable.

BE IT FURTHER ORDAINED that this ordinance shall be in full force and take effect upon final passage and publication, according to law.

ATTEST:

APPROVED

Kathleen Hart, Borough Clerk

Peggy Malkin, Mayor

PUBLIC NOTICE

PLEASE TAKE NOTICE that the foregoing Ordinance was introduced and passed on first reading on the 16th day of June 2025, at a meeting of the Mayor and Council of the Borough of Roosevelt and will be taken up for final consideration and passage at a regularly scheduled meeting of the Mayor and Council of the Borough of Roosevelt to be held on the 7th day of July 2025 at the Municipal Building at 33 N. Rochdale Avenue, Roosevelt, New Jersey. Kathleen Hart, Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 25-83
MEETING DATE: 07-07-2025**

RESOLUTION APPROVING THE 2025 MUNICIPAL BUDGET

C/ _____ offered the following Resolution and moved its adoption, which was second by C/ _____.

SEE BUDGET DOCUMENT ATTACHED

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 7, 2025.

Kathleen Hart
Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 25-84
MEETING DATE: 07-07-2025**

**RESOLUTION SETTING THE REFERENDUM ON BOND ORDINANCE NO. 2024-09 FOR
THE NOVEMBER 4, 2025 GENERAL ELECTION AND SETTING THE REFERENDUM
QUESTION TO BE PLACED UPON THE BALLOT IN ACCORDANCE WITH N.J.S.A. 40:49-10**

C/ _____ offered the following resolution and moved its adoption, which was seconded by
C/ _____.

WHEREAS, on September 5, 2024, the Borough Council of the Borough of Roosevelt (the “Borough”) adopted Bond Ordinance No. 2024-09, entitled: “Bond Ordinance Providing for the Franklin Delano Roosevelt Amphitheater Project, Appropriating \$710,000 Therefor and Authorizing the Issuance of \$676,000 Bonds and Notes to Finance a Portion of the Costs Thereof, Authorized in and by the Borough of Roosevelt, in the County of Monmouth, New Jersey”; and

WHEREAS, pursuant to N.J.S.A. 40:49-27, a petition was timely filed with the Borough Clerk protesting against the incurring of the indebtedness in Bond Ordinance No. 2024-09, which petition was certified as compliant with N.J.S.A. 40:49-27, 27a and 27b; and

WHEREAS, N.J.S.A. 40:49-10 provides that any such proposition in the petition shall be voted on at the next general election held in the municipality at least thirty (30) days after the filing of the protest or protests, unless the governing body shall call a special election therefor; and

WHEREAS, the Borough has determined, for reasons of economy and efficiency, and greater voter participation, that the proposition on Bond Ordinance No. 2024-09 called for by the petition should be voted on at the next general election on November 4, 2025; and

WHEREAS, N.J.S.A. 40:49-10 further provides that the Borough present voters with the proposition in an appropriate form, which the Borough hereby approves by Resolution;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Roosevelt, County of Monmouth, State of New Jersey, as follows:

1. The proposition on Bond Ordinance No. 2024-09 shall be presented to the voters of the Borough of Roosevelt at the November 4, 2025 General Election.
2. The form of the public question shall be and is hereby set as follows:

Public Question

Shall Bond Ordinance No. 2024-09 of the Borough Council of the Borough of Roosevelt, adopted on September 4, 2025, entitled: “Bond Ordinance Providing for the Franklin Delano Roosevelt Amphitheater Project, Appropriating \$710,000 Therefor and Authorizing the Issuance of \$676,000 Bonds and Notes to Finance a Portion of the Costs Thereof, Authorized in and by the Borough of Roosevelt, in the County of Monmouth, New Jersey” be ratified? Yes ___ No ___

Interpretive Statement

Bond Ordinance No. 2024-09 relates to the construction of certain improvements to the Borough's Franklin Delano Roosevelt Amphitheater with a total authorized appropriation of \$710,000 for the project, of which total amount, the Borough may be later reimbursed up to \$330,000 by a Monmouth County Open Space Grant, subject to the terms and conditions of said grant agreement. A vote of "Yes" will authorize funding the construction of certain improvements to the Borough's Franklin Delano Roosevelt Amphitheater. A vote of "No" will decline funding the construction of certain improvements to the Borough's Franklin Delano Roosevelt Amphitheater.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 7, 2025.

Kathleen Hart
Borough Clerk

**RESOLUTION NO. 25-85
MEETING DATE: 07-07-2025**

PAYMENT OF BILLS FOR JULY 7, 2025

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the attached list of bills have been submitted to the Council for payment approval; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 7, 2025.

Kathleen Hart
Borough Clerk

7-7-25 BILL LIST 10:26 AM

Ranges	Item Status	Purchase Types	Misc
<i>Range: First to Last</i> <i>Rcvd Batch Id Range: First to Last</i>	<i>Open: N</i> <i>Void: N</i> <i>Paid: N</i> <i>Held: Y</i> <i>Aprv: N</i> <i>Rcvd: Y</i>	<i>Bid: Y</i> <i>State: Y</i> <i>Other: Y</i> <i>Exempt: Y</i>	<i>P.O. Type: All</i> <i>Format: Condensed</i> <i>Include Non-Budgeted: Y</i> <i>Vendors: All</i>

