

DRAFT
BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

COUNCIL REGULAR MEETING AGENDA
APRIL 21, 2025 @ 7:00 P.M.

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 6, 2025 which was posted on the Bulletin Board Roosevelt Post Office and in the Borough Hall. The notice was transmitted to The Times and Asbury Park Press.

ROLL CALL

Councilmember Louis Esakoff
Councilmember Danelle Feigenbaum
Councilmember Constance Herrstrom
Councilmember Kristine Kaufman-Marut
Councilmember Claudia Luongo
Councilmember Ralph Warnick
Mayor Peggy Malkin

MAYOR'S REPORT:

PUBLIC COMMENT: (Agenda items only)

CORRESPONDENCE:

1. Compliance Evaluation Inspection Report received from the NJ Department of Environmental Protection for the Sanitary Collection System.

MINUTES:

1. Regular Council Meeting Minutes – February 3, 2025
2. Regular Meeting Minutes – February 18, 2025

ORDINANCES:

First Reading:

Ordinance 2025-08 An Ordinance Setting the Salary Range and Compensation of Certain Officials, Positions and Employees in the Borough of Roosevelt, County of Monmouth, State of New Jersey

Second Reading and Public Hearing is scheduled for May 5, 2025 at Roosevelt Borough Hall, 33 N. Rochdale Avenue, Roosevelt, NJ.

CONSENT AGENDA RESOLUTIONS:

Resolution 25-64 Payment of Bills for April 21, 2025

Resolution 25-65 Resolution Amending Resolution 25-01 Selecting a President of the Council for the Year 2025

REPORTS OF COMMITTEE CHAIRS:

Administration	Councilmember Esakoff
Community Dev/Code	Councilmember Herrstrom
Envi, Health & Safety	Councilmember Feigenbaum
Finance	Councilmember Kaufman-Marut
Public Works	Councilmember Warnick
Utilities	Councilmember

REPORTS OF BOROUGH OFFICIALS:

UNFINISHED BUSINESS:

NEW BUSINESS:

1. Branch Pick up – May 5, 2025
2. Bulk Trash Pickup – May 5, 2025

PUBLIC COMMENT (Any item)

M/Malkin opens the public comment at _____
M/Malkin closes the public comment at _____

CLOSED SESSION:

Resolution 25- Providing for a Private Executive Meeting that Excludes the Public

ADJOURNMENT

TIME OUT: _____



State of New Jersey

DEPARTMENT OF ENVIRONMENTAL PROTECTION
SOUTHERN BUREAU OF WATER COMPLIANCE & ENFORCEMENT

PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lt. Governor

One Port Center
2 Riverside Drive, Suite 201
Camden, New Jersey 08103
Tel. (856) 614-3655 • Fax: (856) 614-3608

SHAWN M. LATOURETTE
Commissioner

Michael Lyons, Licensed Operator
Roosevelt Boro Sanitary Collection System
33 North Rochdale Ave
Roosevelt Boro, NJ 08555

RE: Compliance Evaluation Inspection
Roosevelt Boro Sanitary Collection System
PROGRAM INTEREST ID # 96163
PROGRAM: Water Quality
Compliance Activity # SCI 240001
Roosevelt Boro, Monmouth County

Dear Mr. Lyons:

A Compliance Evaluation Inspection of your facility was conducted on October 24, 2024. Please address any comments or concerns noted in the attached report.

Note that you may also review your inspection report as well as many other DEP reports online at www.nj.gov/dep/inspections. This website also gives you the opportunity to provide us feedback about our operations. We would appreciate your input and will share all results with you upon your completion of a survey.

This Department appreciates the continued operation of your facilities in an environmentally responsible manner.

If you have any questions concerning the attached report, contact me at 609-931-5079.

