

DRAFT
BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

COUNCIL REGULAR MEETING AGENDA
JULY 15, 2024 @ 7:00 P.M.

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 3, 2024 which was posted on the Bulletin Board Roosevelt Post Office and in the Borough Hall. The notice was transmitted to The Times and Asbury Park Press.

ROLL CALL

Councilmember Louis Esakoff
Councilmember Michael Hamilton
Councilmember Constance Herrstrom
Councilmember Kristine Kaufman-Marut
Councilmember Steven Macher
Councilmember Joseph Trammell
Mayor Peggy Malkin

MAYOR'S REPORT:

PUBLIC COMMENT: (Agenda items only)

CORRESPONDENCE:

1. Resignation letter from Tim Hartley resigning from the Environmental Commission.

CONSENT AGENDA RESOLUTIONS:

Resolution 24-81 Payment of Bills – July 15, 2024
Resolution 24-82 Resolution of the Borough Council of the Borough of Roosevelt Waiving
May/June Water and Sewer Utility Billings for 5 & 6 Cedar Court
Resolution 24-83 Resolution: Approval to Submit a Grant Application and Execute a Grant
Contract with the New Jersey Department of Transportation for the
Improvements to Lake Drive and South Valley Road
Resolution 24-84 Resolution Ratifying Emergency Contract to Replace the Submersible
Pump Within Well #4 of the Borough's Water Supply Facilities

REPORTS OF COMMITTEE CHAIRS:

Councilmember Esakoff	Administration
Councilmember Hamilton	Finance
Councilmember Herrstrom	Community Dev/Code
Councilmember Kaufman-Marut	Envi, Health & Safety
Councilmember Macher	Public Works
Councilmember Trammell	Utilities

REPORTS OF BOROUGH OFFICIALS:

OLD BUSINESS:

1. Improvements to Lake Drive and Spruce Lane

NEW BUSINESS:

GOOD AND WELFARE:

PUBLIC COMMENT: (Any item)

M/Malkin opens the public comment at _____

M/Malkin closes the public comment at _____

CLOSED SESSION:

Resolution 24-xx Providing for a Private Executive Meeting that Excludes the Public

ADJOURNMENT

TIME OUT: _____

Fw: Resignation from the EC

MARIA DELLASALA <maria@rooseveltnj.us>

Thu 7/11/2024 4:17 PM

To: Ellen Silverman [REDACTED]; Michael Hamilton [REDACTED]; Michael Tickin [REDACTED]; Sam Ashburner [REDACTED]; Tim Hartley [REDACTED]; Ben Johnson [REDACTED]; Dave Teich [REDACTED]

Cc: KATHLEEN HART <clerk@rooseveltnj.us>; ANA DEBEVEC <finance@rooseveltnj.us>

FYI

From: Lucretia McGuff-Silverman [REDACTED]
Sent: Wednesday, July 10, 2024 4:11 PM
To: MARIA DELLASALA <maria@rooseveltnj.us>
Subject: Fwd: Resignation from the EC

Email from Tim Harley.

----- Forwarded message -----

From: Tim Hartley <[REDACTED]>
Date: Thu, Jun 27, 2024 at 3:23 PM
Subject: Resignation from the EC
To: Peggy Malkin <mayor@rooseveltnj.us>
Cc: [REDACTED]

Mayor Malkin,

After giving it a lot of thought, I have concluded that I must regretfully resign from the Environmental Commission at this time. While I feel that I have learned a lot from my years on the Commission, and have hopefully contributed to its efforts to some degree, my personal situation presently does not permit me to devote the time necessary to be an effective member. I do hope to be able to continue to serve on the Planning Board where my professional expertise is more likely to be of some value. I trust that you will be able to find a replacement for me on the EC that will be able to contribute more time and energy. Thank you for my original appointment to this important body.

Tim Hartley

Sent from my iPad

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 24-81
MEETING DATE: 07-15-2024**

PAYMENT OF BILLS FOR JULY 15, 2024

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the attached list of bills have been submitted to the Council for payment approval; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 15, 2024.