Vendor #	P.O. #	PO Date	Name	Description	Status	Amount	Void Amount	Contract	PO Type
ALPHA005	25-00128	02/21/25	ALPHADOG SOLUTIONS, INC.	2025 WEBSITE MANAGEMENT	Open	\$720.00	\$0.00		B
ATIEH005	25-00406	06/23/25	ATIEH, YASMEEN	REIMB:PAINT FOR LIBRARY BOX	Open	\$33.89	\$0.00		
BOROS005	25-00397	06/18/25	BOROSKO, MARK & TRICIA	TAX OVERPAYMENT REFUND B7/L25	Open	\$2,773.42	\$0.00		
BOROU005	25-00398	06/18/25	BOROUGH OF HIGHTSTOWN	LANDFILL TIPPING FEES:MAY 2025	Open	\$4,736.81	\$0.00		
BROTH005	25-00374	06/05/25	BROTHERS MANAGEMENT ASSOC, INC	PETTING ZOO-4TH OF JULY	Open	\$650.00	\$0.00		
CANNO010	25-00423	06/30/25	CANNON & MCGUINN, LLC	LEGAL SERVICES-APR 2025	Open	\$2,750.00	\$0.00		
	25-00424	06/30/25		APR 2025-NJDEP	Open	\$396.00	\$0.00		
	25-00425	06/30/25		APR 2025-NVR EASEMENTS	Open	\$165.00	\$0.00		
	25-00426	06/30/25		APR 2025-TAX APPEALS	Open	\$231.00	\$0.00		
				Vendor Total:		\$3,542.00			
CHESH015	25-00396	06/18/25	CHESHER, LARRY & ADRIENNE	ENGINEERING ESCROW REFUND	Open	\$125.00	\$0.00		
CINTA005	25-00421	06/30/25	CINTAS CORPORATION	BORO HALL 6/24/25	Open	\$52.95	\$0.00		
CMRSF005	25-00411	06/24/25	CMRS-FP	POSTAGE FOR POSTAGE METER	Open	\$310.00	\$0.00		
CONOV005	25-00358	06/02/25	CONOVER BUILDING MAINTENANCE	JUN 2025 SERVICES	Open	\$223.89	\$0.00		
CROSS005	25-00110	02/13/25	CROSS OVER NETWORKS, LLC	2025 IT SERVICES	Open	\$453.54	\$0.00		B
DEBEV005	25-00431	07/01/25	DEBEVEC, ANA	TRAVEL EXPENSE 1/2/25-6/25/25	Open	\$270.62	\$0.00		
DONAT005	25-00416	06/30/25	DONATO, ESQ., MICHELE	POOL REVIEW-18 S. ROCHDALE	Open	\$314.70	\$0.00		
	25-00418	06/30/25		PLANNING BOARD 4/17-5/28/25	Open	\$1,377.30	\$0.00		
				Vendor Total:		\$1,692.00			
ENTER005	25-00373	06/05/25	ENTERTAINERS PLUS, LLC	ENTERTAINMENT-4TH OF JULY	Open	\$650.00	\$0.00		

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

07/02/2025

10:26 AM

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
ENTER005		ENTERTAINERS PLUS, LLC					
							<i>Account Continued</i>
FRANC005		FRANCOTYP-POSTALIA, INC.					
25-00382	06/10/25	INK CARTRIDGE:POSTAGE MACHINE	Open	\$274.72	\$0.00		
25-00422	06/30/25	3/Q/2025 METER/SCALE RENTAL	Open	\$162.54	\$0.00		
		Vendor Total:		\$437.26			
GENER005		GENERAL CODE, LLC					
25-00399	06/19/25	CODIFICATION SERVICES	Open	\$510.00	\$0.00		
25-00400	06/19/25	CODIFICATION SERVICES	Open	\$963.00	\$0.00		
		Vendor Total:		\$1,473.00			
KIJOW005		KIJOWSKI, BRANDON					
25-00405	06/23/25	REFUND OF PB ESCROW A/C BAL	Open	\$1,260.50	\$0.00		
LEAF0005		LEAF COMMERCIAL CAPITAL, INC.					
25-00417	06/30/25	KYOCERA COPIER PYMT 20 OF 60	Open	\$171.48	\$0.00		
LYONS005		LYONS ENVIRONMENTAL SERV, LLC					
25-00081	02/03/25	2025 SEWER PLANT MANAGEMENT	Open	\$9,750.00	\$0.00		B
25-00429	07/01/25	ADDT'L SERVICES 6/2-6/25/25	Open	\$2,012.50	\$0.00		
25-00430	07/01/25	BACKFLOW TEST 2/Q & WATER TEST	Open	\$370.00	\$0.00		
		Vendor Total:		\$12,132.50			
MAINP005		MAIN POOL & CHEMICAL CO., INC.					
25-00049	01/23/25	SEWER-2025 SODIUM ALUMINATE	Open	\$5,164.50	\$0.00		B
ONECA005		ONE CALL CONCEPTS, INC.					
25-00433	07/01/25	2/Q/2025 "CALL BEFORE YOU DIG"	Open	\$71.30	\$0.00		
PARTY010		PARTY PERFECT RENTALS, LLC					
25-00375	06/05/25	RENTALS FOR 7/4/25	Open	\$1,980.00	\$0.00		
PASSA005		PASSAIC VALLEY SEWERAGE					
25-00403	06/19/25	SLUDGE DISPOSAL-MAY 2025	Open	\$940.80	\$0.00		
PEGER005		PEGER, KYLE d/b/a					
25-00228	04/08/25	PUBLIC LAND MAINTENANCE:2025	Open	\$2,487.00	\$0.00		B
PETTY005		PETTY CASH					
25-00410	06/24/25	REIMBURSE PETTY CASH	Open	\$14.56	\$0.00		
25-00414	06/24/25	REIMBURSE PETTY CASH	Open	\$67.00	\$0.00		
25-00434	07/02/25	REIMBURSE PETTY CASH	Open	\$17.05	\$0.00		
		Vendor Total:		\$98.61			
PSEGC005		PSE & G CO.					
25-00393	06/17/25	MAY 2025 GAS SERVICE	Open	\$216.40	\$0.00		
ROBER005		ROBERTS ENGINEERING GROUP, LLC					
22-00437	07/27/22	ROAD IMPROVEMENTS:TAMARA DRIVE	Open	\$4,880.00	\$0.00		B
23-00499	09/25/23	ROAD IMPROVEMENTS:NORTH VALLE	Open	\$1,006.25	\$0.00		B
24-00090	02/07/24	REPLACE TRICKLING FILTERS	Open	\$5,485.50	\$0.00		B

