

DRAFT
BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

COUNCIL REGULAR MEETING AGENDA
MAY 6, 2024 @ 7:00 P.M.

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 3, 2024 which was posted on the Bulletin Board Roosevelt Post Office and in the Borough Hall. The notice was transmitted to The Times and Asbury Park Press.

ROLL CALL Councilmember Louis Esakoff
 Councilmember Michael Hamilton
 Councilmember Constance Herrstrom
 Councilmember Kristine Kaufman-Marut
 Councilmember Steven Macher
 Councilmember Joseph Trammell
 Mayor Peggy Malkin

MAYOR’S REPORT:

PUBLIC COMMENT: (Agenda items only)

MINUTES:

1. Regular Meeting Minutes – April 15, 2024

CORRESPONDENCE:

1. Letter from the Environmental Commission, dated April 17, 2024, regarding hazardous trees.
2. Letter from Richard Burkhart, 14 Tamara Drive, dated May 1, 2024, regarding rental properties.

ORDINANCES:

SECOND READING

2024-03 BOND ORDINANCE PROVIDING FOR VARIOUS SEWER UTILITY IMPROVEMENTS ALONG NORTH VALLEY ROAD, APPROPRIATING \$59,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$56,100 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF ROOSEVELT, IN THE COUNTY OF MONMOUTH, NEW JERSEY

SECOND READING

2024-05 AN ORDINANCE OF THE BOROUGH OF ROOSEVELT AMENDING CHAPTER 19: “TREE PROTECTION” TO UPDATE REGULATIONS AS TO THE REMOVAL OF TREES FROM LANDS WITHIN THE

BOROUGH IN ORDER TO COMPLY WITH UPDATED NJDEP
STORMWATER REGULATIONS

FIRST READING

2024-06 BOND ORDINANCE AMENDING IN PART BOND ORDINANCE NO. 2022-04 ADOPTED ON MAY 2, 2022, AS AMENDED BY BOND ORDINANCE NO. 2023-13 ADOPTED ON OCTOBER 16, 2023, PROVIDING FOR IMPROVEMENTS TO TAMARA DRIVE BETWEEN PINE DRIVE AND SOUTH ROCHDALE AVENUE, IN ORDER TO INCREASE THE APPROPRIATION THEREFOR BY \$70,000 FOR A TOTAL APPROPRIATION OF \$644,000, TO INCREASE THE AUTHORIZED BONDS AND NOTES TO BE ISSUED TO FINANCE A PORTION OF THE COSTS THEREOF BY \$70,000 FOR A TOTAL DEBT AUTHORIZATION OF \$644,000, AND TO INCREASE THE ALLOCATION OF THE APPROPRIATION TO COSTS PERMITTED UNDER N.J.S.A. 40A:2-20, AUTHORIZED IN AND BY THE BOROUGH OF ROOSEVELT, IN THE COUNTY OF MONMOUTH, NEW JERSEY

Second reading and public hearing scheduled for May 20, 2024 at Borough Hall, 33 North Rochdale Avenue, Roosevelt, NJ.

CONSENT AGENDA RESOLUTIONS:

Resolution 24-65 Payment of Bills – May 6, 2024
Resolution 24-66 Resolution of the Borough Council of the Borough of Roosevelt Waiving
March/April Water and Sewer Utility Billings for 5 & 6 Cedar Court

REPORTS OF COMMITTEE CHAIRS:

Councilmember Kaufman-Marut	Envi, Health & Safety
Councilmember Esakoff	Administration
Councilmember Hamilton	Finance
Councilmember Herrstrom	Community Dev/Code
Councilmember Macher	Public Works
Councilmember Trammell	Utilities

REPORTS OF BOROUGH OFFICIALS:

OLD BUSINESS:

1. Improvements to Lake Drive and Spruce Lane

NEW BUSINESS:

1. Branch Pickup – May 13, 2024
2. 33 and 36 Clarksburg Road – Ongoing Sewer Line Issues
3. Monmouth County introduces Wellness Transportation Program for Residents

GOOD AND WELFARE:

PUBLIC COMMENT: (Any item)

M/Malkin opens the public comment at _____
M/Malkin closes the public comment at _____

CLOSED SESSION:

Resolution 24-xxx Providing for a Private Executive Meeting that Excludes the Public

ADJOURNMENT

TIME OUT: _____

April 17, 2024

To: Mayor and Borough Council members

From: Environmental Commission members

Re: Hazardous Trees

This letter is a request from the Environmental Commission that the Borough Council take immediate action to abate the hazardous conditions posed by a number of trees that currently exist within Borough owned land.

Several months ago the Borough was presented with two reports from experts that had been retained to study the health of trees on borough land, one focusing on the forested areas and the second on street trees. Among the observations made within these reports was that there exist a relatively small number of trees that, due to their size and proximity to public thoroughfares, present a significant danger to pedestrians or vehicles. The recommendation of both experts was that those trees be removed as soon as possible.

It is the Environmental Commission's opinion that removal of these hazardous trees should not be further delayed and that the Borough Council should authorize such removal immediately.

Thank you for your prompt attention to this matter.

Richard Burkhart
14 Tamara Drive
P.O. Box 1
Roosevelt, NJ 08555

May 1, 2024

VIA ELECTRONIC MAIL TO: clerk@rooseveltnj.us

Borough of Roosevelt
33 N. Rochdale Avenue
P.O. Box 128
Roosevelt, NJ 08555

Greetings:

Re: Rental properties within Roosevelt

I'm writing in the hope that Roosevelt continues to be an excellent and affordable place in New Jersey to live. Roosevelt is a hidden gem surrounded by farms and forests that many people have never heard of.

As you know there is an affordable housing crisis across the nation. Home prices and rents are sky high. I was a renter myself before relocating to Roosevelt. Opportunistic people are buying up affordable homes and in turn renting them out to extract top dollar. These landlords sometimes care nothing about Roosevelt, its historic value, and the sense of community you get living here. Often, these people only care about dollar signs and take no pride in maintaining their property. They only care about the money a property can earn. Sometimes a greedy landlord preys on minority groups that are afraid to contact authorities. I wonder if there's more the community can do to protect our immigrant and minority population in Roosevelt.

