

**DRAFT**  
**BOROUGH OF ROOSEVELT**  
**33 N. Rochdale Ave, Roosevelt Borough, NJ 08555**

**COUNCIL REGULAR MEETING AGENDA**  
**MARCH 17, 2025 @ 7:00 P.M.**

**TIME IN \_\_\_\_\_**

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 6, 2025 which was posted on the Bulletin Board Roosevelt Post Office and in the Borough Hall. The notice was transmitted to The Times and Asbury Park Press.

**OATH OF OFFICE (Administered to Newly Elected Official)**

Claudia Luongo, Borough Council (fulfill vacancy created by Joe Trammell, until the certification of the General Election)

**ROLL CALL**

Councilmember Louis Esakoff  
Councilmember Danelle Feigenbaum  
Councilmember Constance Herrstrom  
Councilmember Kristine Kaufman-Marut  
Councilmember Claudia Luongo  
Councilmember Ralph Warnick  
Mayor Peggy Malkin

**MAYOR'S REPORT:**

**PUBLIC COMMENT: (Agenda items only)**

**MINUTES:**

1. Regular Council Meeting Minutes – November 18, 2024
2. Regular Council Meeting Minutes – December 2, 2024
3. Regular Council Meeting Minutes – December 16, 2024

**CONSENT AGENDA RESOLUTIONS:**

Resolution 25-49	Payment of Bills for March 17, 2025
Resolution 25-50	Resolution Authorizing Transfer of Appropriations for 2024
Resolution 25-51	Resolution of the Borough Council of the Borough of Roosevelt Waiving January/February Water and Sewer Utility Billings for 5 & 6 Cedar Court
Resolution 25-52	Resolution Amending Council Committees for the Year 2025
Resolution 25-53	A Resolution of the Borough Council of the Borough of Roosevelt Awarding a Contract for Improvements to North Valley

**REPORTS OF COMMITTEE CHAIRS:**

Administration	Councilmember Esakoff
Community Dev/Code	Councilmember Herrstrom

Envi, Health & Safety	Councilmember Feigenbaum
Finance	Councilmember Kaufman-Marut
Public Works	Councilmember Warnick
Utilities	Councilmember Luongo

**REPORTS OF BOROUGH OFFICIALS:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**PUBLIC COMMENT (Any item)**

**M/Malkin opens the public comment at \_\_\_\_\_**

**M/Malkin closes the public comment at \_\_\_\_\_**

**CLOSED SESSION:**

Resolution 25- Providing for a Private Executive Meeting that Excludes the Public

**ADJOURNMENT**

**TIME OUT: \_\_\_\_\_**

*BOROUGH OF ROOSEVELT  
COUNTY OF MONMOUTH  
STATE OF NEW JERSEY*

**RESOLUTION NO. 25-49  
MEETING DATE: 03-17-2025**

**PAYMENT OF BILLS FOR MARCH 17, 2025**

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C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/ \_\_\_\_\_.

**WHEREAS**, the attached list of bills have been submitted to the Council for payment approval; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds for the payment of bills.

**NOW, THEREFORE, BE IT RESOLVED** that the bills on the attached bill list be paid.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on March 17, 2025.

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Kathleen Hart  
Borough Clerk

**3-17-25 BILL LIST** 11:48 AM

Ranges	Item Status	Purchase Types	Misc
<i>Range: First to Last</i> <i>Rcvd Batch Id Range: First to Last</i>	<i>Open: N</i> <i>Void: N</i> <i>Paid: N</i> <i>Held: Y</i> <i>Aprv: N</i> <i>Rcvd: Y</i>	<i>Bid: Y</i> <i>State: Y</i> <i>Other: Y</i> <i>Exempt: Y</i>	<i>P.O. Type: All</i> <i>Format: Condensed</i> <i>Include Non-Budgeted: Y</i> <i>Vendors: All</i>

Vendor #	Name	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ALPHA005	ALPHADOG SOLUTIONS, INC.							
25-00128	2025 WEBSITE MANAGEMENT	02/21/25		Open	\$720.00	\$0.00		B
BOARD005	BOARD OF FIRE COMMISSIONERS OF							
25-00170	2025 FIRE/BLS SERVICES:1/Q/25	03/11/25		Open	\$36,393.75	\$0.00		
BOROU005	BOROUGH OF HIGHTSTOWN							
25-00172	SOLID WASTE CONTRACT:MAR 2025	03/11/25		Open	\$6,274.17	\$0.00		
BRIMA005	BRIMAR INDUSTRIES, INC.							
24-00743	ADDRESS SIGN FOR WATER TOWER	12/19/24		Open	\$168.21	\$0.00		
CANNO010	CANNON & MCGUINN, LLC							
25-00164	LEGAL SERVICES-FEB 2025	03/10/25		Open	\$2,760.10	\$0.00		
25-00166	FEB 2025-NVR EASEMENTS	03/10/25		Open	\$214.50	\$0.00		
25-00167	FEB 2025-NJDEP	03/10/25		Open	\$544.50	\$0.00		
25-00168	FEB 2025-TAX APPEALS	03/10/25		Open	\$363.00	\$0.00		
	<b>Vendor Total:</b>				<b>\$3,882.10</b>			
CINTA005	CINTAS CORPORATION							
25-00173	BORO HALL & WTP 2/18/25	03/12/25		Open	\$93.29	\$0.00		
25-00174	BORO HALL 3/4/25	03/12/25		Open	\$51.51	\$0.00		
	<b>Vendor Total:</b>				<b>\$144.80</b>			
COMPL005	COMPLETE SECURITY SYSTEMS, INC							
25-00149	SERVICE CALL 2/14/25 BORO HALL	03/04/25		Open	\$192.00	\$0.00		
CONOV005	CONOVER BUILDING MAINTENANCE							
25-00150	FEB 2025 SERVICES	03/05/25		Open	\$223.89	\$0.00		
DELAW005	DELAWARE RIVER BASIN COMM.							
25-00158	WATER ALLOCATION ANNUAL FEE	03/06/25		Open	\$575.00	\$0.00		
25-00159	WASTEWATER DISCHRG ANNUAL FE	03/06/25		Open	\$780.00	\$0.00		
	<b>Vendor Total:</b>				<b>\$1,355.00</b>			
GANNE005	GANNETT NJ NEWSPAPERS							
25-00180	FEB 2025 NOTICES	03/13/25		Open	\$809.60	\$0.00		
HOLDE005	HOLDEN, JOHN B.							
25-00091	2025 WATER PLANT MANAGEMENT	02/10/25		Open	\$5,415.00	\$0.00		B
INTER015	INTERSTATE WASTE SERVICES, INC							
25-00015	2025 RECYCLING CONTRACT	01/13/25		Open	\$3,577.00	\$0.00		B
JCPL0005	JCP & L							
25-00179	FEB 2025 ELECTRIC SERVICE	03/12/25		Open	\$1,097.70	\$0.00		