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Vendor #	Name						
P.O. #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ROBER005		ROBERTS ENGINEERING GROUP, LLC		<i>Account Continued</i>			
25-00229	04/08/25	ROAD IMPROV:LAKE/SPRUCE/S.VALL	Open	\$6,990.25	\$0.00		B
25-00334	05/21/25	NJDOT GRANT 2026 APPLICATION	Open	\$2,031.25	\$0.00		B
25-00404	06/23/25	ENGINEERING REVIEW-59 LAKE DR	Open	\$1,239.50	\$0.00		
25-00408	06/23/25	PB REVIEW-5 CEDAR COURT	Open	\$700.00	\$0.00		
25-00409	06/23/25	WATER TANK INSPECTION	Open	\$346.50	\$0.00		
25-00412	06/24/25	ENGINEERING REVIEW-WINERY	Open	\$586.50	\$0.00		
25-00415	06/26/25	TIER B TO TIER A STORMWATER	Open	\$1,075.50	\$0.00		
		Vendor Total:		\$24,341.25			
ROOSE005		ROOSEVELT BOARD OF EDUCATION					
25-00427	06/30/25	LEASE PAYMENT FOR 2025	Open	\$1.00	\$0.00		
25-00428	06/30/25	JUL 2025 SCHOOL TAXES	Open	\$160,050.00	\$0.00		
		Vendor Total:		\$160,051.00			
SAMUE005		SAMUEL KLEIN AND COMPANY, LLP					
25-00432	07/01/25	2023 ANNUAL AUDIT-50% BILLING	Open	\$11,150.00	\$0.00		
STAPL005		STAPLES BUSINESS ADVANTAGE					
25-00356	06/02/25	OFFICE & JANITORIAL SUPPLIES	Open	\$102.41	\$0.00		
THEHO010		THE HOME DEPOT					
25-00413	06/24/25	PRESSURE WASHER HOSE	Open	\$49.97	\$0.00		
THEKI005		THE KIDS AT OUR HOUSE, INC.					
25-00407	06/23/25	PERFORMANCE ON 7/4/25	Open	\$425.00	\$0.00		
HUNTE005		TRU STOR, LLC d/b/a					
25-00402	06/19/25	AVAYA SUPPORT & EQUIP CONTRACT	Open	\$1,350.00	\$0.00		
UNITE005		UNITED FIRE PROTECTION CORP.					
25-00401	06/19/25	SERVICE CALL 6/17/25 AT WWTP	Open	\$828.00	\$0.00		
VERIZ015		VERIZON					
25-00420	06/30/25	PHONE/INTERNET-JUN 2025	Open	\$822.35	\$0.00		

Total Purchase Orders: 55 Total P.O. Line Items: 0 Total List Amount: \$241,787.45 Total Void Amount: \$0.00

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

07/02/2025

10:26 AM

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	4-01	\$6,100.00	\$0.00	\$6,100.00	\$0.00	\$0.00	\$6,100.00
	4-09	\$5,050.00	\$0.00	\$5,050.00	\$0.00	\$0.00	\$5,050.00
	Year Total:	\$11,150.00	\$0.00	\$11,150.00	\$0.00	\$0.00	\$11,150.00
	5-01	\$188,120.49	\$0.00	\$188,120.49	\$0.00	\$0.00	\$188,120.49
	5-09	\$19,928.76	\$0.00	\$19,928.76	\$0.00	\$0.00	\$19,928.76
	Year Total:	\$208,049.25	\$0.00	\$208,049.25	\$0.00	\$0.00	\$208,049.25
	C-04	\$12,876.50	\$0.00	\$12,876.50	\$0.00	\$0.00	\$12,876.50
	C-08	\$5,485.50	\$0.00	\$5,485.50	\$0.00	\$0.00	\$5,485.50
	Year Total:	\$18,362.00	\$0.00	\$18,362.00	\$0.00	\$0.00	\$18,362.00
	T-12	\$4,226.20	\$0.00	\$4,226.20	\$0.00	\$0.00	\$4,226.20
Total Of All Funds:		\$241,787.45	\$0.00	\$241,787.45	\$0.00	\$0.00	\$241,787.45

BOROUGH OF ROOSEVELT

I, Scott M. Frueh, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following bill list to be paid:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
7/7/25 Bill List	various	\$241,787.45

