

DRAFT
BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

COUNCIL REGULAR MEETING AGENDA
MAY 5, 2025 @ 7:00 P.M.

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 6, 2025 which was posted on the Bulletin Board Roosevelt Post Office and in the Borough Hall. The notice was transmitted to The Times and Asbury Park Press.

ROLL CALL

Councilmember Louis Esakoff
Councilmember Danelle Feigenbaum
Councilmember Constance Herrstrom
Councilmember Kristine Kaufman-Marut
Councilmember Claudia Luongo
Councilmember Ralph Warnick
Mayor Peggy Malkin

MAYOR'S REPORT:

PUBLIC COMMENT: (Agenda items only)

PROCLAMATION:

1. Arbor Day – April 25, 2025

CORRESPONDENCE:

1. Letter received from Roberts Engineering Group, LLC, dated May 1, 2025, regarding the NJDOT Application for Municipal Aid Grant FY2026.

MINUTES:

1. Closed Meeting Minutes – September 16, 2024
2. Closed Meeting Minutes – October 7, 2024
3. Closed Meeting Minutes – October 15, 2024
4. Regular Council Meeting Minutes – March 3, 2025
5. Regular Meeting Minutes – March 17, 2025

ORDINANCES:

Second Reading and Public Hearing:

Ordinance 2025-08 An Ordinance Setting the Salary Range and Compensation of Certain Officials, Positions and Employees in the Borough of Roosevelt, County of Monmouth, State of New Jersey

First Reading:

Ordinance 2025-09 An Ordinance of the Borough of Roosevelt Amending Chapter 5: “Animal Control” to Update the Borough’s Wildlife Feeding Prohibitions and Regulations

Second Reading and Public Hearing is scheduled for May 19, 2025 at Roosevelt Borough Hall, 33 N. Rochdale Avenue, Roosevelt, NJ.

First Reading:

Ordinance 2025-10 An Ordinance Amending the Zoning Ordinances of the Borough Code to Enact Regulations Permitting the Keeping of Chickens on Residential Lots

Second Reading and Public Hearing is scheduled for June 16, 2025 at Roosevelt Borough Hall, 33 N. Rochdale Avenue, Roosevelt, NJ.

CONSENT AGENDA RESOLUTIONS:

- Resolution 25-66 Resolution Authorizing Temporary Emergency Appropriations #2
- Resolution 25-67 Payment of Bills for May 5, 2025
- Resolution 25-68 Resolution Ratifying Emergency Contract for the Repair of the Borough’s Wastewater Clarifier
- Resolution 25-69 Adopting the Municipal Emergency Operations Plan and Authorizing Continual Participation in the Monmouth County Intra-County Mutual Aid and Assistance Agreement

REPORTS OF COMMITTEE CHAIRS:

- Administration Councilmember Esakoff
- Community Dev/Code Councilmember Herrstrom
- Envi, Health & Safety Councilmember Feigenbaum
- Finance Councilmember Kaufman-Marut
- Public Works Councilmember Warnick
- Utilities Councilmember

REPORTS OF BOROUGH OFFICIALS:

UNFINISHED BUSINESS:

NEW BUSINESS:

PUBLIC COMMENT (Any item)

M/Malkin opens the public comment at _____

M/Malkin closes the public comment at _____

CLOSED SESSION:

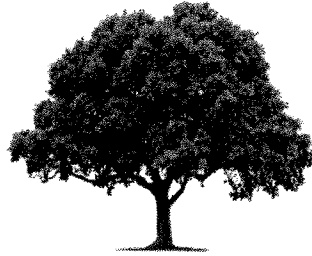
Resolution 25-70 Providing for a Private Executive Meeting that Excludes the Public

ADJOURNMENT

TIME OUT: _____

2025

Arbor Day Proclamation



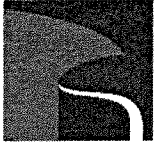
Roosevelt Borough

- Whereas, In 1872, J. Sterling Morton Proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and
- Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and
- Whereas, Arbor Day is now observed throughout the nation and the world, and
- Whereas, trees can reduce the erosion of topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean air, produce oxygen and provide habitat for wildlife
- Whereas, trees are renewable resource giving us paper, wood for building homes, fuel for fires and countless wood products, and
- Whereas, trees in our Borough increase property values, enhance the economic vitality of business areas, and beautify our community, and
- Whereas, trees greatly enhance the lives of our residents.

Now, Therefore, I, Peggy Malkin, Mayor of the Borough of Roosevelt, Monmouth County, New Jersey, do hereby proclaim April 25, 2025 as Arbor Day in the Borough of Roosevelt

Further, I encourage all our residents to plant a tree and celebrate Arbor Day.