Kathleen Hart
Borough Clerk

July 11, 2024
12:35 PM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 1

7-15-24 BILL LIST

P.O. Type: All
Range: First to Last
Format: Condensed
Vendors: All
Rcvd Batch Id Range: First to Last
Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y
Include Non-Budgeted: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
AFFOR005	AFFORDABLE TREE SERVICE, LLC	24-00378	06/24/24	EMERG-REMOVE TREE AT WTP	Open	600.00	0.00		
BOROU005	BOROUGH OF HIGHTSTOWN	24-00401	07/08/24	SOLID WASTE CONTRACT:JUL 2024	Open	6,151.17	0.00		
		24-00414	07/10/24	LANDFILL TIPPING FEES:JUN 2024	Open	2,329.32	0.00		
						8,480.49			
CANNI005	CANNIZZARO, SALVATORE	24-00408	07/09/24	TAX COLL-REIMB:INK CARTS	Open	74.61	0.00		
CANNO005	CANNON LAW FIRM, LLC	24-00404	07/09/24	LEGAL SERVICES-JUN 2024	Open	2,750.00	0.00		
		24-00405	07/09/24	JUN 2024-STORMWATER EASEMENTS	Open	584.46	0.00		
						3,334.46			
COMPL010	COMPLETE CARE MAINTENANCE, LLC	24-00416	07/10/24	MAY 2024 SERVICES	Open	400.00	0.00		
		24-00417	07/10/24	JUN 2024 SERVICES	Open	400.00	0.00		
						800.00			
COMPL005	COMPLETE SECURITY SYSTEMS, INC	24-00384	06/25/24	FIRE ALARM MONITORING-WWTP	Open	660.00	0.00		
CROSS005	CROSS OVER NETWORKS, LLC	24-00122	02/21/24	2024 IT SERVICES	Open	459.20	0.00		B
ECONO005	ECONO SIGNS, LLC	24-00390	06/26/24	ROAD ARROW SIGNS	Open	132.21	0.00		
ENTER005	ENTERTAINERS PLUS, LLC	24-00394	07/03/24	ENTERTAINMENT-4TH OF JULY	Open	650.00	0.00		
GEORG005	GEORGE S COYNE CHEMICAL CO INC	24-00419	07/10/24	WATER-2024 SODIUM HYDROXIDE	Open	2,278.01	0.00		B
HIGHT005	HIGHTSTOWN FUEL SERVICE	24-00387	06/26/24	WATER PLANT-6/27/24 DELIVERY	Open	530.31	0.00		
HOLDE005	HOLDEN, JOHN B.	24-00086	02/05/24	2024 WATER PLANT MANAGEMENT	Open	5,415.00	0.00		B
		24-00399	07/08/24	ADDITIONAL SERVICES-JUN 2024	Open	159.00	0.00		
						5,574.00			
INTER015	INTERSTATE WASTE SERVICES, INC	24-00022	01/10/24	2024 RECYCLING CONTRACT	Open	3,342.92	0.00		B

July 11, 2024
12:35 PM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
JCPL0005	JCP & L	24-00402	07/08/24	W/S-JUN 2024 ELECTRIC SERVICE	Open	3,448.59	0.00		
LEAF0005	LEAF COMMERCIAL CAPITAL, INC.	24-00392	07/02/24	KYOCERA COPIER PYMT 8 OF 60	Open	171.48	0.00		
LYONS005	LYONS ENVIRONMENTAL SERV, LLC	24-00136	02/23/24	2024 SEWER PLANT MANAGEMENT	Open	9,500.00	0.00		B
		24-00420	07/10/24	WATER TESTING 6/4/24	Open	40.00	0.00		
		24-00421	07/10/24	BACKFLOW TEXT 2/Q & pH METER	Open	1,713.00	0.00		
						<u>11,253.00</u>			
MAGNU005	MAGNUM VAC SERVICES, LLC	24-00385	06/25/24	JET/TELEWISE-LAKE DRIVE SEWER	Open	5,550.00	0.00		
MODER005	MODERN GROUP LTD d/b/a	24-00413	07/10/24	NEW BATTERY-LIFT STATION GEN	Open	232.50	0.00		
MONMO045	MONMOUTH COUNTY TREASURER	24-00406	07/09/24	POSTAGE FOR SAMPLE BALLOTS	Open	75.54	0.00		
ONECA005	ONE CALL CONCEPTS, INC.	24-00415	07/10/24	2/Q/2024 "CALL BEFORE YOU DIG"	Open	50.03	0.00		
PASSA005	PASSAIC VALLEY SEWERAGE	24-00425	07/11/24	SLUDGE DISPOSAL-JUN 2024	Open	604.80	0.00		
PEGER005	PEGER, KYLE d/b/a	24-00231	04/17/24	PUBLIC LAND MAINTENANCE:2024	Open	1,778.00	0.00		B
		24-00314	05/28/24	CLEAR FENCING AT WTP	Open	260.00	0.00		
						<u>2,038.00</u>			
PETTY005	PETTY CASH	24-00398	07/08/24	REIMBURSE PETTY CASH	Open	39.02	0.00		
		24-00407	07/09/24	REIMBURSE PETTY CASH	Open	17.05	0.00		
						<u>56.07</u>			
POSTM005	POSTMASTER	24-00395	07/03/24	STAMPS:TAX & W/S COLLECTOR	Open	292.00	0.00		
ROBER005	ROBERTS ENGINEERING GROUP, LLC	22-00437	07/27/22	ROAD IMPROVEMENTS:TAMARA DRIVE	Open	683.00	0.00		B
		23-00499	09/25/23	ROAD IMPROVEMENTS:NORTH VALLEY	Open	3,379.00	0.00		B
		23-00626	12/01/23	UPDATE STORMWATER MGMT PLAN	Open	1,506.00	0.00		B
		24-00090	02/07/24	REPLACE TRICKLING FILTERS	Open	796.00	0.00		B
		24-00303	05/22/24	DESIGN SODIUM BISULFITE SYSTEM	Open	1,455.00	0.00		B
		24-00304	05/22/24	NJDOT GRANT 2025 APPLICATION	Open	971.00	0.00		B
		24-00422	07/10/24	33/36 CLARKSBURG EMERG SEWER	Open	7,492.50	0.00		
		24-00424	07/11/24	SINKHOLES ON NURKO & LAKE DR	Open	165.00	0.00		
						<u>16,447.50</u>			
RUSSE005	RUSSELL REID, INC.	24-00103	02/09/24	2024 SLUDGE REMOVAL	Open	905.94	0.00		B