Scott M. Frueh

Scott M. Frueh
Chief Financial Officer

Dated: 7/7/25

RESOLUTION NO. 25-86
MEETING DATE: 07-07-2025

**RESOLUTION AUTHORIZING RETURN OF ESCROW FUNDS FOR
59 LAKE DRIVE (BLOCK 11, LOT 14)**

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, Brandon Kijowski of 59 Lake Drive, (Block 11, Lot 14) filed an application to the Planning Board and escrow deposits were posted; and

WHEREAS, the applicant did not move forward with the application; and

WHEREAS, it has been determined that no Professional Service invoices are due on this account, all having been paid in full; and

WHEREAS, there is a balance of \$1,260.50 in said escrow account that should be refunded to the applicant; and

WHEREAS, it has been requested that the escrow balance in the amount of \$1,260.50 be refunded to the applicant.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Roosevelt that the Treasurer is hereby authorized to issue a refund of escrow funds in the amount of \$1,260.50 to Brandon Kijowski, 59 Lake Drive, Block 11, Lot 14 representing the escrow balance(s) as set forth herein.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Certification

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 7, 2025.

Kathleen Hart
Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 25-87
MEETING DATE: 07-07-2025**

RESOLUTION: APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE IMPROVEMENTS TO PINE DRIVE, PHASE II

C/_____ offered the following resolution and moved its adoption, which was seconded by C/_____.

NOW, THEREFORE, BE IT RESOLVED that Council of the Borough of Roosevelt formally approves the grant application for the above stated projects.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2026-Improvements to Pine Drive, Phase II-00107 to the New Jersey Department of Transportation on behalf of the Borough of Roosevelt.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Roosevelt and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 7, 2025.

Kathleen Hart
Borough Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST AND AFFIX SEAL _____

(Clerk)

(Presiding Officer)

Municipal Aid Application 2026
MA-2026-Improvements to Pine Drive, Phase II-00107

Type of Improvement: 1

Infrastructure

Purpose

- Bikeway
Primary project purpose is for constructing new bikeways (e.g. bike lanes, bike paths, bike compatible roadways).
- Bridge Preservation
Primary project purpose is for improving the condition of bridge infrastructure (e.g. new deck, rehabilitation, replacement).
- Mobility
Primary project purpose is to enhance mobility and reduce congestion (e.g. adding lanes, signal optimization).
- Pedestrian Safety
Primary project purpose is to enhance pedestrian safety (e.g. new sidewalks, new crosswalks, traffic calming, pedestrian overpass).
- Quality of Life
Primary project purpose is for beautification, environmental mitigation, economic development or historic preservation.
- Roadway Preservation
Primary project purpose is for improving the condition of roadway infrastructure (e.g. resurfacing, reconstruction, drainage).
- Roadway Safety
Primary project purpose is to enhance vehicular safety (e.g. guide rail, signing, warning devices, striping).
- Pavement Preservation
Primary project purpose is to renew the road surface and correct irregularities while preserving and protecting the underlying pavement structure.

Municipal Aid Application 2026
 MA-2026-Improvements to Pine Drive, Phase II-00107
Project Information: Improvements to Pine Drive, Phase II

Project Title:

DO NOT use generic names like “Various Streets”, “Roadway Resurfacing Program”, “2026 Resurfacing program” for project title. We encourage you to use more specific names like “Main St, First Ave, and Second St Improvements”. Please refrain from typing project names in all capital letters.

Improvements to Pine Drive, Phase II

GIS Upload

Please click on the link below to open the GIS mapping tool. Once the GIS mapping tool is opened, please use the drawing tool to show the new project limits. Once you have identified the project limits, please download the map from the GIS mapping tool and upload it in the GIS Map field below.

All project locations must be entered into the GIS.

GIS Mapping tool: <http://nidotlocalaidrc.com/mapmaker>

GIS Map: https://njsage.intelligrants.com/_Upload/3285048_2420846-ImprovementsToPineDrive,PhaseII.pdf

Once project limits are identified on the map, please enter the Project Location information in the fields below.

There is a limit of 3 locations per application. Applications submitted with more than 3 locations may be ineligible for funding.

	Location	From:	To:	Route Identifier	Milepost From	Milepost To	Project Distance
1.	Pine Drive	Maple Court	The end of Pine Drive to the west.	13411006 and 13411004	0	0.55	0.55
2.							
3.							
	Traffic Volume	Truck Traffic	Commuter Bus Route	Construction Cost			