**BOROUGH OF ROOSEVELT**  
Bill List By Vendor Name

03/13/2025

11:48 AM

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
KLENZ005 25-00178	03/12/25	KLENZOID, INC. WATER-KLENPHOS 3/11/25	Open	\$3,780.00	\$0.00		
LYONS005 25-00154 25-00163	03/05/25 03/10/25	LYONS ENVIRONMENTAL SERV, LLC LAB CERT/TEST/BIO-ASSAY/PERMIT ADDT'L SERVICES 2/7/25-2/26/25	Open Open	\$2,605.00 \$1,390.00	\$0.00 \$0.00		
		<b>Vendor Total:</b>		<b>\$3,995.00</b>			
MAINP005 25-00045 25-00049	01/23/25 01/23/25	MAIN POOL & CHEMICAL CO., INC. WATER-2025 SODIUM HYPOCHLORITE SEWER-2025 SODIUM ALUMINATE	Open Open	\$1,122.52 \$5,164.50	\$0.00 \$0.00		B B
		<b>Vendor Total:</b>		<b>\$6,287.02</b>			
MONMO050 25-00090	02/07/25	MONMOUTH/OCEAN TCTA TAX COLLECTOR-3/14/25 SEMINAR	Open	\$30.00	\$0.00		
PASSA005 25-00175	03/12/25	PASSAIC VALLEY SEWERAGE SLUDGE DISPOSAL-FEB 2025	Open	\$604.80	\$0.00		
PEGER005 25-00165	03/10/25	PEGER, KYLE d/b/a REPAIR/RE-GLUE RETAINING WALL	Open	\$400.00	\$0.00		
PETTY005 25-00153 25-00156 25-00161	03/05/25 03/06/25 03/10/25	PETTY CASH REIMBURSE PETTY CASH REIMBURSE PETTY CASH REIMBURSE PETTY CASH	Open Open Open	\$17.05 \$23.45 \$10.97	\$0.00 \$0.00 \$0.00		
		<b>Vendor Total:</b>		<b>\$51.47</b>			
PSEGC005 25-00181	03/13/25	PSE & G CO. FEB 2025 GAS SERVICE	Open	\$903.87	\$0.00		
ROBER005 25-00157 25-00176	03/06/25 03/12/25	ROBERTS ENGINEERING GROUP, LLC PB REVIEW-6 CEDAR COURT AMPHITHEATER INVESTIGATION-JAN	Open Open	\$162.50 \$1,127.00	\$0.00 \$0.00		
		<b>Vendor Total:</b>		<b>\$1,289.50</b>			
SCHUB005 25-00177	03/12/25	SCHUBIGER, ERIC REIMB:ITEMS-MOVIE NIGHT 3/8/25	Open	\$235.21	\$0.00		
SHORE005 25-00146	03/04/25	SHORE BUSINESS SOLUTIONS USAGE 1/21/25-2/20/25	Open	\$20.76	\$0.00		
SUTPH005 25-00027	01/14/25	SUTPHEN MEMORIAL, INC. 2025 CEMETERY MANAGEMENT	Open	\$775.00	\$0.00		B
THEHO010 25-00152	03/05/25	THE HOME DEPOT MISC ITEMS 3/5/25	Open	\$17.98	\$0.00		
TOWNS015 25-00171	03/11/25	TOWNSHIP OF MANALAPAN ANIMAL CONTROL SERV-MAR 2025	Open	\$1,041.66	\$0.00		

BOROUGH OF ROOSEVELT  
Bill List By Vendor Name

Vendor #	Name						
P.O. #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
WEBHA005		WEB HAULING & DISTRIBUTION, INC					
25-00143	02/27/25	PUMP BORO HALL PUMP PIT 2/19	Open	\$274.40	\$0.00		
25-00147	03/04/25	PUMP SLUDGE TANK 2/27/25	Open	\$889.08	\$0.00		
25-00148	03/04/25	PUMP LAKE DR PUMP PIT 2/27/25	Open	\$274.40	\$0.00		
		<b>Vendor Total:</b>		<b>\$1,437.88</b>			

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Total Purchase Orders: 40 Total P.O. Line Items: 0 Total List Amount: **\$81,123.37** Total Void Amount: \$0.00