We already have an ordinance that requires a yearly license to rent a property. I have looked at some towns adjacent to Roosevelt, like Hightstown, to see what kind of rental laws they have on the books. For example, Hightstown has a whole chapter of ordinances relating to rental homes. Perhaps Roosevelt can explore passing similar regulations. Here are some interesting ordinances Hightstown has:

§ 13-3-2 Maintenance.

- A.) Every foundation, floor, wall, ceiling, door, window, roof or other part of a building shall be maintained in a safe, sanitary, and structurally sound condition so as not to pose a threat to the public health, safety or welfare, and capable of the use intended by its design. Any exterior part or parts thereof shall be maintained weatherproof and properly surface-coated where required to prevent deterioration.

- B.) Every inside and outside stairway, every porch and every appurtenance thereto shall be so constructed as to be safe to use and capable of safely supporting the imposed dead and live loads and shall be kept in sound condition and good repair. As of the effective date of this article, every stairway having four or more risers shall be properly bannistered and safely balustraded pursuant to the Uniform Construction Code of the State of New Jersey.
- C.) Every porch, balcony, roof or similar place higher than 30 inches above the ground used for egress or for use by occupants shall be provided with adequate railings or parapets. Such protective railings or parapets shall be properly balustraded and shall not be less than three feet in height.
- D.) Every roof, wall, window, exterior door and hatchway shall be free from holes or leaks that would permit the entrance of water within a dwelling or be a cause of dampness.
- E.) Every dwelling shall be free from rodents, vermin and insects. Rodent or vermin extermination and rodent-proofing may be required by the Health Department.
- F.) Every building, dwelling, dwelling unit, and all other areas of the premises shall be clean and free from garbage or rubbish and hazards to safety. Lawns, hedges and bushes shall be kept trimmed and not permitted to become overgrown, thereby becoming a hazard to the public health, safety and welfare. Dead or broken limbs which may pose a threat to the safety and welfare of the public shall be removed.

§ 13-3-5 Plumbing and Heating.

- A.) All plumbing and heating systems shall be in satisfactory working order.

§ 13-3-6 Electrical.

The electrical system shall be in proper working order so as not to pose a threat of electrical shock, fire or other hazard. All Groundfault Interrupt Outlets shall function as designed. All plates and covers shall be in place. No extension cords shall be connected to appliances and/or air conditioners, with the exception of use of a portable generator in times of emergency.

§ 13-3-7 Smoke and Carbon Monoxide Alarms Required.

All dwellings and dwelling units shall have a ten-year sealed battery-powered single station, or be hardwired if required at time of construction. Smoke alarms shall be installed on each level of the structure and outside each separate sleeping area and located on or near the ceiling in accordance with P.L. 1991, c. 92. A carbon monoxide detector must be located outside all sleeping areas. Tenants/residents shall test monthly to confirm operating and functional.

§ 13-3-12 Egress.

All exit doors shall be readily opened from the side from which egress is to be made, without the use of a key, unless the key is permanently affixed in the lock, and without use of a combination lock, electronic code or similar special knowledge or effort.

These are just a few examples--there are many more. I have spoken with some renters in town that tell me there is a leak in their roof, a vermin issue, and/or electrical/plumbing issues. However, they have already passed inspection for the year, so the landlord ignores them. The landlord that owns these rental properties should be compelled to maintain property year-round so that it is habitable for renters. Roosevelt should adopt similar regulations so the zoning and code enforcement officer can protect tenants. It is suggested the fine for failure to maintain a rental property be on par with the monthly rental price of each unit. The monies collected from enforcement can benefit the community as a whole and serve as a deterrent so landlords know Roosevelt protects its tenants.

I think another good suggestion would be a form in English and Spanish with the name, address, and phone number of the landlord and/or managing agent along with the number to the zoning and code enforcement officer so that tenants know where they can report any concerns or violations. This form can be a requirement to give tenants upon moving in.

I hope that you will consider some of my suggestions. I don't think we are doing enough to protect tenants. This is a quality-of-life concern for the entire town whether you rent or not.

Regards,

/s/

Richard Burkhart

References

Housing Standards for Owner Occupied Units and Rental Units. (2024, 3 18). Retrieved from Borough of Hightstown, NJ: <https://ecode360.com/38300801>

**BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH**

**BOND ORDINANCE NO. 2024-03
INTRODUCED DATE: 04-15-2024
PUBLIC HEARING DATE: 05-06-2024**

BOND ORDINANCE PROVIDING FOR VARIOUS SEWER UTILITY IMPROVEMENTS ALONG NORTH VALLEY ROAD, APPROPRIATING \$59,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$56,100 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF ROOSEVELT, IN THE COUNTY OF MONMOUTH, NEW JERSEY

BE IT ORDAINED by the BOROUGH COUNCIL OF THE BOROUGH OF ROOSEVELT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3 of this bond ordinance are hereby authorized as Water/Sewer Utility improvements to be undertaken in and by the Borough of Roosevelt, in the County of Monmouth, New Jersey (the "Borough"). For the improvements or purposes described in Section 3, there is hereby appropriated the sum of \$59,000, said sum being inclusive of all appropriations heretofore made therefor, including \$2,900 as the down payment for said purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in the Capital Improvement Fund of one or more previously adopted budgets.

Section 2. In order to finance the costs of said improvements or purposes not provided for by the application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount not to exceed \$56,100, pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized to be undertaken consist of various Sewer Utility improvements along North Valley Road, including, but not limited to, sanitary sewer main and lateral replacement and manhole repair, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with plans, specifications or requisitions therefor on file with or through the Borough Chief Financial Officer, as finally approved by the governing body of the Borough.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$56,100, as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$59,000, which is equal to the amount of the appropriation herein made therefor. The excess of the appropriation of \$59,000 over the estimated maximum amount of bonds or notes to be issued therefor being the amount of said \$2,900 down payment for said purposes.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Borough, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Borough may lawfully undertake as Water/Sewer Utility improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is twenty (20) years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Borough Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$56,100 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$9,000 for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

(e) To the extent that moneys of the Borough are used to finance, on an interim basis, costs of said improvements or purposes, the Borough reasonably expects such costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto. This ordinance shall constitute a declaration of official intent for the purposes and within the meaning of Section 1.150-2(e) of the United States Treasury Regulations.