Peggy Malkin, Mayor



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

May 1, 2025

Mayor and Council
Borough of Roosevelt
33 North Rochdale Avenue
Roosevelt, New Jersey 08555

Re: NJDOT Application for Municipal Aid Grant FY2026
Borough of Roosevelt, Monmouth County, New Jersey
Our File No.: R4603

Dear Mayor and Council:

The New Jersey Department of Transportation has announced that it will be accepting applications for the Municipal Aid, Transit Village, Bikeway, and Safe Streets to Transit grant Programs. Applications must be submitted on or before July 1, 2025. I have reviewed the grant programs and recommend the Borough make an application under the Municipal Aid Program this year. This year, I am recommending that a grant application be submitted for the improvements to Pine Drive, Phase II.

Improvements to Pine Drive would include milling and paving with pavement repairs as necessary, any needed curb repairs, and improvements to the existing stormwater system. The existing stormwater crossings will be replaced as necessary, and the existing inlets will be upgraded to meet NJDOT Bicycle Safe Grate Standards and NJDEP Stormwater Requirements. Limits include Pine Drive from Maple Court and Tamara Drive to the Borough Wastewater Treatment Plant. This application is an extension of the improvements to Pine Drive and Tamara Drive projects.

We do not anticipate any water main improvements for Pine Drive. However, sewer main improvements may be required.

I am prepared to move forward with the preparation of an application for Municipal Aid and request authorization at your next available Council Meeting. Our cost to prepare the application will be at a cost not to exceed \$4,500.00.

Should you have any questions, please do not hesitate to contact me.

Very truly yours,

A handwritten signature in cursive script that reads "Carmela Roberts".

Carmela Roberts, PE, CME, CPWM
Borough Engineer

cc: Kathleen Hart, RMC, CMR, Borough Clerk
Scott M. Frueh, Borough CFO
Ana Debevec, Borough Treasurer
Cameron Corini, PE, CME, CPWM, Roberts Engineering Group, LLC
Kelly Pham, EIT, Roberts Engineering Group, LLC

**BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH**

**ORDINANCE NO: 2025-08
INTRODUCTION DATE: 04-21-2024
PUBLIC HEARING DATE: 05-04-2025**

**AN ORDINANCE SETTING THE SALARY RANGE AND COMPENSATION OF CERTAIN
OFFICIALS, POSITIONS AND EMPLOYEES IN THE BOROUGH OF ROOSEVELT, COUNTY OF
MONMOUTH, STATE OF NEW JERSEY**

BE IT ORDAINED by the Mayor and Council of the Borough of Roosevelt, County of Monmouth, State of New Jersey:

Section 1. The salary range for providing wages and compensation of certain officials, positions and employees of the Borough of Roosevelt, County of Monmouth, State of New Jersey are set as follows:

	MINIMUM:	MAXIMUM:
Borough Administrator	\$ 15,000.00	\$ 40,000.00
Office Manager	\$ 10,000.00	\$ 15,000.00
Borough Clerk	\$ 20,000.00	\$ 65,000.00
Registrar of Vital Statistics	\$ 2,500.00	\$ 6,000.00
Deputy Registrar of Vital Statistics	\$ 1,200.00	\$ 4,000.00
Purchasing Agent	\$ 10,000.00	\$ 95,000.00
Chief Financial Officer	\$ 9,000.00	\$ 30,000.00
Borough Treasurer	\$ 4,500.00	\$ 30,000.00
Tax Collector/Water-Sewer Collector	\$ 9,500.00	\$ 35,000.00
Tax Assessor	\$ 6,500.00	\$ 25,000.00
Zoning Officer	\$ 500.00	\$ 10,000.00
Code Enforcement Officer	\$ 500.00	\$ 6,000.00
Housing Inspector	\$ 500.00	\$ 10,000.00
Recreation Director	\$ 3,000.00	\$ 20,000.00
Clean Community Coordinator	\$ 150.00	\$ 1,000.00
Superintendent of Public Works	\$ 22,000.00	\$ 45,000.00
OEM Coordinator	\$ 1,000.00	\$ 4,000.00

Section 2. The range for hourly rates for providing wages and compensation of certain officials, positions and employees in the Borough of Roosevelt, County of Monmouth, State of New Jersey are set as follows:

Assistant Administrative Clerk	\$ 16.00	\$ 35.00
Deputy Borough Clerk	\$ 16.00	\$ 35.00
Fund Commissioner	\$ 16.00	\$ 35.00
Right to Know Coordinator	\$ 16.00	\$ 35.00
Safety Director	\$ 16.00	\$ 35.00
Public Works Employee	\$ 16.00	\$ 65.00
Custodian	\$ 16.00	\$ 30.00
Planning Board Secretary	\$ 16.00	\$ 30.00
Environmental Commission Secretary	\$ 16.00	\$ 30.00
Crossing Guard	\$ 16.00	\$ 30.00
Clerk/Secretary	\$ 16.00	\$ 30.00
Code Enforcement Officer	\$ 16.00	\$ 35.00

Section 3. The range for providing wages and compensation for the employees of the Roosevelt Community Summer Camp in the Borough of Roosevelt, County of Monmouth, State of New Jersey are set as follows:

Camp Supervisor	\$16.00/hour	\$25.00/hour
Assistant Camp Supervisor	\$16.00/hour	\$22.00/hour
Counselor	\$16.00/hour	\$19.00/hour

Section 4. The annual salaries and hourly rates shall be established by a resolution of the Borough Council.

Section 5. The Borough's Chief Financial Officer is hereby authorized to transfer such sums of money from the municipal operating accounts to the payroll account as may be necessary to cover periodic payroll payments.

Section 6. All ordinances or parts of ordinances inconsistent herewith are repealed, but only to the extent of such inconsistency.

Section 7. This Ordinance shall become effective immediately upon its final passage and publication as required by law.

Section 8. All ordinances and parts of ordinances inconsistent herewith are hereby repealed.

Section 9. This ordinance shall take effect upon adoption and publication as required by law.

ATTEST:

APPROVED:

Kathleen Hart, Borough Clerk

Peggy Malkin, Mayor

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**ORDINANCE NO.: 2025-09
INTRODUCTION DATE: 05-05-2025
PUBLIC HEARING DATE: 05-19-2025**

**AN ORDINANCE OF THE BOROUGH OF ROOSEVELT AMENDING
CHAPTER 5: "ANIMAL CONTROL" TO UPDATE THE BOROUGH'S
WILDLIFE FEEDING PROHIBITIONS AND REGULATIONS**

BE IT HEREBY ORDAINED by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey, that Section 5-14: "Wildlife Feeding" of Chapter 5: "Animal Control" of the Borough's Revised General Ordinances is hereby replaced, in its entirety, as follows:

**CHAPTER 5
ANIMAL CONTROL**

* * *

§ 5-14 WILDLIFE FEEDING.

This section shall prohibit the feeding of wild animals, feral cats, or waterfowl within the Borough of Roosevelt to protect public health, safety and welfare, and to prescribe penalties for failure to comply.

§ 5-14.1 Definitions.

For the purpose of this section, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this section clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

FEED

To give, place, expose, deposit, distribute or scatter any edible material with the intention of feeding, attracting or enticing wildlife. Feeding does not include baiting in the legal taking of fish and/or game.

PERSON

Any individual, corporation, company, partnership, firm, association, or political subdivision of this state subject to municipal jurisdiction.

WATERFOWL

Any bird that frequents the water, or lives about rivers, lakes, etc., or on or near the sea; aquatic fowl including, but not limited to ducks, geese, swans, herons and egrets.

WILD ANIMAL

Any animal, which is not human nor domesticated, including but not limited to bears, coyotes, deer, feral cats, foxes, groundhogs, opossums, raccoons, skunks, waterfowl, wolves and hybrid wolves.

§ 5-14.2 Feeding of wild animals, feral cats, and waterfowl prohibited.

- a. No person shall purposely or knowingly, as said terms are defined in Title 2C of the New Jersey Revised Statutes, feed, bait or in any manner provide access to food to any wild animal, feral cats, or waterfowl within the Borough, on lands either publicly or privately owned, except as permitted by Subsection 5-14.3 hereinbelow. This section shall not apply to the feeding of farm animals, nor to confined wildlife (for example, wildlife confined in stables, parks or rehabilitation centers, nor unconfined wildlife at environmental education centers).
- b. No person shall purposely or knowingly leave or store any refuse, garbage, food product, pet food, forage product or supplement, salt, seed or birdseed, fruit or grain in a manner that would constitute an attractant to any wild animal or waterfowl.
- c. After being advised by the Borough to undertake remedial action to avoid contact or conflict with wild animals, no person shall continue to provide, or otherwise fail to secure or remove, any likely food sources or attractants, including, but not limited to, outdoor trash, grills, pet food, bird feeders or any other similar food source or attractant.
- d. Nothing in this section shall apply to:
 1. Any agent of the Borough authorized to implement an alternative control method set forth in any approved community-based deer management plan and possessing a special deer management permit issued by the New Jersey Division of Fish and Wildlife in accordance with the provisions of P.L. 2000, c.46; or
 2. Any hunter engaging in baiting for the purpose of hunting pursuant to a valid hunting license issued in accordance with the provisions of Title 23 of the New Jersey Revised Statutes.