July 11, 2024
12:35 PM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

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Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
SSWOR005	S & S WORLDWIDE, INC.	24-00409	07/09/24	4TH OF JULY-FIELD DAY FUN PACK	Open	296.11	0.00		
SUTPH005	SUTPHEN MEMORIAL, INC.	24-00021	01/10/24	2024 CEMETERY MANAGEMENT	Open	775.00	0.00		B
THEHO010	THE HOME DEPOT	24-00393	07/03/24	MISC ITEMS	Open	215.67	0.00		
TOWNS015	TOWNSHIP OF MANALAPAN	24-00400	07/08/24	ANIMAL CONTROL SERV-JUL 2024	Open	1,000.00	0.00		
TREAS015	TREASURER, STATE OF NJ	24-00397	07/03/24	2/Q/2024 MARRIAGE/CIVIL UNION	Open	25.00	0.00		
WBMAS005	W.B. MASON CO., INC.	24-00396	07/03/24	DELIVERY/RENTAL-MAY/JUN 2024	Open	45.86	0.00		
WEBHA005	WEB HAULING & DISTRIBUTION, INC.	24-00391	07/02/24	PUMP LAKE DR PUMP PIT 6/25/24	Open	274.40	0.00		
WEBOU005	WEB OUTBACK	24-00389	06/26/24	RESTROOM RENTAL-MAY 2024	Open	175.00	0.00		
Total Purchase Orders: 49						Total P.O. Line Items: 0	Total List Amount: 70,848.70	Total Void Amount: 0.00	

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
	4-01	23,377.65	0.00	23,377.65	0.00	0.00	23,377.65
	4-09	<u>41,107.05</u>	<u>0.00</u>	<u>41,107.05</u>	<u>0.00</u>	<u>0.00</u>	<u>41,107.05</u>
Year Total:		64,484.70	0.00	64,484.70	0.00	0.00	64,484.70
	C-04	4,062.00	0.00	4,062.00	0.00	0.00	4,062.00
	C-08	<u>796.00</u>	<u>0.00</u>	<u>796.00</u>	<u>0.00</u>	<u>0.00</u>	<u>796.00</u>
Year Total:		4,858.00	0.00	4,858.00	0.00	0.00	4,858.00
	G-02	1,506.00	0.00	1,506.00	0.00	0.00	1,506.00
Total of All Funds:		<u>70,848.70</u>	<u>0.00</u>	<u>70,848.70</u>	<u>0.00</u>	<u>0.00</u>	<u>70,848.70</u>

**RESOLUTION NO. 24-82
MEETING DATE: 07-15-2024**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ROOSEVELT
WAIVING MAY/JUNE WATER AND SEWER UTILITY BILLINGS FOR 5 & 6 CEDAR
COURT**

C/ _____ offered the following resolution and moved its adoption, which was seconded by C/ _____.

WHEREAS, the Borough of Roosevelt, County of Monmouth, State of New Jersey (the “Borough”) operates public water and sewer utilities that provide such services to certain properties within the Borough; and

WHEREAS, the property known as 5 & 6 Cedar Court (the “Property”) maintains utility accounts with the Borough; and

WHEREAS, in early March 2023, the structures located upon the Property were severely damaged and destroyed in a casualty loss incident; and

WHEREAS, during the months of May and June 2024, the Borough billed the Property’s utility accounts for structures that were no longer habitable and/or no longer existed upon the Property; and

WHEREAS, the Borough has determined that the amount billed to the Property’s accounts do not accurately reflect the utilities being utilized, and finds that the Property did not utilize any of the municipal services for which it was billed.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey does hereby authorize the Borough CFO and Tax Collector to cancel and/or waive the Property’s water/sewer utility bill for May/June 2024 in the amount of \$372.00; and

BE IT FURTHER RESOLVED, that any interest and late fees shall be waived on the Property’s water/sewer utility accounts relating to the above-authorized cancellation; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Borough CFO, Tax Collector, and the owner of the Property.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 15, 2024.

Kathleen Hart
Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 24-83
MEETING DATE: 07-15-2024**

RESOLUTION: APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE IMPROVEMENTS TO LAKE DRIVE AND SOUTH VALLEY ROAD

C/ _____ offered the following resolution and moved its adoption, which was seconded by C/ _____.

NOW, THEREFORE, BE IT RESOLVED that Council of the Borough of Roosevelt formally approves the grant application for the above stated projects.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2025-Improvements to Lake Drive and South Valley Road-00230 to the New Jersey Department of Transportation on behalf of the Borough of Roosevelt.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Roosevelt and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 15, 2024.

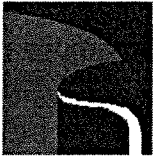
Kathleen Hart
Borough Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST AND AFFIX SEAL _____

(Clerk)

(Presiding Officer)



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609 586 1141 fax 609 586 1143
www.RobertsEngineeringGroup.com

July 1, 2024

Kathleen Hart, RMC, CMR, Borough Clerk
Borough of Roosevelt
P.O. Box 128
33 North Rochdale Avenue
Roosevelt, NJ 08555

Re: NJDOT Trust Fund Application
Municipal Aid Fiscal Year 2025
Improvements to Lake Drive and South Valley Road
Our File No.: R4603

Dear Kathleen:

For your records we have attached a copy of the complete Municipal Aid 2025 Grant Application. Please have the Mayor and Clerk execute a Resolution/Agreement for the application; see attached sample resolution. Please have it adopted at the next Borough Council meeting. The application was submitted on June 28, 2024. **The Resolution/Agreement must be submitted within 30 days of the electronic submission date.**

Please provide us with a signed and sealed PDF copy of the Resolution/Agreement so we may upload it onto the NJDOT's newly implemented Project Management and Reporting System (PMRS) website by July 28, 2024.

After we submit the resolution, the 'Resolution and Agreement Execution Process' (LAAE) on PMRS will be moved to the Mayor's individual account for electronic signature. Finally, it will move to your court for electronic signature.

Should you have any questions, please do not hesitate to contact our office.