Sincerely,

Alex Cervantes
ES-I

Compliance Evaluation Summary and Checklist with Included flag (No Block/Lot)

Date Printed: 4/15/2025

Activity: SCI 240001 *Standard Compliance Inspection (96163)
Title Description: CEI FY 25
Start Date/Time: 10/24/2024 **End Date/Time:** 10/24/2024

Program Interest: ROOSEVELT BORO SANITARY
 COLLECTION SYSTEM
 96163 (SANITARY COLLECTION
 SYSTEM)
 33 NORTH ROCHDALE AVE,
 ROOSEVELT BORO, MONMOUTH
 COUNTY

Mailing Address: 33 NORTH ROCHDALE AVE Roosevelt
 Boro NJ 08555

Responsibility Entity(s) **Program Interests included in Inspection:**
 Roosevelt Boro 96163 (Sanitary Collection System)

<u>Lead Investigator</u>	<u>Other Investigators</u>	<u>Persons Interviewed</u>	<u>Witnesses</u>
Cervantes, Alex		Mike Lyons, Licensed Operator, Lyons Environmental, 973-417-3084	

General Comments

1 pump station. Line renovations on Tamara Dr.

Inspection Attribute(s):	Quantity(s)
Number of Attributes: 0	

96163 WCGN 0 - Water - Collection System - General Information

Requirement	Status RTC	Results or Comments	Req Source Ref # Req. Type
GENERAL INFORMATION .	H		Rules T
What municipalities are served by this system?.	DC	Roosevelt Borough	Rules T
What is the receiving treatment plant?.	DC	Roosevelt Sewage Treatment Plant	Rules T

IC - In Compliance	ND - Compliance Not Determined	N - No	NA - Not Applicable	PV - Potential Violation	H - Heading	NI - Not Inspected
NC - No Obvious Concern	ON - Out of Compliance, Non-referred	Y - Yes	OC - Out of Compliance	DC - Data Collection	S - Sub- Heading	RTC - Return to Compliance

96163 WCGN 0 - Water - Collection System - General Information

Requirement	Status RTC	Results or Comments	Reqt Source Ref # Reqt. Type
How many pump stations does the system own/operate?.	DC	1 pump station	Rules T
Are complete and up-to-date system maps available for review?.	DC	Maps available in the STP office	Rules T
How many staff members are employed to perform routine work on the system? .	DC	4 part time staff at this system	Rules T
Are staff members assigned routine/scheduled preventative maintenance tasks and provided with routine training?. [N.J.A.C. 7:14A- 6.12(a)4]	IC		Rules T
Does the budget provide money for operation and maintenance as well as for routine improvements/replacements?. [N.J.A.C. 7:14A- 6.12(a)2]	IC		Rules T
What is the summer/winter population?.	DC	880 year round	Rules T
What is the system classification?.	DC	C1	Rules T
LICENSED OPERATOR.	H		Rules T
Who is the Licensed Operator and what license classification does he/she hold?. [N.J.A.C. 7:10A- 1.10 (a)]	IC	Michael Lyons, Lyons environmental, C4	Rules T
What is the Licensed Operator's phone number and emergency contact number?.	DC	973-417-3084	Rules T
Does the Licensed Operator have readily available written operation and maintenance (O&M) procedures?. [N.J.A.C. 7:10A- 1.12(a)1]	IC	Updated April 2019	Rules T
Do the written O&M procedures address routine maintenance and proper operation techniques for the system?. [N.J.A.C. 7:10A- 1.12(a)1]	IC		Rules T
Does the O&M manual describe an Emergency Plan which includes a Vulnerability Analysis? . [N.J.A.C. 7:14A- 6.12(d)3i]	IC		Rules T
Does the Licensed Operator perform and document inspections of the system to ensure operation and maintenance of the system as specified in the O&M procedures?. [N.J.A.C. 7:10A- 1.12(a)3]	IC	Routine inspection reports available	Rules T

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96163 WCGN 0 - Water - Collection System - General Information