§ 5-14.3 Feeding of songbirds and other backyard birds permitted.

Feeding of songbirds and other backyard birds shall be permitted outdoors at such times and in such numbers that:

- a. Such feeding does not create an unreasonable disturbance that affects the rights of surrounding property owners and renders other persons insecure in the use of their property;

- b. Does not create an accumulation of droppings on the property and surrounding properties; and
- c. Does not become an attractant for rodents or other wild animals.

§ 5-14.4 Enforcement.

- a. This section shall be enforced by the New Jersey State Police and/or the Borough's Animal Control Officer and/or the Borough's Code Enforcement Officer.
- b. Any person found to be in violation of this section shall be ordered to cease the feeding immediately.

§ 5-14.5 Violations and Penalties.

Any person(s) who is found to be in violation of the provisions of this section shall be subject to a fine not to exceed \$500 for a first offense; \$1,000 for a second offense; and \$2,000 for a third or subsequent offense.

BE IT FURTHER ORDAINED that any ordinances or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed as of the effective date of this Ordinance. All other provisions of the Revised General Ordinances are ratified and remain in full force and effect.

BE IT FURTHER ORDAINED that, if any provision of this Ordinance or the application of such provision to any person or circumstance is declared invalid, such invalidity shall not affect the other provisions or applications of this Ordinance which can be given effect, and to this end, the provisions of this Ordinance are declared to be severable.

BE IT FURTHER ORDAINED that this ordinance shall be in full force and take effect upon final passage and publication, according to law.

ATTEST:

APPROVED

Kathleen Hart, Borough Clerk

Peggy Malkin, Mayor

ORDINANCE NO.: 2025-10
INTRODUCTION DATE: 05-05-2025
PUBLIC HEARING DATE: 06-16-2025

**AN ORDINANCE AMENDING THE ZONING ORDINANCES OF THE
BOROUGH CODE TO ENACT REGULATIONS PERMITTING THE
KEEPING OF CHICKENS ON RESIDENTIAL LOTS**

WHEREAS, the Borough of Roosevelt (the “Borough”) seeks to protect the health, safety and general welfare of the residents of the Borough; and

WHEREAS, residents have requested that the Borough consider enacting regulations to permit the keeping of chickens on residential lots; and

WHEREAS, the Borough seeks to balance the ability of homeowners to keep chickens upon their properties with the rights of their neighbors to likewise use and enjoy their properties;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Roosevelt, County of Monmouth, State of New Jersey, that Article VI: "Supplementary Regulations" of the Zoning Ordinances of the Borough Code is hereby supplemented with *new* Section 6.800: "Keeping of Chickens" as follows:

6.800 KEEPING OF CHICKENS ON RESIDENTIAL LOTS.

Chickens may be kept and maintained on residential lots as an accessory use, provided a zoning permit is first obtained from the Zoning Officer, and subject to the following requirements:

- a. The number of chickens kept shall be determined by lot size, subject to the chart below, but in no case more than ten (10) chickens:

Number of Female Chickens	Minimum Lot size (square feet)
2	2,000
3	3,000
4	4,000
5	5,000
6	6,000
7	7,000
8	8,000

Number of Female Chickens	Minimum Lot size (square feet)
9	9,000
10	10,000+

- b. No person shall keep a rooster or a male chicken on any residential lot.
- c. No person who rents the property where chickens are proposed to be kept or maintained may obtain a zoning permit without first receiving written permission from an owner of the property. Such written permission shall be provided to the Zoning Officer.
- d. On properties where the owner is keeping the chickens, the zoning permit shall terminate in the case of change in ownership. On properties that are rented, and the tenants are keeping the chickens, the zoning permit shall terminate on change of tenant.
- e. Applicants for a zoning permit for the keeping of chickens shall present as part of the zoning permit application proof of an education class on the keeping of poultry. The only classes acceptable shall be those attended in person. Online classes will not qualify.
- f. Having received a zoning permit, a permit license shall be obtained from the Zoning and/or Code Enforcement Officer annually at a fee of \$25.00, regardless of the amount of chickens maintained. The Zoning and/or Code Enforcement Officer shall have the authority to determine the paperwork, filing deadlines and procedures for this licensing.
- g. No person shall keep or maintain chickens for consumption or sale. Chickens may not be slaughtered within the limits of the Borough.
- h. Chickens shall be kept in a roofed shelter or coop, which shall provide a minimum of three (3) square-feet per adult bird and shall also include a fully enclosed fenced chicken run that provides a minimum of five (5) square-feet per adult bird. The run shall be attached to the coop such that chickens are at no time outside of both the coop and run. The shelter/coop shall be counted as part of the accessory structure percentage which shall, in total, not exceed 1% of the subject property.
- i. Chickens are not permitted to roam freely beyond the limits of the shelter/coop or chicken run.
- j. The chicken shelter shall be bird-, rat- and predator-proof, and designed to be visually compatible with the residential area.
- k. Chain-link, metal wire or mesh fence shall fully enclose the chicken run and be securely constructed with fence or netting overhead to keep the chickens separated from other animals. Chicken run fencing shall not exceed a height of six (6) feet.