Very truly yours,

Carmela Roberts, PE, CME, CPWM
Borough Engineer

cc: Mayor and Council
Ana Debevec, Borough Treasurer
Cameron Corini, PE, CME, CPWM, Roberts Engineering Group, LLC
Kelly Pham, EIT, Roberts Engineering Group, LLC

Borough of Roosevelt
Resolution No.

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Improvements to Lake Drive and Spruce Lane

NOW, THEREFORE, BE IT RESOLVED that Council of the Borough of Roosevelt formally approves the grant application for the above stated projects.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2025-Improvements to Lake Drive and South Valley Road-00230 to the New Jersey Department of Transportation on behalf of the Borough of Roosevelt.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Roosevelt and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council
On this day of , 20

Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL _____
(Clerk) (Presiding Officer)

Municipal Aid Application 2025
MA-2025-Improvements to Lake Drive and South-00230
Type of Improvement: 1

Infrastructure

Purpose

- | | |
|--|--|
| <input type="checkbox"/> Bikeway | Primary project purpose is for constructing new bikeways (e.g. bike lanes, bike paths, bike compatible roadways). |
| <input type="checkbox"/> Bridge Preservation | Primary project purpose is for improving the condition of bridge infrastructure (e.g. new deck, rehabilitation, replacement). |
| <input type="checkbox"/> Mobility | Primary project purpose is to enhance mobility and reduce congestion (e.g. adding lanes, signal optimization). |
| <input type="checkbox"/> Pedestrian Safety | Primary project purpose is to enhance pedestrian safety (e.g. new sidewalks, new crosswalks, traffic calming, pedestrian overpass). |
| <input type="checkbox"/> Quality of Life | Primary project purpose is for beautification, environmental mitigation, economic development or historic preservation. |
| <input checked="" type="checkbox"/> Roadway Preservation | Primary project purpose is for improving the condition of roadway infrastructure (e.g. resurfacing, reconstruction, drainage). |
| <input type="checkbox"/> Roadway Safety | Primary project purpose is to enhance vehicular safety (e.g. guide rail, signing, warning devices, striping). |
| <input type="checkbox"/> Pavement Preservation | Primary project purpose is to renew the road surface and correct irregularities while preserving and protecting the underlying pavement structure. |

Municipal Aid Application 2025
MA-2025-Improvements to Lake Drive and South-00230
Project Information: Improvements to Lake Drive and South Valley Road

Project Title:

DO NOT use generic names like “Various Streets”, “Roadway Resurfacing Program”, “2025 Resurfacing program” for project title. We encourage you to use more specific names like “Main St, First Ave, and Second St Improvements”. Please refrain from typing project names in all capital letters.

Improvements to Lake Drive and South Valley Road

GIS Upload

Please click on the link below to open the GIS mapping tool. Once the GIS mapping tool is opened, please use the drawing tool to show the new project limits. Once you have identified the project limits, please download the map from the GIS mapping tool and upload it in the GIS Map field below.

All project locations must be entered into the GIS.

GIS Mapping tool: <http://njdotlocalaidrc.com/mapmaker>

GIS

Map: https://njsage.intelligrants.com/_Upload/3138796_2330948-NJDOTMA25-ImprovementstoLakeDriveandSouthValleyRoad,06.05.24.pdf

Once project limits are identified on the map, please enter the Project Location information in the fields below.

There is a limit of 3 locations per application. Applications submitted with more than 3 locations may be ineligible for funding.

Location	From:	To:	Route Identifier	Milepost From	Milepost To	Project Distance
1. Lake Drive	South Rochdale Avenue	South Valley Road	13411014__	0.07	0	0.36
2. South Valley Road	Lake Drive	Clarksburg Road	00000571__	0	28.65	0.06
3.						

Traffic Volume	Truck Traffic	Commuter Bus Route	Construction Cost
Current ADT	Over 5 tons (%)	(Yes/No)	
1. 0	0	Yes () No (<input checked="" type="checkbox"/>)	\$389,823.00