Municipal Aid Application 2026

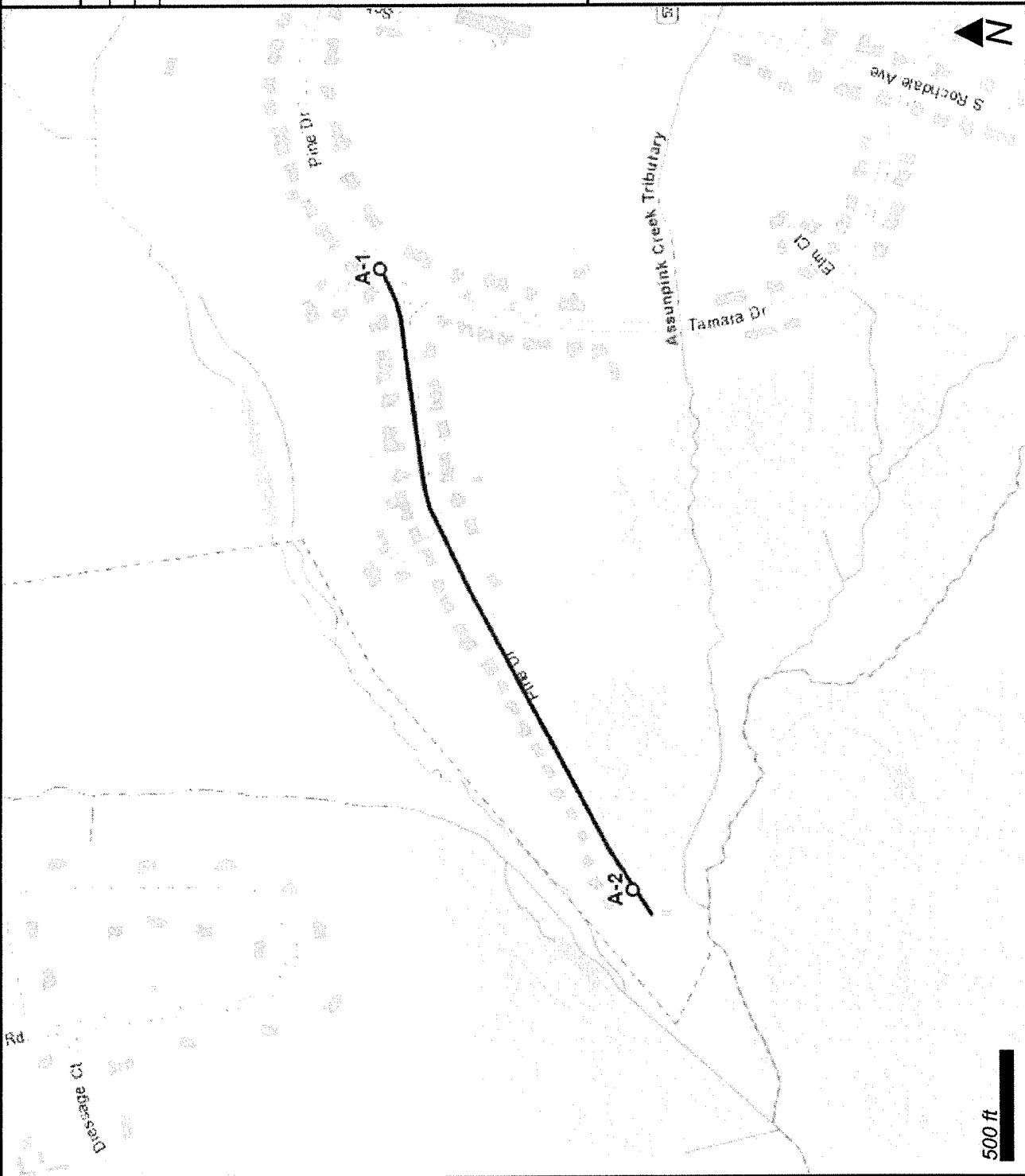
MA-2026-Improvements to Pine Drive, Phase II-00107

Project Information: Improvements to Pine Drive, Phase II

	Current ADT	Over 5 tons (%)	(Yes/No)	
1.	0	0	Yes () No (<input checked="" type="checkbox"/>)	\$442,587.00
2.			Yes () No ()	
3.			Yes () No ()	

Improvements to Pine Drive, Phase II

Maple Ct

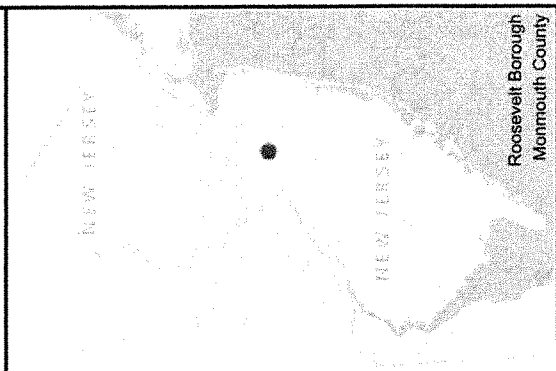


— Project Location

○ Nearest SRI Mile Point

#	MP	Standard Route ID
A-1	0	13411006
A-2	0.55	13411004

Total Length: 0.55 miles



Municipal Aid Application 2026
MA-2026-Improvements to Pine Drive, Phase II-00107
Project Location

County to filter by: Monmouth County

Municipalities: Roosevelt Borough

Municipal Aid Application 2026
MA-2026-Improvements to Pine Drive, Phase II-00107
Scope Of Work

Please provide description for Scope of Work:

This application requests funding for improvements to Pine Drive between Maple Court and the end of Pine Drive to the west. Pine Drive has insufficient storm water drainage, ponding of water throughout the roadway, and deteriorated pavement with potholes, alligator, transverse, and longitudinal cracking as well as deteriorated curb, sidewalk and speed humps.

The proposed improvements will include milling and paving with base repairs as necessary, and the replacement of deteriorated curb, sidewalk, speed humps, manhole frames and covers, signage, and pavement markings.

All existing inlets will be upgraded to meet the NJDOT Bicycle Safe Grate Standards and NJDEP Stormwater Regulations.

The Borough has received Municipal Aid Grants throughout the years which have made numerous improvements to the Borough's streets, curbs, sidewalks, curb ramps, inlets, etc. The proposed improvements will be an extension of multiple improvement projects throughout the Borough that enhances streetscape and safety elements for its residents. The project will directly connect to improvements made to Tamara Drive which has received Municipal Aid Funding under FY2022, Pine Drive which has received funding under FY2021, School Lane which has received funding under FY2020, Farm Lane which has received funding under FY2019, Elm Court and Cedar Court which have received funding under FY2018, and to Maple Court which has received funding under FY2007. The Borough has a proven record of utilizing grant funding to greatly enhance their municipally owned infrastructure.