- l. A chicken shelter/coop and chicken run are only permitted in the rear yard and shall comply with the accessory structure setbacks for the zone, but in no case be less than seven (7) feet from the adjoining property line.
- m. In no case shall a chicken shelter/coop or chicken run be located closer than thirty (30) feet to any dwelling on an adjoining lot.
- n. The chicken shelter/coop shall comply with applicable impervious and building coverage standards for the zone.
- o. The fenced chicken run shall be well drained so that there is no accumulation of moisture. The floors and walls of the chicken shelter or coop shall be kept in a clean and sanitary condition, with all droppings collected at least weekly. Droppings shall be kept in a covered and secured metal container until disposed of or transported off-premises.
- p. All chicken feed shall be kept in a covered and secured metal container off of the ground and inside the coop. All feedings shall occur inside of the coop and not in the chicken run.
- q. Permits shall be obtained for the chicken shelter/coop: construction, electric, and plumbing, as applicable. Electric lines shall be installed underground. Electrical connections to a coop must be done by permit and be permanent in nature.
- r. If, for any reason, an applicant no longer keeps and raises chickens, they shall be removed from the property in a humane manner.
- s. Any violation of these standards may be grounds for the revocation of the zoning permit permitting the keeping and maintenance of chickens.
- t. The Zoning Officer and/or Code Enforcement Officer shall have the right to periodically inspect the premises to ascertain compliance with these regulations.
- u. Chickens shall be kept and maintained at all times in a humane manner and in accordance with good agricultural practices. The Animal Control Officer/Cruelty Investigators shall have all powers under N.J.S.A. 4:19-15.16c to ensure the chickens are maintained in a humane way and under humane conditions. Any failure to comply with the Animal Control Officer/Cruelty Officer shall be grounds for revocation of the zoning permit permitting the keeping and maintenance of chickens.
- v. The Monmouth County Board of Health, and/or any similar body the Borough contracts with for public health services, shall have the power to investigate any claims under their jurisdiction related to the keeping and maintenance of chickens. Any failure to comply with such body shall be grounds for revocation of the zoning permit permitting the keeping and maintenance of chickens.

- w. If the zoning permit permitting the keeping and maintenance of chickens is revoked, the chicken shelter/coop and chicken run shall be removed from the premises within thirty (30) days of revocation of the permit.

BE IT FURTHER ORDAINED that should any section, paragraph, sentence, clause, or phase of this ordinance be declared unconstitutional or invalid for any reason, the remaining portion of this ordinance shall not be affected thereby and shall remain in full force and effect, and to that end the provisions of this ordinance are hereby declared to be severable; and

BE IT FURTHER ORDAINED that, after introduction, the Borough Clerk is hereby directed to submit a copy of the within Ordinance to the Planning/Zoning Board of the Borough of Roosevelt for its review in accordance with N.J.S.A. 40:55D-26 and N.J.S.A. 40:55D-64. The Planning Board is directed to make and transmit to the Borough's Mayor & Council, within 35 days after referral, a report including identification of any provisions in the proposed ordinance which are inconsistent with the master plan and recommendations concerning any inconsistencies and any other matter as the Board deems appropriate; and

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon (1) adoption; (2) publication in accordance with the laws of the State of New Jersey; and (3) filing of the final form of adopted ordinance by the Clerk with the Monmouth County Planning Board pursuant to N.J.S.A. 40:55D-16; and

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with this amending ordinance are hereby repealed to the extent of their inconsistencies only.

ATTEST:

APPROVED

Kathleen Hart, Borough Clerk

Peggy Malkin, Mayor

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 25-67
MEETING DATE: 05-05-2025**

PAYMENT OF BILLS FOR MAY 5, 2025

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the attached list of bills have been submitted to the Council for payment approval; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 5, 2025.