Requirement	Status RTC	Results or Comments	Req. Source Ref # Req. Type
Do the O&M procedures include a list of sewer lines and/or force mains within the system to be inspected and provide a list of sewer lines and/or force mains that cannot be inspected for integrity and maintained without causing a pollutant discharge, if any exist? [N.J.A.C. 7:10A-1.12(a)3]	IC	All lines can be inspected	Rules T
Does the licensed operator immediately report any system problems (breaks, bypasses, emergencies, complaints, etc) to the system owner or permittee?. [N.J.A.C. 7:10A- 1.12(b)]	IC	No issues to report at time of inspection.	Rules T
Are logs of routine inspections, preventative maintenance, and any system problems being maintained?. [N.J.A.C. 7:10A- 1.12(a)3ii]	IC	Routine inspection reports available	Rules T
Are monthly reports summarizing any system problems being sent by the Licensed Operator to the receiving system?. [N.J.A.C. 7:10A- 1.12(b)2]	IC	Receiving system is Roosevelt STP	Rules T
OPERATION & MAINTENANCE.	H		Rules T
Is routine sewer line/manhole maintenance performed? . [N.J.A.C. 7:10A- 1.12(a)2]	IC		Rules T
What equipment is on hand or readily available to perform this work?.	DC	Contractors are used for maintenance work or replacements	Rules T
Is a spare parts inventory being maintained?.	DC	No	Rules T
Are there problem areas in the system? If so, are they being addressed?. [N.J.A.C. 7:10A- 1.12(a)2i]	IC	Farm lane is inspected more frequently for root problems	Rules T
What measures have been implemented to assess and/or reduce extraneous flows and inflow/infiltration (I&I) in the system?. [N.J.A.C. 7:10A- 1.12(a)2i]	IC	Tamara drive line is currently being replaced. Contractor Duke's Roots	Rules T
Are all manholes in areas subject to flooding provided with watertight manhole covers?. [N.J.A.C. 7:14A-23.8 (f)]	IC	No flood risks	Rules T
Are routine grease trap inspections performed at food establishments and if so, who conducts them and at what frequency?.	DC	No restaurants in town	Rules T
Where does the system owner take responsibility for laterals?.	DC	At curb	Rules T

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96163 WCGN 0 - Water - Collection System - General Information

Requirement	Status RTC	Results or Comments	Reqt Source Ref # Reqt. Type
Was a TWA obtained prior to construction of any treatment works which serves more than two buildings or will convey 8,000 gallons or more per day or for any repair or replacement which increased capacity or changed location of pumps or sewer lines?. [N.J.A.C. 7:14A-22.3(a)]	IC		Rules T
Were there any discharges of pollutants to the waters of the State not authorized by a valid NJPDES permit? If so, was the Department notified by the system owner or permittee?. [N.J.A.C. 7:14A- 2.1(d)]	IC	No unpermitted discharges at this time	Rules T

96163 WM01 0 - Water - Manhole # 1

Requirement	Status RTC	Results or Comments	Reqt Source Ref # Reqt. Type
MANHOLE #1.	H		Rules T
Manhole location.	DC	Farm Lane	Rules T
Are there any structural problems? (cover, ring, frame, bench, or channel).	DC	Good structure	Rules T
Are there any operational or maintenance issues? (grease, surcharge, blockages, I&I). [N.J.A.C. 7:10A-1.12(a)2i]	IC	No debris, good flow	Rules T
Additional comments/observations.	IC		Rules T

IC - In Compliance	ND - Compliance Not Determined	N - No	NA - Not Applicable	PV - Potential Violation	H - Heading	NI - Not Inspected
NC - No Obvious Concern	ON - Out of Compliance, Non-referred	Y - Yes	OC - Out of Compliance	DC - Data Collection	S - Sub-Heading	RTC - Return to Compliance