Section 6. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 3 hereof, shall be applied either to direct payment of the cost of the improvements within the appropriation herein authorized or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and, unless paid from other sources, the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**ORDINANCE 2024-05
INTRODUCTION DATE: 04-15-2024
PUBLIC HEARING DATE: 05-06-2024**

**AN ORDINANCE OF THE BOROUGH OF ROOSEVELT AMENDING
CHAPTER 19: “TREE PROTECTION” TO UPDATE REGULATIONS AS TO
THE REMOVAL OF TREES FROM LANDS WITHIN THE BOROUGH IN ORDER
TO COMPLY WITH UPDATED NJDEP STORMWATER REQUIREMENTS**

WHEREAS, the Borough of Roosevelt (the “Borough”), pursuant to recently revised stormwater regulations promulgated by the New Jersey Department of Environmental Protection, seeks to implement new regulations within Borough to provide procedures for the replacement of removed trees within the Borough; and

WHEREAS, trees play a critical role in the water cycle and in the mitigation of stormwater runoff issues such as soil erosion, pollutant reduction, infiltration, quantity reduction and thermal effects; and

WHEREAS, this Ordinance seeks to ensure that the Borough protects trees as an asset to its stormwater management and mitigation efforts; and

WHEREAS, the Borough’s MS4 Permit Renewal requires permittees to adopt and enforce a community-wide ordinance to control tree removal and replacement for all types of properties where the Borough has jurisdiction;

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey, that Chapter 19: “Protection of Trees” of the Borough’s Revised General Ordinances is hereby amended as follows (~~stricken text~~ indicates deletions, underlined text indicates additions):

**CHAPTER 19
TREE PROTECTION**

§ 19-1 Title.

This Chapter shall be known as and may be cited as the “Environmental Tree Protection Ordinance of the Borough of Roosevelt.”

§ 19-2 Purpose.

The purpose of this chapter is to preserve trees and woodlands throughout the Borough of Roosevelt, and to restrict the removal of trees, thereby maintaining the beauty and character of

the Borough, preventing erosion, and restricting any action that could create a hazard to persons or properties.

§ 19-3 Definitions.

For the purpose of this section, the following terms, phrases, words and their derivations shall have the meaning given herein. When not inconsistent with the context, words used in the present tense include the future, words in the plural number include the singular and words in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

Applicant shall mean any person making application to the Tree Conservation Officer for a Tree Removal Permit.

Clear cutting shall mean the removal of more than twenty (20%) percent of the total number of trees, six (6) inches in DBH or greater of any type of trees on a lot and located outside of the necessary footprint as defined below.

Diameter at breast height (DBH) shall mean the diameter of a tree measured at breast height, which is approximately four and one-half (4 1/2) feet above the ground. The diameter of a multi-trunked tree shall be two-thirds (2/3) of the sum of the diameters of all trunks but not less than the diameter of the largest trunk. Diameter shall be calculated to be one-third (1/3) of the circumference for the purpose of this definition.

Emergency shall mean any unforeseen circumstance or occurrence, the existence of which constitutes a clear and immediate danger or hazard to person or property.

Mitigation plan shall mean a plan prepared by a qualified person acceptable to the Tree Conservation Officer showing the planting of replacement trees on the property on which tree removal activity is taking place or on other properties within the Borough. Said plan must depict, in a manner acceptable to the Tree Conservation Officer, a reasonable scheme for the ultimate full replacement of trees removed.

Necessary footprint shall mean the portion of the lot located within a line drawn fifteen (15) feet outside the limits of any existing principal structure or any proposed principal structure for which site plan approval has been granted or a valid building permit or other necessary municipal approval exists; and within five (5) feet outside the limit of any existing accessory structure or any proposed accessory building and/or accessory structure for which site plan approval has been granted or a valid building permit or other necessary municipal approval exists.

Ornamental tree - *See Tree, ornamental.*

Permittee shall mean any person who has been issued a permit pursuant to the terms and conditions of this section and who is obligated to fulfill all the terms of this section.

Person shall mean any person, firm, partnership, association, corporation, company, or public or private organization of any kind other than those exempted from the provisions of this section.

Specimen tree or significant specimen tree shall mean any tree or ornamental tree with a diameter at breast height (DBH) exceeding sixty (60%) percent of that of the largest similar

tree listed in either of these references: Monmouth County's Largest Trees, prepared and updated annually by the Monmouth County Shade Tree Commission of New Jersey's Big Trees, prepared and updated biannually by the Division of Parks and Forestry of the New Jersey Department of Environmental Protection.

Street tree - *See Tree, street.*

Thinning shall mean the removal of undesirable, competitive, diseased or damaged trees so as to improve the development of the remaining trees on a lot.

Tree shall mean any living deciduous or coniferous (evergreen) tree which is six (6) inches in DBH or greater, with a normally anticipated mature height of twenty (20) feet or greater.

Tree Conservation Officer shall mean the person designated by resolution of the Borough Council to administer and enforce this section. If no such person is designated, the Borough Clerk or the Clerk's designee shall act as Tree Conservation Officer.

Tree expert shall mean a specialist in trees or tree care whose qualifications are acceptable to the Tree Conservation Officer.

Tree, ornamental shall mean any living Dogwood, American Holly, Native Laurel and any other small decorative tree with a normally anticipated mature height of six (6) feet or greater (including, but not limited to: Birch, Japanese Maple, Cherry, Crabapple, and Magnolia).

Tree, street shall mean any deciduous hardwood shade tree whose center point at ground level is located within the Borough or County right-of-way.

§ 19-4 Prohibited Activity.

The activities described in this Chapter and any substantially similar activity are prohibited activities:

a. Removing, causing or permitting the removal of any significant specimen tree as defined in Section 19-3 above without first obtaining variance relief.

b. Removing, causing or permitting the removal of any tree having a trunk diameter of six (6) inches DBH or larger without first obtaining a tree removal permit.

c. Removing, causing or permitting the removal of any ornamental tree having a size as follows:

1. Three (3) inches DBH or larger for any Dogwood (*Cornus Florida*) or American Holly (*Illex Opaca*);
2. Four (4) inches DBH or larger for any other ornamental tree.

d. Clear cutting or the removal of more than twenty (20%) percent of the total number of trees, six (6) inches in DBH or greater of any size or type of trees within an area on a lot and located outside of the necessary footprint as defined in Section 19-3 or removal of twenty (20%) percent of the trees on slopes steeper than fifteen (15%) percent.

e. Undertaking, causing or permitting any activities including occupancy, demolition or construction on, or adjacent to, any lot which may damage; or otherwise causing or permitting any damage, injury or disfigurement to any tree or ornamental tree described in paragraph a. above.

f. Removing or damaging any street tree without authorization from the Borough of Roosevelt.