TOTAL CARRIED FORWARD FROM BILL LIST

81,123.37

MANUAL CHECKS

CHECK # 13897

PRO CAP 8 (OUTSIDE REDEMPTION)

6,840.14

6,840.14

GRAND TOTAL OF 3/17/25 BILL LIST

87,963.51

BOROUGH OF ROOSEVELT  
Bill List By Vendor Name

03/13/2025

11:48 AM

<b>Totals by Year-Fund</b>							
<b>Fund Description</b>	<b>Fund</b>	<b>Budget Rcvd</b>	<b>Budget Held</b>	<b>Budget Total</b>	<b>Revenue Total</b>	<b>G/L Total</b>	<b>Total</b>
	4-01	\$168.21	\$0.00	\$168.21	\$0.00	\$0.00	\$168.21
	5-01	\$57,571.88	\$0.00	\$57,571.88	\$0.00	\$0.00	\$57,571.88
	5-09	\$23,220.78	\$0.00	\$23,220.78	\$0.00	\$0.00	\$23,220.78
	Year Total:	\$80,792.66	\$0.00	\$80,792.66	\$0.00	\$0.00	\$80,792.66
	T-12	\$162.50	\$0.00	\$162.50	\$0.00	\$0.00	\$162.50
<b>Total Of All Funds:</b>		<b>\$81,123.37</b>	<b>\$0.00</b>	<b>\$81,123.37</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$81,123.37</b>

BOROUGH OF ROOSEVELT

I, Scott M. Frueh, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following bill list to be paid:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
3/17/25 Bill List	various	\$87,963.51

Scott M. Frueh

Scott M. Frueh  
Chief Financial Officer

Dated: 3/17/25

**RESOLUTION NO. 25-50**  
**MEETING DATE: 03-17-2025**

**RESOLUTION AUTHORIZING TRANSFER OF APPROPRIATIONS FOR 2024**

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C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/ \_\_\_\_\_.

**WHEREAS**, N.J.S.A. 40A:4-58 provides for the transfer of appropriations when it shall become necessary to expend for any of the purposes specified in the Budget an amount in excess of the respective sums appropriated therefore; and when there shall be an excess in one or more appropriations over and above the amount deemed to be necessary to fulfill the purposes of such appropriations.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Borough Council of the Borough of Roosevelt on this 18th day of March 2025 effective December 31, 2024, that the following transfer of 2024 appropriations be and the same are hereby authorized and the Chief Financial Officer be and is hereby directed to make said transfers on the records:

<u>CURRENT FUND</u>	<u>FROM</u>	<u>TO</u>
General Administration		
Other Expenses	\$ 1,601.45	
Streets and Roads		
Salaries and Wages	1,000.00	
Financial Administration		
Salaries and Wages		\$ 2,126.42
Code Enforcement		
Salaries and Wages		75.48
Telephone		
Other Expenses		154.81
Social Security		244.74
	<hr/>	<hr/>
	\$ 2,601.45	\$ 2,601.45

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on March 17, 2025.

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Kathleen Hart  
Borough Clerk

**RESOLUTION NO. 25-51  
MEETING DATE: 03-17-2025**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ROOSEVELT  
WAIVING JANUARY/FEBRUARY WATER AND SEWER UTILITY BILLINGS FOR 5  
& 6 CEDAR COURT**

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C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was seconded by C/ \_\_\_\_\_.

**WHEREAS**, the Borough of Roosevelt, County of Monmouth, State of New Jersey (the “Borough”) operates public water and sewer utilities that provide such services to certain properties within the Borough; and

**WHEREAS**, the property known as 5 & 6 Cedar Court (the “Property”) maintains utility accounts with the Borough; and

**WHEREAS**, in early March 2023, the structures located upon the Property were severely damaged and destroyed in a casualty loss incident; and

**WHEREAS**, during the months of November and December 2024, the Borough billed the Property’s utility accounts for structures that were no longer habitable and/or no longer existed upon the Property; and

**WHEREAS**, the Borough has determined that the amount billed to the Property’s accounts do not accurately reflect the utilities being utilized, and finds that the Property did not utilize any of the municipal services for which it was billed.

**NOW, THEREFORE, BE IT RESOLVED**, that the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey does hereby authorize the Borough CFO and Tax Collector to cancel and/or waive the Property’s water/sewer utility bill for January/February 2025 in the amount of \$372.00; and

**BE IT FURTHER RESOLVED**, that any interest and late fees shall be waived on the Property’s water/sewer utility accounts relating to the above-authorized cancellation; and

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the Borough CFO, Tax Collector, and the owner of the Property.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on March 17, 2025.

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Kathleen Hart  
Borough Clerk

**RESOLUTION NO. 25-52**  
**MEETING DATE: 03-17-2025**

**RESOLUTION AMENDING COUNCIL COMMITTEES FOR THE YEAR 2025**

C/\_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/\_\_\_\_\_.

**WHEREAS**, N.J.S.A. 40A:60-3(e) authorizes the Borough Council at its annual meeting to establish committees of the Council for the ensuing year; and

**WHEREAS**, per Resolution 25-02, duly adopted on January 21, 2025, established the committees in order to facilitate the work of the Council; and

**WHEREAS**, the resignation of Councilman Joe Trammell has created a vacancy; and

**WHEREAS**, the Mayor has proposed the assignment of committee chairs for the year 2025.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Roosevelt, in the County of Monmouth, State of New Jersey as follows:

1. The following Borough Council Committees are hereby amended for the year 2025:

COMMITTEE	COMMITTEE CHAIR		
Administration	Louis Esakoff	Constance Herrstrom	Danelle Feigenbaum
Community Development/ Code Enforcement	Constance Herrstrom	Louis Esakoff	Danelle Feigenbaum
Environmental Health/Safety	Danelle Feigenbaum	Ralph Warnick	Constance Herrstrom
Finance	Kristine Kaufman-Marut	Louis Esakoff	
Public Works	Ralph Warnick	Kristine Kaufman-Marut	
Utilities		Ralph Warnick	Kristine Kaufman-Marut

2. Special committees shall be established as deemed necessary by the Mayor or a majority of the members of the Borough Council.
3. The Committee Chair shall report at each meeting of the Borough Council on the committee's principal activities and recommendations.