96163 WM02 0 - Water - Manhole # 2

Requirement	Status RTC	Results or Comments	Reqt Source Ref # Reqt. Type
MANHOLE #2.	H		Rules T
Manhole location.	DC	North Valley Road	Rules T
Are there any structural problems? (cover, ring, frame, bench, or channel).	DC	Good structure	Rules T
Are there any operational or maintenance issues? (grease, surcharge, blockages, I&I). [N.J.A.C. 7:10A-1.12(a)2i]	IC		Rules T
Additional comments/observations.	DC		Rules T

96163 WM03 0 - Water - Manhole # 3

Requirement	Status RTC	Results or Comments	Reqt Source Ref # Reqt. Type
MANHOLE #3.	H		Rules T
Manhole location.	DC	41 Lake Drive	Rules T
Are there any structural problems? (cover, ring, frame, bench, or channel).	DC	Good structure	Rules T
Are there any operational or maintenance issues? (grease, surcharge, blockages, I&I). [N.J.A.C. 7:10A-1.12(a)2i]	IC	No debris, low flow	Rules T
Additional comments/observations.	DC		Rules T

IC - In Compliance	ND - Compliance Not Determined	N - No	NA - Not Applicable	PV - Potential Violation	H - Heading	NI - Not Inspected
NC - No Obvious Concern	ON - Out of Compliance, Non-referred	Y - Yes	OC - Out of Compliance	DC - Data Collection	S - Sub-Heading	RTC - Return to Compliance

96163 WM04 0 - Water - Manhole # 4

Requirement	Status RTC	Results or Comments	Req't Source Ref # Req't. Type
MANHOLE #4.	H		Rules T
Manhole location.	DC	Pine	Rules T
Are there any structural problems? (cover, ring, frame, bench, or channel).	DC	Good structure	Rules T
Are there any operational or maintenance issues? (grease, surcharge, blockages, I&I). [N.J.A.C. 7:10A-1.12(a)2i]	DC	Little bit debris, but flow is unimpacted	Rules T
Additional comments/observations.	IC		Rules T

96163 WM05 0 - Water - Manhole # 5

Requirement	Status RTC	Results or Comments	Req't Source Ref # Req't. Type
MANHOLE #5.	H		Rules T
Manhole location.	DC	3 Tamara Drive	Rules T
Are there any structural problems? (cover, ring, frame, bench, or channel).	DC	Good structure	Rules T
Are there any operational or maintenance issues? (grease, surcharge, blockages, I&I). [N.J.A.C. 7:10A-1.12(a)2i]	IC	No debris, good flow.	Rules T
Additional comments/observations.	DC	Tamara drive lines are being replaced at time of inspection	Rules T

IC - In Compliance	ND - Compliance Not Determined	N - No	NA - Not Applicable	PV - Potential Violation	H - Heading	NI - Not Inspected
NC - No Obvious Concern	ON - Out of Compliance, Non-referred	Y - Yes	OC - Out of Compliance	DC - Data Collection	S - Sub-Heading	RTC - Return to Compliance