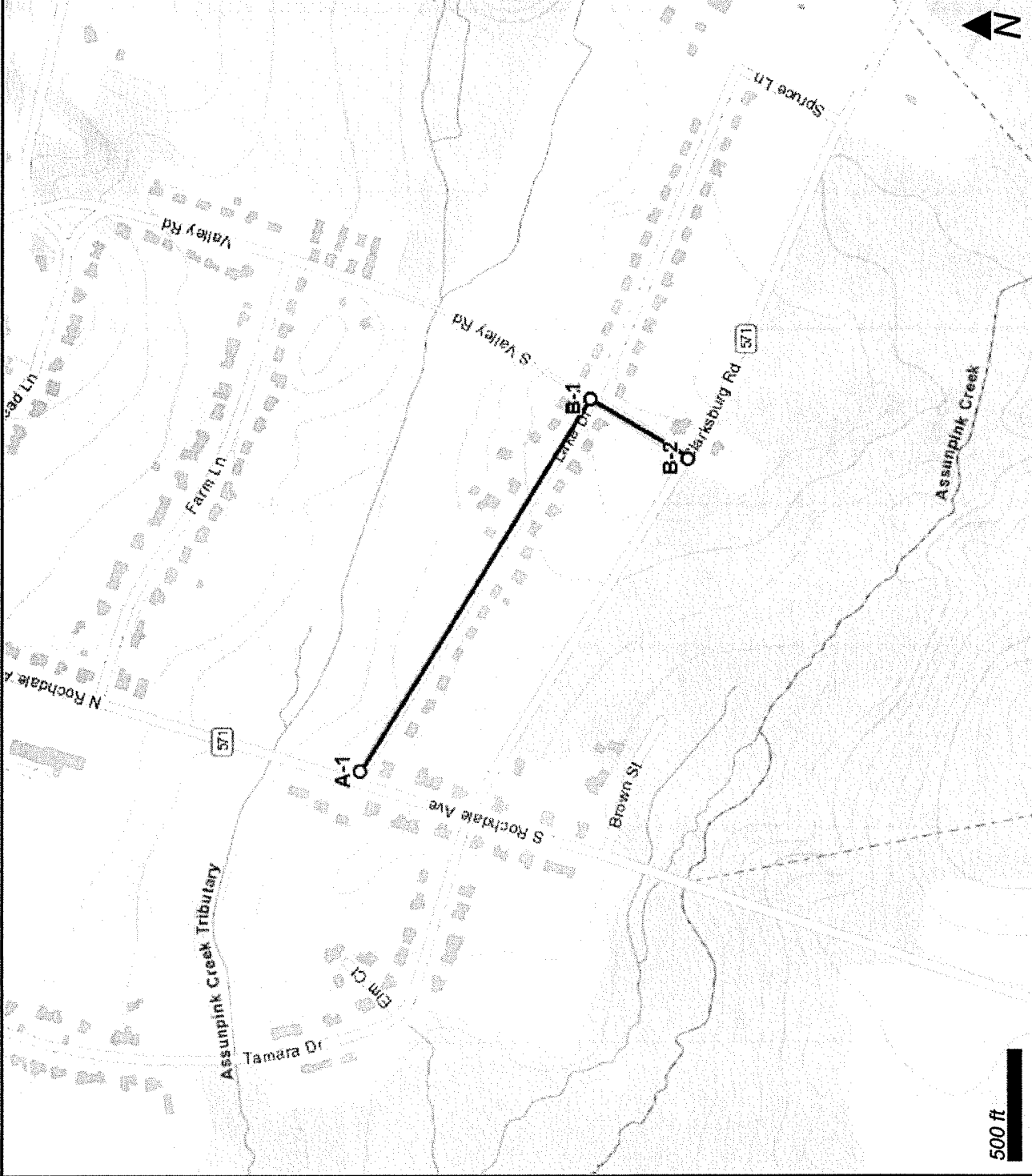
Municipal Aid Application 2025
MA-2025-Improvements to Lake Drive and South-00230

Project Information: Improvements to Lake Drive and South Valley Road

2.	0	Yes () No (<input checked="" type="checkbox"/>)	\$108,474.00
3.	0	Yes () No ()	

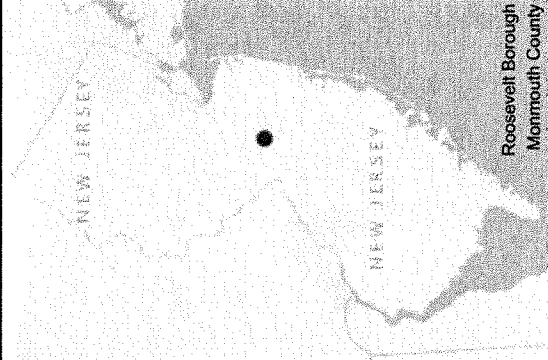
Improvements to Lake Drive and South Valley Road

Spruce Ln, S Valley Rd



Project Location		
—	Nearest SRI Mile Point	
#	MP	Standard Route ID
A-1	0.7	13411014
A-2	0	13411015
B-1	0	13411015
B-2	28.65	00000571

Total Length: 0.42 miles



Municipal Aid Application 2025
MA-2025-Improvements to Lake Drive and South-00230
Project Location

County to filter by: Monmouth County

Municipalities: Roosevelt Borough

Municipal Aid Application 2025
MA-2025-Improvements to Lake Drive and South-00230
Scope Of Work

Please provide description for Scope of Work:

This application requests funding for improvements to Lake Drive and South Valley Road. Lake Drive and South Valley Road have experienced ponding of water throughout the roadways and deteriorated pavement with potholes, and alligator, transverse, and longitudinal cracking. In addition, this section of South Valley Road had undergone excavation and trenching due to a sanitary sewer emergency.

The project proposes milling and paving with base repairs as necessary, and the replacement of deteriorated curb, sidewalk, signage, speed hump, and striping as necessary. Resurfacing the roadways will ensure roadway safety and improved ride quality.

All existing inlets will be upgraded to meet the NJDOT Bicycle Safe Grate Standards and NJDEP Stormwater Regulations.

The project will directly connect to: proposed improvements to Lake Drive and Spruce Lane under the Municipal Aid FY2024 funding; improvements to South Valley Road, Homestead Lane, and Farm Lane under several Local Aid grants; and the improvements to North Valley Road under the Municipal Aid FY2023 funding. The Borough has received Municipal Aid Grants throughout the years which have made numerous improvements to the Borough's streets, curbs, sidewalks, curb ramps, inlets, etc. The Borough has a proven record of utilizing grant funding to greatly enhance their municipally owned infrastructure.

You may include photos with your application by uploading the file here:

https://njsage.intelligrants.com/Upload/3138952_2330489-ApplicationPhotos,06.28.24.pdf

Does this project include a traffic signal? Yes No

If **Yes**, Please attach authorization to design or install if available.

Will the project meet AASHTO standards? Yes No

Project must adhere to ADA design and construction standards as per AASHTO.