You may include photos with your application by uploading the file here :

https://njsage.intelligrants.com/Upload/3285103_2420387-ApplicationPhotos,06.09.25.pdf

Does this project include a traffic signal? Yes No

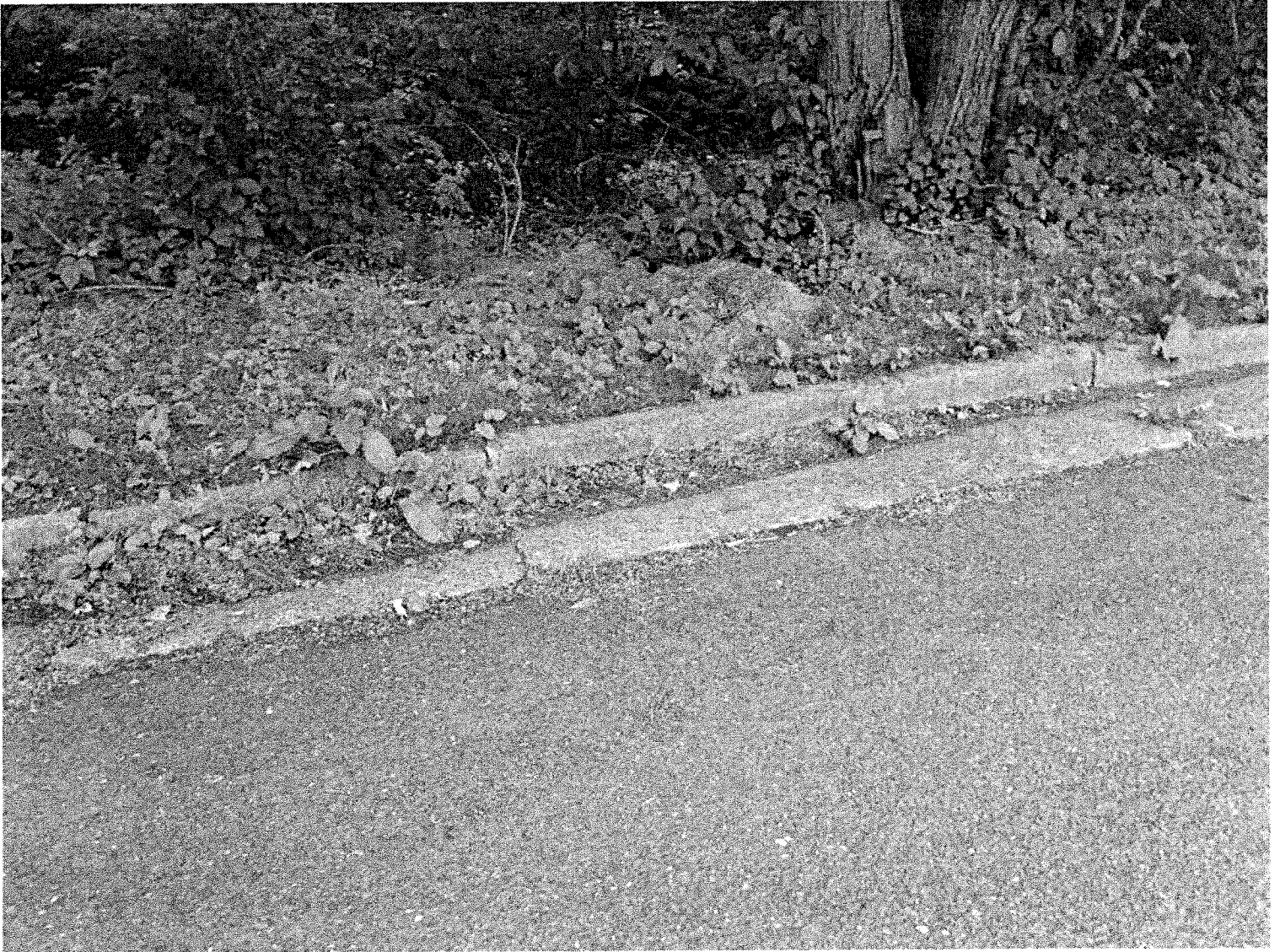
If **Yes**, Please attach authorization to design or install if available.

Will the project meet AASHTO standards? Yes No

Project must adhere to ADA design and construction standards as per AASHTO.

If **No**, list Design Exceptions below

NJDOT Municipal Aid FY2026 Application
Improvements to Pine Drive, Phase II
Page 1 of 10



NJDOT Municipal Aid FY2026 Application
Improvements to Pine Drive, Phase II
Page 2 of 10



NJDOT Municipal Aid FY2026 Application
Improvements to Pine Drive, Phase II
Page 3 of 10



NJDOT Municipal Aid FY2026 Application
Improvements to Pine Drive, Phase II
Page 4 of 10



NJDOT Municipal Aid FY2026 Application
Improvements to Pine Drive, Phase II
Page 5 of 10



NJDOT Municipal Aid FY2026 Application
Improvements to Pine Drive, Phase II
Page 6 of 10





NJDOT Municipal Aid FY2026 Application
Improvements to Pine Drive, Phase II
Page 8 of 10





NJDOT Municipal Aid FY2026 Application
Improvements to Pine Drive, Phase II
Page 10 of 10



Municipal Aid Application 2026
MA-2026-Improvements to Pine Drive, Phase II-00107
Roadway Data Sheet

Project Classification

Please check the one most applicable:

- Resurfacing
- Reconstruction
- Surface Treatment
- Drainage
- Widening
- New Roadway

Existing Road Conditions. Please enter minimum widths (where applicable).