96163 WL01 0 - Water - Pump Station # 1

Requirement	Status RTC	Results or Comments	Reqt Source Ref # Reqt. Type
PUMP STATION #1.	H		Rules T
Indicate pump station name, type and location.	IC	Lake Drive & Spruce lane	Rules T
If this pumping station is a municipally owned regional pumping station has a means of flow measurement been provided?. [N.J.A.C. 7:14A-23.10(e)]	NA		Rules T
Are at least two pumps provided, each designed to handle 2.5 times the peak daily average flow?. [N.J.A.C. 7:14A-23.10(b)]	IC	two 75 gpm pumps	Rules T
Is the pump station provided with two power sources, with one as a backup?. [N.J.A.C. 7:14A-23.10(a)3]	IC	natural gas generator. serviced semi-annually	Rules T
Have adequate alarms been provided that signal to a staffed location so that competent emergency assistance can be obtained on a 24 hour basis?. [N.J.A.C. 7:14A-23.10(a)4]	IC	Auto dialer that contacts LO and central station with further emergency contacts	Rules T
Can the station be bypassed? If so, is equipment available to establish the bypass in the event of a station failure?.	DC	Contractor hired to haul sewage instead of bypass	Rules T
Is the pump station equipped with operable lighting and ventilation?. [N.J.A.C. 7:14A-23.10(a)6]	IC		Rules T
Is screening or comminution provided before pumping? If not, has a waiver from the department been obtained?. [N.J.A.C. 7:14A-23.10(a)1]	IC	grinder pumps	Rules T
If a potable water line enters the building, has a physical connection permit been obtained?. [N.J.A.C. 7:14A-23.10(a)7]	NA	Yard hydrant located across the street	Rules T
Additional comments/observations.	DC	Pump station rebuilt in 2015. Serves 15 homes and farm property (to be developed into winery). Weekly checks. Pump hours logged. Wet well cleaned quarterly	Rules T

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**BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH**

**ORDINANCE NO: 2025-08
INTRODUCTION DATE: 04-21-2024
PUBLIC HEARING DATE: 05-04-2025**

AN ORDINANCE SETTING THE SALARY RANGE AND COMPENSATION OF CERTAIN OFFICIALS, POSITIONS AND EMPLOYEES IN THE BOROUGH OF ROOSEVELT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

BE IT ORDAINED by the Mayor and Council of the Borough of Roosevelt, County of Monmouth, State of New Jersey:

Section 1. The salary range for providing wages and compensation of certain officials, positions and employees of the Borough of Roosevelt, County of Monmouth, State of New Jersey are set as follows:

	MINIMUM:	MAXIMUM:
Borough Administrator	\$ 15,000.00	\$ 40,000.00
Office Manager	\$ 10,000.00	\$ 15,000.00
Borough Clerk	\$ 20,000.00	\$ 65,000.00
Registrar of Vital Statistics	\$ 2,500.00	\$ 6,000.00
Deputy Registrar of Vital Statistics	\$ 1,200.00	\$ 4,000.00
Purchasing Agent	\$ 10,000.00	\$ 95,000.00
Chief Financial Officer	\$ 9,000.00	\$ 30,000.00
Borough Treasurer	\$ 4,500.00	\$ 30,000.00
Tax Collector/Water-Sewer Collector	\$ 9,500.00	\$ 35,000.00
Tax Assessor	\$ 6,500.00	\$ 25,000.00
Zoning Officer	\$ 500.00	\$ 10,000.00
Code Enforcement Officer	\$ 500.00	\$ 6,000.00
Housing Inspector	\$ 500.00	\$ 10,000.00
Recreation Director	\$ 3,000.00	\$ 20,000.00
Clean Community Coordinator	\$ 150.00	\$ 1,000.00
Superintendent of Public Works	\$ 22,000.00	\$ 45,000.00
OEM Coordinator	\$ 1,000.00	\$ 4,000.00

Section 2. The range for hourly rates for providing wages and compensation of certain officials, positions and employees in the Borough of Roosevelt, County of Monmouth, State of New Jersey are set as follows:

Assistant Administrative Clerk	\$ 16.00	\$ 35.00
Deputy Borough Clerk	\$ 16.00	\$ 35.00
Fund Commissioner	\$ 16.00	\$ 35.00
Right to Know Coordinator	\$ 16.00	\$ 35.00
Safety Director	\$ 16.00	\$ 35.00
Public Works Employee	\$ 16.00	\$ 65.00
Custodian	\$ 16.00	\$ 30.00
Planning Board Secretary	\$ 16.00	\$ 30.00
Environmental Commission Secretary	\$ 16.00	\$ 30.00
Crossing Guard	\$ 16.00	\$ 30.00
Clerk/Secretary	\$ 16.00	\$ 30.00
Code Enforcement Officer	\$ 16.00	\$ 35.00

Section 3. The range for providing wages and compensation for the employees of the Roosevelt Community Summer Camp in the Borough of Roosevelt, County of Monmouth, State of New Jersey are set as follows:

Camp Supervisor	\$16.00/hour	\$25.00/hour
Assistant Camp Supervisor	\$16.00/hour	\$22.00/hour
Counselor	\$16.00/hour	\$19.00/hour

Section 4. The annual salaries and hourly rates shall be established by a resolution of the Borough Council.