4. Committees shall not act in any manner or make decisions which set precedent or are at variance with existing policy.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on March 17, 2025.

---

Kathleen Hart  
Borough Clerk

*BOROUGH OF ROOSEVELT  
COUNTY OF MONMOUTH  
STATE OF NEW JERSEY*

**RESOLUTION NO. 25-53  
MEETING DATE: 03-17-2025**

**A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF  
ROOSEVELT AWARDING A CONTRACT FOR IMPROVEMENTS TO  
NORTH VALLEY**

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C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was seconded by C/ \_\_\_\_\_.

**WHEREAS**, the Borough Council has previously authorized the public advertisement for bids for the improvements to North Valley Road; and

**WHEREAS**, seven (7) sealed bid were received on January 14, 2025; and

**WHEREAS**, per N.J.S.A 40A:11-24, the contracting unit shall award the contract or reject all bids within such time as may be specified in the invitation to bid, but in no case more than 60 days, except that the bids of any bidders who consent thereto may, at the request of the contracting unit, be held for consideration for such longer period; and

**WHEREAS**, the lowest responsible bidder has agreed to extend the award to the Borough of Roosevelt's Council meeting of March 17, 2025; and

**WHEREAS**, the bids received are as follows:

1. Meco, Inc., Clarksburg, NJ	\$329,623.80
2. Earle Companies, Farmingdale NJ	\$360,013.13
3. Pioneer General Contracting Co., Inc., Bradley Beach, NJ	\$443,626.00
4. James R. Ientile, Inc., Marlboro, NJ	\$445,214.00
5. P.M. Construction Corp., Hillside, NJ	\$468,753.00
6. S. Brothers General Contractors, South River, NJ	\$533,029.40
7. Frank Galbraith & Sod Excavation and Demolition, LLC, Scotch Plains, NJ	\$568,403.89

**WHEREAS**, the lowest responsible bid received was that of Meco, Inc. of Clarksburg, New Jersey in the amount of \$329,623.80, which has been found to comply in all respects with the terms and conditions of the specifications; and

**WHEREAS**, the Borough Council finds that it would, therefore, be in the best interest of

the Borough of Roosevelt to award the contract to Meco, Inc.; and

**WHEREAS**, this project is funded by the State of New Jersey Department of Transportation (NJDOT) under the Municipal Aid Grant Program; and

**WHEREAS**, the Chief Financial Officer of the Borough has certified to the Borough Council that funds will be available to pay the cost of the aforesaid contract, and that said funds will be available through Bond Ordinance.

**NOW, THEREFORE, BE IT RESOLVED** that the appropriate Borough Officials be and are hereby authorized to execute an agreement between the Borough and Meco, Inc. in an amount not to exceed \$329,623.80 for Improvements to North Valley Road, subject to fulfillment of all conditions in the contract documents and specifications and subject to approval of the New Jersey Department of Transportation and New Jersey Infrastructure Bank.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to:

1. Meco, Inc.
2. New Jersey Department of Transportation
3. Scott Frueh, CFO
4. Ana Debevec, Treasurer/Purchasing Agent
5. Carmela Roberts, Borough Engineer

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

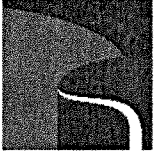
**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on March 17, 2025.

---

Kathleen Hart  
Borough Clerk



**Roberts**  
 ENGINEERING GROUP LLC  
 Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.  
 Hamilton, New Jersey 08690  
 609-586-1141 Fax 609-586-1143  
 www.RobertsEngineeringGroup.com

January 15, 2025

Mayor and Council  
 33 North Rochdale Avenue  
 P.O. Box 128  
 Roosevelt, New Jersey 08555

Re: Award Recommendation Letter  
 Improvements to North Valley Road  
 Borough of Roosevelt, Monmouth County, New Jersey  
 Our File No.: R4414

Dear Mayor and Council:

Bids were received for the Improvements to North Valley Road Project on Tuesday, January 14, 2025. A total of nine (9) bidders obtained plans and specifications and seven (7) contractors submitted bids. The bid results are as follows:

	<u>Bid</u>
1. Meco, Inc. Clarksburg, New Jersey 08510	\$329,623.80
2. Earle Asphalt Company Farmingdale, New Jersey 07727	\$360,013.13
3. Pioneer General Contracting Co., Inc. Bradley Beach, New Jersey 07720	\$443,626.00
4. James R. Ientile, Inc. Marlboro, New Jersey 07746	\$445,214.00
5. P.M. Construction Corp. Hillside, New Jersey 07205	\$468,753.00
6. S. Brothers, Inc. South River, New Jersey 08882	\$533,029.40
7. Frank Galbraith & Son Excavation and Demolition, LLC Scotch Plains, New Jersey 07076	\$568,403.89
<b>8. Engineer's Estimate</b>	<b>\$485,533.40</b>

This project is being funded through a FY2023 Municipal Aid Program grant as administered by the New Jersey Department of Transportation (NJDOT) in the amount of \$219,420.00. The Engineer's Estimate for this contract is \$485,533.40. The low bidder amount of \$329,623.80 is \$155,909.60 (32%) below the Engineer's Estimate.