§ 19-5 Permit Required.

a. No person shall engage in, nor allow, permit or direct any person to engage in, the removal of any tree six (6) inches in DBH or greater unless a tree removal permit is first obtained from the Tree Conservation Officer.

b. No person shall engage in, nor allow, permit or direct any person to engage in, any prohibited activity as defined in Section 19-4 above unless a variance is first obtained from the Planning Board and a tree removal permit is subsequently obtained from the Tree Conservation Officer.

§ 19-6 Permit Application Requirements.

a. Application for a tree removal permit shall consist of:

1. A fully and accurately completed application form provided by the Borough.

2. A plan showing the location of all existing trees six (6) inches in DBH and greater within ten (10) feet of the proposed limits of disturbance (including all trees located within the necessary footprint) and all proposed tree removal in sufficient detail to identify the nature and limits of the proposed tree removal, including but not limited to the location, species and diameter of all tree removals and the limits of all existing and proposed principal structure's accessory structures in relation to any removals and any proposed grade changes. All trees described in subsection 19-4a,1 or 2 shall be shown on a plan if construction or any disturbance is proposed within ten (10) feet of the canopy line of such trees. For removals of five (5) or fewer trees on a lot where the principal use is an existing single-family dwelling, the plan may be provided using a legible sketch, detailed narrative, a tax map reproduction, a copy of an existing survey or similar drawing with field measurements and dimensions provided by the property owner or the owner's agent. For other removals, the plan shall be prepared by a qualified professional, acceptable to the Tree Conservation Officer.

3. A narrative description of the property owner's reasons for removing the trees, including a description of any alternates considered.

4. A signed evaluation and recommendation from a tree expert, whose qualifications are acceptable to the Tree Conservation Officer, shall be provided if the reasons for the removal include the removal of dead or diseased trees or a horticulturally advantageous thinning or overgrown area.

5. A tree removal permit application fee:

(a) For applications on a lot containing an existing single-family dwelling, not subject to a contract to sell, an option or agreement to buy or a similar agreement, and where no change of title has taken place within the prior calendar year:

- (1) Ten (\$10.00) dollars for removal of five (5) or fewer trees; or
- (2) Fifty (\$50.00) dollars for removal of between six (6) and ten (10) trees; or
- (3) One hundred (\$100.00) dollars for removal of between eleven (11) and twenty (20) trees; or
- (4) One hundred fifty (\$150.00) dollars for removal of over twenty (20) trees; or

(b) For all other applications:

- (1) One hundred fifty (\$150.00) dollars for removal of five (5) or fewer trees; or
- (2) One hundred fifty (\$150.00) dollars, plus twenty-five (\$25.00) dollars for each tree removed over five (5) trees.

(c) Fees may be waived or modified by the Borough Council for charitable, public or quasi-public agencies or for eleemosynary institutions or in unusual and exceptional circumstances.

(d) Cost for the Borough's Independent Expert evaluation shall be borne by the applicant.

b. The applicant will place or cause to be placed, in a highly visible manner, a one (1) inch wide yellow paint dot that is marked on the trunk of each tree proposed for removal, to aid the Borough in evaluating the proposed removals.

c. The Tree Conservation Officer may seek the advice of such Borough officials, agencies, committees, boards, commissions, and independent Borough Tree Expert, as the Officer may believe necessary in evaluating a permit application.

d. After evaluation of an application, the Tree Conservation Officer will take one (1) of the following actions within the time set forth:

1. If the Officer determines that the permit application is incomplete, unclear, inaccurate or otherwise deficient, the Officer shall so advise the applicant and return the permit application within ten (10) days of the date of application. The applicant may revise, supplement and/or resubmit the application, which will then be treated as a new application except no additional fee is required.

2. If the Officer determines that the proposed activity is permitted by the standards set forth in Section 19-7, a permit shall be, respectively, issued within thirty (30) days of the date of application.

3. If the Officer determines that the proposed activity is prohibited by the standards set forth in subsection 19-4, the application may be referred to the Planning Board for review and recommendation pursuant to N.J.S.A. 40:55D-25b(3) within sixty (60) days

of the date of application. The Officer shall issue or deny a permit for a prohibited activity within ninety (90) days of the application.

4. In issuing permits under this section, the Officer and or Planning Board may impose reasonable permit conditions necessary to effectuate the purposes of this section.

e. Any applicant aggrieved by any decision taken by the Tree Conservation Officer in the administration and/or enforcement of this section may, within ten (10) days of the date of action of the Officer, appeal to the Planning Board. The Planning Board may establish procedures to hear such appeals and shall render a decision affirming, reversing and/or modifying the decision or action of the Tree Conservation Officer within ninety (90) days of the date of appeal. In hearing such appeals, the Planning Board may seek the opinion of the Shade Tree Committee, the Environmental Commission or any other State, County or municipal agency or official.

§ 19-7 Review of Applications.

a. When reviewing applications, the Tree Conservation Officer will, after inspecting and evaluating the conditions on the site and adjacent properties and consulting with such other officials, agencies, committees, boards and commissions as the Officer deems appropriate, determine if the activity proposed is prohibited, or permitted in accordance with this section.

1. Prohibited activities include:

- (a) Clear cutting as defined by Section 19-4 of this chapter.
- (b) Removal of a significant specimen tree.
- (c) Any action which will substantially increase the potential of erosion as defined by the applicable Soil Conservation District Standards.
- (d) Any action inconsistent with other land use approvals or regulations affecting the site.
- (e) Any action which would create a potential hazard to persons or properties.