Section 5. The Borough's Chief Financial Officer is hereby authorized to transfer such sums of money from the municipal operating accounts to the payroll account as may be necessary to cover periodic payroll payments.

Section 6. All ordinances or parts of ordinances inconsistent herewith are repealed, but only to the extent of such inconsistency.

Section 7. This Ordinance shall become effective immediately upon its final passage and publication as required by law.

Section 8. All ordinances and parts of ordinances inconsistent herewith are hereby repealed.

Section 9. This ordinance shall take effect upon adoption and publication as required by law.

ATTEST:

APPROVED:

Kathleen Hart, Borough Clerk

Peggy Malkin, Mayor

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 25-64
MEETING DATE: 04-21-2025**

PAYMENT OF BILLS FOR APRIL 21, 2025

C/_____ offered the following resolution and moved its adoption, which was second by C/_____.

WHEREAS, the attached list of bills have been submitted to the Council for payment approval; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 21, 2025.

Kathleen Hart
Borough Clerk

4-21-25 BILL LIST

Ranges		Item Status	Purchase Types	Misc				
<i>Range: First to Last</i> <i>Rcvd Batch Id Range: First to Last</i>		<i>Open: N</i> <i>Void: N</i> <i>Paid: N</i> <i>Held: Y</i> <i>Aprv: N</i> <i>Rcvd: Y</i>	<i>Bid: Y</i> <i>State: Y</i> <i>Other: Y</i> <i>Exempt: Y</i>	<i>P.O. Type: All</i> <i>Format: Condensed</i> <i>Include Non-Budgeted: Y</i> <i>Vendors: All</i>				
Vendor #	P.O. #	Name	Description	Status	Amount	Void Amount	Contract	PO Type
ALPHA005		ALPHADOG SOLUTIONS, INC.						
25-00128	02/21/25	2025 WEBSITE MANAGEMENT		Open	\$720.00	\$0.00		B
BOROU005		BOROUGH OF HIGHTSTOWN						
25-00249	04/09/25	SOLID WASTE CONTRACT:APR 2025		Open	\$6,274.17	\$0.00		
25-00252	04/14/25	LANDFILL TIPPING FEES:MAR 2025		Open	\$2,255.88	\$0.00		
Vendor Total:					\$8,530.05			
BRIMA005		BRIMAR INDUSTRIES, INC.						
25-00217	04/03/25	SIGN FOR WATER TOWER		Open	\$119.97	\$0.00		
CINTA005		CINTAS CORPORATION						
25-00256	04/15/25	BORO HALL & WTP 4/15/25		Open	\$93.29	\$0.00		
CMRSF005		CMRS-FP						
25-00259	04/15/25	POSTAGE FOR POSTAGE METER		Open	\$360.00	\$0.00		
CONOV005		CONOVER BUILDING MAINTENANCE						
25-00211	04/02/25	APR 2025 SERVICES		Open	\$223.89	\$0.00		
DILWO005		DILWORTH & PAXSON, LLP						
25-00230	04/08/25	PREPARE BOND ORD. 25-02		Open	\$570.00	\$0.00		
GANNE005		GANNETT NJ NEWSPAPERS						
25-00260	04/16/25	MAR 2025 NOTICES		Open	\$203.72	\$0.00		
INTER015		INTERSTATE WASTE SERVICES, INC						
25-00015	01/13/25	2025 RECYCLING CONTRACT		Open	\$3,577.00	\$0.00		B
JCPL0005		JCP & L						
25-00237	04/09/25	MAR 2025 ELECTRIC SERVICE		Open	\$1,148.76	\$0.00		
25-00253	04/15/25	W/S-MAR 2025 ELECTRIC SERVICE		Open	\$5,249.60	\$0.00		
Vendor Total:					\$6,398.36			
LYONS005		LYONS ENVIRONMENTAL SERV, LLC						
25-00238	04/09/25	ADDT'L SERVICES 3/10-3/31/25		Open	\$2,932.43	\$0.00		
MODER005		MODERN GROUP LTD d/b/a						
25-00048	01/23/25	2025 GENERATOR MAINT CONTRACT		Open	\$2,250.00	\$0.00		B
25-00250	04/10/25	BORO HALL GENERATOR-NEW BATT		Open	\$420.00	\$0.00		
Vendor Total:					\$2,670.00			
NJDEP005		NJ DEPARTMENT OF HEALTH						
25-00239	04/09/25	DOG REPORT:FEB 2025		Open	\$7.20	\$0.00		
PETTY005		PETTY CASH						
25-00225	04/07/25	REIMBURSE PETTY CASH		Open	\$82.06	\$0.00		