If **No**, list Design Exceptions below

NJDOT Municipal Aid FY2025 Application
Improvements to Lake Drive and South Valley Road
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NJDOT Municipal Aid FY2025 Application
Improvements to Lake Drive and South Valley Road
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Improvements to Lake Drive and South Valley Road
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Improvements to Lake Drive and South Valley Road
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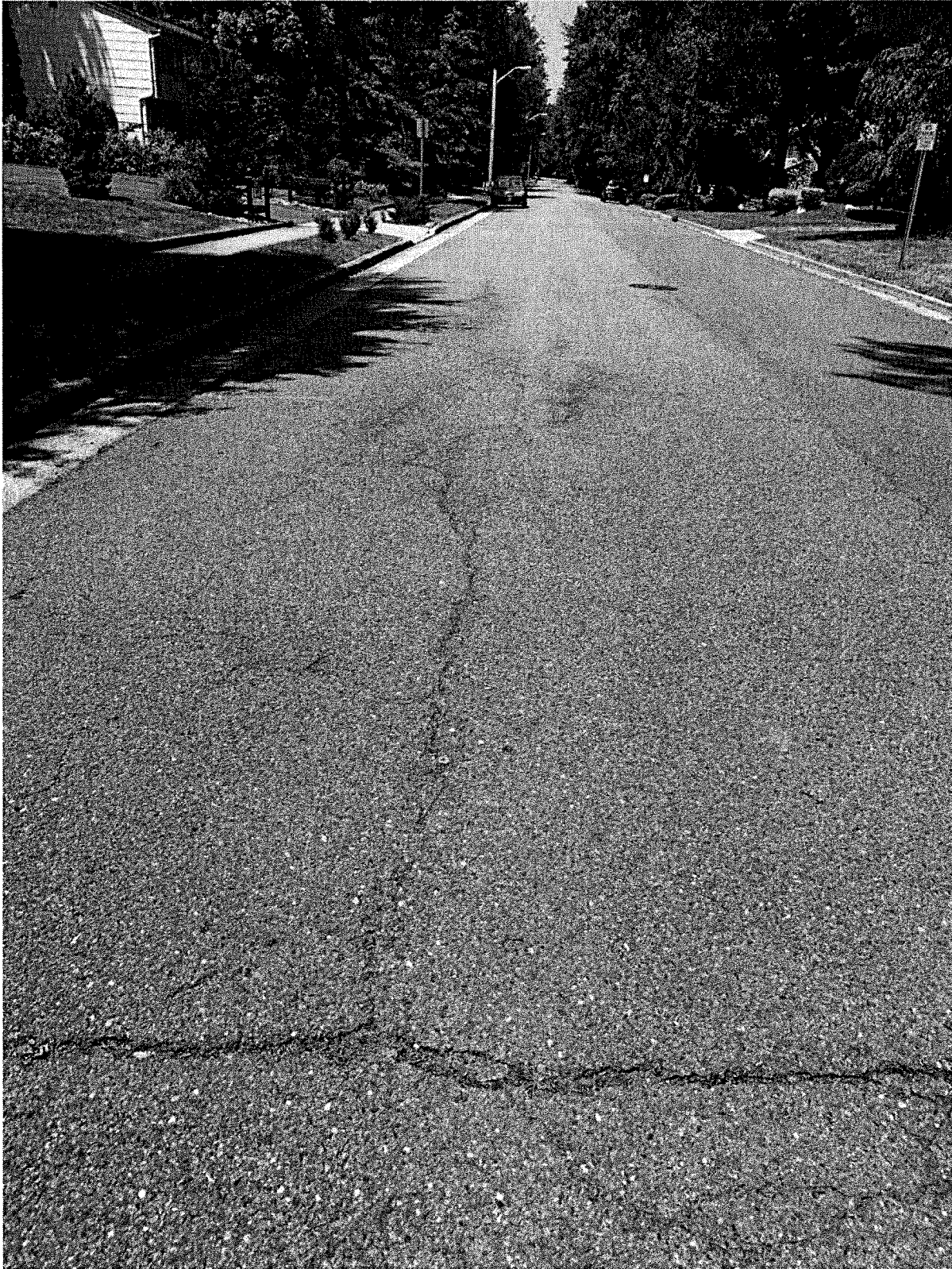




NJDOT Municipal Aid FY2025 Application
Improvements to Lake Drive and South Valley Road
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NJDOT Municipal Aid FY2025 Application
Improvements to Lake Drive and South Valley Road
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Municipal Aid Application 2025
MA-2025-Improvements to Lake Drive and South-00230
Roadway Data Sheet

Project Classification

Please check the one most applicable:

- Resurfacing
- Reconstruction
- Surface Treatment
- Drainage
- Widening
- New Roadway

Existing Road Conditions. Please enter minimum widths (where applicable).

Current ADT: 0

Truck Traffic over 5 Tons (%): 0

Legal Speed Limit (mph): 25

Are there any commuter bus stops within the project limit? Yes No
Please identify the approximate location in the box below.

Right of Way Width (feet): 50

Pavement Width (feet): 25

Shoulder Width (feet): 0

Curbing: One Side Both Sides Neither

Sidewalk: One Side Both Sides Neither

Existing Minimum Width (feet): 4

Parking Restrictions: Temporary parking prohibited for snow plowing and removal.

Proposed Improvements. Please enter minimum widths (if applicable).

Right of Way Width (feet): 50

Municipal Aid Application 2025
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Roadway Data Sheet

Pavement Width (feet): 25

Shoulder Width (feet): 0

Curbing: () One Side () Both Sides () Neither

Sidewalk: () One Side () Both Sides () Neither

Proposed Minimum Width (feet): 4

Parking Restrictions: Temporary parking prohibited for snow plowing and removal.