2. Permitted activities include:

- (a) Removal and or thinning of trees and ornamental trees smaller than those identified in Section 19-4(b) and Section 19-4(c).
- (b) Tree removal within the necessary footprint as defined in Section 19-3.
- (c) Any action, including tree removals, required or permitted pursuant to subdivision, site plan and/or variance approval granted by a municipal agency acting under the Municipal Land Use Law and local ordinances.
- (d) Removal of dead, dying or diseased trees or which constitutes a horticulturally advantageous thinning of an existing overgrown area with the approval of the Borough's Tree Conservation Officer.

3. Restricted activities include:

- (a) All tree removal activities, which are not permitted, are prohibited. Applications may propose a combination of prohibited, and permitted activities. In such cases, the Tree Conservation Officer may segregate the activities proposed and take the appropriate action on each type of activity.
- (b) Applications for restricted activities shall be referred to the Planning Board for recommendation to the Tree Conservation Officer.

b. The Planning Board shall consider these factors in making a recommendation to the Tree Conservation Officer concerning a restricted activity:

1. Whether the proposed cutting or removal would impair the growth and redevelopment of the remaining trees on the applicant's property or adjacent property.
2. Whether the proposed cutting or removal would change existing drainage patterns.
3. Whether the proposed removal would allow soil erosion or increase dust.
4. Whether the proposed removal would constitute a significant change in the screening between existing or proposed buildings on contiguous lots or the aspect of the lot as viewed from the adjacent public road.
5. The overall effect of removal of such tree(s) on the physical and aesthetic value of the property and the neighborhood.
6. Whether proposed changes in the topography of the area where such tree(s) are located will result in a land configuration which shall be deemed injurious to the trees or other trees located nearby so as to require welling, construction of an aerification system, or tree removal or replacement.
7. Whether the proposed changes in topography are required to comply with the minimum Base Flood Elevation as shown on the FEMA Flood Insurance Rate Maps.
8. Whether a mitigation plan is required. The purpose of such a plan shall be the ultimate replacement on the property of the trees being removed, giving due consideration to a reasonable maturity period for new plantings, and the maintenance at all times of at least twenty (20%) percent of the existing trees (outside of the necessary footprint) on a lot in the existing state.
9. Whether alternative plans, which eliminate or reduce undesirable impacts, but provide reasonable use of the property are possible, technically practicable and financially feasible. In particular, the Board will consider if the removal of any trees is unavoidable and whether tree removal in excess of twenty (20%) percent is unavoidable.
10. Whether reasonable application of the standards of this section creates a substantial hardship for the applicant, prohibiting reasonable use of the property consistent with the Planning and Development Regulations, and whether, therefore, one (1) or more of the standards should be waived.
11. In appropriate circumstances, an applicant may be required to post performance guarantees, performance cash bonds and/or maintenance guarantees assuring compliance

with the provisions of any tree removal permit and this section and assuring provision of replacement plantings required by any mitigation plan or damaged or removed contrary to the terms of any tree removal permit or this section.

c. The Tree Conservation Officer shall give due deference to the recommendations of the Planning Board with regard to an application for a permit to allow a restricted activity. The Officer may only act contrary to, or significantly modify, the recommendations of the Planning Board if the Officer finds that the recommendations are based on incomplete or inaccurate information, are unreasonable or impracticable or would produce results contrary to the intent of this section. The Officer shall provide the Planning Board with a copy of the Officer's final action on all permits for a restricted activity for their approval.

§ 19-8 Tree Mitigation Requirements.

a. ~~Not more than the number of tree(s) as set forth in Exhibit A~~ No tree(s) shall be removed on any lot unless the tree(s) are replaced with tree(s) the total DBH of which is equal to at least thirty (30%) percent of the total DBH inches of the tree(s) removed in accordance with the Tree Replacement Requirements Table hereinbelow.

Exhibit A

~~MAXIMUM NUMBER OF TREES THAT CAN BE REMOVED WITHOUT TREE MITIGATION~~

R-40 Residential District	One (1) Tree
R-AG 400 Residential/Agricultural District	Three (3) Trees or Less
R-100 Residential Conservation District	Two (2) Trees or Less
AH Affordable Housing	Two (2) Trees or Less
C-40 Retail Business District	One (1) Tree
I-80 Industrial District	Two (2) Trees or Less

Tree Replacement Requirements Table

<u>Category</u>	<u>Tree Removed (DBH)</u>	<u>Tree Replacement Requirement</u>
<u>1</u>	<u>DBH of 2.5" (for street trees) or 6" (for non-street trees) to 12.99"</u>	<u>Replant One (1) Tree</u>
<u>2</u>	<u>DBH of 13" to 22.99"</u>	<u>Replant Two (2) Trees</u>
<u>3</u>	<u>DBH of 23" to 32.99"</u>	<u>Replant Three (3) Trees</u>
<u>4</u>	<u>DBH of 33" or greater</u>	<u>Replant Four (4) Trees</u>

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b. No replacement tree shall have a DBH less than two (2) inches and all replacement trees shall be selected from the list of approved replacement tree species established by the Environmental Commission.

c. All replacement trees shall be installed on the subject site. If in the opinion of the Tree Conservation Officer, sufficient space is not available on the subject property, the trees may be installed on an alternate site within the Borough, acceptable to the Tree Conservation Officer; however, the Tree Conservation Officer may waive this requirement when in its opinion it is in the best interest of the Borough, subject to the applicant posting a contribution in the amount of five hundred (\$500.00) dollars per tree. Funds collected by the Borough from applicants as a result of waivers shall be maintained in ~~a shade tree account~~ the Shade Tree Trust Fund established pursuant to Section 19-14 hereinbelow, the proceeds of which shall be available to install and maintain shade trees throughout the Borough.

d. Tree replacement and/or tree mitigation shall be shown on a landscape plan or other document shall be prepared by a qualified professional, acceptable to the Tree Conservation Officer.

e. The Tree Conservation Officer shall seek the advice of such Borough officials, agencies, committees, boards, commissions, or independent Borough Tree Experts, as the Officer may believe necessary in evaluating the mitigation plan.

f. An applicant shall be required to post performance cash and maintenance guarantees to assure compliance with the provisions of any tree removal permit and this section and assuring provision of replacement plantings required by any mitigation plan or trees damaged or trees removed contrary to the terms of any tree removal permit or this section.

§ 19-9 Protection of Existing Trees and Street Trees.