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
PETTY005		PETTY CASH					
							<i>Account Continued</i>
25-00226	04/07/25	REIMBURSE PETTY CASH	Open	\$82.06	\$0.00		
25-00231	04/08/25	REIMBURSE PETTY CASH	Open	\$57.72	\$0.00		
25-00261	04/17/25	REIMBURSE PETTY CASH	Open	\$8.53	\$0.00		
		Vendor Total:		\$230.37			
PSEGC005		PSE & G CO.					
25-00257	04/15/25	MAR 2025 GAS SERVICE	Open	\$790.77	\$0.00		
ROBER005		ROBERTS ENGINEERING GROUP, LLC					
22-00437	07/27/22	ROAD IMPROVEMENTS:TAMARA DRIV	Open	\$612.50	\$0.00		B
22-00438	07/27/22	WATER MAIN REPLACEMENT-TAMARA	Open	\$406.25	\$0.00		B
23-00499	09/25/23	ROAD IMPROVEMENTS:NORTH VALLE	Open	\$4,195.75	\$0.00		B
24-00090	02/07/24	REPLACE TRICKLING FILTERS	Open	\$1,750.00	\$0.00		B
25-00050	01/24/25	AMPHITHEATER INVESTIGATION	Open	\$297.00	\$0.00		B
25-00084	02/05/25	DRBC YEARLY WATER AUDIT	Open	\$1,527.50	\$0.00		B
25-00232	04/08/25	PB REVIEW-5 CEDAR COURT	Open	\$130.00	\$0.00		
25-00233	04/08/25	POOL ENG REVIEW-18 S. ROCHDALE	Open	\$978.00	\$0.00		
25-00234	04/08/25	PREPARE WATER TOWER INSPEC RFF	Open	\$198.00	\$0.00		
25-00235	04/08/25	TIER B TO TIER A STORMWATER	Open	\$1,188.00	\$0.00		
25-00258	04/15/25	PSE&G NOTICE + OPRA ASSISTANCE	Open	\$387.50	\$0.00		
		Vendor Total:		\$11,670.50			
SUTPH005		SUTPHEN MEMORIAL, INC.					
25-00027	01/14/25	2025 CEMETERY MANAGEMENT	Open	\$775.00	\$0.00		B
THEHO010		THE HOME DEPOT					
25-00236	04/09/25	BREAKERS FOR BORO HALL GEN	Open	\$14.74	\$0.00		
TOWNS015		TOWNSHIP OF MANALAPAN					
25-00248	04/09/25	ANIMAL CONTROL SERV-APRIL 2025	Open	\$1,041.66	\$0.00		
TREAS015		TREASURER, STATE OF NJ					
25-00255	04/15/25	1/Q/2025 MARRIAGE/CIVIL UNION	Open	\$25.00	\$0.00		
WBMAS005		W.B. MASON CO., INC.					
25-00242	04/09/25	DELIVERY/RENTAL-FEB/MAR/APR	Open	\$56.81	\$0.00		
WRNEU005		W.R. NEUMANN COMPANY, INC.					
25-00254	04/15/25	SEWER-SODIUM BISULFITE 4/15/25	Open	\$1,148.50	\$0.00		
WEBHA005		WEB HAULING & DISTRIBUTION, INC					
25-00208	04/02/25	PUMP LAKE DR PUMP PIT 3/26/25	Open	\$274.40	\$0.00		
WEBOU005		WEB OUTBACK					
25-00194	03/25/25	RESTROOM RENTAL-FEB 2025	Open	\$175.00	\$0.00		