Kathleen Hart
Borough Clerk

5-5-25 BILL LIST

Ranges		Item Status	Purchase Types	Misc				
<i>Range: First to Last</i> <i>Rcvd Batch Id Range: First to Last</i>		<i>Open: N</i> <i>Void: N</i> <i>Paid: N</i> <i>Held: Y</i> <i>Aprv: N</i> <i>Rcvd: Y</i>	<i>Bid: Y</i> <i>State: Y</i> <i>Other: Y</i> <i>Exempt: Y</i>	<i>P.O. Type: All</i> <i>Format: Condensed</i> <i>Include Non-Budgeted: Y</i> <i>Vendors: All</i>				
Vendor #	P.O. #	Name	Description	Status	Amount	Void Amount	Contract	PO Type
AFXFE005	25-00029	AFX FENCING, INC.	REPAIR FENCE	Open	\$760.00	\$0.00		
ALLIE010	25-00262	ALLIED METER SERVICE, INC.	REPAIR WELL #3 METER	Open	\$640.00	\$0.00		
BISDI005	25-00210	BIS DIGITAL, INC.	RECORDER ON-SITE SUPPORT	Open	\$630.00	\$0.00		
CANNI005	25-00281	CANNIZZARO, SALVATORE	TAX COLL-REIMB:INK CARTS	Open	\$88.84	\$0.00		
CINTA005	25-00283	CINTAS CORPORATION	BORO HALL 4/29/25	Open	\$51.51	\$0.00		
CROSS005	25-00110	CROSS OVER NETWORKS, LLC	2025 IT SERVICES	Open	\$461.93	\$0.00		B
DONAT005	25-00276	DONATO, ESQ., MICHELE	POOL REVIEW-18 S. ROCHDALE	Open	\$284.40	\$0.00		
	25-00277		PLANNING BOARD 1/14-3/24/25	Open	\$975.00	\$0.00		
			Vendor Total:		\$1,259.40			
FRUEH005	25-00267	FRUEH, SCOTT	REIMB:2025 PAYROLL SOFTWARE	Open	\$332.00	\$0.00		
HOPCR005	25-00295	HOPCROFT, ARIA	2025 MAYOR'S AWARD	Open	\$50.00	\$0.00		
LEAF0005	25-00284	LEAF COMMERCIAL CAPITAL, INC.	KYOCERA COPIER PYMT 18 OF 60	Open	\$171.48	\$0.00		
MAINP005	25-00049	MAIN POOL & CHEMICAL CO., INC.	SEWER-2025 SODIUM ALUMINATE	Open	\$5,164.50	\$0.00		B
MONMO025	25-00243	MONMOUTH COUNTY-COUNTY TAX	2/Q/2025 COUNTY TAXES	Open	\$51,282.40	\$0.00		
MONMO035	25-00245	MONMOUTH COUNTY-HEALTH TAX	2/Q/2025 HEALTH TAXES	Open	\$963.51	\$0.00		
MONMO030	25-00244	MONMOUTH COUNTY-LIBRARY TAX	2/Q/2025 LIBRARY TAXES	Open	\$3,488.59	\$0.00		
MONMO040	25-00246	MONMOUTH COUNTY-OPEN SPACE TAX	2/Q/2025 OPEN SPACE TAXES	Open	\$7,546.36	\$0.00		