In connection with any construction, subsequent to tree clearing but prior to the start of other construction, snow fencing or other protective barrier acceptable to the Construction Official and/or Tree Conservation Officer, shall be placed around trees and street trees that are not to be removed. The protective barrier shall be placed at the drip line (or canopy line) of any tree and shall remain in place until all construction activity is terminated. No equipment, chemicals, soil deposits or construction material shall be placed within any areas so protected by barriers. Any landscaping or utility activities subsequent to the removal of the barriers shall be accomplished with light machinery or hand labor. Tree protection measures shall be in place prior to the issuance of any tree removal permit or building permit.

§ 19-10 Emergency Action.

In the event of an emergency, any person, otherwise subject to this section, having responsibility, jurisdiction and/or authority to cure, remedy or mitigate dangerous, hazardous, inconvenient, unhealthy or obnoxious conditions resulting from the emergency may, without first applying for and obtaining a permit under this section, take any lawful action which is otherwise a tree removal activity. However, such person, or the agent or designee of such person shall apply for a tree removal permit not later than the end of the second succeeding business day after

any tree removal activity takes place and may not proceed with non-emergency work including restoration until a permit is obtained.

§ 19-11 Persons Exempt.

This Chapter shall not apply to prohibited activities by:

- a. The Borough or those acting under the control and direction of the Borough including any person acting pursuant to a specific agreement or contract approved by the Borough Council.
- b. Federal, State or County agencies or those acting under their control and direction.
- c. Entities, having by their charters and the Laws of the State, authority to engage in a prohibited activity without the consent of the Borough but only insofar as the purpose to which such authority extends; in all other respects, such entities shall comply with this section.
- d. Commercial nurseries and similar established legally operating uses.
- e. Properties operating under a silviculture or forestry management plan approved by the State of New Jersey.
- f. Utility companies with public rights-of-way when such companies are operating under the jurisdiction of the public agency controlling the rights-of-way.

§ 19-12 Violations and Penalties.

- a. Any person(s), firm(s), or corporation(s) who violates any provision of this section shall, upon conviction thereof in Municipal Court, be punished by imposition of the penalties set forth in Chapter 1, Section 1-5 and replacement of the tree(s), consistent with the chapter requirements. Each instance of engaging in a separate tree removal activity, in violation of this section, including specifically each tree removed, shall be deemed a separate offense.
- b. In addition, the Borough may institute civil action for injunctive or other relief to enforce the provisions of this section including requiring the replacement of all trees illegally removed and/or, at the option of the Borough, the payment of a contribution to allow equivalent mitigation on public land.

§ 19-13 Enforcement.

This Chapter shall be enforced by the Zoning Officer and the Code Enforcement Officer in the ordinary course of their respective duties.

§ 19-14 Shade Tree Trust Fund.

There is hereby established a Shade Tree Trust Fund which shall receive contributions in accordance with this Chapter. The Shade Tree Trust Fund shall be administered in accordance with applicable local government finance laws and be used for the purposes of planting new shade trees and maintaining existing shade trees on public property within the Borough of Roosevelt. The Borough CFO shall administer the Shade Tree Trust Fund.

BE IT FURTHER ORDAINED that any ordinances or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed as of the effective date of

this Ordinance. All other provisions of the Revised General Ordinances are ratified and remain in full force and effect.

BE IT FURTHER ORDAINED that, if any provision of this Ordinance or the application of such provision to any person or circumstance is declared invalid, such invalidity shall not affect the other provisions or applications of this Ordinance which can be given effect, and to this end, the provisions of this Ordinance are declared to be severable.

BE IT FURTHER ORDAINED that this ordinance shall be in full force and take effect upon final passage and publication, according to law.

ATTEST:

APPROVED

Kathleen Hart, Borough Clerk

Peggy Malkin, Mayor

PUBLIC NOTICE: PLEASE TAKE NOTICE that the foregoing Ordinance was introduced and passed on first reading on the 15th day of April 2024, at a meeting of the Mayor and Council of the Borough of Roosevelt and will be taken up for final consideration and passage at a regularly scheduled meeting of the Mayor and Council of the Borough of Roosevelt to be held on the 6th day of May 2024 at the Municipal Building at 33 N. Rochdale Avenue, Roosevelt, New Jersey. Kathleen Hart, Borough Clerk

**BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH**

**BOND ORDINANCE NO. 2024-06
INTRODUCED DATE: 05-06-2024
PUBLIC HEARING DATE: 05-20-2024**

BOND ORDINANCE AMENDING IN PART BOND ORDINANCE NO. 2022-04 ADOPTED ON MAY 2, 2022, AS AMENDED BY BOND ORDINANCE NO. 2023-13 ADOPTED ON OCTOBER 16, 2023, PROVIDING FOR IMPROVEMENTS TO TAMARA DRIVE BETWEEN PINE DRIVE AND SOUTH ROCHDALE AVENUE, IN ORDER TO INCREASE THE APPROPRIATION THEREFOR BY \$70,000 FOR A TOTAL APPROPRIATION OF \$644,000, TO INCREASE THE AUTHORIZED BONDS AND NOTES TO BE ISSUED TO FINANCE A PORTION OF THE COSTS THEREOF BY \$70,000 FOR A TOTAL DEBT AUTHORIZATION OF \$644,000, AND TO INCREASE THE ALLOCATION OF THE APPROPRIATION TO COSTS PERMITTED UNDER N.J.S.A. 40A:2-20, AUTHORIZED IN AND BY THE BOROUGH OF ROOSEVELT, IN THE COUNTY OF MONMOUTH, NEW JERSEY

WHEREAS, the Borough of Roosevelt, in the County of Monmouth, New Jersey (the "Borough") finally adopted Bond Ordinance No. 2022-04 on May 2, 2022, as amended by Bond Ordinance No. 2023-13 adopted on October 16, 2023 (collectively, the "Prior Ordinance"), providing for improvements to Tamara Drive between Pine Drive and South Rochdale Avenue in the Borough; and

WHEREAS, the Borough has determined that the costs associated with said improvements are higher than anticipated and has determined to supplement the appropriation and bonds and notes authorized therefor; and

WHEREAS, the Borough has determined that the \$74,000 authorized by the Prior Ordinance for purposes permitted under N.J.S.A. 40A:2-20 is insufficient and desires to increase such allocation by \$10,000 to an aggregate amount of \$84,000.