Does the project serve any of the public facilities listed below within the project limit? () Yes () No

- Municipal Building
- Police Station
- Public School(K-12)
- Parks/Recreational Facilities
- Post Office

Does the project include any of the FHWA Proven Safety Countermeasures Improvements below? () Yes () No

<https://highways.dot.gov/safety/proven-safety-countermeasures>

If so, please check all applicable.

Speed Management

Pedestrian/Bicyclist

Roadway Departure

Crosscutting

Intersections

If yes to the previous question, provide a narrative describing the proposed improvement and why it was chosen for this application.

Is the proposed project located within a census block group where the demographic index is 80% or higher? () Yes () No

If yes, please provide the relevant data to support your response using data from EPA Environmental Justice

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Roadway Data Sheet

Screening Tool (EJ SCREEN)

<https://ejscreen.epa.gov/mapper/>

Note: This should include percentages of people of color and low-income individuals as well as the Demographic index of the project block group(s).

Municipal Aid Application 2025
MA-2025-Improvements to Lake Drive and South-00230
Total Estimated Cost of Improvement

Construction Cost: \$498,297.00

Please attach a Detailed Construction Cost Estimate
(Word, Excel, or PDF format please)

https://njsage.intelligrants.com/_Upload/3151085_2330496-Roosevelt-NJDOTMAFT25-Estimate,06.27.24.pdf

Design Engineering: \$29,914.00
(Eligible for up to 5% of Grant Amount)

Right-of-Way: \$0
(List only if eligible for Urban Aid or as a Depressed Rural Center)

Construction Inspection and Material Testing if requesting: \$74,744.00
(15% of the final allowable construction cost maximum)

Total Estimated Cost: \$602,955.00

Total Requested Amount \$602,955.00

You will be able to submit a maximum of 2 applications. If you have submitted or plan to submit other applications, please prioritize your applications by assigning them a priority rating. Use number 1 for the highest priority. If you only plan to submit this application, please enter 1 as the priority rating: 1



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

ENGINEER'S ESTIMATE
IMPROVEMENTS TO LAKE DRIVE AND SOUTH VALLEY ROAD
SITUATED IN
BOROUGH OF ROOSEVELT, MONMOUTH COUNTY, NEW JERSEY
Our File No.: R4603
June 27, 2024

Lake Drive Road Length = 1,825 LF, Road Width = 27 LF
South Valley Road Road Length = 450 LF, Road Width = 27 LF

ITEM	DESCRIPTION	UNITS	QUANTITY	PRICE	TOTAL
1	Mobilization	LS	1	\$30,000.00	\$30,000.00
2	Clearing Site	LS	1	\$30,000.00	\$30,000.00
3	Traffic Control	LS	1	\$10,000.00	\$10,000.00
4	Soil Erosion and Sediment Control	LS	1	\$5,000.00	\$5,000.00
5	Tree Removal	UNIT	1	\$4,000.00	\$4,000.00
6	Test Holes, If & Where Directed	CY	75	\$500.00	\$37,500.00
7	Inlet Repair, If & Where Directed	UNIT	10	\$1,500.00	\$15,000.00
8	Manhole Frame and Cover	UNIT	4	\$750.00	\$3,000.00
9	Type 'N' Eco Curb Piece	UNIT	10	\$750.00	\$7,500.00
10	Inlet Frame and Grate, Type 'B'	UNIT	10	\$1,500.00	\$15,000.00
11	18" HDPE Storm Pipe	LF	200	\$200.00	\$40,000.00
12	6"x8"x18" Concrete Vertical Curb	LF	50	\$40.00	\$2,000.00
13	Concrete Gutter	LF	200	\$40.00	\$8,000.00
14	Concrete Sidewalk, 4" Thick	SY	175	\$85.00	\$14,875.00
15	Reinforced Concrete Sidewalk, 6" Thick	SY	75	\$110.00	\$8,250.00
16	Detectable Warning Surface	UNIT	5	\$400.00	\$2,000.00
17	Concrete Sidewalk, Reinforced, 6" Thick	SY	150	\$95.00	\$14,250.00
18	Hot Mix Asphalt Driveway, 2" Thick	SY	50	\$100.00	\$5,000.00
19	HMA Milling, 3" or Less	SY	7,510	\$5.00	\$37,550.00
20	Hot Mix Asphalt, 9.5M64 Surface Course, 2" Thick	TON	905	\$110.00	\$99,550.00
21	Hot Mix Asphalt Leveling Course 9.5M64, Variable Thickness	TON	91	\$110.00	\$10,010.00
22	HMA Pavement Repair	SY	100	\$50.00	\$5,000.00
23	Tack Coat	GAL	752	\$1.00	\$752.00
24	HMA Speed Hump	UNIT	3	\$17,000.00	\$51,000.00
25	Dense Graded Aggregate, If & Where Directed	CY	50	\$25.00	\$1,250.00
26	1 1/2" Clean Stone, If & Where Directed	CY	50	\$25.00	\$1,250.00
27	Traffic Marking, 24" Wide White	LF	50	\$12.00	\$600.00
28	Traffic Marking, Symbol	SF	150	\$4.00	\$600.00
29	Traffic Stripe, 8" Wide White	LF	100	\$5.00	\$500.00
30	Traffic Stripe, 6" Wide White	LF	60	\$4.00	\$240.00
31	Traffic Stripe, 4" Wide Yellow	LF	30	\$4.00	\$120.00
32	Regulatory Sign	UNIT	32	\$500.00	\$16,000.00
33	Warning Sign	UNIT	8	\$500.00	\$4,000.00
34	Street Sign	UNIT	4	\$500.00	\$2,000.00
35	Tree Planting, 2" Cal.	UNIT	2	\$1,000.00	\$2,000.00
36	Fertilizing and Seeding, Type A-3	SY	500	\$6.00	\$3,000.00
37	Topsoiling, 5" Thick	SY	500	\$3.00	\$1,500.00
38	Asphalt Price Adjustment	LS	1	\$6,500.00	\$6,500.00
39	Fuel Price Adjustment	LS	1	\$3,500.00	\$3,500.00
TOTAL ESTIMATED COST					\$498,297.00