I have reviewed the bid submitted by Meco, Inc. All conditions set forth in the bid proposal have been satisfied and the Contractor is not on the current list of debarred contractors.

Award Recommendation Letter  
Improvements to North Valley Road  
Borough of Roosevelt, Monmouth County, New Jersey  
Our File No.: R4414  
Page 2 of 2

We have worked with Meco, Inc. in the past and have found them to be responsive, efficient, and experienced. Meco, Inc. previously completed improvements on Homestead Lane and Oscar Drive.

Therefore, it is my recommendation that a contract be awarded to Meco, Inc., of Clarksburg, New Jersey for the Improvements to North Valley Road Project in the amount of \$329,623.80, subject to the approval by the New Jersey Department of Transportation and the Borough Attorney.

By way of this letter, I am returning the original bids to the Clerk.

Should you have any questions, please do not hesitate to contact this office.

Very truly yours,



Carmela Roberts, PE, CME, CPWM  
Borough Engineer

cc: Kathleen Hart, RMC, CMR, Borough Clerk  
Ana Debevec, Borough Treasurer  
Scott Frueh, Borough CFO  
Gregory Cannon, Esq., Borough Attorney  
Cameron Corini, PE, CME, CPWM, Roberts Engineering Group, LLC  
Kelly Pham, EIT, Roberts Engineering Group, LLC



**Roberts**  
ENGINEERING GROUP, LLC  
A Division of Roberts & Schwandt, Inc.

Improvements to North Valley Road  
Tuesday, January 14, 2025 at 11:00 A.M.

1670 Whitehorse-Hamilton Square Rd.  
Hamilton, New Jersey 08690  
609-586-1141 (t) 609-586-1143  
www.robertsengineeringgroup.com