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

05/01/2025

11:36 AM

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
NJDEP005 25-00268	04/23/25	NJ DEPARTMENT OF HEALTH DOG REPORT:MAR 2025	Open	\$6.60	\$0.00		
ONSOL005 25-00247	04/09/25	ONSOLVE, LLC 2025 CodeRED	Open	\$2,929.50	\$0.00		
PETTY005 25-00278	04/28/25	PETTY CASH REIMBURSE PETTY CASH	Open	\$16.59	\$0.00		
25-00279	04/28/25	REIMBURSE PETTY CASH	Open	\$53.30	\$0.00		
25-00289	04/30/25	REIMBURSE PETTY CASH	Open	\$52.00	\$0.00		
25-00294	05/01/25	REIMBURSE PETTY CASH	Open	\$20.00	\$0.00		
		Vendor Total:		\$141.89			
PUMPI005 24-00750	12/30/24	PUMPING SERVICES, INC. EMERG:GENERATOR RENTAL WWTP	Open	\$1,495.44	\$0.00		
25-00240	04/09/25	CALL-OUT 3/28/25 EFFLUENT PUMP	Open	\$848.11	\$0.00		
		Vendor Total:		\$2,343.55			
ROBER005 22-00437	07/27/22	ROBERTS ENGINEERING GROUP, LLC ROAD IMPROVEMENTS:TAMARA DRIVE	Open	\$343.75	\$0.00		B
23-00499	09/25/23	ROAD IMPROVEMENTS:NORTH VALLE	Open	\$343.75	\$0.00		B
24-00090	02/07/24	REPLACE TRICKLING FILTERS	Open	\$637.50	\$0.00		B
25-00269	04/24/25	MISC WATER 4/1-4/11/25	Open	\$1,016.50	\$0.00		
25-00270	04/24/25	MISC SEWER 4/4-4/11/25	Open	\$848.00	\$0.00		
25-00271	04/24/25	PSE&G PAVING NOTICE	Open	\$1,412.50	\$0.00		
25-00273	04/28/25	TIER B TO TIER A STORMWATER	Open	\$1,781.00	\$0.00		
25-00286	04/30/25	ENGINEERING REVIEW-WINERY	Open	\$2,340.50	\$0.00		
		Vendor Total:		\$8,723.50			
ROOSE005 25-00282	04/28/25	ROOSEVELT BOARD OF EDUCATION MAY 2025 SCHOOL TAXES	Open	\$159,053.00	\$0.00		
SHORE005 25-00285	04/29/25	SHORE BUSINESS SOLUTIONS USAGE 3/21/25-4/20/25	Open	\$4.45	\$0.00		
THEHO010 25-00264	04/22/25	THE HOME DEPOT MISC SUPPLIES	Open	\$11.56	\$0.00		
TOWNS015 25-00287	04/30/25	TOWNSHIP OF MANALAPAN ANIMAL CONTROL-SHELTER FEE:MAR	Open	\$575.00	\$0.00		
TREEW005 25-00223	04/04/25	TREE WISE MEN, LLC REMOVE 7 TREES AT WWTP	Open	\$3,600.00	\$0.00		
USBAN010 25-00274	04/28/25	U.S. BANK OPERATIONS CENTER 2012 MCIA-BOND INTEREST PYMT	Open	\$2,099.84	\$0.00		
25-00275	04/28/25	2021 MCIA-BOND INTEREST PYMT	Open	\$16,949.74	\$0.00		
		Vendor Total:		\$19,049.58			
VERIZ015		VERIZON					

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Vendor #	Name						
P.O. #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
VERIZ015		VERIZON	<i>Account Continued</i>				
25-00280	04/28/25	PHONE/INTERNET-APR 2025	Open	\$823.66	\$0.00		

Total Purchase Orders: 40 Total P.O. Line Items: 0 Total List Amount: **\$270,152.81** Total Void Amount: \$0.00

BOROUGH OF ROOSEVELT
 Bill List By Vendor Name

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	5-01	\$233,201.92	\$0.00	\$233,201.92	\$0.00	\$0.00	\$233,201.92
	5-08	\$0.00	\$0.00	\$0.00	\$0.00	\$1,495.44	\$1,495.44
	5-09	\$30,923.95	\$0.00	\$30,923.95	\$0.00	\$0.00	\$30,923.95
	Year Total:	\$264,125.87	\$0.00	\$264,125.87	\$0.00	\$1,495.44	\$265,621.31
	C-04	\$687.50	\$0.00	\$687.50	\$0.00	\$0.00	\$687.50
	C-08	\$637.50	\$0.00	\$637.50	\$0.00	\$0.00	\$637.50
	Year Total:	\$1,325.00	\$0.00	\$1,325.00	\$0.00	\$0.00	\$1,325.00
	T-12	\$2,624.90	\$0.00	\$2,624.90	\$0.00	\$0.00	\$2,624.90
ANIMAL CONTROL	T-13	\$581.60	\$0.00	\$581.60	\$0.00	\$0.00	\$581.60
	Year Total:	\$3,206.50	\$0.00	\$3,206.50	\$0.00	\$0.00	\$3,206.50
Total Of All Funds:		\$268,657.37	\$0.00	\$268,657.37	\$0.00	\$1,495.44	\$270,152.81

BOROUGH OF ROOSEVELT

I, Scott M. Frueh, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following bill list to be paid:

Vendor	Budget Account	Total Award
5/5/25 Bill List	various	\$270,152.81

Scott M. Frueh

Scott M. Frueh
Chief Financial Officer

Dated: 5/5/25

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 25-68
MEETING DATE: 05-05-2025**

**RESOLUTION RATIFYING EMERGENCY CONTRACT FOR THE
REPAIR OF THE BOROUGH'S WASTEWATER CLARIFIER**

C/ _____ offered the following resolution and moved its adoption, which was seconded by C/ _____.