Current ADT: 0

Truck Traffic over 5 Tons (%): 0

Legal Speed Limit (mph): 25

Are there any commuter bus stops within the project limit? Yes No
Please identify the approximate location in the box below.

Right of Way Width (feet): 50

Pavement Width (feet): 26

Shoulder Width (feet): 0

Curbing: One Side Both Sides Neither

Sidewalk: One Side Both Sides Neither

Existing Minimum Width (feet): 4

Parking Restrictions: No Parking When Road is Snow Covered.

Proposed Improvements. Please enter minimum widths (if applicable).

Right of Way Width (feet): 50

Municipal Aid Application 2026
MA-2026-Improvements to Pine Drive, Phase II-00107
Roadway Data Sheet

Pavement Width (feet): 26

Shoulder Width (feet): 0

Curbing: () One Side () Both Sides () Neither

Sidewalk: () One Side () Both Sides () Neither

Proposed Minimum Width (feet): 4

Parking Restrictions: No Parking When Road is Snow Covered.

Does the project serve any of the public facilities listed below within the project limit? () Yes () No

- Municipal Building
- Police Station
- Public School(K-12)
- Parks/Recreational Facilities
- Post Office

Does the project include any of the FHWA Proven Safety Countermeasures Improvements below? () Yes () No

<https://highways.dot.gov/safety/proven-safety-countermeasures>

If so, please check all applicable.

Speed Management

Pedestrian/Bicyclist
Walkways

Roadway Departure

Crosscutting

Intersections

If yes to the previous question, provide a narrative describing the proposed improvement and why it was chosen for this application.

Paving and milling as well as the replacement of curbing on both sides of the road will improve drainage on Pine Drive. Milling and paving will eliminate ponding on the roadways as well as longitudinal and transverse cracking. Improved curbing on both sides of the road will improve stormwater movement to the inlets. Noncompliant inlet grates and curb pieces will be replaced to meet NJDOT Bicycle Safe Grate Standards and

Municipal Aid Application 2026
MA-2026-Improvements to Pine Drive, Phase II-00107
Roadway Data Sheet

NJDEP Stormwater Regulations.

Existing deteriorated regulatory signage will be replaced with new signage compliant with standards of the NJDOT and Manual on Uniform Traffic Control Devices. Existing deteriorated curb ramps will be replaced to provide safe pedestrian traffic and meet current ADA requirements.

In addition, two existing deteriorated speed humps will be replaced and brought up to current NJDOT standards with appropriate signage in accordance with the MUTCD. The proposed speed hump replacements will enhance pedestrian safety by encouraging reduced vehicular speed.

Municipal Aid Application 2026
MA-2026-Improvements to Pine Drive, Phase II-00107
Total Estimated Cost of Improvement

Construction Cost: \$442,587.00

Please attach a Detailed Construction Cost Estimate
(Word, Excel, or PDF format please)

https://njsage.intelligrants.com/_Upload/3285136_2420394-Estimate-PineDrive,PhaseII,06.17.25.pdf

Design Engineering: \$22,129.00
(Eligible for up to 5% of Grant Amount)

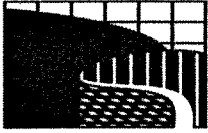
Right-of-Way: \$0
(List only if eligible for Urban Aid or as a Depressed Rural Center)

Construction Inspection and Material Testing if requesting: \$66,388.00
(15% of the final allowable construction cost maximum)

Total Estimated Cost: \$531,104.00

Total Requested Amount \$531,104.00

You will be able to submit a maximum of 2 applications. If you have submitted or plan to submit other applications, please prioritize your applications by assigning them a priority rating. Use number 1 for the highest priority. If you only plan to submit this application, please enter 1 as the priority rating: 1



ENGINEER'S ESTIMATE
IMPROVEMENTS TO PINE DRIVE, PHASE II
SITUATED IN
BOROUGH OF ROOSEVELT, MONMOUTH COUNTY, NEW JERSEY
Our File No.: R4603
June 17, 2025