Description	Units	Quantity	Engineer's Estimate		Meco, Inc.		Earle Companies		Pioneer General Contracting Co., Inc.		James B. Lewis, Inc.		P.M. Construction Corp.	
			Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1 Mobilization	LS	1	\$15,000.00	\$15,000.00	\$15,000.00	\$30,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
2 Clearing Site	LS	1	\$10,000.00	\$10,000.00	\$18,500.00	\$18,500.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$83,000.00	\$83,000.00	\$55,000.00	\$55,000.00
3 Project Video	LS	1	\$2,000.00	\$2,000.00	\$5,500.00	\$5,500.00	\$500.00	\$500.00	\$2,000.00	\$2,000.00	\$1,600.00	\$1,600.00	\$5,000.00	\$5,000.00
4 Traffic Director, Flagler	HR	80	\$100.00	\$8,000.00	\$0.01	\$0.80	\$0.01	\$0.80	\$120.00	\$9,600.00	\$0.01	\$0.80	\$1.00	\$80.00
5 Drum	UNIT	30	\$100.00	\$3,000.00	\$1.00	\$30.00	\$0.01	\$0.30	\$1.00	\$30.00	\$0.01	\$0.30	\$1.00	\$30.00
6 Traffic Cone	UNIT	30	\$100.00	\$3,000.00	\$1.00	\$30.00	\$0.01	\$0.30	\$1.00	\$30.00	\$0.01	\$0.30	\$1.00	\$30.00
7 Breakaway Barricade	UNIT	9	\$225.00	\$2,025.00	\$1.00	\$9.00	\$0.01	\$0.09	\$1.00	\$9.00	\$0.04	\$0.36	\$1.00	\$9.00
8 Construction Sign 'B', 60"x30"	SF	600	\$0.63	\$378.00	\$1.00	\$600.00	\$0.01	\$6.00	\$1.00	\$600.00	\$0.01	\$6.00	\$1.00	\$600.00
9 Construction Sign 'C', 72"x60"	SF	1,440	\$0.31	\$446.40	\$1.00	\$1,440.00	\$0.01	\$14.40	\$1.00	\$1,440.00	\$0.01	\$14.40	\$1.00	\$1,440.00
10 Inlet Filter, Type 2	LF	110	\$150.00	\$16,500.00	\$200.00	\$22,000.00	\$0.01	\$2.20	\$250.00	\$27,500.00	\$100.00	\$11,000.00	\$50.00	\$5,500.00
11 Silt Fence	LF	110	\$50.00	\$5,500.00	\$1.00	\$110.00	\$0.01	\$1.10	\$1.00	\$110.00	\$0.01	\$1.10	\$1.00	\$110.00
12 Tree Removal, Over 6" to 12" Diameter	UNIT	4	\$1,500.00	\$6,000.00	\$2,200.00	\$8,800.00	\$750.00	\$3,000.00	\$2,000.00	\$8,000.00	\$0.20	\$0.80	\$1,000.00	\$4,000.00
13 Tree Removal, Over 12" to 18" Diameter	UNIT	4	\$2,500.00	\$10,000.00	\$2,200.00	\$8,800.00	\$1,500.00	\$6,000.00	\$2,000.00	\$8,000.00	\$0.20	\$0.80	\$2,000.00	\$8,000.00
14 Tree Removal, Over 18" to 24" Diameter	UNIT	4	\$3,000.00	\$12,000.00	\$2,500.00	\$10,000.00	\$2,500.00	\$10,000.00	\$3,000.00	\$12,000.00	\$0.20	\$0.80	\$3,000.00	\$12,000.00
15 Tree Removal, Over 24" to 30" Diameter	UNIT	4	\$3,000.00	\$12,000.00	\$2,500.00	\$10,000.00	\$3,500.00	\$14,000.00	\$3,000.00	\$12,000.00	\$0.20	\$0.80	\$3,000.00	\$12,000.00
16 Stump Removal	UNIT	1	\$1,000.00	\$1,000.00	\$625.00	\$625.00	\$600.00	\$600.00	\$1,000.00	\$1,000.00	\$0.40	\$0.40	\$1,000.00	\$1,000.00
17 Tree Planting, 2" Cal.	UNIT	14	\$1,000.00	\$14,000.00	\$600.00	\$8,400.00	\$450.00	\$6,300.00	\$1,500.00	\$21,000.00	\$575.00	\$8,050.00	\$500.00	\$7,000.00
18 Excavation, Test Hole, If & Where Directed	CY	50	\$100.00	\$5,000.00	\$130.00	\$6,500.00	\$0.01	\$0.50	\$100.00	\$5,000.00	\$0.01	\$0.50	\$100.00	\$5,000.00
19 Bicycle Safe Inlet Frame and Grate, Type 'A'	UNIT	3	\$1,000.00	\$3,000.00	\$1,500.00	\$4,500.00	\$1,500.00	\$4,500.00	\$1,500.00	\$4,500.00	\$1,800.00	\$5,400.00	\$1,800.00	\$5,400.00
20 Bicycle Safe Inlet Frame and Grate, Type 'B'	UNIT	6	\$1,500.00	\$9,000.00	\$4,500.00	\$27,000.00	\$3,000.00	\$18,000.00	\$4,500.00	\$27,000.00	\$4,750.00	\$28,500.00	\$4,500.00	\$27,000.00
21 18" Type 'N' Eco Curb	UNIT	1	\$500.00	\$500.00	\$420.00	\$420.00	\$300.00	\$300.00	\$750.00	\$750.00	\$475.00	\$475.00	\$500.00	\$500.00
22 18" Type 'N' Eco Curb	UNIT	1	\$450.00	\$450.00	\$420.00	\$420.00	\$300.00	\$300.00	\$750.00	\$750.00	\$475.00	\$475.00	\$500.00	\$500.00
23 4" Type 'N' Eco Curb	UNIT	1	\$400.00	\$400.00	\$420.00	\$420.00	\$300.00	\$300.00	\$750.00	\$750.00	\$475.00	\$475.00	\$500.00	\$500.00
24 18" HDPE Pipe	LF	584	\$250.00	\$146,000.00	\$100.00	\$58,400.00	\$100.00	\$58,400.00	\$420.00	\$245,280.00	\$110.00	\$64,240.00	\$100.00	\$58,400.00
25 4" Diameter Precast Diaphane Manhole, Storm	UNIT	2	\$3,500.00	\$7,000.00	\$7,500.00	\$15,000.00	\$5,000.00	\$10,000.00	\$10,000.00	\$20,000.00	\$5,200.00	\$10,400.00	\$5,000.00	\$10,000.00