Total Purchase Orders: 40 Total P.O. Line Items: 0 Total List Amount: \$42,608.66 Total Void Amount: \$0.00

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

04/17/2025

10:52 AM

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	5-01	\$20,167.87	\$0.00	\$20,167.87	\$0.00	\$0.00	\$20,167.87
	5-09	\$13,791.09	\$0.00	\$13,791.09	\$0.00	\$0.00	\$13,791.09
	Year Total:	\$33,958.96	\$0.00	\$33,958.96	\$0.00	\$0.00	\$33,958.96
	C-04	\$5,378.25	\$0.00	\$5,378.25	\$0.00	\$0.00	\$5,378.25
	C-08	\$2,156.25	\$0.00	\$2,156.25	\$0.00	\$0.00	\$2,156.25
	Year Total:	\$7,534.50	\$0.00	\$7,534.50	\$0.00	\$0.00	\$7,534.50
	T-12	\$1,108.00	\$0.00	\$1,108.00	\$0.00	\$0.00	\$1,108.00
ANIMAL CONTROL	T-13	\$7.20	\$0.00	\$7.20	\$0.00	\$0.00	\$7.20
	Year Total:	\$1,115.20	\$0.00	\$1,115.20	\$0.00	\$0.00	\$1,115.20
Total Of All Funds:		\$42,608.66	\$0.00	\$42,608.66	\$0.00	\$0.00	\$42,608.66

BOROUGH OF ROOSEVELT

I, Scott M. Frueh, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following bill list to be paid:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
4/21/25 Bill List	various	\$42,608.66

Scott M. Frueh

Scott M. Frueh
Chief Financial Officer

Dated: 4/21/25

RESOLUTION NO. 25-65
MEETING DATE: 04-21-2025

**RESOLUTION AMENDING RESOLUTION 25-01 SELECTING A PRESIDENT OF
THE COUNCIL FOR THE YEAR 2025**

C/_____ offered the following resolution and moved its adoption, which was second by C/_____.

WHEREAS, N.J.S.A. 40A:60-3 requires the Borough Council at the annual meeting to select from its members a President of the Council who shall preside at all meetings when the Mayor does not preside and to perform all the duties of the Mayor during any period in which the Mayor is absent from the Borough for three (3) days or more, or is unable to perform the duties of the office; and

WHEREAS, Resolution 25-01, duly adopted on January 6, 2025, appointed Joseph Trammell; and

WHEREAS, Councilman Joseph Trammell resigned from the Council effective February 14, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Roosevelt, in the County of Monmouth, State of New Jersey as follows that Resolution 25-01 is amended as follows:

1. Tina Kaufman-Marut is hereby selected as President of the Council for the year 2025 and until the next annual meeting pursuant to the requirements of N.J.S.A. 40A:60-3.
2. The Borough Clerk is directed to forward a certified copy of this resolution to the Council President and Mayor.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 21, 2025.

Kathleen Hart
Borough Clerk