NOW, THEREFORE, BE IT ORDAINED by the BOROUGH COUNCIL OF THE BOROUGH OF ROOSEVELT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3(a) of this bond ordinance are hereby authorized as Water-Sewer Utility improvements to be undertaken in and by the Borough and were previously authorized by the Borough by the Prior Ordinance. For the improvements or

purposes described in Section 3(a), there is hereby appropriated the sum of \$70,000 in addition to the \$574,000 appropriated by the Prior Ordinance, said sums being inclusive of all appropriations heretofore made therefor. No down payment is required or appropriated herein, as this bond ordinance authorizes improvements intended to be funded through the New Jersey Infrastructure Bank Financing Program.

Section 2. In order to finance the costs of said improvements or purposes, \$70,000 negotiable bonds are hereby authorized to be issued in addition to the \$574,000 previously authorized by the Prior Ordinance for a total principal amount not to exceed \$644,000 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized and the purpose for which the bonds are to be issued consist of improvements to Tamara Drive between Pine Drive and South Rochdale Avenue in the Borough, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with contracts, plans, specifications or requisitions therefor on file with or through the Borough Clerk, as finally approved by the governing body of the Borough.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$644,000 including the \$70,000 authorized herein, as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$644,000, which is equal to the amount of the \$70,000 supplemental appropriation herein made therefor and the \$574,000 appropriation made by the Prior Ordinance.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Borough, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial

officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Borough may lawfully undertake as Water-Sewer Utility improvements and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is twenty (20) years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Municipal Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$70,000 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$84,000, including \$10,000 authorized hereby and \$74,000 authorized by the Prior Ordinance, for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

(e) To the extent that moneys of the Borough are used to finance, on an interim basis, costs of said improvements or purposes, the Borough reasonably expects such costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto. This ordinance shall constitute a declaration of official intent for the purposes and within the meaning of Section 1.150-2(e) of the United States Treasury Regulations.

Section 6. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Municipal Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 3 hereof, shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and, unless paid from other sources, the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. All Ordinances or parts of ordinances in conflict or inconsistent with any of the terms of this ordinance are hereby repealed to the extent that they are in such conflict or are inconsistent. In the event that any section, part or provision of this ordinance shall be held to be unconstitutional or invalid by any court, such holding shall not affect the validity of this ordinance as a whole, or any part hereof other than the part so held unconstitutional or invalid.

Section 10. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 24-65
MEETING DATE: 05-06-2024**

PAYMENT OF BILLS FOR MAY 6, 2024

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the attached list of bills have been submitted to the Council for payment approval; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 6, 2024.

Kathleen Hart
Borough Clerk

May 2, 2024
12:25 PM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 1

5-6-24 BILL LIST

P.O. Type: All
Range: First to Last
Format: Condensed
Vendors: All
Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
AGENE005	A-GENERAL PLUMBING & SEWER	24-00238	04/22/24	TELEWISE & TRACE SEWER LINE	Open	1,060.00	0.00		
AFXFE005	AFX FENCING, INC.	24-00200	04/03/24	ADJUST GATE AT WTP	Open	345.00	0.00		
BOROU005	BOROUGH OF HIGHTSTOWN	24-00236	04/19/24	LANDFILL TIPPING FEES:MAR 2024	Open	2,166.25	0.00		
CISSE005	CISSE, RAMATOULAYE	24-00228	04/12/24	REIMB:FEE-BACKGROUND CHECK	Open	45.73	0.00		
COMPL010	COMPLETE CARE MAINTENANCE, LLC	24-00266	05/02/24	APR 2024 SERVICES	Open	400.00	0.00		
CREAT010	CREATIVE SIGNCRAFTERS, LLC	24-00126	02/22/24	SIGN FOR POCKET PARK	Open	1,209.70	0.00		
CROSS005	CROSS OVER NETWORKS, LLC	24-00122	02/21/24	2024 IT SERVICES	Open	459.20	0.00		B
GEORG005	GEORGE S COYNE CHEMICAL CO INC	24-00089	02/06/24	SEWER-2024 CES PACL(DELTA FLOC	Open	4,622.46	0.00		B
HOLDE005	HOLDEN, JOHN B.	24-00086	02/05/24	2024 WATER PLANT MANAGEMENT	Open	5,415.00	0.00		B
JCPL0005	JCP & L	24-00247	04/23/24	MAR 2024 ELECTRIC SERVICE	Open	1,000.99	0.00		
KENNG005	KENNGOTT, DOUGLAS	24-00260	05/01/24	PARTIAL REFUND OF DEPOSIT	Open	100.00	0.00		
LEAF0005	LEAF COMMERCIAL CAPITAL, INC.	24-00261	05/01/24	KYOCERA COPIER PYMT 6 OF 60	Open	171.48	0.00		
MONMO025	MONMOUTH COUNTY-COUNTY TAX	24-00239	04/22/24	2/Q/2024 COUNTY TAXES	Open	51,566.62	0.00		
MONMO035	MONMOUTH COUNTY-HEALTH TAX	24-00240	04/22/24	2/Q/2024 HEALTH TAXES	Open	1,027.04	0.00		
MONMO030	MONMOUTH COUNTY-LIBRARY TAX	24-00241	04/22/24	2/Q/2024 LIBRARY TAXES	Open	3,730.09	0.00		
MONMO040	MONMOUTH COUNTY-OPEN SPACE TAX	24-00242	04/22/24	2/Q/2024 OPEN SPACE TAXES	Open	7,295.62	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
MONMO020	MONMOUTH MUNICIPAL JIF	24-00244	04/23/24	2024 INSUR-SECOND INSTALLMENT	Open	21,278.00	0.00		
NJDEP005	NJ DEPARTMENT OF HEALTH	24-00249	04/24/24	DOG REPORT:MAR 2024	Open	24.00	0.00		
ORKIN005	ORKIN PEST CONTROL SERVICE	24-00251	04/24/24	APR 2024 PEST CONTROL	Open	57.99	0.00		
PETTY005	PETTY CASH	24-00233	04/18/24	REIMBURSE PETTY CASH	Open	75.52	0.00		
		24-00237	04/22/24	REIMBURSE PETTY CASH	Open	11.97	0.00		
		24-00258	04/29/24	REIMBURSE PETTY CASH	Open	7.76	0.00		
		24-00265	05/01/24	REIMBURSE PETTY CASH	Open	17.05	0.00		
						<u>112.30</u>			
PSEGC005	PSE & G CO.	24-00230	04/16/24	MAR 2024 GAS SERVICE	Open	506.48	0.00		
ROBER005	ROBERTS ENGINEERING GROUP, LLC	22-00437	07/27/22	ROAD IMPROVEMENTS:TAMARA DRIVE	Open	2,238.00	0.00		B
		22-00438	07/27/22	WATER MAIN REPLACEMENT-TAMARA	Open	2,709.00	0.00		B
		23-00499	09/25/23	ROAD IMPROVEMENTS:NORTH VALLEY	Open	1,788.00	0.00		B
		24-00090	02/07/24	REPLACE TRICKLING FILTERS	Open	2,552.00	0.00		B
		24-00188	03/27/24	CERT OF 2023 STORMWATER PERMIT	Open	987.50	0.00		B
		24-00189	03/27/24	DRBC YEARLY WATER AUDIT	Open	1,518.00	0.00		B
		24-00252	04/25/24	PB REVIEW-6 CEDAR COURT	Open	339.75	0.00		
		24-00253	04/25/24	INSPECTION-39 CLARKSBURG ROAD	Open	661.50	0.00		
		24-00254	04/25/24	CLARKSBURG RD SEWER BACKUP	Open	907.50	0.00		
		24-00255	04/25/24	SCHOOL LANE SINK HOLE	Open	82.50	0.00		
		24-00256	04/25/24	AMPHITHEATER-DRAINAGE-GRANT RV	Open	996.25	0.00		
		24-00257	04/25/24	TIER B TO TIER A STORMWATER	Open	1,796.50	0.00		
						<u>16,576.50</u>			
ROOSE005	ROOSEVELT BOARD OF EDUCATION	24-00243	04/22/24	MAY 2024 SCHOOL TAXES	Open	159,052.00	0.00		
SAMUE005	SAMUEL KLEIN AND COMPANY, LLP	24-00235	04/19/24	2022 ANNUAL AUDIT	Open	10,850.00	0.00		
SHORE005	SHORE BUSINESS SOLUTIONS	24-00262	05/01/24	USAGE 3/21/24-4/20/24	Open	30.45	0.00		
STAPL005	STAPLES BUSINESS ADVANTAGE	24-00193	04/01/24	OFFICE SUPPLIES	Open	171.24	0.00		
THEHO010	THE HOME DEPOT	24-00259	04/29/24	MISC ITEMS 4/28/24	Open	31.88	0.00		
VERIZ015	VERIZON	24-00245	04/23/24	PHONE/INTERNET-APR 2024	Open	820.16	0.00		