26 Manhole Frame and Cover, Storm	UNIT	1	\$1,000.00	\$1,000.00	\$1,100.00	\$1,100.00	\$650.00	\$650.00	\$4,500.00	\$4,500.00	\$950.00	\$950.00	\$1,000.00	\$1,000.00
27 Manhole Frame and Cover, Sanitary	UNIT	5	\$1,000.00	\$5,000.00	\$1,100.00	\$5,500.00	\$850.00	\$4,250.00	\$4,500.00	\$20,250.00	\$2,000.00	\$10,000.00	\$2,000.00	\$10,000.00
28 Manhole Repair, Sanitary	UNIT	2	\$750.00	\$1,500.00	\$2,500.00	\$5,000.00	\$1,500.00	\$3,000.00	\$2,500.00	\$5,000.00	\$800.00	\$1,600.00	\$2,500.00	\$5,000.00
29 8" PVC Sanitary Sewer Main	LF	210	\$225.00	\$47,250.00	\$250.00	\$52,500.00	\$220.00	\$46,200.00	\$125.00	\$26,250.00	\$110.00	\$23,100.00	\$100.00	\$21,000.00
30 Concrete Encasement	LF	510	\$120.00	\$61,200.00	\$90.00	\$45,900.00	\$0.01	\$0.51	\$125.00	\$63,750.00	\$70.00	\$35,700.00	\$100.00	\$51,000.00
31 Connect to Existing Manhole	UNIT	9	\$1,000.00	\$9,000.00	\$425.00	\$3,825.00	\$1,150.00	\$10,350.00	\$500.00	\$4,500.00	\$142.00	\$1,278.00	\$1,500.00	\$13,500.00
32 6"x6" x 18" Concrete Vertical Curb	LF	415	\$400.00	\$166,000.00	\$2,160.00	\$896,400.00	\$1,000.00	\$415,000.00	\$1,000.00	\$415,000.00	\$1,420.00	\$589,400.00	\$1,500.00	\$617,500.00
33 Hot Mix Asphalt Driveway, 2" Thick	SY	105	\$75.00	\$7,875.00	\$25.00	\$2,625.00	\$75.00	\$7,875.00	\$50.00	\$5,250.00	\$53.00	\$5,565.00	\$100.00	\$10,500.00
34 Stone Driveway	SY	50	\$50.00	\$2,500.00	\$20.00	\$1,000.00	\$50.00	\$2,500.00	\$40.00	\$2,000.00	\$40.00	\$2,000.00	\$100.00	\$5,000.00
35 HMA Milling, 3" or Less	SY	4,815	\$5.00	\$24,075.00	\$3.85	\$18,662.25	\$3.85	\$18,662.25	\$38.00	\$182,700.00	\$4.66	\$22,489.50	\$8.00	\$38,520.00
36 HMA Pavement Repair	SY	250	\$50.00	\$12,500.00	\$20.00	\$5,000.00	\$19.50	\$4,875.00	\$30.00	\$7,500.00	\$80.00	\$20,000.00	\$100.00	\$25,000.00
37 Truck Coat	GAL	484	\$1.00	\$484.00	\$1.00	\$484.00	\$0.01	\$4.84	\$3.00	\$1,452.00	\$0.01	\$4.84	\$1.00	\$484.00
38 Hot Mix Asphalt Surface Course 9.5M64	TON	580	\$100.00	\$58,000.00	\$110.00	\$63,800.00	\$92.50	\$53,650.00	\$130.00	\$75,900.00	\$140.00	\$81,200.00	\$100.00	\$58,000.00
39 Hot Mix Asphalt Leveling Course 9.5M64, Variable Thickness	TON	170	\$100.00	\$17,000.00	\$170.00	\$17,000.00	\$0.01	\$1.70	\$130.00	\$22,100.00	\$114.50	\$19,465.00	\$100.00	\$17,000.00
40 Compacted Dense Graded Aggregate, 6" Thick	SY	50	\$25.00	\$1,250.00	\$25.00	\$1,250.00	\$0.01	\$0.50	\$50.00	\$2,500.00	\$0.01	\$0.50	\$1.00	\$50.00
41 1 1/2" Clean Stone, If & Where Directed	CY	50	\$25.00	\$1,250.00	\$25.00	\$1,250.00	\$0.01	\$0.50	\$50.00	\$2,500.00	\$0.01	\$0.50	\$1.00	\$50.00
42 30"x30"x30" Regulatory Sign, RL-2 'Yield'	UNIT	1	\$450.00	\$450.00	\$280.00	\$280.00	\$250.00	\$250.00	\$400.00	\$400.00	\$420.00	\$420.00	\$300.00	\$300.00
43 24"x18" Regulatory Sign, 'No Thru Traffic'	UNIT	1	\$400.00	\$400.00	\$280.00	\$280.00	\$200.00	\$200.00	\$400.00	\$400.00	\$420.00	\$420.00	\$300.00	\$300.00
44 24"x18" Regulatory Sign, RB-3A 'No Parking'	UNIT	3	\$400.00	\$1,200.00	\$280.00	\$840.00	\$200.00	\$600.00	\$400.00	\$1,200.00	\$400.00	\$1,200.00	\$300.00	\$900.00
45 Street Signs	UNIT	4	\$900.00	\$3,600.00	\$1,800.00	\$7,200.00	\$270.00	\$1,080.00	\$400.00	\$1,600.00	\$260.00	\$1,040.00	\$500.00	\$2,000.00
46 Topping, 5" Thick	SY	925	\$4.50	\$4,162.50	\$1.00	\$925.00	\$15.00	\$13,875.00	\$10.00	\$9,250.00	\$0.01	\$9.25	\$10.00	\$9,250.00
47 Fertilizing and Seeding, Type A-3	SY	925	\$3.50	\$3,237.50	\$1.00	\$925.00	\$13.00	\$12,025.00	\$10.00	\$9,250.00	\$0.01	\$9.25	\$10.00	\$9,250.00
48 Fuel Price Adjustment	DOLLAR	5,000	\$1.00	\$5,000.00	\$1.00	\$5,000.00	\$1.00	\$5,000.00	\$1.00	\$5,000.00	\$1.00	\$5,000.00	\$1.00	\$5,000.00
49 Asphalt Price Adjustment	DOLLAR	5,000	\$1.00	\$5,000.00	\$1.00	\$5,000.00	\$1.00	\$5,000.00	\$1.00	\$5,000.00	\$1.00	\$5,000.00	\$1.00	\$5,000.00
50 Allowance	DOLLAR	10,000	\$1.00	\$10,000.00	\$1.00	\$10,000.00	\$1.00	\$10,000.00	\$1.00	\$10,000.00	\$1.00	\$10,000.00	\$1.00	\$10,000.00
<b>Total Cost:</b>				<b>\$485,635.40</b>		<b>\$226,623.80</b>		<b>\$369,015.15</b>		<b>\$445,626.00</b>		<b>\$445,214.00</b>		<b>\$465,753.00</b>