WHEREAS, the Borough of Roosevelt, County of Monmouth, State of New Jersey (the "Borough") owns and operates a wastewater collection and treatment system as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*; and

WHEREAS, on or about March 14, 2025, the Borough Sewer Operator advised that the torque drive on the #1 final clarifier is damaged at the wastewater treatment plant; and

WHEREAS, Pumping Services, Inc. submitted a quote to replace the torque drive on the #1 final clarifier at a cost of \$18,481.44 and would need a lead time of 26 weeks as the units comes from Japan; and

WHEREAS, the Borough Sewer Operator advised that failing to immediately repair the Borough's wastewater generator would create an emergency affecting the public health, safety and welfare of the Borough's residents; and

WHEREAS, in accordance with N.J.S.A. 40A:11-6, the Borough Sewer Operator advised the Borough's Purchasing Agent in writing that this is a proprietary equipment, the nature and necessity of an emergency contract, which written notification is attached hereto as Exhibit A; and

WHEREAS, under N.J.S.A. 40A:11-6, the Borough is authorized to award contracts for goods and services without public advertising for bids and bidding therefor, regardless of whether or not the contract price will exceed the bid threshold, when an emergency affecting the public health, safety or welfare requires the immediate delivery of goods or the performance of services.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey that the Borough Purchasing Agent's emergency award of a contract in the amount of \$18,481.44 to Pumping Services, Inc. for the emergency replacement of the torque drive on the #1 final clarifier and award a contract in the amount of \$18,481.44 to Pumping Services, Inc. for the repair.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 5, 2025.

Kathleen Hart, Borough Clerk

RESOLUTION NO. 25-69
MEETING DATE: 05-05-2025

**ADOPTING THE MUNICIPAL EMERGENCY OPERATIONS PLAN AND
AUTHORIZING CONTINUAL PARTICIPATION IN THE MONMOUTH COUNTY
INTRA-COUNTY MUTUAL AID AND ASSISTANCE AGREEMENT**

C/_____ offered the following resolution and moved its adoption, which was second by C/_____.

WHEREAS, Chapter 222, Public Law 1989 mandates the development and approval of Emergency Operations Plans for all municipalities, counties and the State; and

WHEREAS, an Emergency Operations Plan will allow the municipality in correlation with the Municipal Office of Emergency Management to better prepare and manage jurisdiction-wide emergencies; and

WHEREAS, the Borough of Roosevelt submitted an Emergency Operations Plan through the County Office of Emergency Management to the State Office of Emergency Management for initial review and approval that will require recertification every two (2) years on November 30, 2026; and

WHEREAS, the Borough of Roosevelt is in compliance with the New Jersey State Police/Office of Emergency Management updated template and all new hazardous plan; and

WHEREAS, the Mayor and Council of the Borough of Roosevelt are in receipt of an Emergency Operations Plan and a request from the Roosevelt Office of Emergency Management for formal adoption; and

WHEREAS, on September 16, 2015, the Borough of Roosevelt adopted Resolution 15-92 authorizing the Borough to Participate in Intra-County Mutual Aid and Assistance Agreements with Participating Units in the County of Monmouth.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Roosevelt that the Roosevelt Borough Emergency Operations Plan be and is hereby adopted.

BE IT FURTHER RESOLVED that the Borough of Roosevelt hereby authorizes the continual participation in the Monmouth County Intra-County Mutual Aid and Assistance Agreement as referenced for the term consistent with the Municipal Emergency Operations Plan.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the Monmouth County Sheriff, Monmouth County Office of Emergency Management Coordinator, Roosevelt Borough OEM Coordinator and Millstone Township Fire Department.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 5, 2025.

Kathleen Hart
Borough Clerk

RESOLUTION NO. 25-70
MEETING DATE: 05-05-2025

**PROVIDING FOR A PRIVATE EXECUTIVE MEETING THAT
EXCLUDES THE PUBLIC**

C/ _____ offered the following Resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the “Open Public Meetings Act” enacted October 21, 1975 permits a public body to exclude the public from meetings or portions thereof wherein matters are to be discussed which are exempted from the requirements of the Act; and

WHEREAS, the said Act requires that prior to the holding of a meeting or portion thereof from which the public shall be excluded, the public body should adopt a Resolution at a public meeting providing for the holding of a private meeting; and

WHEREAS, the Borough Council of the Borough of Roosevelt has determined that a meeting should be held from which the public should be excluded in order to discuss a subject which is exempted under the said Act.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, as follows:

- That the next portion of this meeting be held in Private Session.
- That the general nature of the matter(s) to be discussed relate to the matters:
 - a. Items falling Under Attorney/Client Privilege
 - i. FFR Funding/Bond Petition/Amphitheater Issue
 - ii. Cannabis Zoning Ordinance
 - iii. Bond Referendum Question
- That no official action will be taken at the meeting but Minutes shall be kept and shall be available to the public after official action on the subject matter has been taken.
- It is anticipated the discussion conducted in closed session can be disclosed to the public after no further action is required in the matter.

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 5, 2025.

Kathleen Hart
Borough Clerk