May 2, 2024
12:25 PM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 3

Vendor #	Name							
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type	
WBMAS005	W.B. MASON CO., INC.							
24-00234	04/18/24	DELIVERY/RENTAL-MAR/APR 2024	Open	41.86	0.00			
WRNEU005	W.R. NEUMANN COMPANY, INC.							
24-00061	01/25/24	WATER-2024 SODIUM HYPOCHLORITE	Open	791.12	0.00		B	
WEBOU005	WEB. OUTBACK							
24-00246	04/23/24	RESTROOM RENTAL-APR 2024	Open	175.00	0.00			
Total Purchase Orders:		45	Total P.O. Line Items:	0	Total List Amount:	291,134.16	Total Void Amount:	0.00

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
	3-01	5,975.00	0.00	5,975.00	0.00	0.00	5,975.00
	3-09	4,875.00	0.00	4,875.00	0.00	0.00	4,875.00
Year Total:		10,850.00	0.00	10,850.00	0.00	0.00	10,850.00
	4-01	251,098.32	0.00	251,098.32	0.00	0.00	251,098.32
	4-09	18,873.59	0.00	18,873.59	0.00	0.00	18,873.59
Year Total:		269,971.91	0.00	269,971.91	0.00	0.00	269,971.91
	C-04	4,026.00	0.00	4,026.00	0.00	0.00	4,026.00
	C-08	5,261.00	0.00	5,261.00	0.00	0.00	5,261.00
Year Total:		9,287.00	0.00	9,287.00	0.00	0.00	9,287.00
	T-12	1,001.25	0.00	1,001.25	0.00	0.00	1,001.25
ANIMAL CONTROL	T-13	24.00	0.00	24.00	0.00	0.00	24.00
Year Total:		1,025.25	0.00	1,025.25	0.00	0.00	1,025.25
Total of All Funds:		291,134.16	0.00	291,134.16	0.00	0.00	291,134.16

**RESOLUTION NO. 24-66
MEETING DATE: 05-06-2024**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ROOSEVELT
WAIVING MARCH/APRIL WATER AND SEWER UTILITY BILLINGS FOR 5 & 6
CEDAR COURT**

C/ _____ offered the following resolution and moved its adoption, which was seconded by C/ _____.

WHEREAS, the Borough of Roosevelt, County of Monmouth, State of New Jersey (the “Borough”) operates public water and sewer utilities that provide such services to certain properties within the Borough; and

WHEREAS, the property known as 5 & 6 Cedar Court (the “Property”) maintains utility accounts with the Borough; and

WHEREAS, in early March 2023, the structures located upon the Property were severely damaged and destroyed in a casualty loss incident; and

WHEREAS, during the months of March and April 2024, the Borough billed the Property’s utility accounts for structures that were no longer habitable and/or no longer existed upon the Property; and

WHEREAS, the Borough has determined that the amount billed to the Property’s accounts do not accurately reflect the utilities being utilized, and finds that the Property did not utilize any of the municipal services for which it was billed.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey does hereby authorize the Borough CFO and Tax Collector to cancel and/or waive the Property’s water/sewer utility bill for March/April 2024 in the amount of \$372.00; and

BE IT FURTHER RESOLVED, that any interest and late fees shall be waived on the Property’s water/sewer utility accounts relating to the above-authorized cancellation; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Borough CFO, Tax Collector, and the owner of the Property.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 6, 2024.

Kathleen Hart
Borough Clerk