Carmela Roberts

Carmela Roberts, P.E., C.M.E., C.P.W.M.
N.J. License No. 34419

Municipal Aid Application 2025
MA-2025-Improvements to Lake Drive and South-00230
Local Aid, Legislative, and Congressional Districts

Legislative Districts: 12

Local Aid Districts: District 3 - Trenton, Trenton - Main Office

Congressional Districts: 3

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 24-84
MEETING DATE: 07-15-2024**

**RESOLUTION RATIFYING EMERGENCY CONTRACT TO
REPLACE THE SUBMERSIBLE PUMP WITHIN WELL #4
OF THE BOROUGH'S WATER SUPPLY FACILITIES**

C/ _____ offered the following resolution and moved its adoption, which was seconded by C/ _____.

WHEREAS, the Borough of Roosevelt, County of Monmouth, State of New Jersey (the "Borough") owns and operates water supply facilities as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*; and

WHEREAS, on July 8, 2024, the Borough Water Utility Operator advised that the submersible pump within well #4 of the Borough's water supply facilities is functioning at only fifty-percent capacity and is in need of immediate replacement; and

WHEREAS, the Borough Engineer advises that failing to immediately replace the submersible pump within well #4 of the Borough's water supply facilities would create an emergency affecting the public health, safety and welfare of the Borough's residents; and

WHEREAS, in accordance with N.J.S.A. 40A:11-6, the Borough Engineer advised the Borough's Purchasing Agent in writing of the nature and necessity of an emergency contract, which written notification is attached hereto as Exhibit A; and

WHEREAS, on July 9, 2024, the Borough obtained a quote for the foregoing emergency work from A.C. Shultes, Inc. in amount of \$32,041.00; and

WHEREAS, under N.J.S.A. 40A:11-6, the Borough is authorized to award contracts for goods and services without public advertising for bids and bidding therefor, regardless of whether or not the contract price will exceed the bid threshold, when an emergency affecting the public health, safety or welfare requires the immediate delivery of goods or the performance of services;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey that the Borough Purchasing Agent's emergency award of a contract in the amount of \$32,041.00 to A.C. Shultes, Inc. for the immediate replacement of the submersible pump within well #4 of the Borough's water supply facilities is hereby ratified and approved;

AND, BE IT FURTHER RESOLVED that the Borough CFO and/or Borough Purchasing Agent is hereby authorized to remit payment, in accordance with the Borough's policies and procedures, to A.C. Shultes, Inc. in accordance with N.J.S.A. 40A:11-6;

AND, BE IT FURTHER RESOLVED that a certified copy of this resolution shall be provided by the Borough Clerk to each of the following:

1. Borough CFO
2. Borough Purchasing Agent
3. Borough Water Utility Operator
4. Borough Engineer
5. A.C. Shultes, Inc.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 15, 2024.

Kathleen Hart, Borough Clerk



664 S. Evergreen Ave.
Woodbury Heights, NJ 08097
24 Hour Service
(856) 845-5656 Office
gusiv@acschultes.com
www.acschultes.com

July 9, 2024

Roosevelt Borough
33 N. Rochdale Avenue
Roosevelt, NJ 08555

Attention: John Holden
Email: holden@rooseveltnj.us

Reference: Well #4 Submersible Pump Replacement
ACS Job #P31098

Dear Sir:

We will mobilize the necessary labor, material, and equipment to the above referenced well site to replace the submersible pumping unit. At this time the pump is only capable of producing 120gpm which is less than 50% of designated pumping rate. According to our records, the pump has been in service since 2003, and based off of this information and our inspection the entire pumping unit should be replaced. The following is a list of materials that will be replaced during this project:

- New 20 HP, 230 V, 3 phase, 3600 rpm submersible motor
- New Submersible pump capable of 250gpm @ 220' total dynamic head
- (12) new 4" x 21' long galvanized T/C drop pipe
- (1) new 4" x 24" long galvanized T/C short piece
- New #4/3 submersible wire
- New 3" x 4" reducing nipple
- New 3/4" ID polytube for water level measurements
- Re-use top discharge elbow

Once the existing pump has been removed the new materials will be immediately re-installed and tested for proper operation. The well will be chlorinated during installation. No water samples will be taken or included.

Costs associated with this project:

Initial pump inspection:.....	\$500.00
Pump Removal:.....	\$2,600.00
TV inspection(optional).....	\$1,000.00
New pumping equipment(including installation):.....	\$27,941.00

Well #4 Submersible Pump Replacement

ACS Job #P31098

Page 2

If you have any additional questions regarding this project, please feel free to contact this office.

Sincerely,

A.C. SCHULTES, INC.

Jeff Schultes

Jeff Schultes


Project Manager

JS/ck J: JOBS P/P31098/070924

BOROUGH OF ROOSEVELT

I, George J. Lang, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following contract to be awarded:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
A.C. Schultes , Inc.	Water O/E	32,041.00



George J. Lang
Chief Financial Officer

Dated: 7/15/24