1670 Whitehouse-Hamilton Square Rd.  
Hamilton, New Jersey 08690  
609-588-1141, Fax: 609-588-1143  
www.robertsconstructiongroup.com

Improvements to North Valley Road  
Tuesday, January 14, 2025 at 11:00 A.M.

Description	Units	Quantity	Engineer's Estimate		Roberts Engineering Group, LLC		S. Brothers General Contractors		Frank Galbraith & Son Excavation and Demolition, LLC		ConstructConnect		Z Brothers Concrete Contractors, Inc.	
			Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1 Mobilization	LS	1	\$15,000.00	\$15,000.00										
2 Clearing Site	LS	1	\$10,000.00	\$10,000.00										
3 Project Video	LS	1	\$2,000.00	\$2,000.00										
4 Traffic Director, Flagger	HR	60	\$100.00	\$6,000.00										
5 Drum	UNIT	30	\$300.00	\$9,000.00										
6 Traffic Cone	UNIT	30	\$10.00	\$300.00										
7 Breakaway Bannets	UNIT	9	\$25.00	\$225.00										
8 Construction Sign B, 60"X30"	SF	600	\$0.63	\$378.00										
9 Construction Sign E, 72"X60"	SF	140	\$1.40	\$196.00										
10 Construction Sign F, 72"X60"	SF	140	\$1.40	\$196.00										
11 8" E-Flt., 12x2	UNIT	10	\$150.00	\$1,500.00										
12 Tree Removal, Over 6" to 12" Diameter	UNIT	4	\$1,500.00	\$6,000.00										
13 Tree Removal, Over 12" to 18" Diameter	UNIT	4	\$2,500.00	\$10,000.00										
14 Tree Removal, Over 18" to 24" Diameter	UNIT	4	\$3,000.00	\$12,000.00										
15 Tree Removal, Over 24" to 30" Diameter	UNIT	4	\$2,500.00	\$10,000.00										
16 Stump Removal	UNIT	1	\$1,000.00	\$1,000.00										
17 Tree Planting, 2" Cal.	UNIT	14	\$1,000.00	\$14,000.00										
18 Excavation, Test Hole, 12' & Where Directed	UNIT	14	\$1,000.00	\$14,000.00										
19 Biopile Safe Inlet Frame and Gate, Type A	CT	50	\$1,000.00	\$50,000.00										
20 Biopile Safe Inlet Frame and Gate, Type B	UNIT	6	\$4,800.00	\$28,800.00										
21 8" Type 'N' Ego Curb	UNIT	3	\$1,500.00	\$4,500.00										
22 6" Type 'N' Ego Curb	UNIT	1	\$500.00	\$500.00										
23 4" Type 'N' Ego Curb	UNIT	1	\$450.00	\$450.00										
24 3" HDPE Pipe	UNIT	1	\$400.00	\$400.00										
25 4" Diameter Precast Digihouse Manhole, Storm	LF	994	\$290.00	\$288,260.00										
26 Manhole Frame and Cover, Storm	UNIT	2	\$3,500.00	\$7,000.00										
27 Manhole Frame and Cover, Sanitary	UNIT	1	\$1,000.00	\$1,000.00										
28 Manhole Frame and Cover, Sanitary	UNIT	5	\$1,500.00	\$7,500.00										
29 8" PVC Sanitary Sewer Main	UNIT	2	\$225.00	\$450.00										
30 Concrete Encasement	LF	55	\$120.00	\$6,600.00										
31 Connect to Existing Manhole	UNIT	9	\$1,200.00	\$10,800.00										
32 6"x8"x18" Concrete Vertical Curb	LF	45	\$40.00	\$1,800.00										
33 Hot Mix Asphalt, Onroadway, 2" Thick	SY	105	\$75.00	\$7,875.00										
34 Stone Onroadway	SY	50	\$50.00	\$2,500.00										
35 HMA Milling, 3" or Less	SY	4,815	\$5.00	\$24,075.00										
36 HMA Pavement Repair	SY	250	\$50.00	\$12,500.00										
37 Tack Coat	GAL	484	\$1.00	\$484.00										
38 Hot Mix Asphalt Surface Course B.5M64	TON	580	\$100.00	\$58,000.00										
39 Hot Mix Asphalt Leveling Course B.5M64, Variable Thickness	TON	170	\$100.00	\$17,000.00										
40 Compacted Dense Graded Aggregate, 6" Thick	SY	50	\$25.00	\$1,250.00										
41 1.1/2" Clean Stone, 1/2" & Where Directed	CT	50	\$25.00	\$1,250.00										
42 30"x30"x30" Regulatory Sign, R1-2 Yield	UNIT	1	\$450.00	\$450.00										
43 24"x18" Regulatory Sign, No Turn Traffic	UNIT	1	\$400.00	\$400.00										
44 24"x18" Regulatory Sign, 108-3A No Parking	UNIT	2	\$1,200.00	\$2,400.00										
45 24"x18" Regulatory Sign, 108-3A No Parking	UNIT	2	\$900.00	\$1,800.00										
46 24"x18" Regulatory Sign, 108-3A No Parking	UNIT	2	\$900.00	\$1,800.00										
47 5" Thick	SY	925	\$4.50	\$4,162.50										
48 Fencing and Scheduling, Type A-3	SY	925	\$3.23	\$3,000.00										
49 Full Price Adjustment	DOLLAR	2,500	\$1.00	\$2,500.00										
49 Asphalt Price Adjustment	DOLLAR	5,000	\$1.00	\$5,000.00										
50 Allowance	DOLLAR	10,000	\$1.00	\$10,000.00										
			<b>Total Cost:</b>	<b>\$485,533.40</b>	<b>Total Cost:</b>	<b>\$533,029.40</b>	<b>Total Cost:</b>	<b>\$589,401.39</b>	<b>Total Cost:</b>	<b>\$658,401.39</b>	<b>Total Cost:</b>	<b>\$658,401.39</b>	<b>Total Cost:</b>	<b>\$658,401.39</b>

Bidder miscalculated the total price for Pay Item 47 which resulted in an incorrect calculation for the total contract bid price. Corrected values shown above.

*Carmela Roberts*  
Carmela Roberts, P.E., C.M.E., C.P.W.M.  
NJ License No. 34419

BOROUGH OF ROOSEVELT

I, Scott M. Frueh, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following contract to be awarded:

<b>Vendor</b>	<b>Budget Account</b>	<b>Total Award</b>
Meco, Inc.	Bond Ord. 23-06	288,643.80
(Improvements to NVR)	Bond Ord. 24-03	40,980.00

*Scott M. Frueh*  
\_\_\_\_\_  
Scott M. Frueh  
Chief Financial Officer

Dated: 3/17/25