Road Length = 2,900 LF, Road Width = 26 LF

ITEM	DESCRIPTION	UNITS	QUANTITY	PRICE	TOTAL
1	Mobilization	LS	1	\$15,000.00	\$15,000.00
2	Clearing Site	LS	1	\$10,000.00	\$10,000.00
3	Traffic Control	LS	1	\$5,000.00	\$5,000.00
4	Soil Erosion and Sediment Control	LS	1	\$2,500.00	\$2,500.00
5	Brush Removal and Pruning	LS	1	\$20,000.00	\$20,000.00
6	Bicycle Safe Frame and Grate, Type 'A'	UNIT	4	\$500.00	\$2,000.00
7	Bicycle Safe Frame and Grate, Type 'B'	UNIT	3	\$650.00	\$1,950.00
8	Precast Type 'B' Inlet	UNIT	2	\$3,000.00	\$6,000.00
9	Precast Headwall	UNIT	1	\$3,000.00	\$3,000.00
10	Rip Rap Apron	UNIT	1	\$5,000.00	\$5,000.00
11	Type 'N' Eco Curb Piece	UNIT	3	\$600.00	\$1,800.00
12	Manhole Frame and Cover, Sanitary	UNIT	1	\$1,000.00	\$1,000.00
13	15" HDPE Storm Pipe	LF	100	\$115.00	\$11,500.00
14	18" RCP Storm Pipe	LF	100	\$150.00	\$15,000.00
15	15" x 14" Concrete Sloping Curb	LF	100	\$75.00	\$7,500.00
16	6"x8"x18" Concrete Vertical Curb	LF	150	\$40.00	\$6,000.00
17	6"x8"x18" Concrete Vertical Curb and Gutter	LF	175	\$90.00	\$15,750.00
18	Concrete Sidewalk, 4" Thick	SY	125	\$110.00	\$13,750.00
19	Reinforced Concrete Sidewalk, 6" Thick	SY	50	\$125.00	\$6,250.00
20	HMA Milling, 3" or Less	SY	9,220	\$5.00	\$46,100.00
21	Hot Mix Asphalt, 9.5M64 Surface Course, 2" Thick	TON	1,300	\$110.00	\$143,000.00
22	Hot Mix Asphalt Leveling Course 9.5M64, Variable Thickness	TON	200	\$110.00	\$22,000.00
23	HMA Pavement Repair	SY	500	\$50.00	\$25,000.00
24	Tack Coat	GAL	92	\$1.00	\$92.00
25	Dense Graded Aggregate, If & Where Directed	CY	50	\$25.00	\$1,250.00
26	1 1/2" Clean Stone, If & Where Directed	CY	50	\$25.00	\$1,250.00
27	Speed Hump	UNIT	2	\$17,000.00	\$34,000.00
28	Traffic Stripe, 8" Wide White	LF	180	\$5.00	\$900.00
29	Regulatory Sign	UNIT	8	\$500.00	\$4,000.00
30	Warning Sign	UNIT	11	\$500.00	\$5,500.00
31	Fertilizing and Seeding, Type A-3	SY	55	\$6.00	\$330.00
32	Topsoiling, 5" Thick	SY	55	\$3.00	\$165.00
33	Asphalt Price Adjustment	LS	1	\$6,500.00	\$6,500.00
34	Fuel Price Adjustment	LS	1	\$3,500.00	\$3,500.00
TOTAL ESTIMATED COST					\$442,587.00

Carmela Roberts

Carmela Roberts, PE, CME, CPWM
N.J. License No. 34419

Municipal Aid Application 2026
MA-2026-Improvements to Pine Drive, Phase II-00107
Local Aid, Legislative, and Congressional Districts

Legislative Districts: 12

Local Aid Districts: District 3 - Trenton, Trenton - Main Office

Congressional Districts: 3

Municipal Aid Application 2026
MA-2026-Improvements to Pine Drive, Phase II-00107
Applicant Information

Name of Grantee: Roosevelt Borough

Organization Address
Roosevelt Borough
33 North Rochdale Avenue
Roosevelt, NJ 08555
Phone: (609) 448-0539

Email Address:

Federal Tax Identification Number: 216001074
Vendor Number: 216001074-06
Vendor Unit: ROOSEVELT BORO
Vendor Unit Address PO BOX 128
ROOSEVELT, NJ 08555

Application Initiation Date: 05/23/2025

**Municipality applicants should update Mayor, Clerk and Municipal Engineer Information.
County applicants should update County Executive/County Commissioner, Clerk and County
Engineer information.**

Mayor Information

Update information here:

First Name: Peggy
Last Name: Malkin
County: Monmouth
Municipality: Roosevelt Borough
Address 1: 33 North Rochdale Avenue
Address 2: P.O. Box 128
City: Roosevelt Borough
State: New Jersey
Zip: 08555
Phone: 6094480539
E-Mail: mayor@rooseveltnj.us

Municipal Aid Application 2026
MA-2026-Improvements to Pine Drive, Phase II-00107
Applicant Information

Clerk Information

Update information here:

First Name: Kathleen
Last Name: Hart
County: Monmouth
Municipality: Roosevelt Borough
Address 1: 33 North Rochdale Avenue
Address 2: P.O. Box 128
City: Roosevelt Borough
State: New Jersey
Zip: 08555
Phone: 6094480539
E-Mail: clerk@rooseveltnj.us

Municipal Engineer

Update information here:

First Name: Carmela
Last Name: Roberts
County: Mercer
Municipality: Hamilton Township
Address 1: 1670 Whitehorse-Hamilton Square Road
Address 2:
City: Hamilton Township (Mercer)
State: New Jersey
Zip: 08690
Phone: 6095861141
E-Mail: CRoberts@RobertsEngineeringGroup.com

Municipal Aid Application 2026
MA-2026-Improvements to Pine Drive, Phase II-00107
Signature Page

Title of presiding officer who will be signing this application/agreement:

Mayor Peggy Malkin

You will need to submit your Resolution/Agreement using **PMRS**. Once you submit the application, Project will be created in **PMRS** the next business day. The Engineer listed on this application will be assigned to LPA Project Manager role and will have the project in their court to start the Resolution and Agreement Execution Process (**LAAE**). Next Agreement Execution Process (**LAAE**) will go to the Presiding Officer and then to the Clerk to capture the electronic signatures. Please complete the resolution submission within **30 days** of your application submission in **PMRS**.